

**SOUTHWEST FLORIDA REGIONAL  
PLANNING COUNCIL**

**BASIC FINANCIAL STATEMENTS  
TOGETHER WITH REPORTS OF  
INDEPENDENT AUDITOR**

**YEAR ENDED  
SEPTEMBER 30, 2009**

**TABLE OF CONTENTS**

	<u>Page(s)</u>
<b>INDEPENDENT AUDITOR'S REPORT</b> .....	1-2
<b>MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&amp;A)</b> .....	i-v
 <b><u>BASIC FINANCIAL STATEMENTS</u></b>	
GOVERNMENT-WIDE FINANCIAL STATEMENTS:	
Statement of Net Assets.....	3
Statement of Activities.....	4
 FUND FINANCIAL STATEMENTS:	
Governmental Funds:	
Balance Sheet.....	5
Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Assets.....	6
Statement of Revenues, Expenditures and Changes in Fund Balance.....	7
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds to the Statement of Activities.....	8
 NOTES TO THE FINANCIAL STATEMENTS.....	 9-31
 <b><u>REQUIRED SUPPLEMENTARY INFORMATION OTHER THAN MD&amp;A</u></b>	
BUDGET TO ACTUAL COMPARISON - MAJOR FUNDS (General and Special Revenue Funds)	
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - General Fund - Summary Statement.....	32
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - General Fund - Detailed Statement.....	33-34
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - Special Revenue Fund - Summary Statement.....	35
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - Special Revenue Fund - Detailed Statement.....	36-37
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS .....	38
Notes to the Schedule of Expenditures of Federal Awards.....	39
 <b><u>ADDITIONAL REPORTS OF INDEPENDENT AUDITOR</u></b>	
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Basic Financial Statements Performed in Accordance with <u>Government Auditing Standards</u> .....	40-41

**TABLE OF CONTENTS (CONTINUED)**

	<u>Page(s)</u>
<b><u>ADDITIONAL REPORTS OF INDEPENDENT AUDITOR (CONTINUED)</u></b>	
Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance with OMB Circular A-133.....	42-44
Schedule of Findings and Questioned Costs - Federal Awards.....	45-46
Independent Auditor's Report to Management.....	47-48
Management's Response to Independent Auditor's Report to Management.....	Exhibit



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Private Companies Practice Section

Tax Division

**INDEPENDENT AUDITOR'S REPORT**

Executive Committee and Council Members  
Southwest Florida Regional Planning Council  
1926 Victoria Avenue  
Fort Myers, Florida 33901

We have audited the accompanying basic financial statements of Southwest Florida Regional Planning Council (the "Council"), as of September 30, 2009, and for the year then ended, as listed in the table of contents. These basic financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of Southwest Florida Regional Planning Council as of September 30, 2009, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated November 24, 2009, on our consideration of Southwest Florida Regional Planning Council's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grants and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance, and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards, and should be considered in assessing the results of our audit.

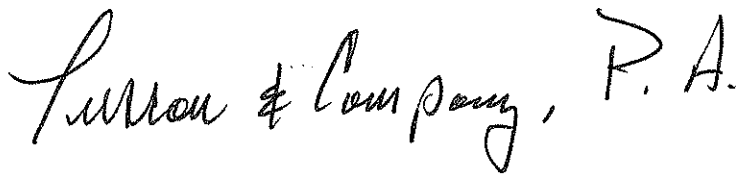
INTEGRITY ..... SERVICE ..... EXPERIENCE

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The Management's Discussion and Analysis (MD&A) on pages i-v is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the Management's Discussion and Analysis. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the Council's basic financial statements taken as a whole. The required supplementary information other than MD&A on pages 32-37 described in the accompanying table of contents is presented for the purposes of additional analysis and is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. Such information has been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The accompanying Schedule of Expenditures of Federal Awards on page 38, for the year ended September 30, 2009, is presented for purposes of additional analysis and is not a required part of the basic financial statements, but is a requirement within the provisions of Office of Management and Budget (OMB) Circular A-133 "Audits of States, Local Governments and Non-Profit Organizations". This supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.



TUSCAN & COMPANY, P.A.  
Fort Myers, Florida  
November 24, 2009

**MANAGEMENT'S DISCUSSION  
AND ANALYSIS  
(MD&A)**

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**Management's Discussion and Analysis**  
**(unaudited)**

This discussion and analysis of the Southwest Florida Regional Planning Council (the "Council") financial statements is designed to introduce the basic financial statements and provide an analytical overview of the Council's financial activities for the fiscal year ended September 30, 2009. The basic financial statements are comprised of the government-wide financial statements, governmental fund financial statements, and footnotes. We hope this will assist readers in identifying significant financial issues and changes in the Council's financial position.

**Council Financial Highlights:**

- At the close of fiscal year 2009 the Council's assets exceeded its liabilities, resulting in net assets of \$917,468.
- The Council's total net assets increased \$13,915 or 1.54 percent.
- The Council had \$571,626 of unrestricted net assets that can be used to meet the Council's ongoing obligations. Of that total \$550,200 represents 4 months of operating reserves as per policy.
- Total revenues increased \$191,588, or 5.57 percent, in comparison to the prior fiscal year.
- Total expenses increased \$274,052, or 8.2 percent, in comparison to the prior fiscal year.

**Government-Wide Financial Statements**

Government-wide financial statements (statement of net assets and statement of activities found on pages 3 and 4, respectively) are intended to allow a reader to assess a government's operational accountability. Operational accountability is defined as the extent to which the government has met its operating objectives efficiently and effectively, using all resources available for that purpose, and whether it can continue to meet its objectives for the foreseeable future. Government-wide financial statements concentrate on the Council as a whole and do not emphasize fund types.

The *Statement of Net Assets* (page 3) presents information on all of the Council's assets and liabilities, with the difference between the two reported as net assets. The Council's capital assets (land, building, equipment, furniture and fixtures, and vehicles) are included in this statement and reported net of their accumulated depreciation.

The *Statement of Activities* (page 4) presents revenue and expense information showing how the Council's net assets changed during the fiscal year. Both statements are measured and reported using the economic resource measurement focus (revenues and expenses) and the accrual basis of accounting (revenue recognized when earned and expense is recognized when a liability is incurred).

**Governmental Fund Financial Statements**

The accounts of the Council are organized on the basis of governmental funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for which a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Governmental fund financial statements (found on pages 5 and 7) are prepared on the modified accrual basis using the current financial resources measurement focus. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as net current assets.

**Notes to the Financial Statements**

The notes to the financial statements explain in detail some of the data contained in the preceding statements and are on pages 9 through 31. These notes are essential to a full understanding of the data provided in the government-wide and fund financial statements.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**Management's Discussion and Analysis**  
**(unaudited)**

**Government-Wide Financial Analysis**

The government-wide financial statements were designed so that the user could determine if the Council is in a better or worse financial condition from the prior year.

The following table reflects a Summary of Net Assets for fiscal years 2009 and 2008:

**Southwest Florida Regional Planning Council**  
**Summary of Net Assets**  
**September 30, 2009**

Assets:	<u>2009</u>	<u>2008</u>	<u>Change</u>	<u>% Change</u>
Current assets	\$ 1,118,830	\$ 1,480,358	\$ (361,528)	-24.42%
Capital assets, net	<u>1,619,940</u>	<u>1,673,593</u>	<u>(53,653)</u>	-3.21%
Total assets	<u>\$ 2,738,770</u>	<u>\$ 3,153,951</u>	<u>\$ (415,181)</u>	-13.16%
Liabilities:				
Current liabilities	\$ 519,961	\$ 896,085	\$ (376,124)	-41.97%
Noncurrent liabilities	<u>1,301,341</u>	<u>1,354,313</u>	<u>(52,972)</u>	-3.91%
Total liabilities	<u>1,821,302</u>	<u>2,250,398</u>	<u>(429,096)</u>	-19.07%
Net assets:				
Investment in capital assets, net				
of related debt	345,842	345,780	62	0.02%
Unrestricted	<u>571,626</u>	<u>557,773</u>	<u>13,853</u>	2.48%
Total net assets	<u>917,468</u>	<u>903,553</u>	<u>13,915</u>	1.54%
Total liabilities and net assets	<u>\$ 2,738,770</u>	<u>\$ 3,153,951</u>	<u>\$ (415,181)</u>	-13.16%

Current assets are comprised of cash and cash equivalents of \$(1,462), investments of \$511,002, grants receivables of \$512,593, contract and other receivables of \$95,761 and other assets of \$936.

For the fiscal year 2009, current liabilities are comprised of accounts payable and accrued expenses of \$149,660, retainage payable of \$46,103, deferred contract revenue of \$267,351 and the current portion of long-term liabilities of \$56,847.

The investment in capital assets, net of related debt represents 38 percent of net assets and is comprised of land, building, equipment, furniture and fixtures, and vehicles, net of accumulated depreciation and the outstanding related debt used to acquire the assets. The unrestricted net asset balance of \$571,626 increased \$13,853 or 2.48 percent. The unrestricted net asset balance represents resources available for spending.



**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**Management's Discussion and Analysis**  
**(unaudited)**

The following schedule reports the revenues, expenses, and changes in net assets for the Council for the current and previous fiscal year:

**Southwest Florida Regional Planning Council**  
**Summary of Changes in Net Assets**  
**Years Ended September 30, 2009**

Revenues:	<u>2009</u>	<u>2008</u>	<u>Change</u>	<u>% Change</u>
Program Revenues				
Charges for services - dues & fees	\$ 764,301	\$ 874,019	\$ (109,718)	-12.55%
Contracts, grants and contributions	2,871,198	2,528,568	342,630	13.55%
General Revenues				
Loss on fair value of investments	(8,434)	-	(8,434)	100.00%
Interest and miscellaneous	4,496	37,386	(32,890)	-87.97%
Total revenues	<u>3,631,561</u>	<u>3,439,973</u>	<u>191,588</u>	5.57%
Expenses:				
Project Planning				
Personal services	2,224,673	2,092,547	132,126	6.31%
Operating expenses	1,247,909	1,104,283	143,626	13.01%
Depreciation	71,028	69,769	1,259	1.80%
Interest and fiscal charges	74,036	76,995	(2,959)	-3.84%
Total expenses	<u>3,617,646</u>	<u>3,343,594</u>	<u>274,052</u>	8.20%
Change in net assets	13,915	96,379	<u>\$ (82,464)</u>	
Net Assets - Beginning	<u>903,553</u>	<u>807,174</u>		
Net Assets - Ending	<u>\$ 917,468</u>	<u>\$ 903,553</u>		

**Budgetary Highlights**

Budget versus actual comparisons are presented in the required supplementary information other than the Management's Discussion and Analysis.

