



FISCAL YEAR 2022

# BUDGET

OF THE SOUTHWEST FLORIDA  
REGIONAL PLANNING COUNCIL

ADOPTED: JUNE 24, 2021

[SWFRPC.ORG](http://SWFRPC.ORG)

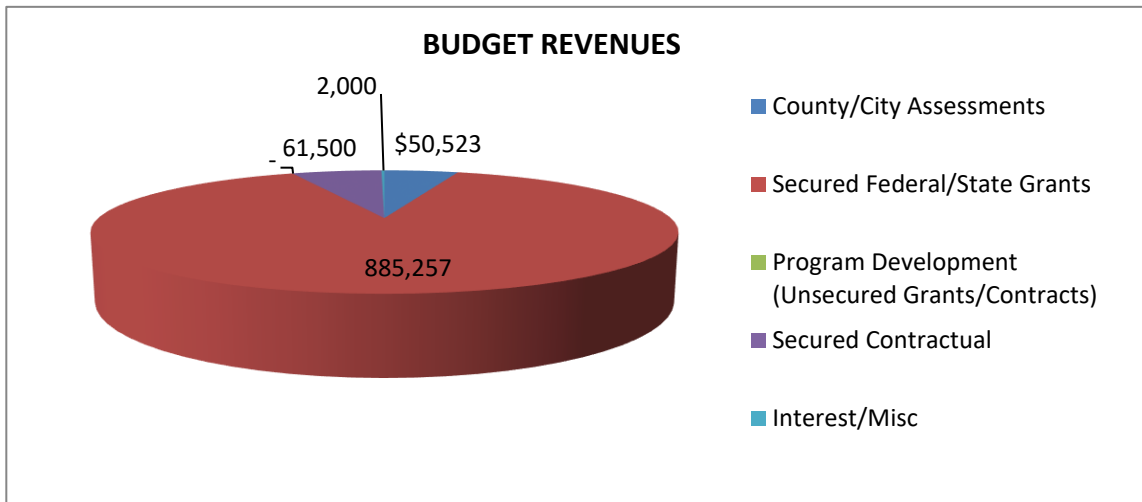
## FY 22 PROPOSED BUDGET

OCTOBER 1, 2021 TO SEPTEMBER 30, 2022

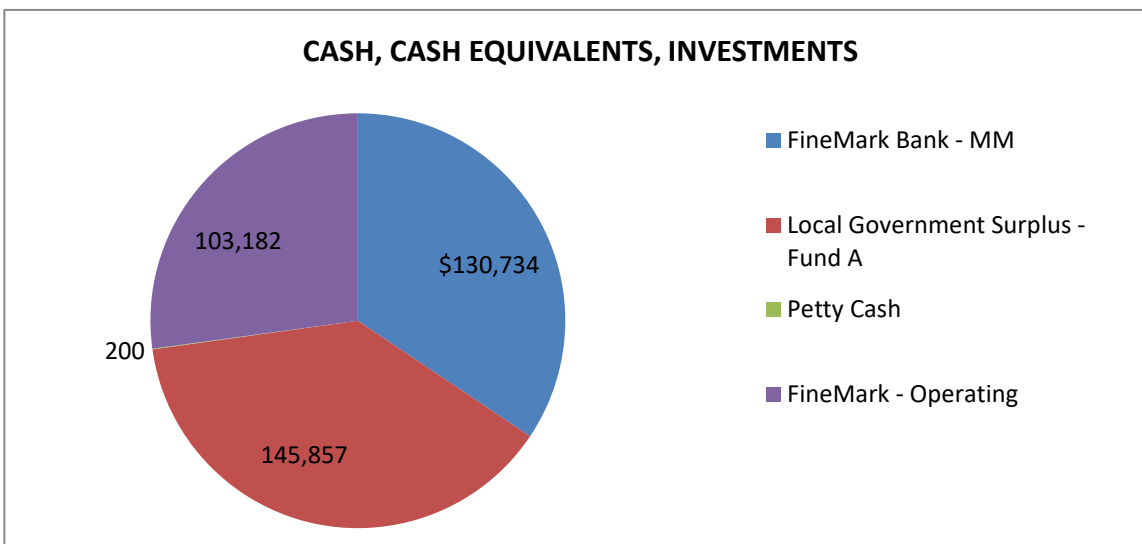
Revenues			General Fund Budget Totals
Assessments			\$ 50,523
Secured Federal/State Grants			885,257
Secured Contractual			61,500
Interest/Misc			2,000
<b>Total Income (Revenue)</b>	\$ -	\$ -	\$ 999,280
<b>Expenditures (Expenses)</b>			
Direct:			
Salaries (A)			\$ 256,131
FICA			19,594
Unemployment			-
Workers Compensation			1,344
Retirement			61,112
Health Insurance (B)			40,848
<b>Total Personnel Expenses</b>	\$ -	\$ -	\$ 379,030
<b>Expenses</b>			
Consultants (C)	\$ -		\$ 94,724
Grant/Consulting - Contractual (D)	-		412,313
Audit Fees			25,000
Travel			1,000
Telephone		-	1,488
Postage			-
Equipment Rental (E)		-	3,151
Insurance (F)		-	6,220
<i>Repair/Maint. (Equip/Vehicle) (N/A)</i>		-	-
Printing/Reproduction			1,000
<i>Utilities (N/A)</i>		-	-
Advertising			1,600
Other Miscellaneous		-	500
Bank Service Charges	-	-	-
Office Supplies			600
Computer Related Expenses (G)			21,668
Dues and Memberships (H)		-	3,059
<i>Publications (N/A)</i>	-	-	-
<i>Professional Development (N/A)</i>		-	-
Meetings/Events			2,000
Capital Outlay-Operations	-	-	-
<i>Lease Long Term (N/A)</i>		-	-
<b>Operational Expense</b>	\$ -	\$ -	\$ 574,323
<b>Total Cash Outlays</b>	\$ -	\$ -	\$ 953,354
<b>Net Income/Loss</b>			\$ 45,926
<b>Reserves Estimate (as of 4/12/2021)</b>			\$ 276,590
<b>Total Net Income with Reserves</b>			\$ 322,516

