



FISCAL YEAR 2024

BUDGET

OF THE SOUTHWEST FLORIDA
REGIONAL PLANNING COUNCIL

ADOPTED: June 15, 2023

SWFRPC.ORG

FY 24 PROPOSED BUDGET

OCTOBER 1, 2023 TO SEPTEMBER 30, 2024

Revenues	General Fund Budget Totals
Assessments	\$ 34,385
Secured Federal/State Grants	1,036,726
Secured Contractual	11,500
Interest/Misc	2,000
Reserves	
Total Income (Revenue)	\$ 1,084,611

Expenditures (Expenses)	
<u>Direct:</u>	
Salaries (A)	\$ 249,600
FICA	19,094
Unemployment	-
Workers Compensation	1,064
Retirement	76,987
Health Insurance (B)	37,511
Total Personnel Expenses	\$ 384,256

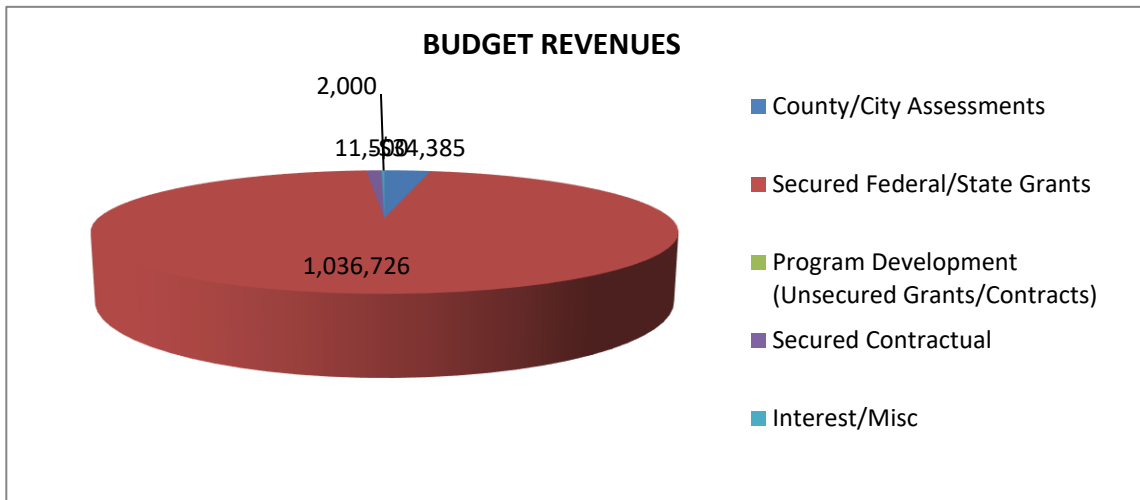
Expenses	
Consultants (C)	\$ 143,700
Grant/Consulting - Contractual (D)	537,229
Audit Fees	25,000
Travel	1,000
Telephone	1,488
Postage	-
Equipment Rental (E)	-
Insurance (F)	6,580
Repair/Maint. (Equip/Vehicle) (N/A)	-
Printing/Reproduction	1,000
Utilities (N/A)	-
Advertising	1,600
Other Miscellaneous	500
Bank Service Charges	800
Office Supplies	1,000
Computer Related Expenses (G)	22,671
Dues and Memberships (H)	3,059
Publications (N/A)	-
Professional Development (N/A)	-
Meetings/Events	2,000
Capital Outlay-Operations	-
Lease Long Term (N/A)	-
Operational Expense	\$ 747,627

Total Cash Outlays	\$ 1,131,884
Net Income/Loss	\$ (47,273)

