



COUNCIL MEETING AGENDA

September 19, 2024

9:00am – 11:00am

In Person and Virtual Meeting

LOCATION: SFWMD Office, 2301 McGregor Blvd., Ft. Myers Florida 33901

Join Zoom Meeting:

<https://us06web.zoom.us/j/91588729954?pwd=OVerTVNQVVpRZjQrY1Jab1dpMDBPUT09>

Join by phone: 1-929-205-6099

Meeting ID: 915 8872 9954

Passcode: 082520

Mission Statement:

To work together across neighboring communities to consistently protect and improve the unique and relatively unspoiled character of the physical, economic and social worlds we share...for the benefit of our future generations.

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Two or more members of the Peace River Basin Management Advisory Committee and Charlotte Harbor National Estuary Program may be in attendance and may discuss matters that could come before the Peace River Basin Management Advisory Committee and Charlotte Harbor National Estuary Program, respectively, for consideration.

In accordance with the Americans with Disabilities Act (ADA), any person requiring special accommodations to participate in this meeting should contact the Southwest Florida Regional Planning Council 48 hours prior to the meeting by calling (844) 988-8244; if you are hearing or speech impaired call (800) 955-8770 Voice/(800) 955-8771 TDD.



b) Quality of Life & Safety Committee

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UPCOMING SWFRPC MEETING DATE:

October 17, 2024

Two or more members of the Peace River Basin Management Advisory Committee and Charlotte Harbor National Estuary Program may be in attendance and may discuss matters that could come before the Peace River Basin Management Advisory Committee and Charlotte Harbor National Estuary Program, respectively, for consideration.

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SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL MEMBERSHIP

OFFICERS

Commissioner Bill McDaniel, Chair	Councilman Fred Burson, Vice-Chair
Councilwoman Debbi Lux, Secretary	Councilman Ron Smith, Treasurer

CHARLOTTE COUNTY

Commissioner Joe Tiseo, Charlotte BCC
 Commissioner Ken Doherty, Charlotte BCC
 Councilwoman Dr. Deborah Lux, City of Punta Gorda
 Mr. Donald McCormick, Governor Appointee
 (Governor Appointee Vacancy)

COLLIER COUNTY

Commissioner Bill McDaniel, Collier BCC
 Commissioner Rick LoCastro, Collier BCC
 Councilman Bill Kramer, City of Naples
 (City of Marco Island Vacancy)
 (Governor Appointee Vacancy)
 (Governor Appointee Vacancy)

GLADES COUNTY

TBD, Glades BCC
 Commissioner Tim Stanley, Glades BCC
 (City of Moore Haven Vacancy)
 (Governor Appointee Vacancy)

HENDRY COUNTY

Commissioner Emma Byrd, Hendry BCC
 Commissioner Mitchell Wills, Hendry BCC
 Vice-Mayor Greg Thompson, City of Clewiston
 (City of LaBelle Vacancy)
 Mr. Mel Karau, Governor Appointee

LEE COUNTY

Commissioner Kevin Ruane, Lee BCC
 Commissioner Brian Hamman, Lee BCC
 Councilman Fred Burson, City of Fort Myers
 Mayor Dan Allers, Town of Fort Myers Beach
 Councilman Jesse Purdon, City of Bonita Springs
 (Governor Appointee Vacancy)
 (Governor Appointee Vacancy)

SARASOTA COUNTY

Commissioner Ron Cutsinger, Sarasota BCC
 (Sarasota BCC Vacancy)
 Mayor Erik Arroyo, City of Sarasota
 Councilman Ron Smith, City of Venice
 (Governor Appointee Vacancy)
 (Governor Appointee Vacancy)

EX-OFFICIO MEMBERS

(Vacant), FDEP	Keith Robbins, FDOT
Phil Flood, SFWMD	(Vacant) SFWMD

STAFF

Margaret Wuerstle, Executive Director
 Rebekah Harp, Deputy Director/Business Operations Manager
 Charity Franks, LEPC Coordinator/VISTA Program Coordinator
 Katelyn Kubasik, Grant Manager
 Asmaa Odeh, Project Director
 Julie Bankston – Vista
 Catherine Peralta - Vista
 Gillian Cardec - Vista



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Regional Planning Council Functions and Programs

March 4, 2011

- **Economic Development Districts:** Regional planning councils are designated as Economic Development Districts by the U. S. Economic Development Administration. From January 2003 to August 2010, the U. S. Economic Development Administration invested \$66 million in 60 projects in the State of Florida to create/retain 13,700 jobs and leverage \$1 billion in private capital investment. Regional planning councils provide technical support to businesses and economic developers to promote regional job creation strategies.
- **Emergency Preparedness and Statewide Regional Evacuation:** Regional planning councils have special expertise in emergency planning and were the first in the nation to prepare a Statewide Regional Evacuation Study using a uniform report format and transportation evacuation modeling program. Regional planning councils have been preparing regional evacuation plans since 1981. Products in addition to evacuation studies include Post Disaster Redevelopment Plans, Hazard Mitigation Plans, Continuity of Operations Plans and Business Disaster Planning Kits.
- **Local Emergency Planning:** Local Emergency Planning Committees are staffed by regional planning councils and provide a direct relationship between the State and local businesses. Regional planning councils provide thousands of hours of training to local first responders annually. Local businesses have developed a trusted working relationship with regional planning council staff.
- **Homeland Security:** Regional planning council staff is a source of low cost, high quality planning and training experts that support counties and State agencies when developing a training course or exercise. Regional planning councils provide cost effective training to first responders, both public and private, in the areas of Hazardous Materials, Hazardous Waste, Incident Command, Disaster Response, Pre- and Post-Disaster Planning, Continuity of Operations and Governance. Several regional planning councils house Regional Domestic Security Task Force planners.
- **Multipurpose Regional Organizations:** Regional planning councils are Florida's only multipurpose regional entities that plan for and coordinate intergovernmental solutions on multi-jurisdictional issues, support regional economic development and provide assistance to local governments.
- **Problem Solving Forum:** Issues of major importance are often the subject of regional planning council-sponsored workshops. Regional planning councils have convened regional summits and workshops on issues such as workforce housing, response to hurricanes, visioning and job creation.
- **Implementation of Community Planning:** Regional planning councils develop and maintain Strategic Regional Policy Plans to guide growth and development focusing on economic development, emergency preparedness, transportation, affordable housing and resources of regional significance. In addition, regional planning councils provide coordination and review of various programs such as Local Government Comprehensive Plans, Developments of Regional Impact and Power Plant Ten-year Siting Plans. Regional planning council reviewers have the local knowledge to conduct reviews efficiently and provide State agencies reliable local insight.

- **Local Government Assistance:** Regional planning councils are also a significant source of cost effective, high quality planning experts for communities, providing technical assistance in areas such as: grant writing, mapping, community planning, plan review, procurement, dispute resolution, economic development, marketing, statistical analysis, and information technology. Several regional planning councils provide staff for transportation planning organizations, natural resource planning and emergency preparedness planning.
- **Return on Investment:** Every dollar invested by the State through annual appropriation in regional planning councils generates 11 dollars in local, federal and private direct investment to meet regional needs.
- **Quality Communities Generate Economic Development:** Businesses and individuals choose locations based on the quality of life they offer. Regional planning councils help regions compete nationally and globally for investment and skilled personnel.
- **Multidisciplinary Viewpoint:** Regional planning councils provide a comprehensive, multidisciplinary view of issues and a forum to address regional issues cooperatively. Potential impacts on the community from development activities are vetted to achieve win-win solutions as council members represent business, government and citizen interests.
- **Coordinators and Conveners:** Regional planning councils provide a forum for regional collaboration to solve problems and reduce costly inter-jurisdictional disputes.
- **Federal Consistency Review:** Regional planning councils provide required Federal Consistency Review, ensuring access to hundreds of millions of federal infrastructure and economic development investment dollars annually.
- **Economies of Scale:** Regional planning councils provide a cost-effective source of technical assistance to local governments, small businesses and non-profits.
- **Regional Approach:** Cost savings are realized in transportation, land use and infrastructure when addressed regionally. A regional approach promotes vibrant economies while reducing unproductive competition among local communities.
- **Sustainable Communities:** Federal funding is targeted to regions that can demonstrate they have a strong framework for regional cooperation.
- **Economic Data and Analysis:** Regional planning councils are equipped with state of the art econometric software and have the ability to provide objective economic analysis on policy and investment decisions.
- **Small Quantity Hazardous Waste Generators:** The Small Quantity Generator program ensures the proper handling and disposal of hazardous waste generated at the county level. Often smaller counties cannot afford to maintain a program without imposing large fees on local businesses. Many counties have lowered or eliminated fees, because regional planning council programs realize economies of scale, provide businesses a local contact regarding compliance questions and assistance and provide training and information regarding management of hazardous waste.
- **Regional Visioning and Strategic Planning:** Regional planning councils are conveners of regional visions that link economic development, infrastructure, environment, land use and transportation into long term investment plans. Strategic planning for communities and organizations defines actions critical to successful change and resource investments.
- **Geographic Information Systems and Data Clearinghouse:** Regional planning councils are leaders in geographic information systems mapping and data support systems. Many local governments rely on regional planning councils for these services.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL (SWFRPC) ACRONYMS