## REVENUE SOURCES

BUDGET REVENUES	AMOUNT
County/City Assessments	\$ 50,523
Secured Federal/State Grants	885,257
Program Development (Unsecured Grants/Contracts)	
Secured Contractual	61,500
Interest/Misc	2,000
<b>Total Revenue</b>	<b>\$ 999,280</b>



CASH, CASH EQUIVALENTS, INVESTMENTS (as of 3/31/2020):	AMOUNT
FineMark Bank - MM	\$ 130,734
Local Government Surplus - Fund A	145,857
Petty Cash	200
FineMark - Operating	103,182
<b>Total Cash, Cash Equivalents, Investments</b>	<b>\$ 379,972</b>



## FY 20 REVENUE SOURCES

OCTOBER 1, 2021 O SEPTEMBER 30, 2022

GENERAL REVENUES		SPECIAL REVENUES	
Interest/Misc.	\$ 2,000	Federal/State Grar	\$ 885,257
Assessments	\$ 50,523	Contractual	\$ 61,500
	<b>\$ 52,523</b>		<b>\$ 946,757</b>
		<b>Total Revenues</b>	<b>\$ 999,280</b>
		<b>Program Development Unsecured/Reserves</b>	<b>\$ -</b>
		<b>Total Budget</b>	<b>\$ 999,280</b>

MEMBER	POPULATION (BEBR Estimates 2020)	ASSESSMENT
Glades County	13,609	4,083
City of Fort Myers	92,599	27,780
Town of Fort Myers Beach	6,558	1,967
City of Bonita Springs	55,645	16,694
<b>Total Assessments</b>	<b>168,411</b>	<b>\$ 50,523</b>

Additional Revenue	TOTAL	
Interest/Misc.	\$ -	\$ 2,000
<b>Total General Revenues</b>		<b>\$ 52,523</b>

SPECIAL REVENUES	FEDERAL/STATE GRANTS	CONTRACTUAL	TOTAL
DEM - Title III - LEPC	\$ 80,000		80,000
DEM - HMEP Planning & Training	61,006		61,006
Lee/Collier Hazard Analysis	19,251		19,251
FFW - Clewiston Master Plan	175,000		175,000
DEO - CDBG-MIT Food Insecurity	175,000		175,000
Brownfields	85,000		85,000
Economic Development	70,000		70,000
EDA - COVID Community Coord	200,000		200,000
National Community Service VISTA	20,000		20,000
Food Policy Coordinator		50,000	50,000
SQG-Glades		4,500	4,500
FHERO		7,000	7,000
<b>Total RPC Special Revenues</b>	<b>\$ 885,257</b>	<b>\$ 61,500</b>	<b>\$ 946,757</b>