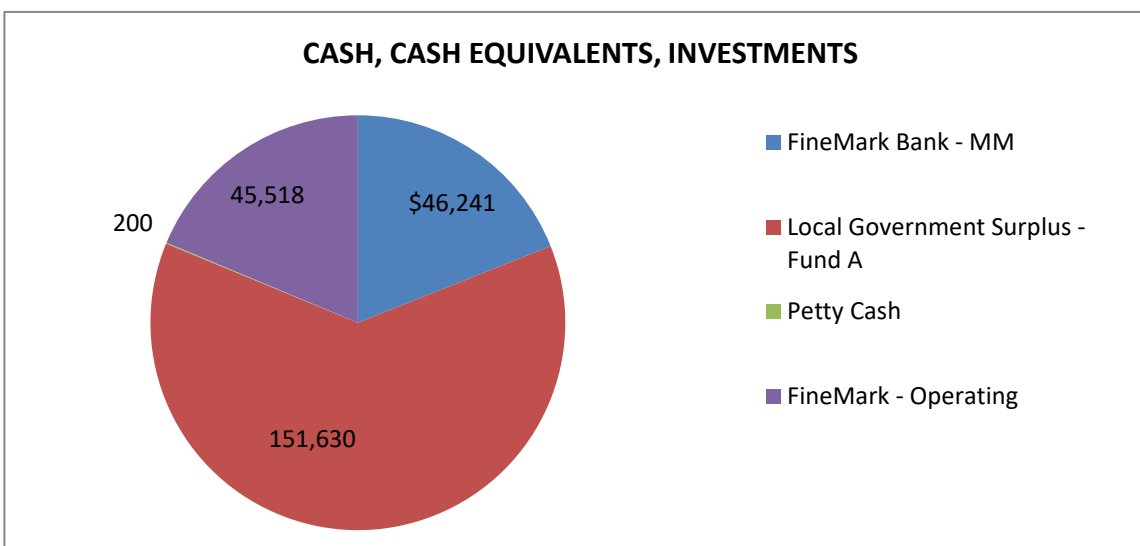
Reserves Estimate (as of 6/7/2023)	\$ 243,588
Total Net Income with Reserves	\$ 196,315

REVENUE SOURCES

BUDGET REVENUES	AMOUNT
County/City Assessments	\$ 34,385
Secured Federal/State Grants	1,036,726
Program Development (Unsecured Grants/Contracts)	-
Secured Contractual	11,500
Interest/Misc	2,000
Total Revenue	\$ 1,084,611



CASH, CASH EQUIVALENTS, INVESTMENTS (as of 12/31/2022):	AMOUNT
FineMark Bank - MM	\$ 46,241
Local Government Surplus - Fund A	151,630
Petty Cash	200
FineMark - Operating	45,518
Total Cash, Cash Equivalents, Investments	\$ 243,588



FY 23 REVENUE SOURCES

OCTOBER 1, 2023 - SEPTEMBER 30, 2024

GENERAL REVENUES		SPECIAL REVENUES	
Interest/Misc.	\$ 2,000	Federal/State Grant	\$ 1,036,727
Assessments	\$ 34,385	Contractual	\$ 11,500
	\$ 36,385		\$ 1,048,227
		Total Revenues	\$ 1,084,612
Program Development Unsecured/Reserves		\$	-
		Total Budget	\$ 1,084,612

MEMBER	POPULATION (BEBR Estimates 2020)	ASSESSMENT
Glades County	12,273	3,682
City of Fort Myers	96,755	29,027
Town of Fort Myers Beach	5,589	1,677

Total Assessments	114,617	\$ 34,385
--------------------------	----------------	------------------

Additional Revenue		TOTAL
Interest/Misc.	\$ -	\$ 2,000
Total General Revenues		\$ 36,385

SPECIAL REVENUES	FEDERAL/STATE GRANTS	CONTRACTUAL	TOTAL
DEM - Title III - LEPC	\$ 77,000		77,000
DEM - HMEP Planning & Training	61,006		61,006
Lee/Collier Hazard Analysis	9,510		9,510
FDEP: Marco Island Vulnerability	78,000		78,000
DEO - CDBG-MIT Food Insecurity	175,000		175,000
Brownfields	166,667		166,667
Economic Development CEDS	70,000		70,000
Economic Development IAN	128,735		128,735
USDA - Regional Food Systems	250,809		250,809
National Community Service VISTA	20,000		20,000
SQG-Glades		4,500	4,500
FHERO		7,000	7,000
Total RPC Special Revenues	\$ 1,036,727	\$ 11,500	\$ 1,048,227