*Original to Final Budget Variances*

The Council Members approved several budget amendments during the fiscal year ended September 30, 2009. Due to a change in the budget reporting requirements, Budget amendments to adjust fund balance carryover resulted in a budgeted net increase to General Fund Expenditures of \$72,145.

The Special Revenue Fund had a increase in Budgeted Revenue and Expenditures of \$387,818 due to an amendment in the CHNEP budget.

*Final Budget to Actual Variances*

No financially significant final budget versus actual line item variances were noted in the General Fund for either revenues or expenditures (before indirect expenditure allocations).

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**Management's Discussion and Analysis**  
**(unaudited)**

**Capital Assets**

Non-depreciable capital assets include land. Depreciable capital assets include building, equipment, furniture and fixtures, and vehicles. The following is a schedule of the Council's capital assets as of September 30, 2009 and 2008:

**Southwest Florida Regional Planning Council**  
**Capital Assets**  
**September 30**

	<u>2009</u>	<u>2008</u>	<u>Change</u>
<b>Non-Depreciable Capital Assets</b>			
Land	\$ 375,565	\$ 375,565	\$ -
<b>Depreciable Capital Assets</b>			
Building and improvements	1,360,593	1,355,393	5,200
Furniture and fixtures	21,550	21,550	-
Equipment	239,073	240,788	(1,715)
Vehicles	21,787	21,787	-
Total depreciable capital assets	<u>1,643,003</u>	<u>1,639,518</u>	<u>3,485</u>
<b>Less Accumulated Depreciation</b>			
Building and improvements	(169,733)	(132,609)	(37,124)
Furniture and fixtures	(16,419)	(13,343)	(3,076)
Equipment	(208,845)	(195,538)	(13,307)
Vehicles	(3,631)	(3,631)	(3,631)
Total depreciable capital assets	<u>(398,628)</u>	<u>(341,490)</u>	<u>(57,138)</u>
Depreciable capital assets, net	<u>1,244,375</u>	<u>1,298,028</u>	<u>(53,653)</u>
Capital Assets, net	<u>\$ 1,619,940</u>	<u>\$ 1,673,593</u>	<u>\$ (53,653)</u>

**Debt Administration**

At September 30, 2009, the Council had \$1,358,188 of outstanding debt, which is comprised of \$1,274,098 of noncurrent long-term obligations and \$84,090 of current portion of long-term obligations as shown on the Statement of Net Assets. The following is a detailed schedule of the Council's outstanding debt as of September 30, 2009 and 2008:

**Southwest Florida Regional Planning Council**  
**Outstanding Debt**  
**September 30**

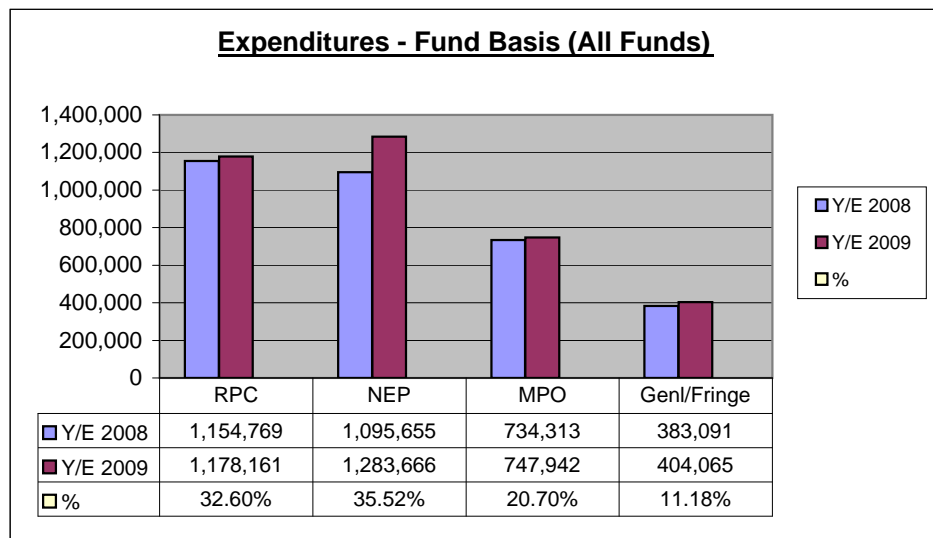
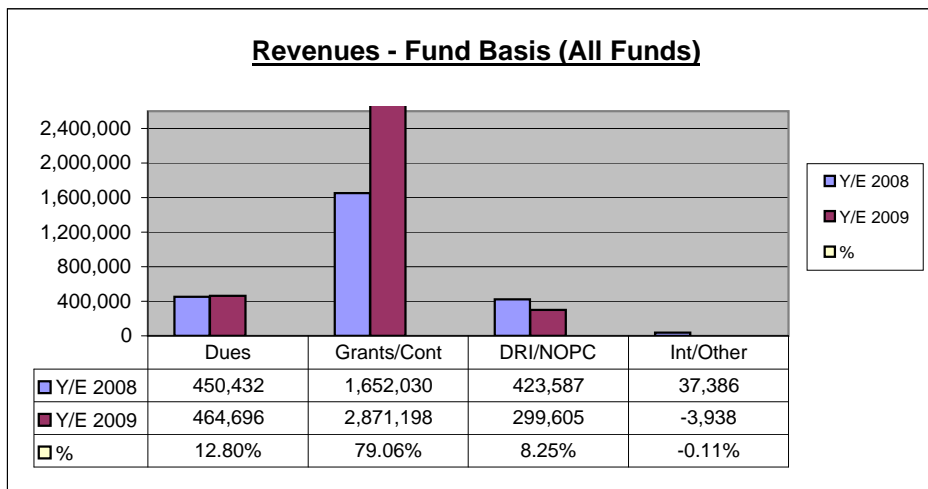
	<u>2009</u>	<u>2008</u>	<u>Change</u>
Note Payable	\$ 1,274,098	\$ 1,327,813	\$ (53,715)
Compensated Absences	84,090	80,215	3,875
Total Outstanding Debt	<u>\$ 1,358,188</u>	<u>\$ 1,408,028</u>	<u>\$ (49,840)</u>

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**Management's Discussion and Analysis**  
**(unaudited)**

The note payable for the office building has a monthly payment of \$10,646, including interest, with a final payment of \$826,523 due June 1, 2016. The amount reported as compensated absences represents the total amount the Council had due at the termination of all employees' employment.

**Other Known Facts, Decisions, or Conditions**

Member assessments, DRI and NOPC fees, and grants and contracts provide the majority of revenues for the Council and provide the basis for the operating expenses. Grant and contracts provided 79.06%, DRI and NOPC fees provided 8.25%, assessments provided 12.8% of fiscal year 2009 revenues. Interest and other income provided (.11)% of fiscal year 2009 revenues.



**Request for Information**

This financial report is designed to provide the reader an overview of the Council. Questions regarding any information provided in this report should be directed to: the Southwest Florida Regional Planning Council, 1926 Victoria Avenue, Fort Myers, Florida 33901. The phone is (239) 338-2550, extension 237.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF NET ASSETS**  
**September 30, 2009**

	<u>Governmental Activities</u>
<b>ASSETS</b>	
Current assets:	
Cash and cash equivalents	\$ (1,462)
Investments	511,002
Due from other governments - grants	512,593
Receivables - contracts and other	95,761
Other assets	<u>936</u>
Total current assets	<u>1,118,830</u>
Noncurrent assets:	
Capital assets:	
Land	375,565
Depreciable buildings, improvements, equipment and vehicles (net of \$398,628 accumulated depreciation)	<u>1,244,375</u>
Total noncurrent assets	<u>1,619,940</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 2,738,770</u></b>
<b>LIABILITIES</b>	
Current liabilities:	
Accounts payable and accrued expenses	\$ 149,660
Retainage payable	46,103
Deferred revenue - contracts	267,351
Current portion of long-term obligations	<u>56,847</u>
Total current liabilities	519,961
Noncurrent liabilities:	
Noncurrent portion of long-term obligations	1,301,341
Commitments and Contingencies	<u>-</u>
<b>TOTAL LIABILITIES</b>	<b><u>1,821,302</u></b>
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	345,842
Unrestricted	<u>571,626</u>
<b>TOTAL NET ASSETS</b>	<b><u>917,468</u></b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b><u>\$ 2,738,770</u></b>

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF ACTIVITIES**  
**Year Ended September 30, 2009**

	<u>Governmental Activities</u>
<b>EXPENSES</b>	
Governmental Activities	
Project Planning:	
Personal services	\$ 2,224,673
Operating expenses	1,247,909
Depreciation	71,028
Interest and fiscal charges	74,036
<b>TOTAL EXPENSES - GOVERNMENTAL ACTIVITIES</b>	<u>3,617,646</u>
 <b>PROGRAM REVENUES</b>	
Charges for services:	
Dues and fees	764,301
Contracts	939,698
Operating grants and contributions	1,931,500
<b>TOTAL PROGRAM REVENUES</b>	<u>3,635,499</u>
<b>NET PROGRAM REVENUES</b>	<u>17,853</u>
 <b>GENERAL REVENUES (LOSS)</b>	
Decrease in fair value of investments	(8,434)
Gain on sale of capital assets	123
Interest and miscellaneous	4,373
<b>TOTAL GENERAL REVENUES (LOSS)</b>	<u>(3,938)</u>
<b>INCREASE IN NET ASSETS</b>	13,915
<b>NET ASSETS - Beginning of the year</b>	<u>903,553</u>
<b>NET ASSETS - End of the year</b>	<u>\$ 917,468</u>