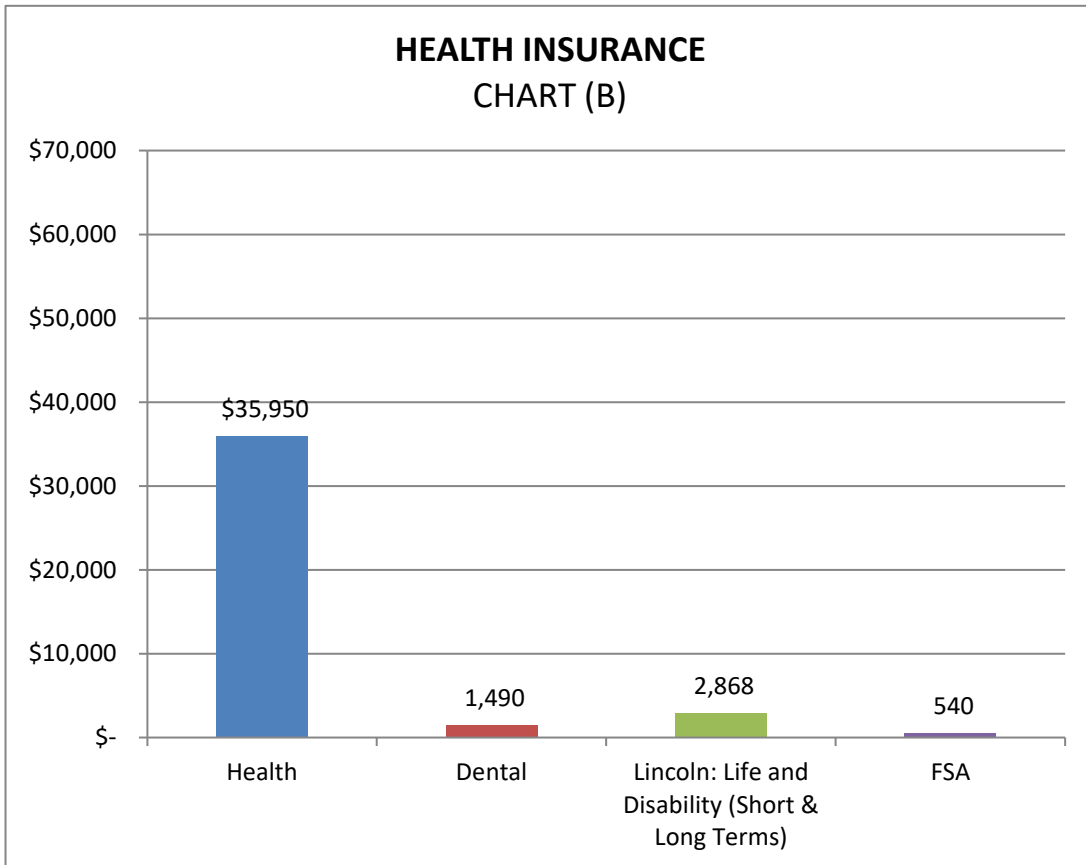
## SALARY EXPENSES

TABLE (A)

POSITION TITLE CLASSIFICATION	CLASSIFICATION LEVEL	10/1/2017 SALARY RANGE	HOURLY RATE	ANNUAL SALARY
<b>Executive Director</b>	Exempt	As determined by Council	57.13	\$ 118,830
Business Operations Manager	Exempt	25.96 - 47.75	41.58	86,486
Program Manager/Vista Sup	Exempt	20.07 - 31.74	24.43	50,814
<b>Total</b>				<b>\$ 256,131</b>