SWFRPC 5 YEAR BUDGET COMPARISON

Fiscal Year 2020 - Fiscal Year 2024

	Adopted Budget FY 2020	Adopted Budget FY 2021	Adopted Budget FY 2022	Adopted Budget FY 2023	Proposed Budget FY 2024
Revenues					
Assessments	\$57,613	\$51,593	\$50,523	\$49,201	\$ 34,385
Federal/State/Local Funds/Contract.	720,012	599,958	798,955	822,991	1,036,726
Unsecured Grants/Contracts	174,070				
Contractual	20,478	158,508	64,983	11,500	11,500
DRIs/NOPCs/Monitoring	-	-			
Interest/Misc	23,412	2,009	15,606	2,000	2,000
Reserves (Estimated for Use)				77,352	47,272
Fund Balance	631,414	428,877	428,877	419,591	453,577
Total Income	\$ 1,626,999	\$ 1,240,945	\$ 1,358,944	\$ 1,382,635	\$ 1,585,460
Expenditures					
<u>Direct:</u>					
Salaries - Total	\$ 280,149	\$ 254,290	\$ 251,169	\$ 249,600	\$ 249,600
FICA/Workers Comp/Unemployment	23,149	21,865	20,054	20,438	20,158
Retirement	40,114	61,682	66,099	60,459	76,987
Health Insurance	54,934	39,826	30,708	40,848	37,511
Total Personnel Services	\$ 398,346	\$ 377,663	\$ 368,030	\$ 371,345	\$ 384,256
Consultant Fees	65,682	11,361	15,691	65,700	143,700
Grant/Consulting Expense	364,681	336,386	423,097	457,513	537,229
Audit Fees	29,650	26,500	26,500	25,000	25,000
Travel	22,141	93	4,236	1,000	1,000
Telephone	3,645	2,563	2,472	1,488	1,488
Postage	719	43	0	0	0
Equipment Rental	5,319	4,792	3,990	3,631	0
Insurance	7,267	6,175	6,511	6,220	6,580
Repair/Maint. (Grounds/Bldg/Equip)	133	0	0	0	0
Printing/Reproduction	1,000	1,795	526	1,000	1,000
Utilities (Elec, water, garb)	6,631	0	0	0	0
Advertising	1,232	-478	984	1,600	1,600
Other Miscellaneous	1,051	565	61	500	500
Bank Service Charge	17	204	650	0	800
Office Supplies	2,504	754	1,807	600	1,000
Computer Related Expenses	20,984	18,057	19,187	22,388	22,671
Publications	0	0	0	0	
Bad debt					
Dues and Memberships	10,871	259	2,560	3,059	3,059
Professional Development	0	0	0	0	
Meetings/Events	4,562	170	123	2,000	2,000
Moving					
Capital Outlay-Operations	0	0	0	0	0
Moving Expense	2,757	0	0	0	0
Lease Long Term	46,392	0	0	0	0
Reserve for Operations Expense	631,414	428,877	428,877	419,591	453,577
Total Cash Outlays	\$ 1,626,998	\$ 1,215,781	\$ 1,305,304	\$ 1,382,635	\$ 1,585,460
Net Income/(Loss)	\$ -	\$ 25,164	\$ 53,640	\$ -	\$ 0