ABM - Agency for Bay Management - Estero Bay Agency on Bay Management

ADA - Application for Development Approval

ADA - Americans with Disabilities Act

AMDA -Application for Master Development Approval

BEBR - Bureau of Economic Business and Research at the University of Florida

BLID - Binding Letter of DRI Status

BLIM - Binding Letter of Modification to a DRI with Vested Rights

BLIVR -Binding Letter of Vested Rights Status

BPCC -Bicycle/Pedestrian Coordinating Committee

CAC - Citizens Advisory Committee

CAO - City/County Administrator Officers

CDBG - Community Development Block Grant

CDC - Certified Development Corporation (a.k.a. RDC)

CEDS - Comprehensive Economic Development Strategy (a.k.a. OEDP)

CHNEP - Charlotte Harbor National Estuary Program

CTC - Community Transportation Coordinator

CTD - Commission for the Transportation Disadvantaged

CUTR - Center for Urban Transportation Research

DEO - Department of Economic Opportunity

DEP - Department of Environmental Protection

DO - Development Order

DOPA - Designated Official Planning Agency (i.e. MPO, RPC, County, etc.)

EDA - Economic Development Administration

EDC - Economic Development Coalition

EDD - Economic Development District

EPA – Environmental Protection Agency

FAC - Florida Association of Counties

FACTS - Florida Association of CTCs

FAR - Florida Administrative Register (formerly Florida Administrative Weekly)

FCTS - Florida Coordinated Transportation System

FDC&F -Florida Department of Children and Families (a.k.a. HRS)

FDEA - Florida Department of Elder Affairs

FDLES - Florida Department of Labor and Employment Security

FDOT - Florida Department of Transportation

FHREDI - Florida Heartland Rural Economic Development Initiative

FIAM – Fiscal Impact Analysis Model

FLC - Florida League of Cities

FQD - Florida Quality Development

FRCA -Florida Regional Planning Councils Association

FTA - Florida Transit Association

IC&R - Intergovernmental Coordination and Review

IFAS - Institute of Food and Agricultural Sciences at the University of Florida

JLCB - Joint Local Coordinating Boards of Glades & Hendry Counties

JPA - Joint Participation Agreement

JSA - Joint Service Area of Glades & Hendry Counties

LCB - Local Coordinating Board for the Transportation Disadvantaged

LEPC - Local Emergency Planning Committee

MOA - Memorandum of Agreement

MPO - Metropolitan Planning Organization

MPOAC - Metropolitan Planning Organization Advisory Council

MPOCAC - Metropolitan Planning Organization Citizens Advisory Committee

MPOTAC - Metropolitan Planning Organization Technical Advisory Committee

NADO – National Association of Development Organizations

NARC -National Association of Regional Councils

NOPC -Notice of Proposed Change

OEDP - Overall Economic Development Program

PDA - Preliminary Development Agreement

REMI – Regional Economic Modeling Incorporated

RFB - Request for Bids

RFI – Request for Invitation

RFP - Request for Proposals

RPC - Regional Planning Council

SHIP -State Housing Initiatives Partnership

SRPP – Strategic Regional Policy Plan

TAC - Technical Advisory Committee

TDC - Transportation Disadvantaged Commission (a.k.a. CTD)

TDPN - Transportation Disadvantaged Planners Network

TDSP - Transportation Disadvantaged Service Plan

USDA - US Department of Agriculture

WMD - Water Management District (SFWMD and SWFWMD)

_____ Agenda
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Minutes

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Minutes of the Lwmy 1: , 2024
Council/Executive Committee
Meeting

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**MINUTES OF THE
SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
July 18, 2024, MEETING**

The virtual zoom meeting of the Southwest Florida Regional Planning Council’s Executive Board was held on July 18, 2024. Collier County Commissioner and Council Chair, Mr. Bill McDaniel called the meeting to order at 9:01 a.m. There was a quorum of the Executive Committee present.

BOARD MEMBERS PRESENT

Charlotte County: Mr. Don McCormick (zoom),
Councilwoman Dr. Debi Lux – City of Punta Gorda

Collier County: Commissioner Bill McDaniel
Commissioner Rick Locastro (zoom)
Councilman Bill Kramer - City of Naples (zoom)

Glades County: None

Hendry County: None

Lee County: Councilman Fred Burson – City of Fort Myers

Sarasota County: Councilman Ron Smith – City of Venice

Ex-Officio Members: Mr. Phil Flood, SFWMD

OTHERS PRESENT

Ms. Margaret Wuerstle - Executive Director, SWFRPC

Ms. Charity Franks – SWFRPC

Mr. Jim Paulmann – Stantec

AGENDA ITEM #6(a)
MINUTES OF THE MAY 16, 2024, COUNCIL/EXECUTIVE MEETING

Councilman Fred Burson offered a motion to approve the May 16, 2024, meeting minutes. Councilman Ron Smith seconded the motion to approve the May 16, 2024, meeting minutes. The motion was approved unanimously.

AGENDA ITEM #7(a)
FINANCIALS: Final Amendment to FY23 Budget with Carry Forward

Ms. Wuerstle explained that last month we heard from our auditor and as a result we have amended our budget to be consistent per the audit requirements. Ms. Wuerstle asked if Rebekah Harp had any additional comments. Ms. Harp responded that the only change to the budget is the notation of the fund balance per the approved audit (page 9) recorded in the footnote.

Councilman Fred Burson offered a motion to approve the Final Amendment to the FY23 Budget with Carry Forward. Councilman Ron Smith seconded the motion to approve the Final Amendment to the FY23 Budget with Carry Forward. The motion was approved unanimously.

AGENDA ITEM #8(a)
CONSENT AGENDA: Palmer Ranch Increment 31

Mr. Dan Trescott presented Palmer Ranch Increment 31. The project proposal is to construct multi-family development, hotel and commercial on 122.68 acres located west of I-75, south of SR 681 and east of Honore Avenue.

Commissioner McDaniel shared a circumstance around Ave Maria that arose in Collier County. The legislature created a special district for Ave Maria and after twelve years they discovered that they do not have enough capital assets, replacement and maintenance reserves. They are currently looking at doubling the expense on an annual basis on the residents of Ave Maria. Commissioner McDaniel explained that he doesn't want to continue to do what we have always done and keep coming up with the same results.

Jim Paulmann responded that Palmer Ranch made a decision a long time ago that they were not going to create a special district, and they are funding all the improvements, on-site and off-site, so there are no districts that were created. The master development order dictates what improvements have to be made. All the utilities are in for the entire project and this is the last piece. There is water and sewer, everything is in place including the roadways. We just did a master traffic study update, which had the current residential and commercial plan for this area in the traffic analysis and no improvements are necessary. As Dan said, this is the last increment and last remnant piece of Palmer Ranch. Then we will be doing a close out agreement to close out the DRI.