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
**September 30, 2009**

	General Fund	Special Revenue Fund	Total Governmental Funds
	<u>          </u>	<u>          </u>	<u>          </u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ (1,462)	\$ -	\$ (1,462)
Investments	511,002	-	511,002
Due from other governments - grants	-	512,593	512,593
Receivables - contracts and other	-	95,761	95,761
Due from other funds	341,003	-	341,003
Other assets	<u>936</u>	<u>-</u>	<u>936</u>
TOTAL ASSETS	<u>\$ 851,479</u>	<u>\$ 608,354</u>	<u>\$ 1,459,833</u>
<b>LIABILITIES AND FUND BALANCE</b>			
<b>LIABILITIES</b>			
Accounts payable and accrued expenses	\$ 149,660	\$ -	\$ 149,660
Retainage payable	46,103	-	46,103
Due to other funds	-	341,003	341,003
Deferred revenue - contracts	<u>-</u>	<u>267,351</u>	<u>267,351</u>
TOTAL LIABILITIES	<u>195,763</u>	<u>608,354</u>	<u>804,117</u>
<b>FUND BALANCE</b>			
Unreserved, reported in:			
General Fund			
Designated for emergencies	550,200	-	550,200
Undesignated	<u>105,516</u>	<u>-</u>	<u>105,516</u>
TOTAL FUND BALANCE	<u>655,716</u>	<u>-</u>	<u>655,716</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 851,479</u>	<u>\$ 608,354</u>	<u>\$ 1,459,833</u>

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL**  
**FUNDS TO THE STATEMENT OF NET ASSETS**  
**September 30, 2009**

	<u>Amount</u>
Total fund balance for governmental funds	\$ 655,716
Amounts reported for governmental activities in the Statement of Net Assets are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.	
Capital assets not being depreciated:	
Land	<u>375,565</u>
	375,565
Capital assets being depreciated:	
Building, Improvements, Equipment and Vehicles	1,643,003
Less accumulated depreciation	<u>(398,628)</u>
	1,244,375
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.	
Note payable	(1,274,098)
Compensated absences	<u>(84,090)</u>
	(1,358,188)
Elimination of interfund amounts:	
Due from other funds	(341,003)
Due to other funds	<u>341,003</u>
	<u>-</u>
Total net assets of governmental activities	<u><u>\$ 917,468</u></u>

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS**  
**Year Ended September 30, 2009**

	General Fund	Special Revenue Fund	Total Governmental Funds
<b>REVENUES</b>			
Federal and state grants	\$ -	\$ 1,931,500	\$ 1,931,500
Contracts and local grants	-	939,698	939,698
County and city assessments	464,696	-	464,696
DRI fees	-	294,105	294,105
DRI monitoring fees	-	5,500	5,500
Proceeds - disposition of capital assets	123	-	123
Decrease in fair value of investments	(8,434)	-	(8,434)
Interest and miscellaneous	4,373	-	4,373
TOTAL REVENUES	<u>460,758</u>	<u>3,170,803</u>	<u>3,631,561</u>
<b>EXPENDITURES</b>			
Current			
Personal services	408,054	1,812,744	2,220,798
Operating expenditures	18,037	1,229,872	1,247,909
Capital outlay	-	17,375	17,375
Debt service			
Principal retirement	-	53,715	53,715
Interest and fiscal charges	-	74,036	74,036
TOTAL EXPENDITURES	<u>426,091</u>	<u>3,187,742</u>	<u>3,613,833</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>34,667</u>	<u>(16,939)</u>	<u>17,728</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Operating transfers in	-	16,939	16,939
Operating transfers out	(16,939)	-	(16,939)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(16,939)</u>	<u>16,939</u>	<u>-</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	17,728	-	17,728
FUND BALANCE - Beginning of the year	<u>637,988</u>	<u>-</u>	<u>637,988</u>
FUND BALANCE - End of the year	<u>\$ 655,716</u>	<u>\$ -</u>	<u>\$ 655,716</u>

The accompanying notes are an integral part of this statement.



**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL  
RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCE -  
GOVERNMENTAL FUNDS TO THE STATEMENT  
OF ACTIVITIES**

**Year Ended September 30, 2009**

	<u>Amount</u>
Net change (revenues in excess of expenditures) in fund balance - total governmental funds	\$ 17,728
<p>The increase in net assets reported for governmental activities in the Statement of Activities is different because:</p>	
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>	
Expenditures for capital assets	17,375
Gain on sale of capital assets	123
Less: proceeds from the disposition of capital assets	(123)
Less: current year depreciation	<u>(71,028)</u>
	(53,653)
<p>Repayment of debt principal is reported as an expenditure in the governmental funds and thus contributes to the change in fund balance. In the Statement of Net Assets, however, repayments of debt principal reduces the liability.</p>	
	53,715
<p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds.</p>	
Increase in compensated absences	(3,875)
<p>Interfund transfers increase or decrease the fund balance of the respective funds; however, the transactions offset in the government-wide statements.</p>	
General fund:	
Operating transfers out	(16,939)
Special revenue fund:	
Operating transfers in	<u>16,939</u>
	<u>-</u>
Increase in net assets of governmental activities	<u>\$ 13,915</u>

The accompanying notes are an integral part of this statement.

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Organization**

Southwest Florida Regional Planning Council (the "Council") is a governmental agency, created on November 8, 1973 via interlocal agreements as provided by Florida Statute 163.01 and 163.02, as amended, to assist other governmental and private agencies in the planning of projects in the Southwest Florida area under Florida Statute 186.504. The Council acts as a regional planning agency and exercises its rights and duties pursuant to Florida Statutes Chapters 23, 160, 163 and 380. The Council's principal members consist of Charlotte, Collier, Glades, Hendry, Lee and Sarasota Counties. The Council's Board Members are appointed per statutory requirement. The Council is funded through statutory member assessments, various fees, and multiple federal, state, and local grants and contracts.

Specifically, the Council's mission is:

1. To make the most efficient use of its powers to promote cooperation for mutual advantage in order to provide services and facilities that will accord best with geographic, economic, social, land use, transportation, public safety resources, and other factors influencing the needs and development of local communities within its six county region;
2. To serve as a regional coordinator for the local governmental units comprising the region;
3. To exchange information on and review programs of regional concerns;
4. To promote communication between the local governments for the conservation and compatible development of the Southwest region;
5. To cooperate with Federal, State, and local government and non-government agencies to accomplish regional objectives; and
6. To do all things authorized for a Regional Planning Agency under Chapter 163, 186 and 380 of the Florida Statutes and other applicable Florida, Federal, State, and local laws, rules, and regulations.

**Summary of significant accounting policies**

The following is a summary of the significant accounting policies used in the preparation of these basic financial statements.

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Summary of significant accounting policies, continued**

The basic financial statements of the Council are comprised of the following:

- Government-wide financial statements
- Fund financial statements
- Notes to the financial statements

**Reporting entity**

The Council has adopted Governmental Accounting Standards Board (GASB) Statement Number 14, "Financial Reporting Entity" (GASB 14), as amended by GASB Statement Number 39, "Determining Whether Certain Organizations Are Component Units." These Statements require the financial statements of the Council (the primary government) to include its component units, if any. A component unit is a legally separate organization for which the elected officials of the primary government are financially accountable. Based on the criteria established in GASB Statement 14, as amended, there are no potential component units included or required to be included in the Council's financial statements.

The Council assisted in the creation and establishment of Southwest Florida Resource Conservation and Development Council, Inc. ("Conservation"), an independent Florida not-for-profit corporation. Conservation's mission is to develop a resource conservation plan for its service area, as well as to act as a clearinghouse for other conservation groups and efforts.

The Council provides no direct support to Conservation and does not have authority to exercise economic control over Conservation. The Council, however, provides Conservation with bookkeeping services free of charge. The Council cannot appoint or remove the Board members of Conservation. Therefore, Conservation is not considered a component unit of the Council, and its financial activity is not included within these financial statements.

The Council is the host (sponsoring agency) of the Metropolitan Planning Agency (MPO) and the National Estuary Program (NEP). The MPO and the NEP each operate as functioning entities, and each has a separate Board of Directors and budget. Both the MPO and NEP operate pursuant to authority granted by federal

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Reporting entity, continued**

and state law. Both are funded through federal grants and local contributions. Neither entity, however, is a legally separate or independent entity. The Council economically controls both the MPO and NEP. As such, all the financial activity and assets of the MPO and the NEP are accounted for by the Council and reflected in the accompanying financial statements.

The mission of the MPO is to ensure that comprehensive, coordinated highway facilities, mass transit, rail systems, air transportation, and other facilities are located and developed.

The Charlotte Harbor National Estuary Program (NEP) is a partnership that protects the estuaries of Southwest Florida from Venice to Estero Bay. This program gives citizens, elected officials, resource managers, and commercial and recreational resource users in the 4,400-square-mile study area a voice to address diverse resource management concerns, including fish and wildlife habitat loss, water quality degradation, and water flow. The program addresses these concerns through public education, research, restoration, and legislation. The watershed in the program area includes Lee, Charlotte, Hardee, and DeSoto counties and parts of Sarasota, Manatee, and Polk counties.

**Government-wide Financial Statements**

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all of the activities of the Council and do not emphasize fund types. These governmental activities comprise the primary government. General governmental and intergovernmental revenues support the governmental activities. The purpose of the government-wide financial statements is to allow the user to be able to determine if the Council is in a better or worse financial position than the prior year. The effect of all interfund activity between governmental funds has been removed from the government-wide financial statements.

Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues, expenses, gains, losses, assets, and liabilities resulting from

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Government-wide Financial Statements, continued**

exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement 33, "Accounting and Financial Reporting for Nonexchange Transactions."

Amounts paid to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as expenditures. Proceeds of long-term debt are recorded as liabilities in the government-wide financial statements, rather than as other financing sources. Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability in the government-wide financial statements, rather than as expenditures.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function, and 2) grants and contributions that are restricted to meeting the operational or capital improvements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Program revenues are considered to be revenues generated by services performed and/or by fees charged such as dues, fees, and operating grants and contracts.

**Fund Financial Statements**

The accounts of the Council are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity or retained earnings, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES, CONTINUED**

**Fund Financial Statements, continued**

funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. Fund financial statements for the Council's governmental funds are presented after the government-wide financial statements. These statements display information about major funds individually and nonmajor funds in aggregate for governmental funds.