SALARY EXPENSES

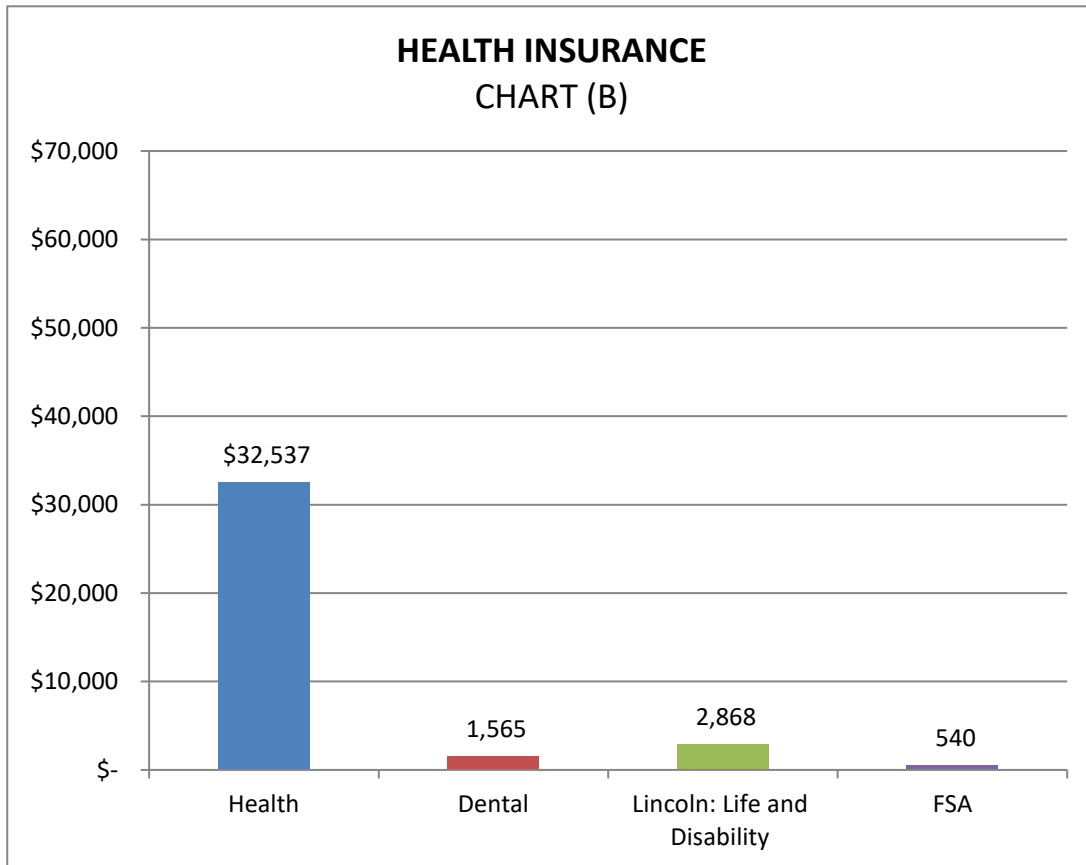
TABLE (A)

POSITION TITLE CLASSIFICATION	CLASSIFICATION LEVEL	SALARY RANGE	HOURLY RATE	ANNUAL SALARY
Executive Director	Exempt	As determined by Council	57.13	\$ 118,830
Business Operations Manager	Exempt	25.96 - 47.75	41.58	86,486
Program Manager/Vista Sup	Exempt	20.07 - 31.74	21.29	44,283
Total				\$ 249,600

HEALTH INSURANCE

TABLE (B)