Mr. Dan Trescott asked Mr. Paulmann in terms of long term road maintenance, where that money would come from. They are all public roads, so would that come from the county? Mr. Paulmann explained that they are all public roads. SR 681 certainly is the state and Honore Avenue, which is the north - south thoroughfare is county maintained. They do have a master association at Palmer Ranch that provides additional maintenance of landscaping and other improvements along that road corridor that they fund themselves in addition to the county maintenance. All private development roads are maintained by the homeowners.

Mr. Paulmann continued to explain that they are currently doing a comprehensive plan amendment to create the commercial node on the Sarasota County plan. It will be processed concurrent with this (DRI increment). In addition to that, Palmer Ranch has in their development order 99 acres that were vested for commercial development, which only a fraction has been used. The impact is assessed based on traffic and we are well under what the traffic impacts are and all those improvements to the roadway systems have already been made.

Councilman Fred Burson offered a motion to approve Palmer Ranch Increment 31. Councilman Ron Smith seconded the motion to approve Palmer Ranch Increment 31. The motion was approved unanimously.

AGENDA ITEM #9 DIRECTORS REPORT

Ms. Wuerstle wanted bring up one issue before turning it over to Denise from FRCA. Ms. Wuerstle explained that at the last meeting this group identified four areas that they wanted this Regional Planning Council to focus on. That was Beach Renourishment and Resiliency, Water Supply Quantity, Water Quality and Regional Transportation. It was asked that I email this list out to all the cities and counties including all the county managers asking them to review and identify any other areas to focus on. I didn't get even one response. My question is, can we adopt focus areas today so I can start working on them?

Commissioner McDaniel responded that if this board gives direction, then yes, you can start working towards them. Commissioner McDaniel's believed that these are global enough to touch all the region. Commissioner McDaniel believed that water quality and water quantity is synonymous, but we can go with them separately – bottom line-- do we need a motion for that?

Ms. Wuerstle explains that she has continued to ask over the course of five years and she never gets anything back. The only thing that is expressed is "you're not relevant". If we adopt these items then this will be our main focus.

Commissioner McDaniel asks for a motion.

Councilman Ron Smith offered a motion to approve the four priorities for the Executive Director. Councilman Fred Burson seconded the motion to approve the four priorities for the Executive Director. The motion was approved unanimously.

Ms. Wuerstle explained that this board asked FRCA and some of the regional planning directors along with their attorneys to come talk to us about where we go from here. They have decided that they would like to have a workshop with Ron Book and regional planning directors and their attorneys. A few dates they gave us are August 20th, August 21st, and August 23rd. Our next meeting is August 15th, which is close to those dates. I need to know if you would like to have the August 15th meeting along with the workshop or cancel the August 15th meeting? Consensus with the board was decided for August 23rd at 10:00am and cancel the August 15th meeting.

Ms. Denise Imbler explained that the concept that was requested was for FRCA to assist with your desire to revitalize the regional planning council in light of the lack of participation and financial support from the major of the counties in the region. Ms. Imbler asked if she was understanding this correctly and if that still the goal? Commissioner McDaniel responded yes. Ms. Imbler continued that in her conversations with Margaret, as well as Directors in Central Florida Regional Planning Council and the Tampa Bay Regional Planning Council, we had a conversation about the letter that was sent to the Governor and that there was no response. Ms. Imbler also had a conversation with someone at the Department of the Florida of Commerce from the Governors office who was tasked to address the letter. Ms. Imbler is not surprised that there was no response as they don't feel like they have any jurisdiction in this matter. Hopefully they will follow up with something more official, but she cannot say that they will. Ms. Imbler continued to explain that in light of that, and in conversations with the directors, we thought that potentially what could be beneficial is if we bring two of your co-directors from regions that surround you, that work in a similar fashion on different programmatic areas as well as our lobbyist, Ron Book and as well as some board members who are county or city commissioners who are advocates for regional planning councils so that your folks can hear from their cohorts the function and success of a regional planning council that is supported at the local level. Ms. Imbler would like to hear thoughts about this concept.

Commissioner McDaniel responded that with all due respect, that the reality of what we are dealing with our RPC, is what we are dealing with. Whether or not we get a response from the Governors office for the restructure suggestion that this board has done, remains to be seen whether it comes through or not. Commissioner McDaniel continues to explain that we are facing demise financially within two years. There's no argument that relevancy has been an issue with this organization, at least within the last eight years that he has been on this board. An adjustment needs to be done in adherence to the new law and new statutes that are out with regards to RPCs have to be effectuated. So having the workshop and having the lobbyist come in and share with us some financial things we may be able to effectuate is certainly the beginning of that process. If we don't get a response from the governor's office, then we don't get a response from the governor's office. Commissioner McDaniel assumed that the structure

could be effectuated by the governor. Instead of belaboring an obvious point given that we need to take action in some form or fashion or an RPC in Southwest Florida is not going to exist in two years. With no money there is no mission. Having this discussion, we are certainly pleased that your willing to step up and offer assistance offer advice – maybe assistance and advice that we would not have pursued on our own obviously has not been successful. So at this stage any and all opportunity for discussion and ideas is certainly welcome.

Ms. Imbler responded to Commissioner McDaniel that she appreciated his response. She continues to explain that the idea of who to invite, realizing it is a short turn around, if you think we should do it at a later date, please say so. In her conversation with Margaret, she is not certain that it is two years, but she has a feeling that it may be less time. The idea was to not only invite board members, who do not always participate, but to invite to this workshop every county commissioner, every county manager and administrator and those cities that you feel would participate. The idea and the concept being that a full reengagement or even just an awareness of the situation at the council. The benefit of the council, how councils work and are beneficial in other parts of the state and what is the path forward for Southwest Florida. That is the concept of the workshop.

Commissioner McDaniel responded that is a fine idea. Inviting the county managers is a good idea. Inviting the county administrators is a good idea. They have a lot of influence and ultimately have the say so whether a check gets cut to support anything. Commissioner McDaniel would suggest to not invite all the county commissioners but invite the county managers/administrators and the membership of the council including the cities and municipalities that are technically a member. Invite all the existing members, but Commissioner McDaniel wouldn't extend it out to all the county commissioners.

Councilman Ron Smith agreed and wouldn't send it out to all the city and county representatives, however he would focus on the planning department heads of each city and county.

Ms. Imbler agreed that was a good idea as well to include the planning directors.

Commissioner McDaniel explained that he suggested that from the beginning. This council has been making presentations at length and it was assumed that the data was being carried back to the planning department. However, Commissioner McDaniel's planning department doesn't have a clue as to what's going on with Palmer Ranch.

Ms. Imbler states that we do not have to do it in such a short time frame. She just doesn't know how much time is of the essence. She needs a realistic snapshot of how quickly you all feels and Margaret feels to move forward. We could do it in September. Ms. Imbler realizes that we are getting closer and closer to the election, and we want to be sensitive to that. Ms. Imbler would like to know what would work best in your community.

Commissioner McDaniel responded August 23rd and time is of the essence. We are five years, ten years, twenty years behind. We have to get caught up and time is of the essence. So lets plan for August 23rd – we know the election is in November and we will worry about the election in that time frame. Let's shoot for the August 23rd date at 10:00a.m.

Ms. Imbler responded that she has received commitments from Ron Book and Jennifer Codo-Salisbury in Central Florida, and she will reach out to the Tampa Bay Regional Planning Council. Ms. Imbler stated that she will be working with Margaret and the internal working group on the structure and the format next week.

Commissioner LoCastro mentioned that he and his cohort, Commissioner McDaniel spend a lot of time in Tallahassee, and he was just wondering if there is another angle or another person they can target to get whatever communication we are trying to send to the Governor maybe in the right hands. Commissioner LoCastro continued to explain that we all have our contacts in Tallahassee and normally if anyone sends a letter directly to the Governor you never hear back. But if it's a message we are really trying to get to him, he will talk to Commissioner McDaniel as well, a few people that could probably do that or maybe could get us some action from or attention from the right office etc. Maybe someone who is at this meeting or on zoom can suggest some contact people as well. Commissioner LoCastro continued to explain that he missed some of the messaging regarding what was sent to the Governor, but it made him want to chime in with is there another angle or person that we wanted to pursue.