**Governmental Funds**

When both restricted and unrestricted resources are combined in a fund, expenditures are considered to be paid first from restricted resources, as appropriate, and then from unrestricted resources. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are considered to be available when they are collected within the current period or soon thereafter to pay liabilities of the current period.

The Council's major funds are presented in separate columns on the governmental fund financial statements. The definition of a major fund is one that meets certain criteria set forth in GASB Statement Number 34, "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments". The funds that do not meet the criteria of a major fund are considered non-major funds and are combined into a single column on the governmental fund financial statements.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported in separate columns on the fund financial statements.

**Measurement Focus and Basis of Accounting**

Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES, CONTINUED**

**Measurement Focus and Basis of Accounting, continued**

when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period and soon enough thereafter to pay liabilities of the current period. For this purpose, the Council considers tax revenues to be available if they are collected within sixty days of the end of the current fiscal period.

Revenues susceptible to accrual are interest on investments and intergovernmental revenues. Interest on invested funds is recognized when earned. Intergovernmental revenues that are reimbursements for specific purposes or projects are recognized when all eligibility requirements are met.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) principal and interest on the long-term debt, if any, which is recognized when due; and (2) expenditures are generally not divided between years by the recording of prepaid expenditures.

When both restricted and unrestricted resources are available for use, it is the Council's policy to use restricted resources first, then unrestricted resources as they are needed.

**Non-current Government Assets/Liabilities**

GASB 34 requires non-current governmental assets, such as land and buildings, and non-current governmental liabilities, such as notes payable and capital leases to be reported in the governmental activities column in the government-wide Statement of Net Assets.

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Major Funds**

The Council reports the following major governmental funds:

The General Fund is the Council's primary operating fund. It accounts for all financial resources of the Council, except those required to be accounted for in another fund.

The Special Revenue Fund is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Council accounts for grant proceeds received and grant expenditures incurred in its Special Revenue Fund as well as all contract and special purpose revenue.

**Budgetary Information**

The Council has elected to report budgetary comparison of major funds as required supplementary information (RSI).

**Investments**

The Council adheres to the requirements of Governmental Accounting Standards Board (GASB) Statement Number 31, "Accounting and Financial Reporting for Certain Investments and for External Investment Pools," in which all investments are reported at fair value, with the exception of the Local Government Surplus Funds Investment Pool Trust Fund (State Board of Administration), an external 2a7-like investment pool. The Local Government Surplus Funds Investment Pool Trust Fund's shares are stated at amortized cost (otherwise known as fluctuating net asset value or "NAV"), which approximates fair value.

Investments, including restricted investments (if any), consist of the State of Florida Local Government Surplus Funds Trust Fund.

**Capital Assets**

Capital assets, which include land, buildings, furniture and fixtures, equipment, and vehicles, are reported in the government-wide financial statements in the Statement of Net Assets.



**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Capital Assets, continued**

The Council follows a capitalization policy which calls for capitalization of all fixed assets that have a cost or donated value of \$1,000 or more and have a useful life in excess of one year.

All capital assets are valued at historical cost, or estimated historical cost if actual historical cost is not available. Donated capital assets are valued at their estimated fair market value on the date donated. Public domain (infrastructure) capital assets consisting of certain improvements other than building, including curbs, gutters, and drainage systems, are not capitalized, as the Council generally does not acquire such assets. No debt-related interest expense is capitalized as part of capital assets in accordance with GASB Statement No. 34.

Maintenance, repairs, and minor renovations are not capitalized. The acquisition of land and construction projects utilizing resources received from Federal and State agencies are capitalized when the related expenditure is incurred.

Expenditures that materially increase values, change capacities, or extend useful lives are capitalized. Upon sale or retirement, the cost is eliminated from the respective accounts.

Expenditures for capital assets are recorded in the fund statements as current expenditures. However, such expenditures are not reflected as expenditures in the government-wide statements, but rather are capitalized and depreciated.

Depreciable capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Asset</u>	<u>Years</u>
Buildings	45
Improvements Other Than Buildings	7-15
Furniture & Fixtures	7
Equipment	3-10
Vehicles	3

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES, CONTINUED**

**Budgets and budgetary accounting**

The Council has adopted annual budgets for the General Fund and the Special Revenue Fund.

The Council follows these procedures in establishing budgetary data for the General Fund and Special Revenue Fund.

1. During the summer of each year, Council management submits to the Board a proposed operating budget for the fiscal year commencing on October 1. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain public comments.
3. The budget is adopted by approval of the Board Members.
4. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
5. Budget transfers can be made throughout the year between expenditure accounts by approval of the Board Members. The level of control for appropriations is exercised at the fund level.
6. Budget amounts, as shown in these basic financial statements, are as originally adopted or as amended by the Board Members.
7. Appropriations lapse at year-end.
8. The Board Members approved several budget amendments during the fiscal year ended September 30, 2009. The budget amendments increased total budgeted expenditures by \$72,145 in the General Fund and increased total budgeted expenditures by \$387,818 in the Special Revenue Fund.

For the year ended September 30, 2009, the Council budgeted expenditures in excess of revenues (after amendments) of \$583,406 in the General Fund, plus a transfer out to the Special Revenue Fund of \$54,582 and carryover fund balance of \$637,988 to fund the combined loss. Expenditures were budgeted in excess of

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Budgets and budgetary accounting, continued**

revenues (after amendments) in the Special Revenue Fund for the year ended September 30, 2009 in the amount of \$54,582. This deficiency in the General Fund was budgeted to be funded from the Special Revenue Fund.

**Encumbrances**

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed by the Council because it is at present not necessary to assure effective budgetary control or to facilitate effective cash planning and control.

**Compensated absences**

The Council's employees accumulate leave based on various criteria including the number of years of continuous service and job classification.

Leave which is requested and approved prior to the day in which it is taken by the employee (vacation) shall be considered to be scheduled leave. At September 30, any scheduled leave accrued above 160 hours shall be used or forfeited. Any employee who is separated from the Council staff by layoff, resignation, death, disability, or other cause shall be paid for the number of working hours of unused scheduled (vacation) leave accrued, not to exceed 160 hours.

Leave not requested/approved prior to the day it is taken (sick time) shall be considered unscheduled. Unscheduled leave may be accumulated to a total of 200 hours. There is no reimbursement for unscheduled leave accrual at the time of an employee's termination from the Council.

**Due from other governments**

No allowances for losses on uncollectible accounts has been recorded since the Council considers all amounts to be fully collectible.

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Management estimates**

The preparation of the basic financial statements in conformity with accounting principles generally accepted in the United States of America requires the Council to make estimates and assumptions that affect the reported amounts of assets, liabilities, fund equity, and disclosure of contingent assets and liabilities at the date of the basic financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**Fund equity**

In the governmental fund financial statements, reservation of fund balance indicates amounts that are limited for a specific purpose, not appropriable for expenditure, or are legally segregated for a specific future use. Designations of fund balance represent tentative management plans. Unreserved, undesignated fund balance indicates funds that are available for current expenditure.

**Interfund Transactions**

The Council considers interfund receivables (due from other funds) and interfund liabilities (due to other funds) to be loan transactions to and from other funds to cover temporary (three months or less) cash needs. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing funds and as reduction of expenditures/expenses in the fund that is reimbursed.

**Subsequent Events**

Subsequent events have been evaluated through November 24, 2009, which is the date the financial statements were available to be issued.

**NOTE B - CASH AND CASH EQUIVALENTS**

Cash was (\$1,462), including cash on hand of \$200 at September 30, 2009.

**NOTE B - CASH AND CASH EQUIVALENTS, CONTINUED**

**Deposits**

The Council's deposit policy allows deposits to be held in demand deposits and money market accounts. All Council depositories are institutions designated as qualified depositories by the State Treasurer at September 30, 2009.

The Council's deposits consist of the following at September 30, 2009:

	<u>Bank Balance</u>	<u>Carrying Amount</u>
Depository Accounts	\$ 93,735	\$ (1,662)

These deposits were entirely covered by federal depository insurance or by collateral pursuant to the Public Depository Security Act (Florida Statute 280) of the State of Florida. Bank balances approximate market value. Depository accounts are fully insured.

**NOTE C - INVESTMENTS**

Florida Statutes and the Council's investment policy authorize investments in the Local Government Surplus Funds Trust Fund (SBA) administered by the State Board of Administration. At September 30, 2009, the Council's investments in the Local Government Surplus Funds Trust Fund consist of the following:

	<u>Cost Basis</u>	<u>Fair Value (NAV)/ Carrying Amount</u>
<u>General Fund</u>		
Local Government Surplus Trust Fund (SBA)		
Fund "A" (LGIP)	\$ 500,730	\$ 500,730
Fund "B"	18,706	10,272
Total investments	<u>\$ 519,436</u>	<u>\$ 511,002</u>

**NOTE C - INVESTMENTS, CONTINUED**

The Local Government Surplus Funds Trust Fund (Fund) is an external 2a7-like investment pool, administered by the Florida State Board of Administration. The Local Government Surplus Funds Investment Pool Trust Fund is not categorized as it is not evidenced by securities that exist in physical or book entry form. The Local Government Surplus Trust Funds Investment Pool's shares are stated at amortized cost (NAV), which approximates fair value. These investments are subject to the risk that the market value of an investment, collateral protecting a deposit or securities underlying a repurchase agreements, will decline. The District's investment in the Fund represented less than 1% of the Fund's total investments. Investments held in the Fund include, but are not limited to, short-term federal agency obligations, treasury bills, repurchase agreements and commercial paper. These short-term investments are stated at cost, which approximates market. Investment income is recognized as earned and is allocated to participants of the Fund based on their equity participation.

At September 30, 2009, the District reported SBA investments of \$500,730 fair value/cost for amounts held in the LGIP (Fund "A"). The LGIP carried a credit rating of AAAM by Standard and Poors and had a weighted average days to maturity (WAM) of 33 days at September 30, 2009.