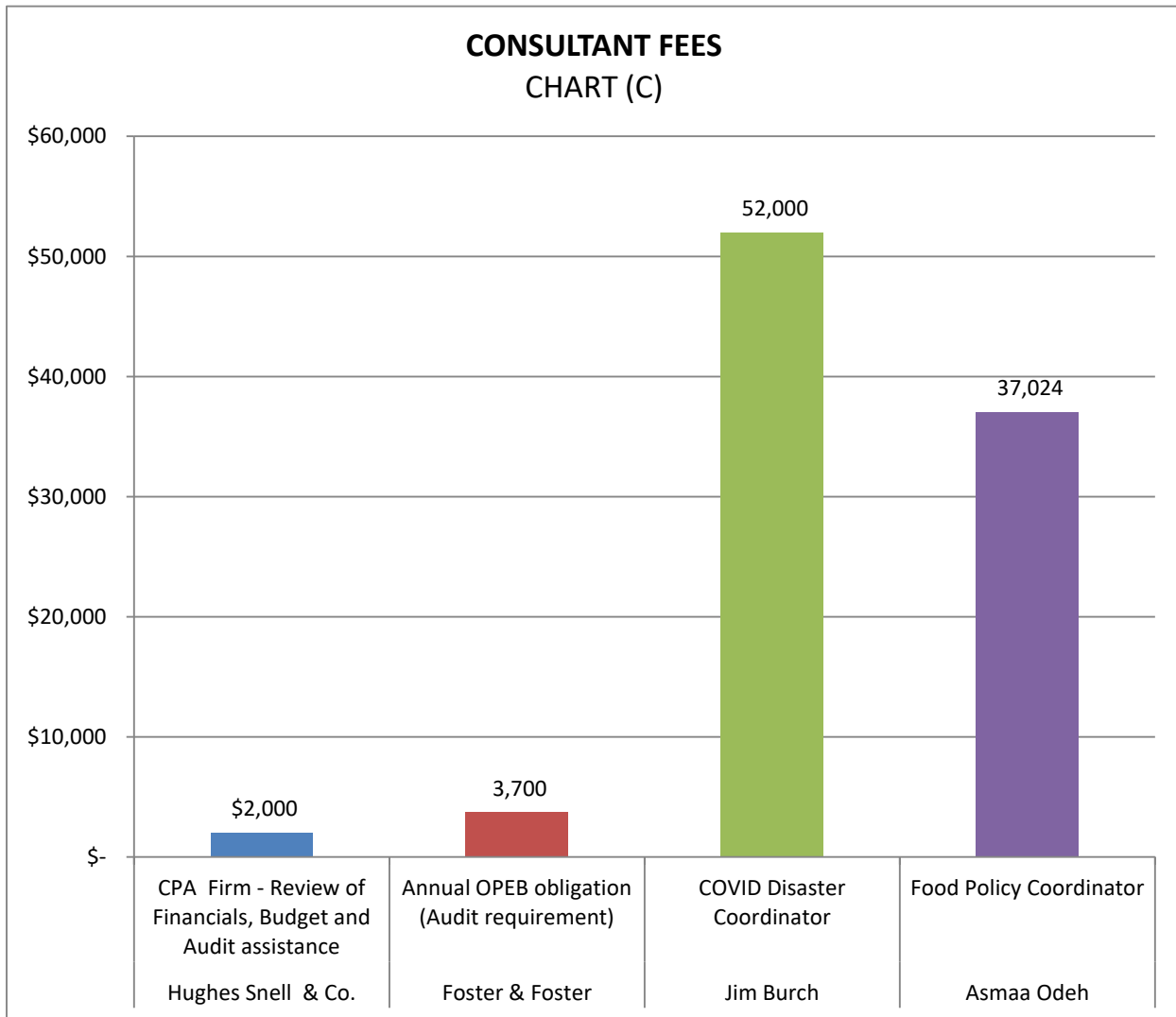
**HEALTH INSURANCE  
TABLE (B)**

INSURANCE TYPE	COVERAGE	AMOUNT
Health	Employee Only	\$ 35,950
Dental	Employee Only	1,490
Lincoln: Life and Disability (Short & Long Terms)	Employee Only	2,868
FSA	Employee Only	540
<b>Total \$</b>		<b>40,848</b>