Ms. Imbler responded on behalf of the association, that is why Ron Book is coming to the meeting. He is our lobbyist, he has extensive contacts, not only with the Governor directly, but he Governor's office, as well as other working groups, state senators and state representatives. Ms. Imbler really wanted to accommodate his schedule just so we can address that perspective, that political side of this conversation and he is the appropriate person to carry the water for you in essence. Whatever he feels is the right political venue for your message. Of course, if the council wants to go a different path your more than welcome to. But that is her recommendation.

Ms. Wuerstle explained that she had a conversation with the Governors chief of staff Justin Domer and explained everything that was happening and why the letter was sent. He was totally unaware and didn't have a quick fix but said he would work on it and get back to us.

Councilman Burson (audio unclear)

Commissioner McDaniel explained that this has been going on for nine months after the letter was resubmitted as a two pager with our intent. There again, we will have more ironed out after the August 23rd meeting where it will be a good time for us to regroup and revisit the history, but he would like to focus our energy on paths moving forward with the initiative that needs to transpire. Commissioner McDaniels asks Margaret for Justins phone number.

Natalie Hardman and Don McCormick have their hands raised.

Ms. Hardman introduced herself as the natural resources manager for the City of Naples and said she spearheads most of the resiliency efforts that the City of Naples is going through right now. Ms. Hardman would like to back up in the conversation and offer some other suggestions. She explains that yes, we did get the letter, however a lot of the conversation with city management is who is this, what do they do, and what are they and who are they. The letter isn't taken seriously because we don't know enough about the organization and what they can do or what they want to do. She suggested following up those letters that were sent to every city and municipalities and by speaking at our city council meetings. Come to those meetings and present what this is and how it fits into the state, here are some of the regional actions and projects that we are currently working on or would like to work on. That kind of information because we can't act on anything that our city council and commissioners don't approve. And we don't know enough about you to make any decisions. Ms. Hardman highly suggested that personnel do that and they need more communication and a presence in our city council meetings to help us see how we fit in and how you can fit into our lives and how we would work together.

Commissioner McDaniel explains that he was elected chairman of this organization a couple of months ago and the ultimate plan is for Commissioner McDaniel to come and visit all of the current members, city councils and/or county commissions within the next year. That can't transpire due to the current personal issues that he has going on right now. McDaniel also suggests that the impetus and responsibility is on you to learn about us with regard as to what in fact is going on, with all due respect. Your councilman Bill Kramer is on the line today and he has been attending virtually, which is a great thing and attendance, and participation is how you learn about things. On the other side, McDaniel explains that he will be coming in the next twelve months to outline the priorities of the council, what the council is going to do, how we are going to do it, so on and so forth. Your suggestion is well taken and from a timing standpoint it is coming, but it won't happen until after this workshop.

Ms. Hardman replied, "that is fantastic". She looks forward to seeing you and hearing the information and if you need anything in the interim, please feel free to reach out.

Commissioner McDaniel asked Ms. Hardman to please offer back her suggestions with regard to questions, details and what other information you need so that we can better provide you with the data.

Ms. Hardman responded that she would work on providing those responses.

AGENDA ITEM #9(a)
Government Fund History (Informational)

AGENDA ITEM #9(b)

Grant activity Sheet (Informational)

Ms. Wuerstle explains that this item is informational and we are working hard to get more funding.

AGENDA ITEM #10 COMMITTEE REPORTS

No Committee Reports were given.

AGENDA ITEM #10(a) EXECUTIVE COMMITTEE

Mr. McCormick explained that we have new leadership, and we are moving ahead and the information we just received from the City of Naples was very valuable. As far as official actions of our subcommittees, there has been none since our last meeting.

AGENDA ITEM #10(b) QUALITY OF LIFE & SAFETY COMMITTEE

There was no update given.

AGENDA ITEM #11 NEW BUSINESS

No new business was discussed.

AGENDA ITEM #12 STATE AGENCIES COMMENTS/REPORTS

Mr. Phil Flood gave an update. *(Some initial audio was not decipherable.)* The Chamber of Southwest Florida has invited several agencies to speak at their meeting. Commissioner McDaniel asked if an email could be sent out with that information.

Commissioner McDaniel asked if Mr. Wayne Gather was contacted to attend the meeting and if he cannot make it to the meeting then we need to contact FDOT to put someone in to attend our meetings especially with our newly bequeathed priorities for this organization – transportation regional transportation. Everyone knows about the new Florida initiative and that is going to have an enormous impact on our communities on a regional basis. Commissioner McDaniel would like DOT to be alerted to start making an effort for attendance.

Mr. McCormick explained that he has been the liaison for the last twelve years to the Coastal & Heartland National Estuary Partnership program and project. He believes it's time for new

blood and put in the process of replacing him as the representative of the Regional Planning Council to the Coastal & Heartland National Estuary Partnership.

Commissioner McDaniel replied that we will bring it up at our August or September meeting.

(Audio was not decipherable)

Commissioner McDaniel asks Ms. Wuerstle to have her contract for review at the September meeting. Have it dispersed to the membership and have it as an agenda item as a discussion for the September meeting.

**AGENDA ITEM #13
COUNCIL MEMBERS' COMMENTS**

**AGENDA ITEM #14
ADJOURN**

The meeting adjourned at 9:56 a.m.

Full audio is available: [July 18, 2024 Zoom](#)

Councilwoman Debi Lux, Secretary

The meeting was duly advertised in the July 8, 2024, issue of the FLORIDA ADMINISTRATIVE REGISTER, Volume 50, Number 132.

****Technical issues with audio during meeting. Audio was not heard by members in the room and from members on zoom.***

Agenda

Item

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Financials

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_____ Agenda
_____ Item

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FISCAL YEAR 2025

BUDGET

OF THE SOUTHWEST FLORIDA
REGIONAL PLANNING COUNCIL

PROPOSED: September 19, 2024

SWFRPC.ORG

FY 25 PROPOSED BUDGET
 OCTOBER 1, 2024 TO SEPTEMBER 30, 2025

Revenues	General Fund Budget Totals
Assessments	\$ 48,197
Secured Federal/State Grants	730,766
Secured Contractual + DRIs	34,000
Interest/Misc	2,000
Total Income (Revenue)	\$ 814,963

Expenditures (Expenses)	
Direct:	
Salaries (A)	\$ 280,758
Leave Time Payout	24,321
FICA	23,339
Unemployment	-
Workers Compensation	1,011
Retirement	84,346
Health Insurance (B)	38,520
Total Personnel Expenses	\$ 452,295

Expenses	
Consultants (C)	\$ 12,625
Grant/Consulting - Contractual (D)	376,824
Audit Fees	30,000
Travel	23,000
Telephone	-
Postage	-
<i>Equipment Rental (N/A) (E)</i>	-
Insurance (F)	7,044
<i>Repair/Maint. (Equip/Vehicle) (N/A)</i>	-
Printing/Reproduction	1,000
<i>Utilities (N/A)</i>	-
Advertising	1,600
Other Miscellaneous	500
Bank Service Charges	800
Office Supplies	1,000
Computer Related Expenses (G)	21,947
Dues and Memberships (H)	2,699
<i>Publications (N/A)</i>	-
<i>Professional Development (N/A)</i>	-
Meetings/Events	2,000
Capital Outlay-Operations	-
<i>Lease Long Term (N/A)</i>	-
Operational Expense	\$ 481,039