At September 30, 2009, the District reported investments of \$10,272 (NAV) for amounts held in Fund "B" Surplus Funds Trust Fund (Fund B) administered by the State Board of Administration (SBA) pursuant to Section 218.405, Florida Statutes. The District's investments in the Fund "B" investment pool are similar to money market funds in which shares are owned in the fund rather than the underlying investments. Securities and Exchange Commission Rule 2a7 permits money market funds to use amortized cost to maintain a constant net asset value (NAV) or use fluctuating NAV. Fund "B" uses fluctuating NAV for valuation of Fund "B". The SBA has taken the position that participants in the Fund "B" investment pool should disclose information related to interest rate risk and credit risk. Fund "B" was not rated by a nationally recognized statistical rating agency as of September 30, 2009. The weighted average life (WAL) of Fund "B" at June 30, 2009, was 6.87 years. A portfolio's WAL is the dollar weighted average length of time until securities held reach maturity is based on legal final maturity dates for Fund "B" as of June 30, 2009. WAL measures the sensitivity of Fund "B" to interest rate changes. Fund "B" did not participate in a securities-lending program during the fiscal year ended September 30, 2009.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**September 30, 2009**

**NOTE C - INVESTMENTS, CONTINUED**

It is the belief of the SBA that the remaining balance may, in whole or in part, be recovered. However, it may not be available for up to one year. Loss of principal has been recorded at September 30, 2009, as the SBA has determined the market value of the Fund "B" shares to have decreased in value by \$8,434 in the General Fund. The loss, although technically unrealized, is recorded as a current year loss in keeping with the District's policy to reflect investments at market value.

**NOTE D - DUE FROM OTHER GOVERNMENTS - GRANTS**

Grants receivable consisted of the following at September 30, 2009:

	<u>Amount</u>
<u>Federal</u>	
National Estuary Program - Charlotte Harbor (CFDA 66.456)	\$ 45,299
Regional Wetlands Program Development (CFDA 66.461)	11,462
FDOT - PL Sec. 112-MPO-09-10 (CFDA 20.205)	261,573
Hazardous Materials Emergency Preparedness - Planning & Training (CFDA 20.703)	43,799
Economic Development (CFDA 11.302) Planning, Section 203	1,095
Economic Development (CFDA 11.302) Development of Incubator Network	15,149
Hazard Mitigation - FL Evacuation Study (CFDA 97.039)	<u>3,832</u>
Total due from other governments - federal grants	<u>382,209</u>
<u>State</u>	
DCA General Revenue 2009-2010 (CSFA 52.006)	63,329
DCA Title III 2009-2010 (CSFA 52.023)	33,070
CHNEP Dept. of Environmental Protection (CSFA 37.051)	18,748
Glades / Hendry Counties - TD - Year 19 (CSFA 55.002)	6,614
Lee County - TD - Year 19 (CSFA 55.002)	<u>8,623</u>
Total due from other governments - state grants	<u>130,384</u>
Total due from other governments - grants	<u>\$ 512,593</u>

The grants receivable balances as of September 30, 2009, are considered by management to be fully collectible.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**September 30, 2009**

**NOTE E - CAPITAL ASSETS ACTIVITY**

The following is a summary of changes in capital assets activity for the year ended September 30, 2009:

	Balance October 1 2008	Increases/ Additions	Decreases/ Deletions	Adjustments/ Reclassifications	Balance September 30 2009
Capital Assets Not Being Depreciated:					
Land	\$ 375,565	\$ -	\$ -	\$ -	\$ 375,565
Total Capital Assets Not Being Depreciated	<u>375,565</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>375,565</u>
Capital Assets Being Depreciated:					
Building & improvements	1,355,393	5,200	-	-	1,360,593
Furniture & fixtures	21,550	-	-	-	21,550
Equipment	240,788	12,175	(13,890)	-	239,073
Vehicles	<u>21,787</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,787</u>
Total Capital Assets Being Depreciated	<u>1,639,518</u>	<u>17,375</u>	<u>(13,890)</u>	<u>-</u>	<u>1,643,003</u>
Less Accumulated Depreciation:					
Building & improvements	(132,609)	(37,124)	-	-	(169,733)
Furniture & fixtures	(13,343)	(3,076)	-	-	(16,419)
Equipment	(195,538)	(27,197)	13,890	-	(208,845)
Vehicles	<u>-</u>	<u>(3,631)</u>	<u>-</u>	<u>-</u>	<u>(3,631)</u>
Total Accumulated Depreciation	<u>(341,490)</u>	<u>(71,028)</u>	<u>13,890</u>	<u>-</u>	<u>(398,628)</u>
Total Capital Assets Being Depreciated, Net	<u>1,298,028</u>	<u>(53,653)</u>	<u>-</u>	<u>-</u>	<u>1,244,375</u>
Capital Assets, Net	<u>\$ 1,673,593</u>	<u>\$ (53,653)</u>	<u>\$ -</u>	<u>\$ -</u>	1,619,940
				Related debt	<u>(1,274,098)</u>
				Net assets invested in capital assets, net of related debt	<u>\$ 345,842</u>



**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**September 30, 2009**

**NOTE E - CAPITAL ASSETS ACTIVITY, CONTINUED**

Depreciation expense was charged to the following functions during the year ended September 30, 2009:

	<u>Amount</u>
General Government	\$ 71,028
Total Depreciation Expense	<u>\$ 71,028</u>

**NOTE F - DUE TO/FROM OTHER FUNDS**

Interfund receivables and payables at September 30, 2009, are as follows:

<u>Fund</u>	<u>Due from other funds</u>	<u>Due to other funds</u>
General Fund:		
Special Revenue Fund	\$ 341,003	\$ -
Total General Fund	<u>341,003</u>	<u>-</u>
Special Revenue Fund:		
General Fund	<u>-</u>	<u>341,003</u>
Total Special Revenue Fund	<u>-</u>	<u>341,003</u>
Total	<u>\$ 341,003</u>	<u>\$ 341,003</u>

Interfund receivables and payables were eliminated for presentation purposes in the Statement of Net Assets at September 30, 2009.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**September 30, 2009**

**NOTE G - DEFERRED REVENUE - CONTRACTS**

Deferred revenue related to contracts consisted of the following at September 30, 2009:

	<u>Amount</u>
NEP - Local	\$ 87,307
MPO - Miscellaneous Local	66,722
Venice Transportation	408
State of the Region	525
Expo	475
DRI - Isles of Athena	5,220
DRI - The Fountains	17,878
DRI - Punta Gorda Town Center	8,658
DRI - SIPOC	1,427
DRI - Bryan Paul	4,764
DRI - Rattlesnake	6,998
DRI - Harborview SD	2,039
DRI - FGCU Tech & Research Park	5,031
DRI - Sunrock Groves	4,905
DRI - Gulf Shore Gardens	3,311
DRI - Big Cypress	6,859
DRI - Palmer Ranch MDO	7,910
DRI - Alico (Three Oaks Parkway)	5,899
DRI - Jetport	3,634
DRI - Lee County Stadium	7,938
DRI - Millennium Corp. Centre	12,849
NOPCs - SIPOC	1,157
NOPCs - Babcock NOPC	1,696
NOPCs - Arborwood	1,078
NOPCs - Indian Oaks Trade Center	248
NOPCs - Bucaneer Mobile Home Estate	259
NOPCs - Shell Point Retirement	89
NOPCs - Sarasota Gateway EBOA	1,359
NOPCs - Victoria	55
NOPCs - Hancock Creek	11
NOPCs - Heron Creek	<u>642</u>
Total deferred revenue - contracts	<u>\$ 267,351</u>

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**September 30, 2009**

**NOTE H - LONG-TERM LIABILITIES**

The following is a summary of changes in long-term liabilities for the year ended September 30, 2009:

	Balance October 1 2008	Additions	Retirements / Adjustments	Balance September 30 2009	Amounts Due Within One Year
Note Payable	\$ 1,327,813	\$ -	\$ (53,715)	\$ 1,274,098	\$ 56,847
Compensated Absences	<u>80,215</u>	<u>3,875</u>	<u>-</u>	<u>84,090</u>	<u>-</u>
	<u>\$ 1,408,028</u>	<u>\$ 3,875</u>	<u>\$ (53,715)</u>	<u>\$ 1,358,188</u>	<u>\$ 56,847</u>

The following is a summary of the long-term obligations at September 30, 2009:

	<u>Amount</u>
\$1,525,000 note payable monthly to financial institution in the amount of \$10,646 including interest at 5.68% to finance the purchase of an office building. The note is uncollateralized except for available general revenue. Final principal payment of \$826,523 due June 1, 2016.	\$ 1,274,098
Non-current portion of compensated absences. Employees of the Council are entitled to paid scheduled (vacation) leave based on length of service and job classification.	<u>84,090</u>
	<u>\$ 1,358,188</u>

The annual debt service requirements at September 30, 2009 were as follows:

Year Ending September 30	Total Principal	Total Interest	Total
Note payable:			
2010	\$ 56,847	\$ 70,904	\$ 127,751
2011	60,161	67,590	127,751
2012	63,669	64,082	127,751
2013	67,381	60,370	127,751
2014	71,309	56,442	127,751
2015-2016	<u>954,731</u>	<u>88,623</u>	<u>1,043,354</u>
Total Note Payable	1,274,098	408,011	1,682,109
Accrued compensated absences	<u>84,090</u>	<u>-</u>	<u>84,090</u>
Total Long-Term Debt	<u>\$ 1,358,188</u>	<u>\$ 408,011</u>	<u>\$ 1,766,199</u>

**NOTE H - LONG-TERM LIABILITIES, CONTINUED**

Interest expense related to the note payable for the year ended September 30, 2009 was \$74,036.

The Council's outstanding note payable contains several covenants that require the Council to ensure compliance, including a debt service ratio as well as facilities maintenance, insurance and reporting requirements.

**NOTE I - PENSION PLAN - FLORIDA RETIREMENT SYSTEM (FRS)**

**Plan description and provisions**

Substantially all Council employees are participants in the statewide Florida Retirement System (FRS) under the authority of Article X, Section 14 of the State Constitution and Florida Statutes, Chapters 112 and 121. The FRS is noncontributory and is totally administered by the State of Florida. The Council contributed 100% of the required contributions. Pension costs for the Council ranged between 9.85% and 13.12% of gross wages for the year ended September 30, 2009. The Council's contributions to the plan were \$185,088, \$165,357, and \$160,037 for the fiscal years ended September 30, 2009, 2008, and 2007, respectively. There were no employee contributions to the plan. The Council's covered payroll for the years ended September 30, 2009, 2008, and 2007 was \$1,737,079, \$1,595,554, and \$1,543,914, respectively.