**CONSULTANT FEES**  
**TABLE (C)**

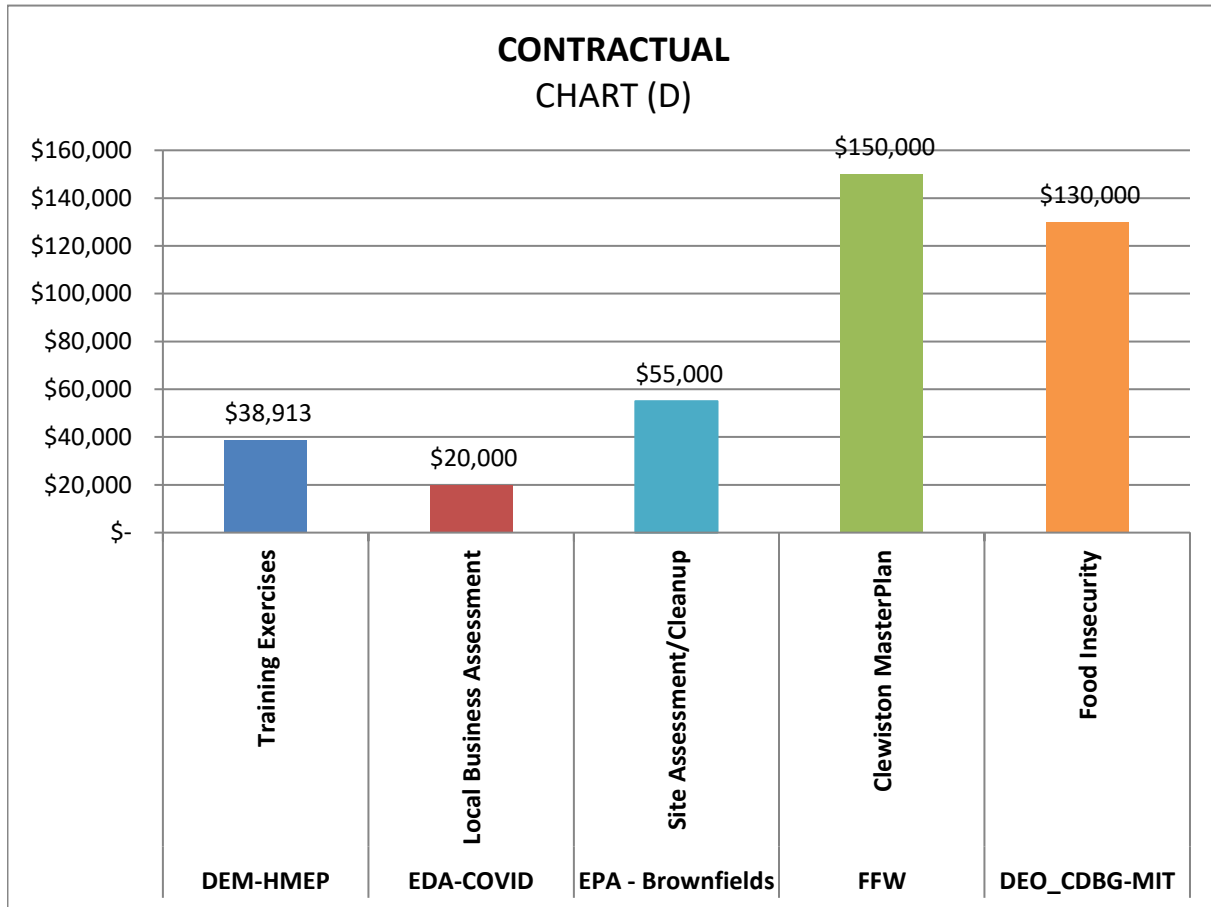
CONSULTANT	DESCRIPTION	AMOUNT
Hughes Snell & Co.	CPA Firm - Review of Financials, Budget and Audit assistance	\$ 2,000
Foster & Foster	Annual OPEB obligation (Audit requirement)	3,700
Jim Burch	COVID Disaster Coordinator	52,000
Asmaa Odeh	Food Policy Coordinator	37,024
<b>Total</b>		<b>\$ 94,724</b>



**CONTRACTUAL  
TABLE (D)**

GRANT	DESCRIPTION	AMOUNT
DEM-LEPC	HazMat Exercise	\$ 18,400
DEM-HMEP	Training Exercises	\$ 38,913
EDA-COVID	Local Business Assessment	\$ 20,000
EPA - Brownfields	Site Assessment/Cleanup	\$ 55,000
FFW	Clewiston MasterPlan	\$ 150,000
DEO_CDBG-MIT	Food Insecurity	\$ 130,000
<b>Total</b>		<b>\$ 412,313</b>