Total Cash Outlays	\$ 933,335
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Net Income/Loss	\$ (118,372)
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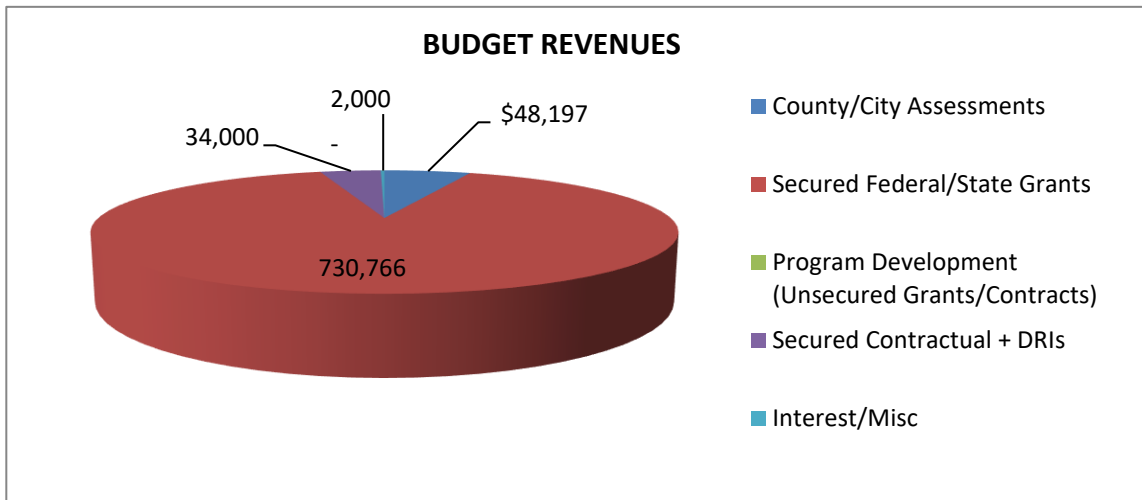
Reserves & Operating Estimate (as of 9/4/2024)	\$ 288,138
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Total Net Income with Reserves	\$ 169,766
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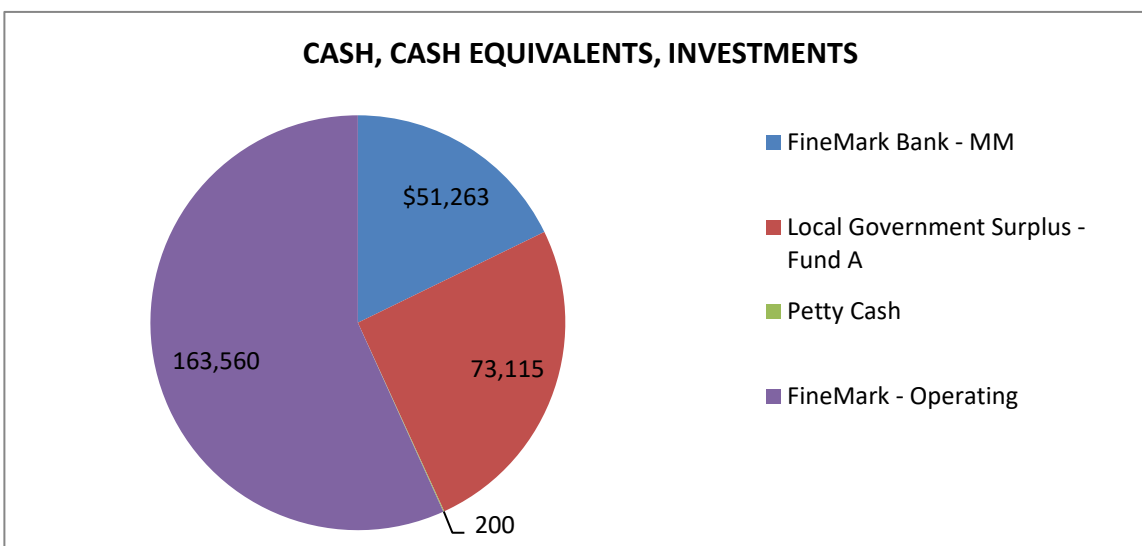
Note: Fund Balance from Audit YE 9/30/23 (FY22/23) is \$328,001 - per page 9 of the audit report. Included in the fund balance are the investments, operating funds and the net of all assets and liabilities as of 9/30/23

REVENUE SOURCES

BUDGET REVENUES	AMOUNT
County/City Assessments	\$ 48,197
Secured Federal/State Grants	730,766
Program Development (Unsecured Grants/Contracts)	-
Secured Contractual + DRIs	34,000
Interest/Misc	2,000
Total Revenue	\$ 814,963



CASH, CASH EQUIVALENTS, INVESTMENTS (as of 4/17/2024):	AMOUNT
FineMark Bank - MM	\$ 51,263
Local Government Surplus - Fund A	73,115
Petty Cash	200
FineMark - Operating	163,560
Total Cash, Cash Equivalents, Investments	\$ 288,138



FY 23 REVENUE SOURCES

OCTOBER 1, 2023 - SEPTEMBER 30, 2024

GENERAL REVENUES		SPECIAL REVENUES	
Interest/Misc.	\$ 2,000	Federal/State Grant	\$ 730,766
Assessments	\$ 48,197	Contractual & DRI	\$ 34,000
	\$ 50,197		\$ 764,766
		Total Revenues	\$ 814,963
		Program Development Unsecured/Reserves	\$ -
		Total Budget	\$ 814,963

MEMBER	POPULATION (BEER Estimates 2023)	ASSESSMENT
Glades County	12,591	3,777
City of Fort Myers	97,711	29,313
Town of Fort Myers Beach	3,255	977
City of Naples	19,306	5,792
City of Venice	27,793	8,338
Total Assessments	132,863	\$ 48,197

Additional Revenue	TOTAL
Interest/Misc.	\$ 2,000
Total General Revenues	\$ 50,197

SPECIAL REVENUES	FEDERAL/STATE GRANTS	CONTRACTUAL	TOTAL
DEM - Title III - LEPC	\$ 90,000		90,000
DEM - HMEP Planning & Training	30,724		30,724
Lee/Collier Hazard Analysis	9,462		9,462
Brownfields	191,410		191,410
Economic Development CEDS	100,000		100,000
Economic Development IAN	71,084		71,084
FDEM Marco Island Vul Assessment	9,000		9,000
USDA - Regional Food Systems	209,448		209,448
National Community Service VISTA	19,637		19,637
FHERO		8,000	8,000
CHNEP Calendar		5,000	5,000
DRI		21,000	21,000
Total RPC Special Revenues	\$ 730,766	\$ 34,000	\$ 764,766