Employees who retire at or after age 62 with 6 years of creditable service, 6 years of senior management service and age 62, 6 years of special risk service and age 55, or 30 years of service (25 years for special risk) regardless of age, are entitled to a retirement benefit, payable monthly for life, equal to 1.6% to 3.0% per year of creditable service, depending on the class of employee (regular, special risk, etc.) based on average final compensation of the five (5) highest fiscal years' compensation.

Benefits vest after six years (six years for senior management) of credited service. Vested employees may retire anytime after vesting and incur a 5% benefit reduction for each year prior to normal retirement age.

Early retirement, disability, death, and survivor benefits are also offered. Benefits are established by State Statute. The plan provides for a constant 3% cost-of-living adjustment for retirees.

**NOTE I - PENSION PLAN - FLORIDA RETIREMENT SYSTEM (FRS), CONTINUED**

**Plan description and provisions, continued**

The Plan also provides several other plan and/or investment options that may be elected by the employee. Each offers specific contribution and benefit options. The Plan documents should be referenced for complete detail.

**Description of funding policy**

This is a cost sharing, multi-employer plan available to governmental units within the state, and actuarial information with respect to an individual participating entity is not available. Participating employers are required, by Statute, to pay monthly contributions at actuarially determined rates that, expressed as percentages of annual covered payroll, are adequate to accumulate sufficient assets to pay benefits when due.

**Plan information**

A copy of the FRS's June 30, 2009 annual report can be obtained by writing to the Florida Division of Retirement, Cedars Executive Center, 2639-C North Monroe Street, Tallahassee, Florida 32399-1560, or by calling (850) 488-5706.

**Other post employment benefits**

The Council provides post retirement health care benefits to eligible employees. Upon retirement from the Council and becoming a recipient of monies from the State of Florida Retirement Trust Fund (FRS), eligible retired employees are qualified for continued health insurance benefits. Eligible retired employees have their medical insurance premiums paid by the Council, but are required to reimburse the Council for 100% of the premiums paid by the Council on their behalf.

**NOTE J - PENSION PLAN - 457 DEFERRED COMPENSATION**

In May 1990, the Council approved a resolution to establish a deferred compensation plan to be made available to all eligible Council employees pursuant to Section 457 of the Internal Revenue Code. With the exception of the Executive Director, all contributions to the plan are voluntary deductions from employees' wages, with no contributions to the plan made by the Council.

**NOTE J - PENSION PLAN - 457 DEFERRED COMPENSATION, CONTINUED**

Effective October 18, 2007, the Council agreed to an employment contract with the Executive Director. According to the agreement, the Council will contribute five percent (5%) of the Executive Director's annual salary into the 457 deferred compensation plan (457 Plan). Contributions by the Council to the 457 Plan on behalf of the Executive Director totaled \$5,915 for the year ended September 30, 2009.

**NOTE K - COMMITMENTS/CONTINGENCIES**

**Grants**

The Council is currently receiving, and has received in the past, grants which are subject to special compliance audits by the grantor agency. The grantor agency may at times disallow expenditure amounts associated with a contract based on the outcome of an audit. These amounts would constitute a contingent liability of the Council. The Council has not, as of September 30, 2009, been notified of any existing contingent liabilities related to prior grants or the grants currently in process. The Council has not had any special compliance audits conducted by grantor agencies or any disallowed costs during the year ended September 30, 2009. The management of the Council does not believe contingent liabilities, if any exist, to be material.

**NOTE L - OPERATING LEASE COMMITMENTS**

The Council leases certain copiers and equipment, along with two storage units, under agreements classified as operating leases.

Future minimum lease payments under the operating leases are as follows:

<u>Years Ending</u> <u>September 30</u>	<u>Amount</u>
2010	\$ 33,072
2011	33,072
2012	33,072
2013	31,032
2014	18,102
	<u>\$ 148,350</u>

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**September 30, 2009**

**NOTE L - OPERATING LEASE COMMITMENTS, CONTINUED**

For the year ended September 30, 2009, total rent expense was \$24,497, consisting of equipment rent expense of \$21,585 and storage unit rent expense of \$2,912.

**NOTE M - INDIRECT EXPENDITURES**

Indirect expenditures allocated to the Special Revenue Fund during the year ended September 30, 2009, consist of the following:

	<u>Amount</u>
Personal services:	
Salaries and fringe benefits	<u>\$ 839,803</u>
Operating expenditures:	
Professional fees	58,326
Telephone, rent, supplies, etc.	68,797
Miscellaneous and insurance	32,804
Computer supplies and graphics	57,789
Professional development/meetings	11,246
Travel	6,456
Postage	(3,546)
Printing/reproduction	(1,860)
Advertising	2,403
Publications	1,143
Utilities	<u>26,089</u>
Total operating expenditures	<u>259,647</u>
Capital outlay	16,097
Debt service	<u>127,751</u>
Total indirect expenditures	<u>\$ 1,243,298</u>

**NOTE N - ECONOMIC DEPENDENCE**

The Council's operations are substantially dependent on the receipt of revenue from grantor and contract agencies. Loss of these funds and/or large decreases in this type of funding would have a material effect on the financial position of the Council and a negative impact on overall operations. For the fiscal year ended September 30, 2009, approximately 79% of total revenue is attributable to funds received from grantor and contract agencies.

**NOTE O - IMPLEMENTATION OF GASB STATEMENT NO. 45**

The Governmental Accounting Standards Board (GASB) has issued Statement No. 45, "Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions." This Statement will change the manner in which a governmental entity funds and records its post retirement benefit costs other than pension. Specifically, governments will have to actuarially accrue and fund costs rather than fund them on a pay-as-you-go basis, as is currently the method used. This Statement may have a significant effect on the Council's annual budget. The effective date of this Statement varies, depending on a government's total revenues during a lookback period. GASB Statement No. 45 is effective for the year ended September 30, 2008 for Phase I governments. However, the Council is considered a Phase III government, therefore this Statement is effective for the year ended September 30, 2010.



**REQUIRED SUPPLEMENTARY  
INFORMATION  
OTHER THAN MD&A**

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND -**  
**SUMMARY STATEMENT**  
**Year Ended September 30, 2009**

	General Fund			
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUES</b>				
Federal and state grants	\$ -	\$ -	\$ -	\$ -
Contracts and local grants	-	-	-	-
County and city assessments	464,696	464,696	464,696	-
DRI fees	-	-	-	-
DRI monitoring fees	-	-	-	-
Proceeds - disposition of capital assets	-	-	123	123
Decrease in fair value of investments	-	-	(8,434)	(8,434)
Interest and miscellaneous	30,000	30,000	4,373	(25,627)
<b>TOTAL REVENUES</b>	<u>494,696</u>	<u>494,696</u>	<u>460,758</u>	<u>(33,938)</u>
<b>EXPENDITURES</b>				
Current				
Personal services	505,765	505,765	408,054	97,711
Operating expenditures	495,192	567,337	18,037	549,300
Capital outlay	5,000	5,000	-	5,000
Debt service				
Principal retirement	-	-	-	-
Interest and fiscal charges	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>1,005,957</u>	<u>1,078,102</u>	<u>426,091</u>	<u>652,011</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>(511,261)</u>	<u>(583,406)</u>	<u>34,667</u>	<u>618,073</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating transfers in	-	-	-	-
Operating transfers out	(54,582)	(54,582)	(16,939)	37,643
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>(54,582)</u>	<u>(54,582)</u>	<u>(16,939)</u>	<u>37,643</u>
<b>EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES</b>	<u>(565,843)</u>	<u>(637,988)</u>	<u>17,728</u>	<u>655,716</u>
<b>FUND BALANCE, October 1, 2008</b>	<u>565,843</u>	<u>637,988</u>	<u>637,988</u>	<u>-</u>
<b>FUND BALANCE, September 30, 2009</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 655,716</u>	<u>\$ 655,716</u>

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND -**  
**DETAILED STATEMENT**  
**Year Ended September 30, 2009**

	General Fund			
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUES</b>				
Federal and state grants	\$ -	\$ -	\$ -	\$ -
Contracts and local grants	-	-	-	-
County and city assessments	464,696	464,696	464,696	-
DRI fees	-	-	-	-
DRI monitoring fees	-	-	-	-
Proceeds - disposition of capital assets	-	-	123	123
Decrease in fair value of investments	-	-	(8,434)	(8,434)
Interest and miscellaneous	30,000	30,000	4,373	(25,627)
<b>TOTAL REVENUES</b>	<b>494,696</b>	<b>494,696</b>	<b>460,758</b>	<b>(33,938)</b>
<b>EXPENDITURES</b>				
Current				
Personal services				
Salaries	672,000	672,000	742,501	(70,501)
Fringe benefits:				
FICA	122,000	122,000	132,873	(10,873)
Retirement	170,000	170,000	185,088	(15,088)
Health Insurance	210,000	210,000	177,977	32,023
Workers compensation/unemployment	10,000	10,000	9,418	582
Allocation of indirect expenditures	(678,235)	(678,235)	(839,803)	161,568
Total personal services	505,765	505,765	408,054	97,711
Operating expenditures				
Professional fees:				
Legal fees	3,000	-	-	-
Consultant fees	10,000	60,000	12,640	47,360
Audit fees	47,000	50,000	45,686	4,314
Telephone, rent, supplies, etc:				
Office supplies	16,000	10,000	14,075	(4,075)
Equipment rental	40,000	35,000	21,455	13,545
Storage unit rental	2,000	2,000	1,573	427
Repairs and maintenance	30,000	25,000	24,630	370
Telephone	8,000	6,000	7,058	(1,058)
Miscellaneous and insurance:				
Insurance	35,000	35,000	29,480	5,520
Other miscellaneous	1,000	1,000	3,325	(2,325)
Computer supplies and graphics	40,000	47,000	47,609	(609)
Professional development/meetings:				
Professional development/dues	20,000	20,000	25,604	(5,604)
Meetings/events	10,000	6,000	3,681	2,319