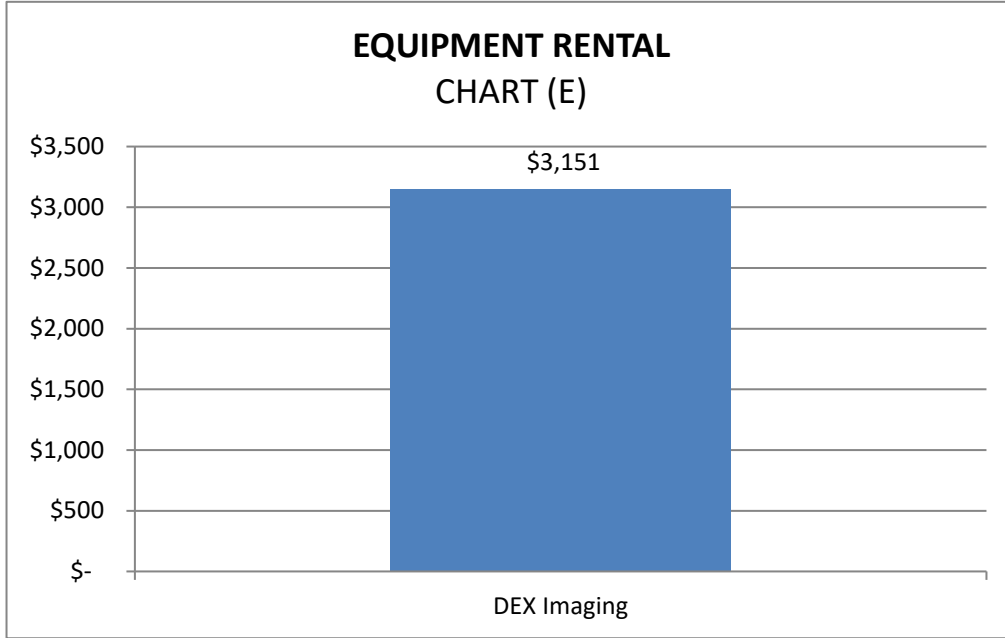
**CONTRACTUAL  
CHART (D)**





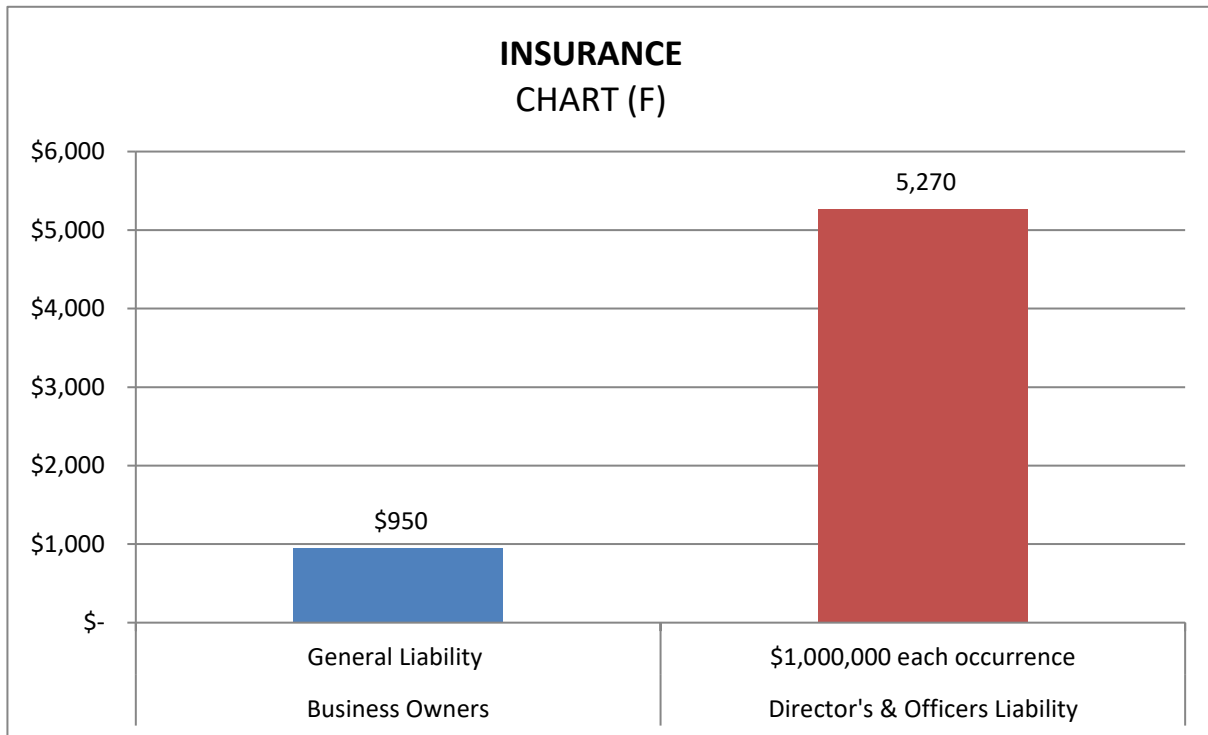
**EQUIPMENT RENTAL**  
**TABLE (E)**

	DESCRIPTION		
DEX Imaging	Copier/Printer	\$	3,151
<b>Total</b>			<b>\$ 3,151</b>



**INSURANCE  
TABLE (F)**

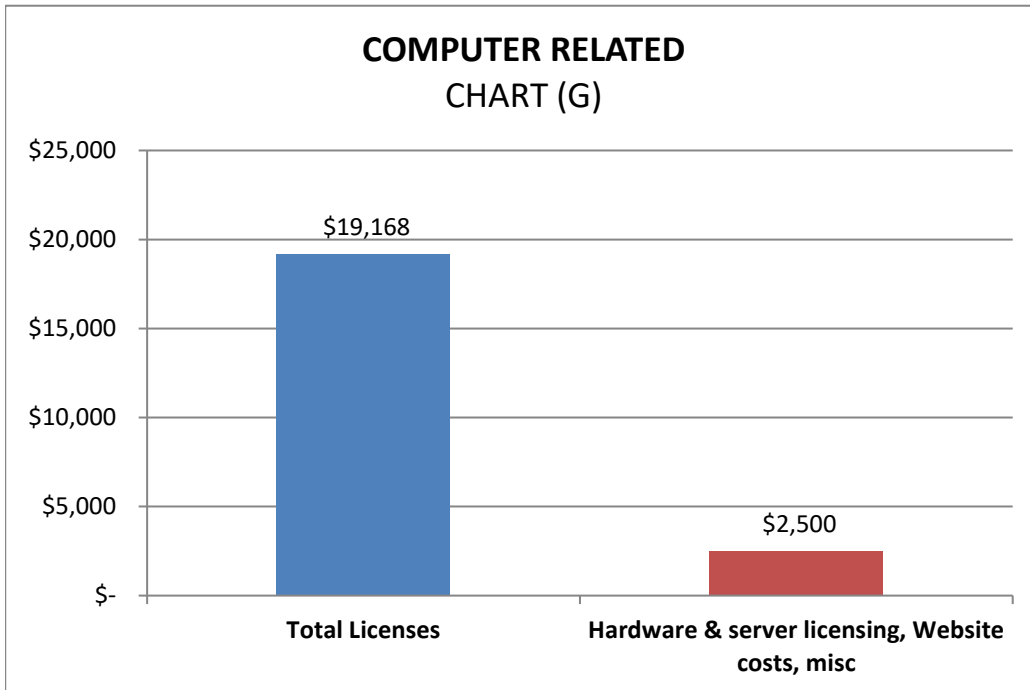
<b>POLICY</b>	<b>DESCRIPTION</b>	<b>PREMIUM</b>
Business Owners	General Liability	\$ 950
Director's & Officers Liability	\$1,000,000 each occurrence	5,270
<b>Total</b>		<b>\$ 6,220</b>



**COMPUTER RELATED  
TABLE (G)**

LICENSES	AMOUNT
Sage Peachtree (Accounting Software)	\$ 3,105
BillQuick (Timecard Software)	\$ 1,000
REMI (Modeling Software)	4,500
ArcView (GIS)	3,525
MS Office 365 (Applications & file hosting)	4,200
Summit Hosting (Peachtree & Billquick)	2,628
Webroot	210
<b>Total Licenses</b>	<b>\$ 19,168</b>

OTHER	AMOUNT
Hardware & server licensing, Website costs, misc	\$ 2,500
<b>Total Expenses</b>	<b>\$ 21,668</b>



**DUES & MEMBERSHIPS**  
TABLE (H)

ORGANIZATION	DESCRIPTION	AMOUNT
FRCA	Florida Regional Council Association	\$ -
FHERO	Florida Heartland Economic Region of Opportunity	2,500
Misc.	Misc. (Food Policy Council, Grant Watch)	259
<b>Total</b>		<b>\$ 2,759</b>

GRANT RELATED SUBSCRIPTIONS	DESCRIPTION	AMOUNT
FEDC	Florida Economic Development Council	300
<b>Total Grant Related</b>		<b>\$ 300</b>

<b>Total</b>		<b>\$ 3,059</b>
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