SWFRPC 5 YEAR BUDGET COMPARISON

Fiscal Year 2020 - Fiscal Year 2025

	Actual FY 2020	Actual FY 2021	Actual FY 2022	Actual FY 2023	Adopted Budget FY 2024	Proposed Budget FY 2025
Revenues						
Assessments	\$57,613	\$51,593	\$50,524	\$36,883	\$ 34,385	\$ 48,197
Federal/State/Local Funds/Contract.	712,720	599,958	776,418	629,945	1,036,726	730,766
Unsecured Grants/Contracts						
Contractual	22,912	138,427	79,930	8,000	11,500	13,000
DRIs/NOPCs/Monitoring	4,858	17,115	13,478	18,605		21,000
Interest/Misc	23,412	5,211	3,562	8,212	2,000	2,000
Reserves (Estimated for Use)					243,588	288,138
Fund Balance	428,877	419,591	453,577	328,001	453,577	328,001
Total Income	\$ 1,250,392	\$ 1,231,895	\$ 1,377,489	\$ 1,029,646	\$ 1,781,776	\$ 1,431,101
Expenditures						
Direct:						
Salaries - Total	\$ 285,968	\$ 254,290	\$ 251,169	\$ 251,303	\$ 249,600	\$ 280,758
Leave Time Payout						\$ 24,321
FICA/Workers Comp/Unemployment	23,583	21,865	20,054	20,233	20,158	24,350
Retirement	45,416	61,588	66,099	71,993	76,987	84,346
Health Insurance	54,934	39,826	30,708	36,008	37,511	38,520
Total Personnel Services	\$ 409,901	\$ 377,569	\$ 368,030	\$ 379,537	\$ 384,256	\$ 452,295
Consultant Fees	69,639	11,681	15,593	11,913	143,700	12,625
Grant/Consulting Expense	364,681	370,800	425,037	353,076	537,229	376,824
Audit Fees	29,650	26,500	26,500	26,450	25,000	30,000
Travel	22,141	93	5,321	6,957	1,000	23,000
Telephone	3,768	2,658	2,382	2,467	1,488	0
Postage	719	43	58	0	0	0
Equipment Rental	5,319	4,792	3,990	5,087	0	0
Insurance	7,267	6,175	6,511	6,650	6,580	7,044
Repair/Maint. (Grounds/Bldg/Equip)	133					
Printing/Reproduction	1,000	1,795	526	452	1,000	1,000
Utilities (Elec, water, garb)	6,631					
Advertising	3,332	-478	984	7,245	1,600	1,600
Other Miscellaneous	4,029	180	97	307	500	500
Bank Service Charge	17	204	650	953	800	800
Office Supplies	2,505	754	1,807	2,911	1,000	1,000
Computer Related Expenses	25,238	18,395	29,757	19,282	22,671	21,947
Publications						
Bad debt						
Dues and Memberships	10,871	259	2,560	2,500	3,059	2,699
Professional Development						
Meetings/Events	4,562	170	123	1,434	2,000	2,000
Moving						
Capital Outlay-Operations						
Moving Expense	2,757					
Lease Long Term	49,892					
Fund Balance	428,877	419,591	453,577	328,001	453,577	328,001
Total Cash Outlays	\$ 1,452,929	\$ 1,241,183	\$ 1,343,505	\$ 1,155,221	\$ 1,585,460	\$ 1,261,335
Net Income/(Loss)	\$ (202,538)	\$ (9,288)	\$ 33,984	\$ (125,575)	\$ 196,316	\$ 169,767

SALARY EXPENSES

TABLE (A)

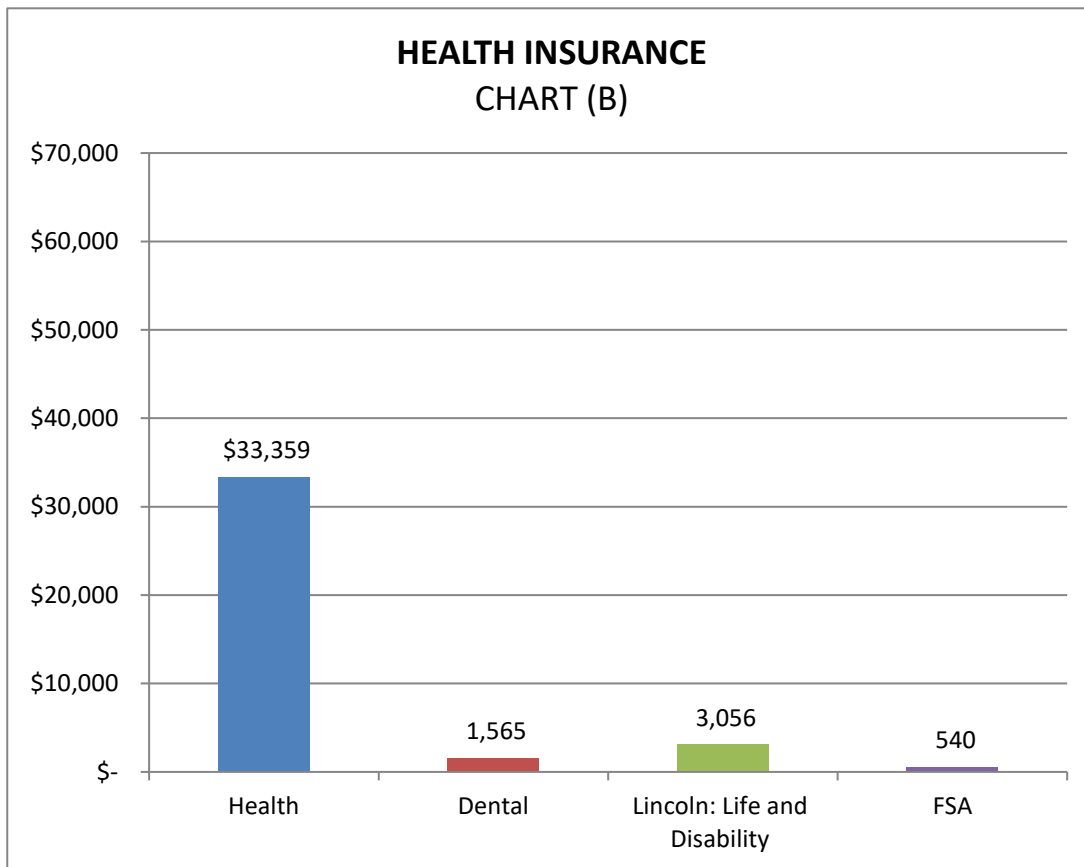
POSITION TITLE CLASSIFICATION	CLASSIFICATION LEVEL	SALARY RANGE	HOURLY RATE	ANNUAL SALARY
Executive Director	Exempt	As determined by Council	57.13	\$ 118,830
Business Operations Manager	Exempt	25.96 - 47.75	49.00	101,920
Program Manager/Vista Sup	Exempt	20.07 - 31.74	28.85	60,008
Total				\$ 280,758

LEAVE TIME

POSITION TITLE CLASSIFICATION	CLASSIFICATION LEVEL	Hours	HOURLY RATE	ANNUAL SALARY
Executive Director	Exempt	240	57.13	\$ 13,711
Business Operations Manager	Exempt	160	49.00	\$ 7,840
Program Manager/Vista Sup	Exempt	96	28.85	\$ 2,770
Total				\$ 24,321

HEALTH INSURANCE
TABLE (B)

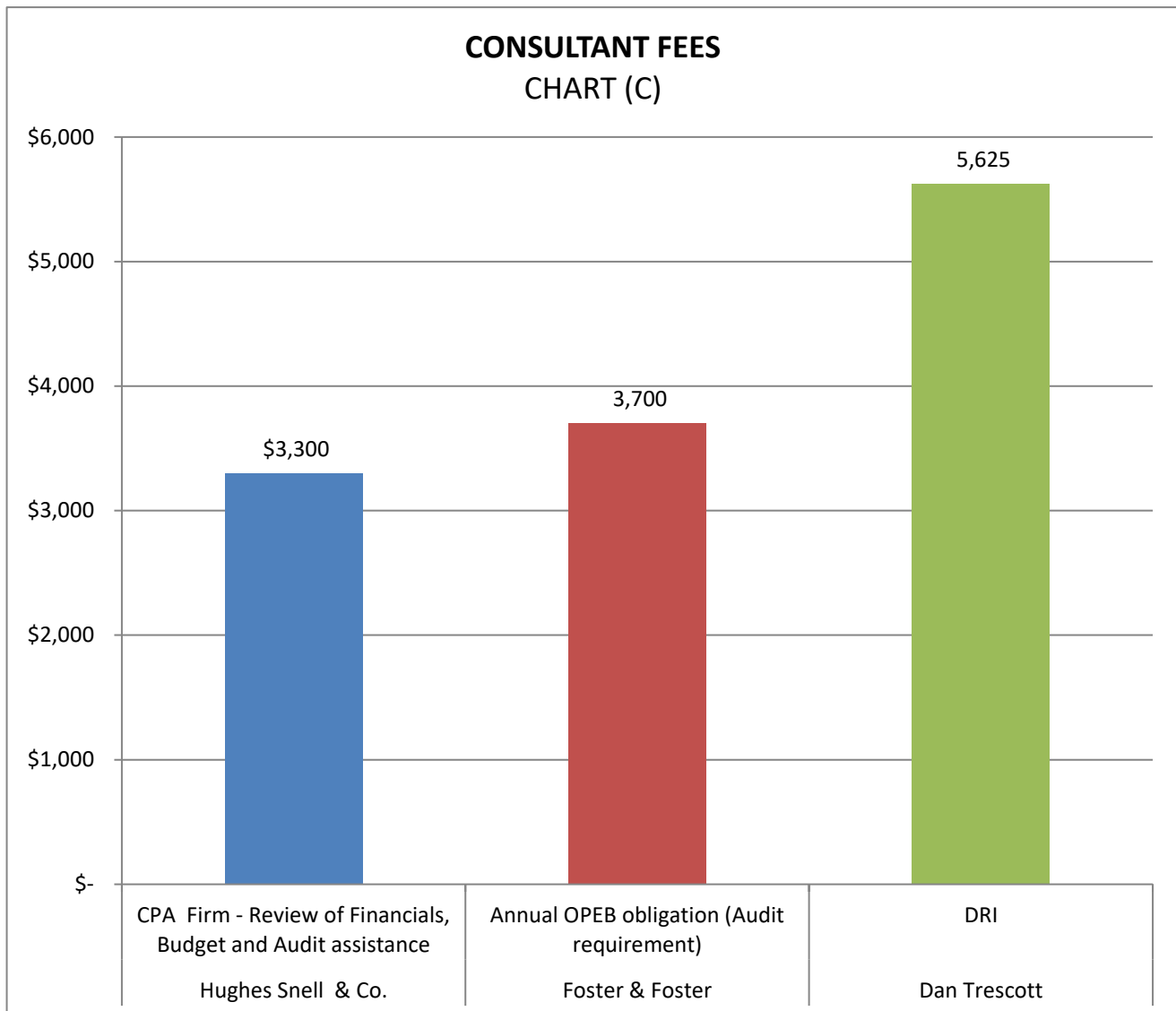
INSURANCE TYPE	COVERAGE	AMOUNT
Health	Employee Only	\$ 33,359
Dental	Employee Only	1,565
Lincoln: Life and Disability	Employee Only	3,056
FSA	Employee Only	540
Total		\$ 38,520