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND -**  
**DETAILED STATEMENT, CONTINUED**  
**Year Ended September 30, 2009**

	General Fund			Variance Favorable (Unfavorable)
	Original Budget	Final Budget	Actual	
Operating expenditures (continued)				
Travel	23,000	18,000	13,898	4,102
Postage	12,000	-	(2,680)	2,680
Printing/reproduction	12,000	2,000	(1,233)	3,233
Utilities	30,000	25,000	26,089	(1,089)
Advertising	2,500	6,300	3,232	3,068
Publications	8,500	1,700	1,562	138
NEP grant expenses	-	-	-	-
MPO grant expenses	-	-	-	-
Reserves - operations	565,843	637,988	-	637,988
Allocation of indirect expenditures	(420,651)	(420,651)	(259,647)	(161,004)
Total operating expenditures	<u>495,192</u>	<u>567,337</u>	<u>18,037</u>	<u>549,300</u>
Capital outlay				
Capital purchases	5,000	5,000	16,097	(11,097)
Allocation of indirect expenditures	-	-	(16,097)	16,097
Total capital outlay	<u>5,000</u>	<u>5,000</u>	<u>-</u>	<u>5,000</u>
Debt service				
Principal retirement	-	-	53,715	(53,715)
Interest and fiscal charges	-	-	74,036	(74,036)
Allocation of indirect expenditures	-	-	(127,751)	127,751
Total debt service	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>1,005,957</u>	<u>1,078,102</u>	<u>426,091</u>	<u>652,011</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(511,261)</u>	<u>(583,406)</u>	<u>34,667</u>	<u>618,073</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating transfers in	-	-	-	-
Operating transfers out	(54,582)	(54,582)	(16,939)	37,643
TOTAL OTHER FINANCING SOURCES (USES)	<u>(54,582)</u>	<u>(54,582)</u>	<u>(16,939)</u>	<u>37,643</u>
EXCESS OF REVENUES & OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES & OTHER FINANCING USES	<u>(565,843)</u>	<u>(637,988)</u>	<u>17,728</u>	<u>655,716</u>
FUND BALANCE, October 1, 2008	<u>565,843</u>	<u>637,988</u>	<u>637,988</u>	<u>-</u>
FUND BALANCE, September 30, 2009	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 655,716</u>	<u>\$ 655,716</u>

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCE - BUDGET AND ACTUAL - SPECIAL REVENUE**  
**FUND - SUMMARY STATEMENT**  
**Year Ended September 30, 2009**

	Special Revenue Fund			
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUES</b>				
Federal and state grants	\$ 1,666,688	\$ 2,268,570	\$ 1,931,500	\$ (337,070)
Contracts and local grants	1,278,166	1,064,102	939,698	(124,404)
County and city assessments	-	-	-	-
DRI fees	194,000	194,000	294,105	100,105
DRI monitoring fees	6,000	6,000	5,500	(500)
Interest and miscellaneous	-	-	-	-
<b>TOTAL REVENUES</b>	<u>3,144,854</u>	<u>3,532,672</u>	<u>3,170,803</u>	<u>(361,869)</u>
<b>EXPENDITURES</b>				
Current				
Personal services	1,763,235	1,763,235	1,812,744	(49,509)
Operating expenditures	1,235,201	1,659,019	1,229,872	429,147
Capital outlay	73,000	37,000	17,375	19,625
Debt service				
Principal retirement	53,850	53,850	53,715	135
Interest and fiscal charges	74,150	74,150	74,036	114
<b>TOTAL EXPENDITURES</b>	<u>3,199,436</u>	<u>3,587,254</u>	<u>3,187,742</u>	<u>399,512</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>(54,582)</u>	<u>(54,582)</u>	<u>(16,939)</u>	<u>37,643</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating transfers in	54,582	54,582	16,939	(37,643)
Operating transfers out	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>54,582</u>	<u>54,582</u>	<u>16,939</u>	<u>(37,643)</u>
<b>EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES</b>	-	-	-	-
<b>FUND BALANCE, October 1, 2008</b>	-	-	-	-
<b>FUND BALANCE, September 30, 2009</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCE - BUDGET AND ACTUAL - SPECIAL REVENUE**  
**FUND - DETAILED STATEMENT**  
**Year Ended September 30, 2009**

	Special Revenue Fund			
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUES</b>				
Federal and state grants	\$ 1,666,688	\$ 2,268,570	\$ 1,931,500	\$ (337,070)
Contracts and local grants	1,278,166	1,064,102	939,698	(124,404)
County and city assessments	-	-	-	-
DRI fees	194,000	194,000	294,105	100,105
DRI monitoring fees	6,000	6,000	5,500	(500)
Interest and miscellaneous	-	-	-	-
<b>TOTAL REVENUES</b>	<b>3,144,854</b>	<b>3,532,672</b>	<b>3,170,803</b>	<b>(361,869)</b>
<b>EXPENDITURES</b>				
Current				
Personal services				
Salaries	1,085,000	1,085,000	972,941	112,059
Fringe benefits:				
FICA	-	-	-	-
Retirement	-	-	-	-
Health Insurance	-	-	-	-
Workers compensation/unemployment	-	-	-	-
Allocation of indirect expenditures	678,235	678,235	839,803	(161,568)
<b>Total personal services</b>	<b>1,763,235</b>	<b>1,763,235</b>	<b>1,812,744</b>	<b>(49,509)</b>
Operating expenditures				
Professional fees:				
Legal fees	-	-	-	-
Consultant fees	30,000	66,000	113,067	(47,067)
Audit fees	-	-	-	-
Telephone, rent, supplies, etc:				
Office supplies	12,000	14,000	5,579	8,421
Equipment rental	-	200	130	70
Storage unit rental	1,000	1,400	1,339	61
Repairs and maintenance	-	-	-	-
Telephone	6,500	6,500	1,134	5,366
Miscellaneous and insurance:				
Insurance	-	-	-	-
Other miscellaneous	4,000	4,000	78	3,922
Computer supplies and graphics	16,000	16,000	4,021	11,979
Professional development/meetings:				
Professional development/dues	19,500	19,500	10,533	8,967
Meetings/events	45,800	45,800	40,998	4,802
Travel	36,500	36,500	32,960	3,540

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCE - BUDGET AND ACTUAL - SPECIAL REVENUE**  
**FUND - DETAILED STATEMENT, CONTINUED**  
**Year Ended September 30, 2009**

	Special Revenue Fund			Variance
	Original Budget	Final Budget	Actual	Favorable (Unfavorable)
Operating expenditures (continued)				
Postage	18,000	33,000	40,157	(7,157)
Printing/reproduction	69,500	71,500	62,380	9,120
Utilities	-	-	-	-
Advertising	8,550	8,550	10,118	(1,568)
Publications	2,000	2,000	63	1,937
NEP grant expenses	255,200	623,418	464,232	159,186
MPO grant expenses	290,000	290,000	183,436	106,564
Allocation of indirect expenditures	420,651	420,651	259,647	161,004
Total operating expenditures	<u>1,235,201</u>	<u>1,659,019</u>	<u>1,229,872</u>	<u>429,147</u>
Capital outlay				
Capital purchases	73,000	37,000	1,278	35,722
Allocation of indirect expenditures	-	-	16,097	(16,097)
Total capital outlay	<u>73,000</u>	<u>37,000</u>	<u>17,375</u>	<u>19,625</u>
Debt service				
Principal retirement	53,850	53,850	-	53,850
Interest and fiscal charges	74,150	74,150	-	74,150
Allocation of indirect expenditures	-	-	127,751	(127,751)
Total debt service	<u>128,000</u>	<u>128,000</u>	<u>127,751</u>	<u>249</u>
<b>TOTAL EXPENDITURES</b>	<u>3,199,436</u>	<u>3,587,254</u>	<u>3,187,742</u>	<u>399,512</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>(54,582)</u>	<u>(54,582)</u>	<u>(16,939)</u>	<u>37,643</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating transfers in	54,582	54,582	16,939	(37,643)
Operating transfers out	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>54,582</u>	<u>54,582</u>	<u>16,939</u>	<u>(37,643)</u>
<b>EXCESS OF REVENUES &amp; OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES &amp; OTHER FINANCING USES</b>	-	-	-	-
FUND BALANCE, October 1, 2008	-	-	-	-
FUND BALANCE, September 30, 2009	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
Year ended September 30, 2009**

Grantor Agency/Program Title	Federal CFDA/ Number	Grantor's Number	Program or Award Amount	Receipts/ Revenue	Disbursements/ Expense
<b>FEDERAL AGENCY</b>					
<b><u>Environmental Protection Agency</u></b>					
National Estuary Program - Charlotte Harbor	66.456	*	CE-96457406-4	\$ 1,597,350	\$ 457,652 (1) \$ 457,652
Regional Wetlands Program Development Grant	66.461		CD-96484907-0	470,494	118,520 (2) 118,520
				<u>2,067,844</u>	<u>576,172</u> 576,172
<b><u>Federal Highway Administration/US DOT</u></b>					
Passed through Florida Department of Transportation					
FDOT-PL Sec. 112-MPO-09-10					
Contract from 7/1/09 to 6/30/10	20.205		PL-0261(46)-416340-1-14-01	719,143	385,264 (3) 385,264
FDOT-PL Sec. 112-MPO-08-09					
Contract from 10/20/08 to 6/30/09	20.205		PL-0261(46)-416340-1-14-01	491,887	332,271 332,271
FTA Section 5303 (Passed through from MPO)	20.505		A0Z59/410115 114/ FL-80-X017	140,667	- -
				<u>1,351,697</u>	<u>717,535</u> 717,535
<b><u>U.S. Department of Transportation</u></b>					
Passed through Florida Department of Community Affairs Division of Emergency Management					
Hazardous Materials Emergency Preparedness					
Planning & Training	20.703		09-DT-04-13-00-21-300	57,046	57,046 (4) 57,664
				<u>57,046</u>	<u>57,046</u> 57,664
<b><u>U.S. Department of Commerce</u></b>					
Economic Development					
Planning, Section 203, 1/1/08 to 12/31/10	11.302		04-83-06028-1	169,189	55,875 (5) 55,875
Development of Regional Incubator Network	11.302		04-06-06090	30,000	30,000 (6) 30,000
				<u>199,189</u>	<u>85,875</u> 85,875
<b><u>Department of Homeland Security</u></b>					
Passed through Florida Department of Community Affairs / Division of Emergency Management					
Passed through Northeast Florida Regional Council					
Hazard Mitigation - Florida Regional Evacuation Study	97.039		07-HS-32-13-00-21-355	234,225	60,984 (7) 60,984
Logistical Staging Area	97.067		09-DS-20-13-00-21-224	5,700	5,700 5,700
Training and Exercise Plan	97.067		09-DS-05-13-00-21-392	5,000	5,000 5,000
				<u>244,925</u>	<u>71,684</u> 71,684
TOTAL FEDERAL FINANCIAL AWARDS				<u>\$ 3,920,701</u>	<u>\$ 1,508,312</u> \$ 1,508,930

\* Designates Type A Major Grant Project

- (1) Includes receivable of \$45,299
- (2) Includes receivable of \$11,462
- (3) Includes receivable of \$261,573
- (4) Includes receivable of \$43,799

- (5) Includes receivable of \$1,095
- (6) Includes receivable of \$15,149
- (7) Includes receivable of \$3,832

The accompanying notes are an integral part of this statement.



