

**SOUTHWEST FLORIDA  
LOCAL EMERGENCY PLANNING COMMITTEE**

**Meeting Minutes of February 28, 2019**

The Southwest Florida Local Emergency Planning Committee (LEPC) met at Sarasota Memorial Health Care Center at North Port, 2345 Bobcat Village Center Road, North Port, FL 34288. The following primary and alternate members were present during the proceedings which began at 9:30 a.m.

**LEPC Members Present**

Scott Davis, Fort Myers Fire Department  
Patrick Fuller, Charlotte County EM (Alt)  
Todd Kerkering, City of Sarasota Police Department  
Gerald Mallet, Charlotte County EM  
Matthew Marshall, Cape Coral Fire Department – LEPC Training Chair  
Julia McKeon, FDEP (Alt)  
Bruce Porter, LEPC Chair  
Dan Sieber, San Carlos Fire Department  
Jennifer Smith, FDOH  
Rick Zvoloski, Collier County EM

**Others Present**

Sean Alley, Sarasota Memorial Health EM  
Ben Duke, Charlotte County Airport Authority  
C.J. Kammerer, Southwest Florida Regional Planning Council – LEPC Coordinator  
Michael Seneca, Charlotte County Fire-EMS  
Matt Shapiro, Sarasota County Fire Department  
Shane Styza, Charlotte County Fire-EMS

**AGENDA ITEM #1  
Invocation**

There was no member who wished to give an invocation.

**AGENDA ITEM #2  
Call to Order & Introductions**

Chairman Porter called the meeting to order at 9:30 a.m. Each member was asked to introduce themselves.

**AGENDA ITEM #3  
Pledge of Allegiance**

Chairman Porter led the pledge of allegiance.

**AGENDA ITEM #4  
Minutes of the December 6, 2018 Meeting**

Chairman Porter entertained a motion to accept the draft LEPC meeting minutes of the August 23, 2018 meeting.

**A motion was made by Chief Davis to approve the minutes of the December 6, 2018 LEPC meeting as presented and was seconded by Mr. Kerkering. The motion passed unanimously.**

**AGENDA ITEM #5  
LEPC Membership**

Mr. Kammerer explained that Connie Bowles has retired from LeeHealth and Alvin Henderson Jr. has requested to take her place on the LEPC.

**A motion was made by Chief Sieber to approve the change to the LEPC membership as presented and was seconded by Chief Marshall. The motion passed unanimously.**

**AGENDA ITEM #6  
7<sup>th</sup> Annual HazMat Symposium**

Chief Marshall gave a report on the HazMat Symposium which took place on January 22-25 in Daytona Beach. The Symposium is continuing to grow and had 594 attendees this year. The feedback received from SWF attendees has been very positive. The SWF LEPC sent 21 attendees at \$9,702. The target was 25 attendees at \$20,000. The Symposium hotel being overbooked led to the LEPC saving on hotel costs.

**AGENDA ITEM #7  
HazMat Team Self-Assessment Site Visits**

Chief Marshall announced that the HazMat teams have completed their Self-Assessments. The LEPC completed a Site Visit with the City of Fort Myers which was very successful. There have been difficulties finding a date for a Site Visit with Sarasota County. The State wishes to wrap-up the 2018 cycle, so it was decided that the Sarasota County Site Visit will be pushed to the 2019 cycle.

**AGENDA ITEM #8**  
**LEPC Meeting Schedule & Locations for FY18-19**

Mr. Kammerer announced that the dates for the rest of 2019 will be May 23, August 22, and December 5. The LEPC is looking to hold the May meeting in Cape Coral.

**AGENDA ITEM #9**  
**FY18-19 HMEP Training Funds Update**

Mr. Kammerer explained that with the HazMat Symposium savings, there is currently around \$50,000 of HMEP funds left to spend. The Training Subcommittee has received requests and will go over them later in the meeting.

**AGENDA ITEM #10**  
**FY18-19 Planning Project**

At the last LEPC meeting there was discussion about doing a joint planning project with the Tampa Bay region between Sarasota and Manatee Counties. Lt. Shapiro explained to the group that Sarasota County is still in discussion with Manatee about a joint exercise. Collier County will be holding a HazMat Exercise in May.

**AGENDA ITEM #11**  
**2019 LEPC HazMat Plan Update**

Mr. Kammerer explained that a draft of the 2019 Plan is in the agenda packet. He will be taking comments and updates up until the May 23 LEPC Meeting, during which the group will vote on the Plan before it is sent to FDEP.

**AGENDA ITEM #12**  
**Southwest Florida LEPC Training Subcommittee Report**

Chief Marshall explained that the Training Subcommittee has received several training requests. The requests have been sent to the Subcommittee members and are awaiting approval. Fort Myers and Sarasota County are working together on a HazMat Tech class.

**AGENDA ITEM #13**  
**Tier II Reporting and E-Plan Update**

Chief Marshall announced that the deadline to file a Tier II report in E-Plan is tomorrow, March 1 at 11:59 pm. The LEPC held a How-To-Comply Workshop at the SWFRPC on February 15 and they are having another Workshop immediately after this meeting. So far roughly 10,000 of the roughly 12,000 sites in the State of Florida have filed for 2018.

**AGENDA ITEM #14**  
**Florida Division of Emergency Management (FDEM) Trainings and Events**

Chairman Porter explained that on the State's website <http://trac.floridadisaster.org/trac/trainingcalendar.aspx> there is the calendar of events and trainings that are available.

**AGENDA ITEM #15**  
**Hazardous Material Incidents in Southwest Florida**

Chairman Porter explained that on the State's website <https://apps.floridadisaster.org/swo/ArchiveNonAdmin.aspx> there is a running list of hazardous materials incidents by county.

**AGENDA ITEM #16**  
**Florida State Emergency Response Commission (SERC) Meeting Update**

The last SERC Meeting was held in Daytona Beach on January 23. Mr. Kammerer reported that the SERC group voted to approve the new ToxMedic Protocols and discussed the HazMat Symposium. The new FDEM Deputy Director, Kevin Guthrie announced that the new Director Jared Moskowitz, will ask the State legislature for additional HazMat funding and will meet with the telecom industry to discuss resource and infrastructure sharing during a disaster.

**AGENDA ITEM #17**  
**Florida SERC Training Task Force (TTF) Update**

The last TTF Meeting was held in Daytona Beach on January 22. Chief Marshall added that Deputy Director Guthrie has been great to work with. When Chief Marshall shared his experiences responding to Hurricane Michael with the TTF and SERC groups, Deputy Director Guthrie stressed that he will work to add a HazMat component to disaster response. He also went into more detail about the ToxMedic Protocols.

**AGENDA ITEM #18**  
**Members' Comments**

There were no member comments

**AGENDA ITEM #19**  
**Public Comments**


There were no public comments.

**AGENDA ITEM #20**  
**Next Meeting**

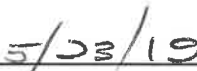
The next meeting was scheduled for May 23, 2019 at 9:30 a.m. at the Cape Coral Emergency Operations Center, 1115 SE 9<sup>th</sup> Ave, Cape Coral, FL 33990.

**AGENDA ITEM #21**  
**Adjournment**

There being no further business, the meeting was declared adjourned at 10:06 a.m. by Chairman Porter.

  
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**Chairman Bruce Porter**

  
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**Approval Date**

The meeting was duly advertised in the February 5, 2019 issue of the Florida Administrative Register, Volume 45, Number 24.