NOTE Coverage - Employee Only

CONSULTANT FEES
TABLE (C)

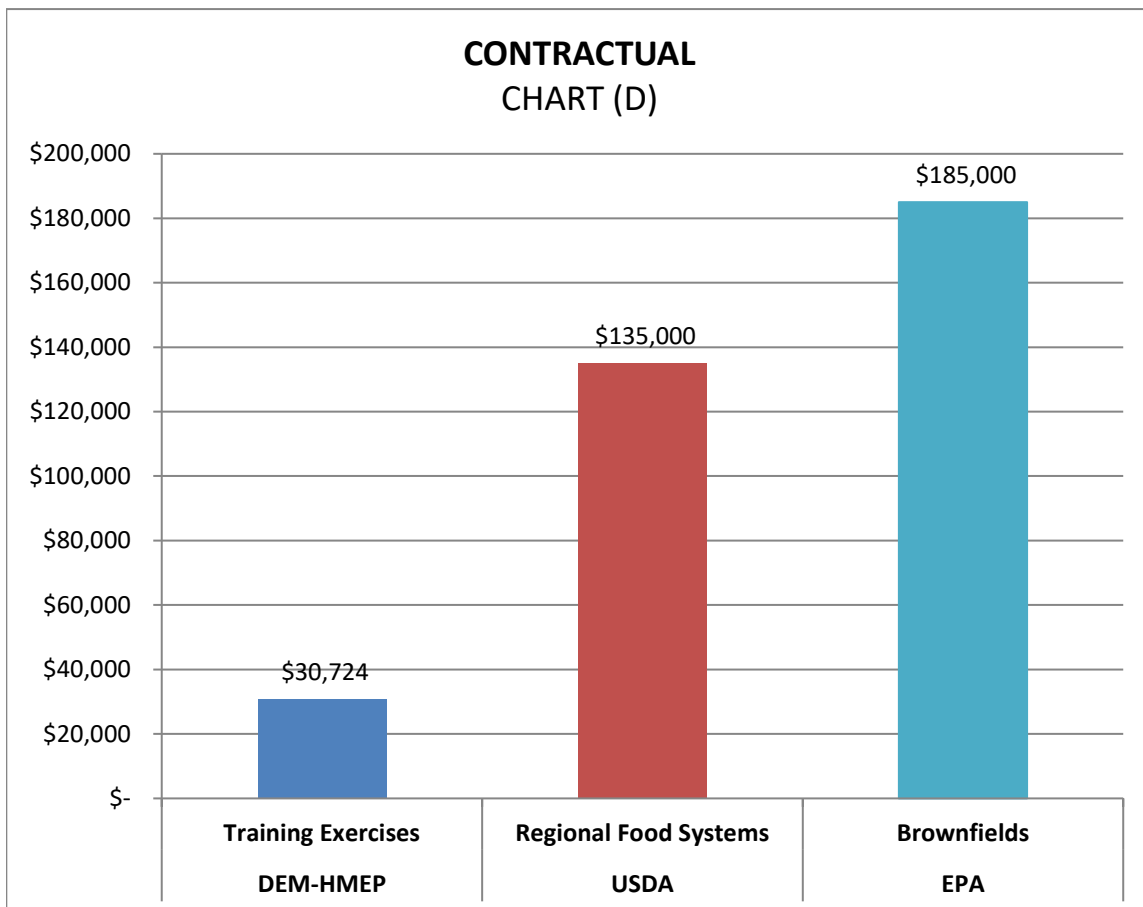
CONSULTANT	DESCRIPTION	AMOUNT
Hughes Snell & Co.	CPA Firm - Review of Financials, Budget and Audit assistance	\$ 3,300
Foster & Foster	Annual OPEB obligation (Audit requirement)	3,700
Dan Trescott	DRI	5,625
Total		\$ 12,625



**CONTRACTUAL
TABLE (D)**

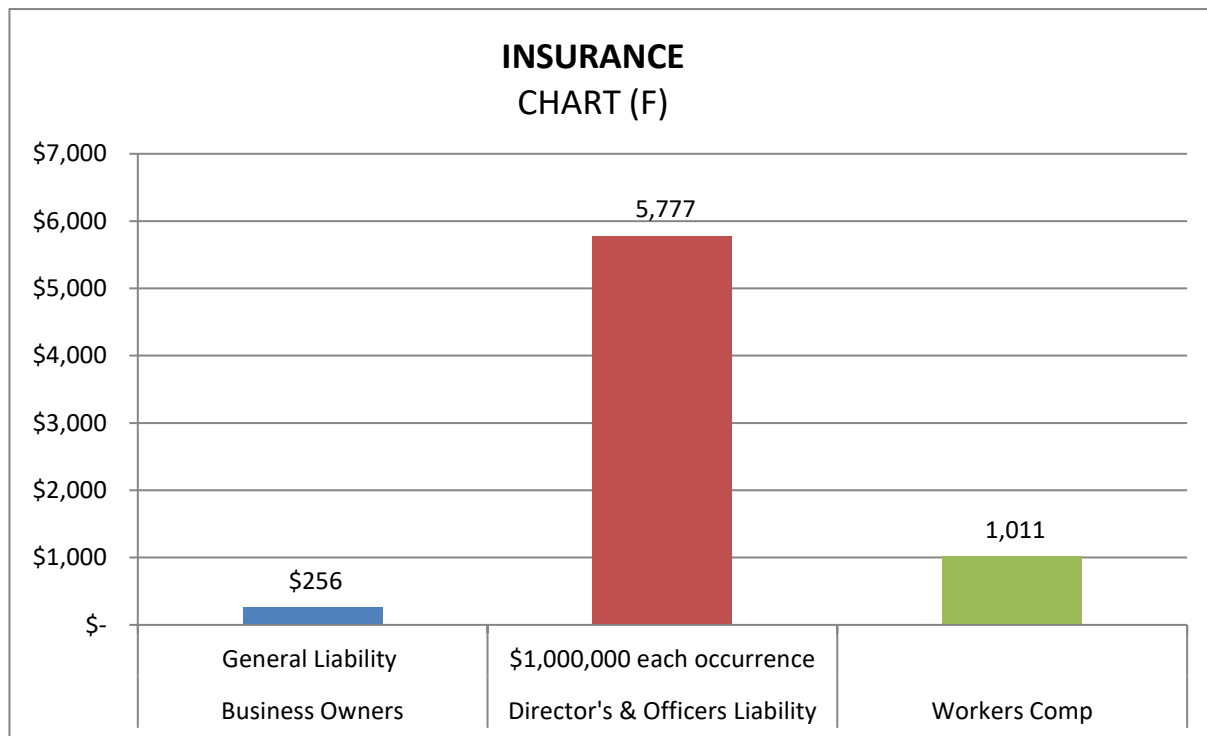
GRANT	DESCRIPTION	AMOUNT
DEM-LEPC	HazMat Exercise	\$ 26,100
DEM-HMEP	Training Exercises	\$ 30,724
USDA	Regional Food Systems	\$ 135,000
EPA	Brownfields	\$ 185,000
Total		\$ 376,824