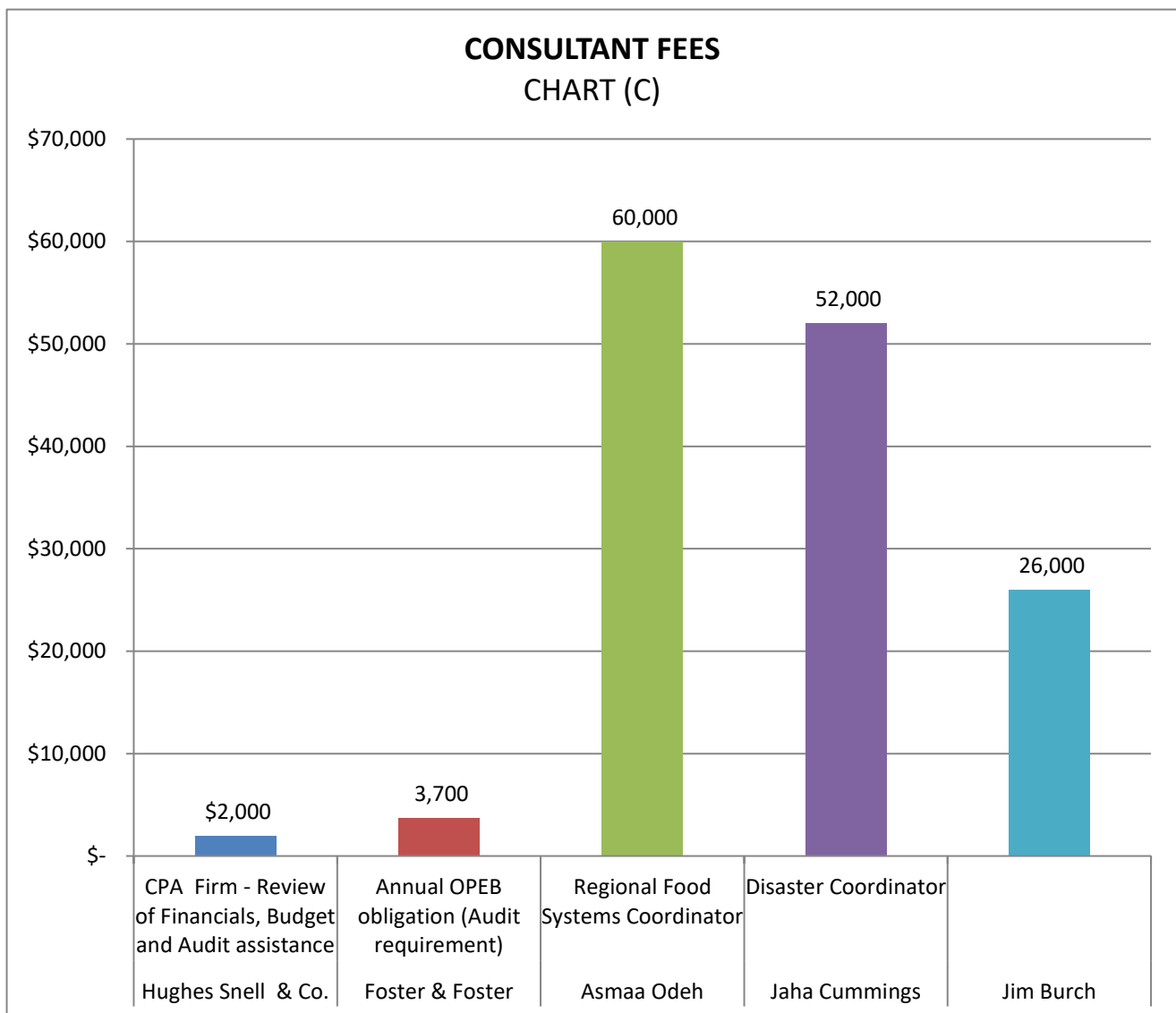
INSURANCE TYPE	COVERAGE	AMOUNT
Health	Employee Only	\$ 32,537
Dental	Employee Only	1,565
Lincoln: Life and Disability	Employee Only	2,868
FSA	Employee Only	540
Total		\$ 37,511