**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF**  
**FEDERAL AWARDS**  
**September 30, 2009**

Page 39 of 48

**NOTE A - BASIS OF PRESENTATION**

The Schedule of Expenditures of Federal Awards has been prepared on an accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America and is in accordance with the provisions of OMB Circular A-133.

Expenditures reported on the Schedule of Expenditures of Federal Awards include cash disbursements, whether capitalized or expensed, during the fiscal year as well as grant related amounts recorded as payable at year end. Revenues reported on the Schedule of Expenditures of Federal Awards include cash receipts, whether recognized or deferred, as well as grant receivables recorded at year end.

**NOTE B - INDIRECT COSTS**

The Council did routinely allocate costs to Federal Awards Costs charged to such programs were direct costs unless specifically incurred for the program and allowed and indicated as such. Indirect costs are allocated to the functions and programs based upon various methods which reflect appropriate cost, usage and/or benefit by the function and program.

**ADDITIONAL REPORTS OF  
INDEPENDENT AUDITOR**



**TUSCAN**  
 & Company, PA

**Certified Public Accountants & Consultants**

Affiliations

Florida Institute of Certified Public Accountants  
 American Institute of Certified Public Accountants  
 Private Companies Practice Section  
 Tax Division

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
 OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
 OTHER MATTERS BASED ON AN AUDIT OF BASIC FINANCIAL  
 STATEMENTS PERFORMED IN ACCORDANCE  
 WITH GOVERNMENT AUDITING STANDARDS**

Executive Committee and Council Members  
 Southwest Florida Regional Planning Council  
 1926 Victoria Avenue  
 Fort Myers, Florida 33901

We have audited the basic financial statements of Southwest Florida Regional Planning Council ("the Council") as of and for the year ended September 30, 2009, and have issued our report thereon dated November 24, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Southwest Florida Regional Planning Council's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of Southwest Florida Regional Planning Council's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Southwest Florida Regional Planning Council's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis.

A material weakness is a deficiency, or combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of the basic financial statements will not be prevented or detected and corrected on a timely basis.

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Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Southwest Florida Regional Planning Council's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of basic financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the Executive Committee and Council Members, management, the Auditor General of the State of Florida and other federal and state agencies. This report is not intended to be used, and should not be used, by anyone other than these specified parties.



TUSCAN & COMPANY, P.A.  
Fort Myers, Florida  
November 24, 2009



**TUSCAN**  
 & Company, PA

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Florida Institute of Certified Public Accountants  
 American Institute of Certified Public Accountants  
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 Tax Division

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
 WITH REQUIREMENTS APPLICABLE TO EACH MAJOR  
 PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE  
 IN ACCORDANCE WITH OMB CIRCULAR A-133**

Executive Committee and Council Members  
 Southwest Florida Regional Planning Council  
 1926 Victoria Avenue  
 Fort Myers, Florida 33901

Compliance

We have audited the compliance of Southwest Florida Regional Planning Council with the types of compliance requirements described in the "U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement" that are applicable to each of its major programs for the year ended September 30, 2009. Southwest Florida Regional Planning Council's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major programs are the responsibility of Southwest Florida Regional Planning Council's management. Our responsibility is to express an opinion on Southwest Florida Regional Planning Council's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations". Those Standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Southwest Florida Regional Planning Council's compliance with those requirements and performing such other

INTEGRITY ..... SERVICE ..... EXPERIENCE

procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Southwest Florida Regional Planning Council's compliance with those requirements.

In our opinion, Southwest Florida Regional Planning Council complied, in all material respects, with the requirements referred to above that are applicable to its major federal programs for the year ended September 30, 2009.

#### Internal Control Over Compliance

The management of Southwest Florida Regional Planning Council is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Southwest Florida Regional Planning Council's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Southwest Florida Regional Planning Council's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control

that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Executive Committee, Council Members, management, the Auditor General of the State of Florida, federal awarding agencies, pass-through entities, and other federal audit agencies. However, this report is not intended to be, and should not be, used by anyone other than these specified parties.

*Tuscan & Company, P.A.*

TUSCAN & COMPANY, P.A.  
Fort Myers, Florida  
November 24, 2009

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL  
 SCHEDULE OF FINDINGS AND QUESTIONED  
 COSTS - FEDERAL AWARDS  
 Year ended September 30, 2009**

***Section I – Summary of Auditor’s Results***

Financial Statements

Type of auditor's report issued:	Unqualified		
Internal control over financial reporting:			
Control deficiency(ies) identified?	_____ Yes	<u>    X    </u> No	
Significant deficiency(ies) identified?	_____ Yes	<u>    X    </u> No	
Material weakness(es) identified?	_____ Yes	<u>    X    </u> None reported	
Noncompliance material to financial statements noted?	_____ Yes	<u>    X    </u> No	

Federal Awards

Internal control over major programs:			
Control deficiency(ies) identified?	_____ Yes	<u>    X    </u> No	
Significant deficiency(ies) identified?	_____ Yes	<u>    X    </u> No	
Material weakness(es) identified?	_____ Yes	<u>    X    </u> None reported	
Type of auditors report issued on compliance for major programs:	Unqualified		
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section 510(a)?	_____ Yes	<u>    X    </u> No	
Identification of major programs (Type A):			

CFDA	
<u>Number(s)</u>	<u>Name of Federal Program or Cluster</u>
66.456	National Estuary Program - Charlotte Harbor

Dollar threshold used to distinguish between Type A and Type B programs      Threshold used was \$300,000

Auditee qualified as low-risk auditee?          X     Yes      \_\_\_\_\_ No

Listing of Subrecipients and amounts passed-through:      There were no subgrantees.



**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL  
SCHEDULE OF FINDINGS AND QUESTIONED  
COSTS - FEDERAL AWARDS, CONTINUED  
Year ended September 30, 2009**

Page 46 of 48

***Section II- Financial Statement Findings***

There were no significant deficiencies, material weaknesses, or instances of material noncompliance related to the financial statements.

***Section III- Federal Award Findings and Questioned Costs***

There were no audit findings related to federal awards required to be reported by Circular A-133, Section 510(a).

**Status of Federal Prior Year Findings**

There were no prior year findings.



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Tax Division

**INDEPENDENT AUDITOR'S REPORT TO MANAGEMENT**

Executive Committee and Council Members  
 Southwest Florida Regional Planning Council  
 1926 Victoria Avenue  
 Fort Myers, Florida 33901

We have audited the basic financial statements of Southwest Florida Regional Planning Council (the "Council") as of and for the fiscal year ended September 30, 2009, and have issued our report thereon dated November 24, 2009. In connection with our audit, we are submitting the following comments and recommendations in accordance with Chapter 10.550 "Rules of the Auditor General - Local Governmental Entity Audits" (Revised September 30, 2009) Rule 10.557(3) and Section 218.39(4), of the Florida Statutes.

**PRIOR YEAR COMMENTS THAT CONTINUE TO APPLY:**

Note: Prior year comments not repeated appear to have been addressed and/or resolved.

**CURRENT YEAR COMMENTS:**

No financially significant comments noted.

We have included in this letter all comments which came to our attention during the course of our audit regarding Items 1 through 7, as applicable, of the "Rules of the Auditor General-Local Governmental Entity Audits," Rule 10.554, Section (1)(i). In regards to Item 2, we represent that the Council has complied with Florida Statute 218.415 regarding investment of public funds. In regard to Item 7(a), this item is not applicable to the Council. In regard to item 7(c)(1), this item is not applicable to the Council. In regard to Item 7(b), we represent that the financial report filed with the Department of Financial Services, pursuant to Florida Statute 218.32(1)(a), is in agreement with the annual financial audit report for the same period.

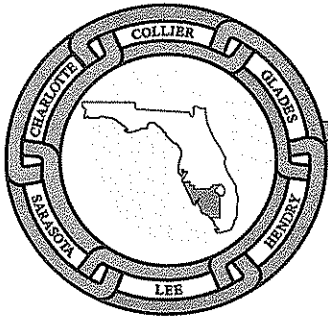
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*Tuscan & Company, P.A.*

TUSCAN & COMPANY, P.A.  
Fort Myers, Florida  
November 24, 2009

**EXHIBIT**



## Southwest Florida Regional Planning Council

1926 Victoria Avenue, Fort Myers, Florida 33901-3414  
(239)338-2550 FAX (239)338-2560 SUNCOM (239)748-2550

November 24, 2009

Jeff Tuscan  
Tuscan & Company PA  
12621 World Plaza Lane  
Building 55  
Fort Myers, FL 33907

Dear Mr. Tuscan,

The records for the Southwest Florida Regional Planning Council, Fiscal year 2009 have been audited by your firm.

We are in agreement with the basic financial statements and have noted that there are no current year comments for our response.

Sincerely,

Ken Heatherington  
Executive Director