NOTE Coverage - Employee Only

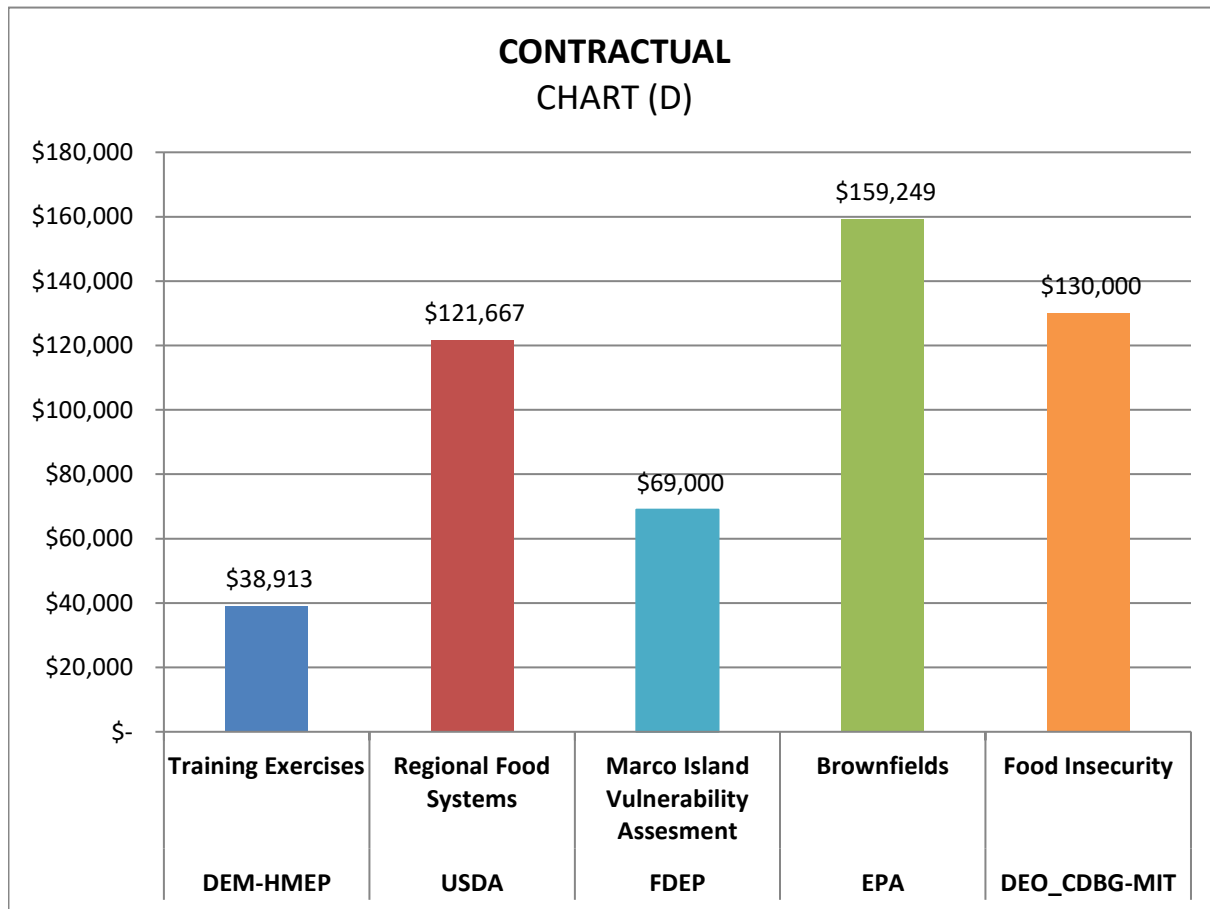
CONSULTANT FEES
TABLE (C)

CONSULTANT	DESCRIPTION	AMOUNT
Hughes Snell & Co.	CPA Firm - Review of Financials, Budget and Audit assistance	\$ 2,000
Foster & Foster	Annual OPEB obligation (Audit requirement)	3,700
Asmaa Odeh	Regional Food Systems Coordinator	60,000
Jaha Cummings	Disaster Coordinator	52,000
Jim Burch		26,000
		Total \$ 143,700



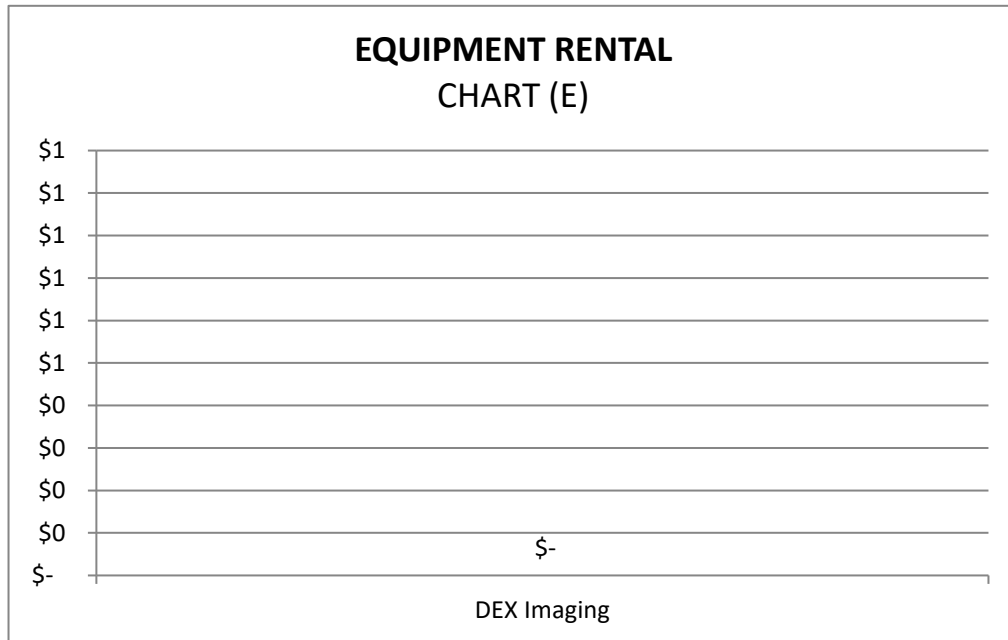
**CONTRACTUAL
TABLE (D)**

GRANT	DESCRIPTION	AMOUNT
DEM-LEPC	HazMat Exercise	\$ 18,400
DEM-HMEP	Training Exercises	\$ 38,913
USDA	Regional Food Systems	\$ 121,667
FDEP	Marco Island Vulnerability Assesm	\$ 69,000
EPA	Brownfields	\$ 159,249
DEO_CDBG-MIT	Food Insecurity	\$ 130,000
Total		\$ 537,229



EQUIPMENT RENTAL **TABLE (E)**

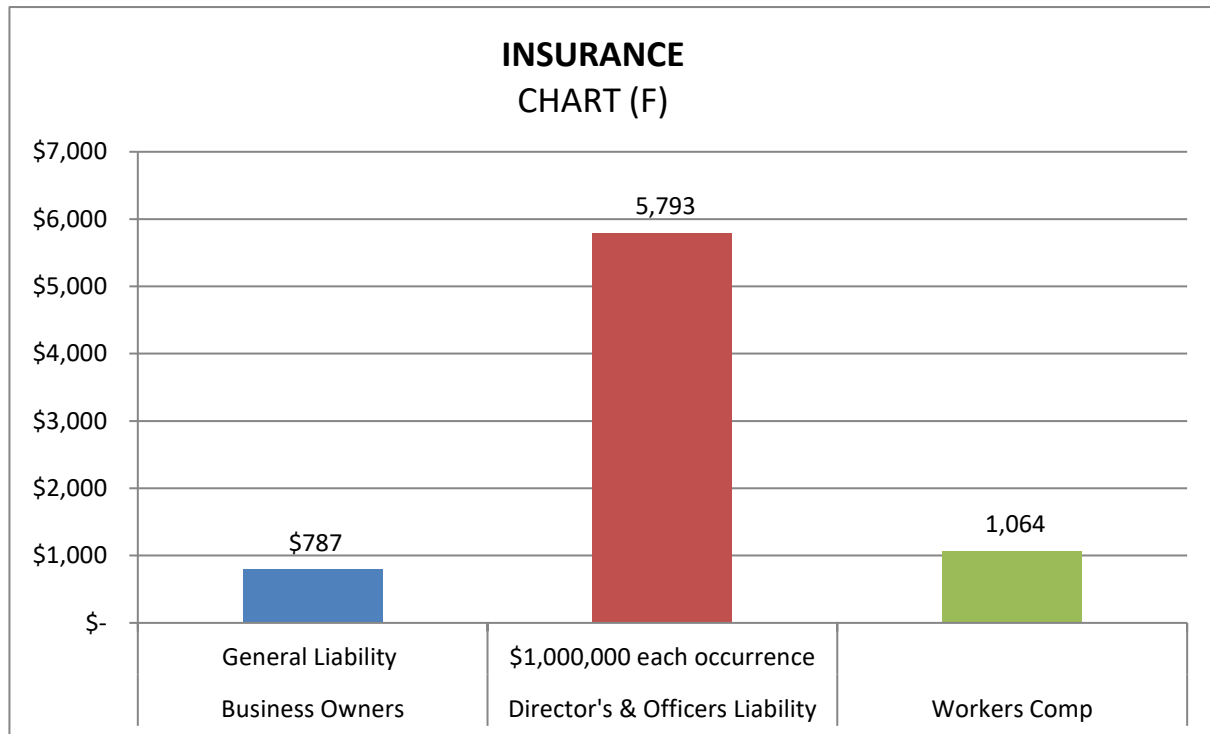
	DESCRIPTION	
DEX Imaging	Coper/Printer Lease End Sep 2023	\$ -
<i>Copier Lease Ends 2023</i>	Total	\$ -



INSURANCE

TABLE (F)

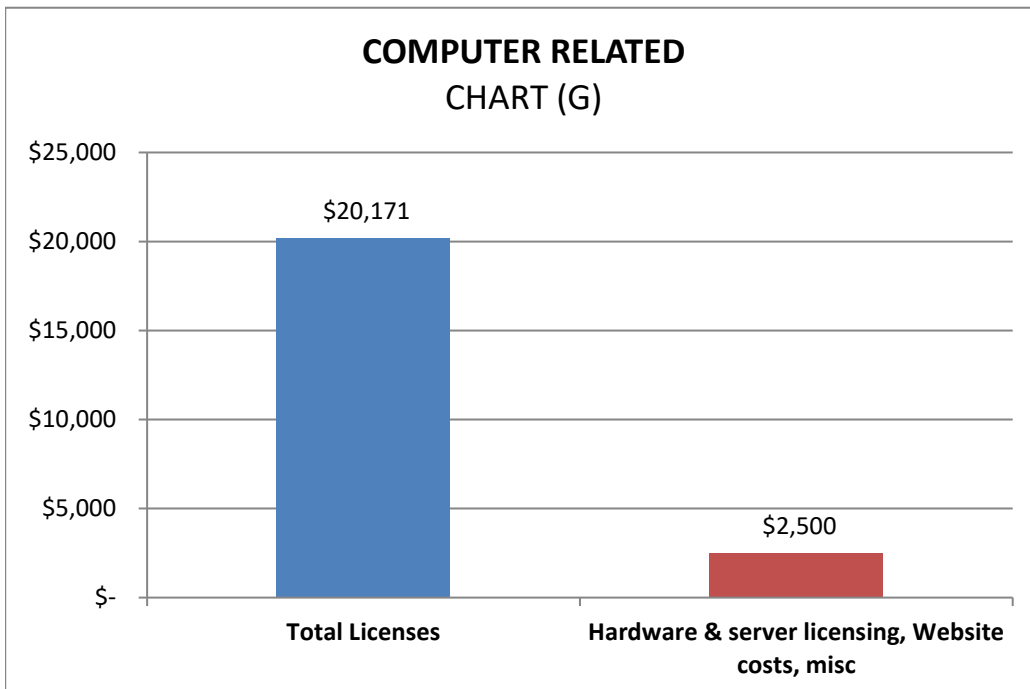
POLICY	DESCRIPTION	PREMIUM
Business Owners	General Liability	\$ 787
Director's & Officers Liability	\$1,000,000 each occurrence	5,793
Workers Comp		1,064
Total		\$ 6,580



**COMPUTER RELATED
TABLE (G)**

LICENSES	AMOUNT
Sage Peachtree (Accounting Software)	\$ 3,368
BillQuick (Timecard Software)	\$ 1,001
REMI (Modeling Software)	4,500
ArcView (GIS)	3,525
MS Office 365 (Applications & file hosting)	4,200
Summit Hosting (Peachtree & Billquick)	3,367
Webroot	210
Total Licenses	\$ 20,171

OTHER	AMOUNT
Hardware & server licensing, Website costs, misc	\$ 2,500
Total Expenses	\$ 22,671



DUES & MEMBERSHIPS
TABLE (H)

ORGANIZATION	DESCRIPTION	AMOUNT
FRCA	Florida Regional Council Association	\$ -
FHERO	Florida Heartland Economic Region of Opportunity	2,500
Misc.	Misc. (Food Policy Council, Grant Watch)	259
Total		\$ 2,759

GRANT RELATED SUBSCRIPTIONS	DESCRIPTION	AMOUNT
FEDC	Florida Economic Development Council	300
Total Grant Related		\$ 300

Total		\$ 3,059
--------------	--	-----------------