**CONTRACTUAL
CHART (D)**



INSURANCE
TABLE (F)

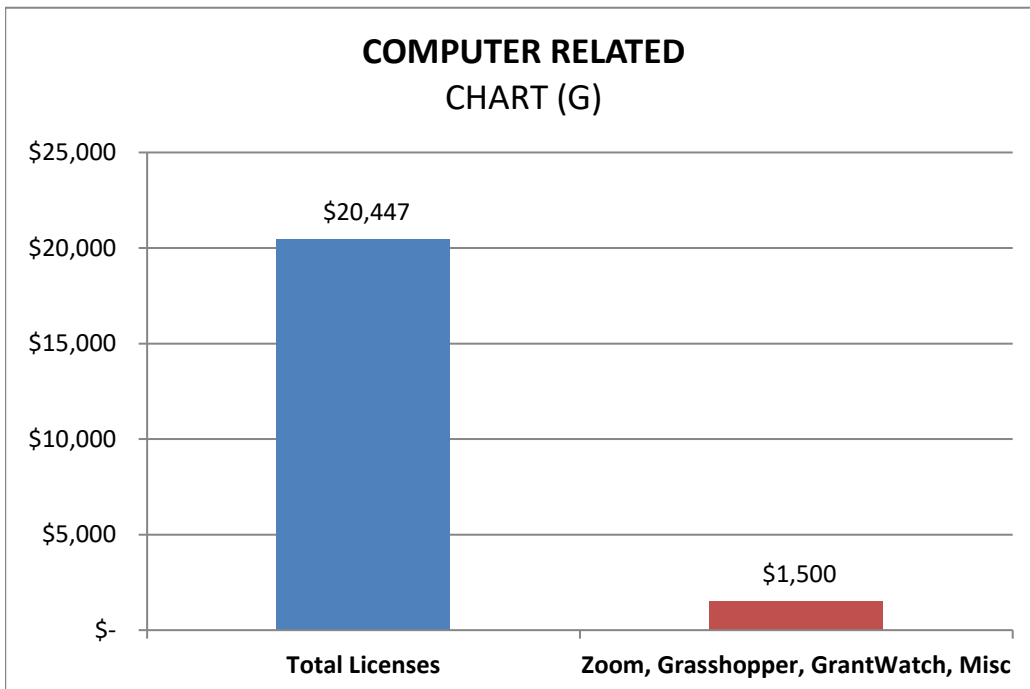
POLICY	DESCRIPTION	PREMIUM
Business Owners	General Liability	\$ 256
Director's & Officers Liability	\$1,000,000 each occurrence	5,777
Workers Comp		1,011
Total		\$ 7,044



**COMPUTER RELATED
TABLE (G)**

LICENSES	AMOUNT
Sage Peachtree (Accounting Software)	\$ 3,573
BillQuick (Timecard Software)	\$ 1,312
REMI (Modeling Software)	4,500
ArcView (GIS)	3,525
MS Office 365 (Applications & file hosting)	4,050
Summit Hosting (Sage & Billquick)	3,367
Webroot	120
Total Licenses \$ 20,447	

OTHER	AMOUNT
Zoom, Grasshopper, GrantWatch, Misc	\$ 1,500
Total Expenses \$ 21,947	

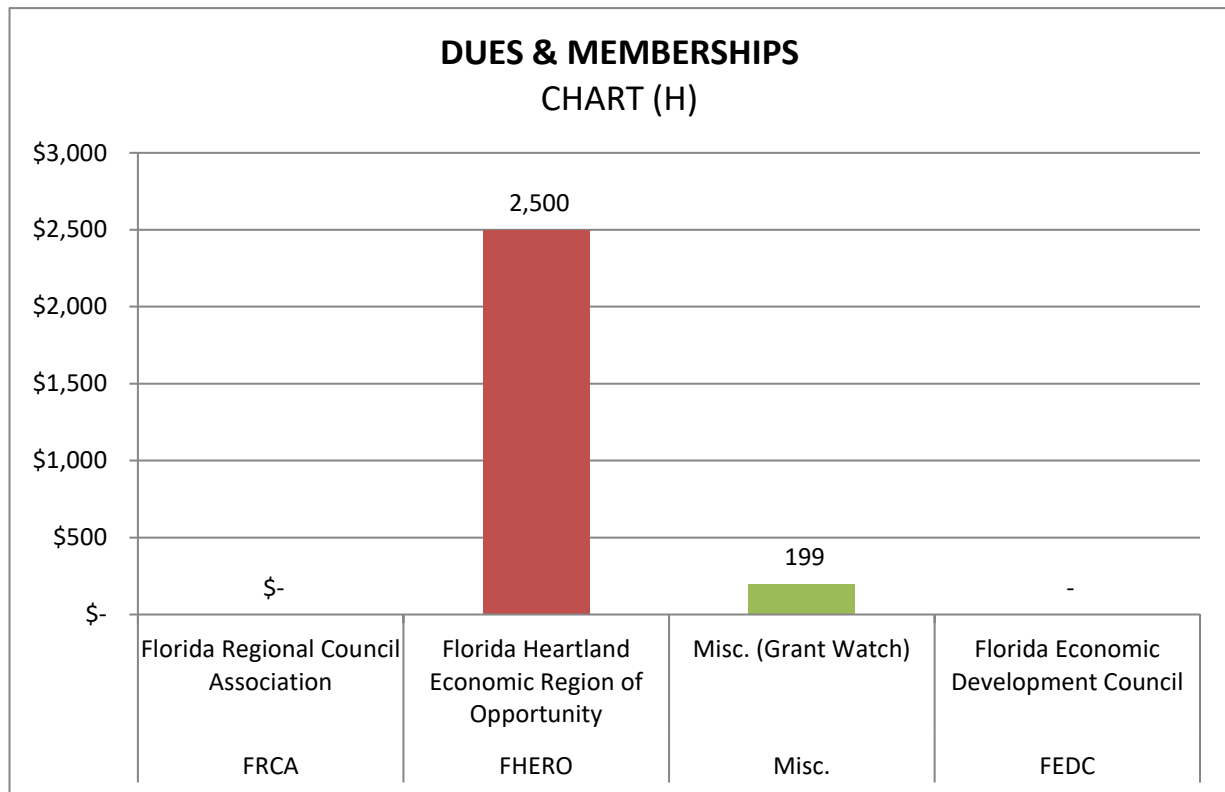


**DUES & MEMBERSHIPS
TABLE (H)**

ORGANIZATION	DESCRIPTION	AMOUNT
FRCA	Florida Regional Council Association	\$ -
FHERO	Florida Heartland Economic Region of Opportunity	2,500
Misc.	Misc. (Grant Watch)	199
Total		\$ 2,699

GRANT RELATED SUBSCRIPTIONS	DESCRIPTION	AMOUNT
FEDC	Florida Economic Development Council	-
Total Grant Related		\$ -

Total		\$ 2,699
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Agenda

Item

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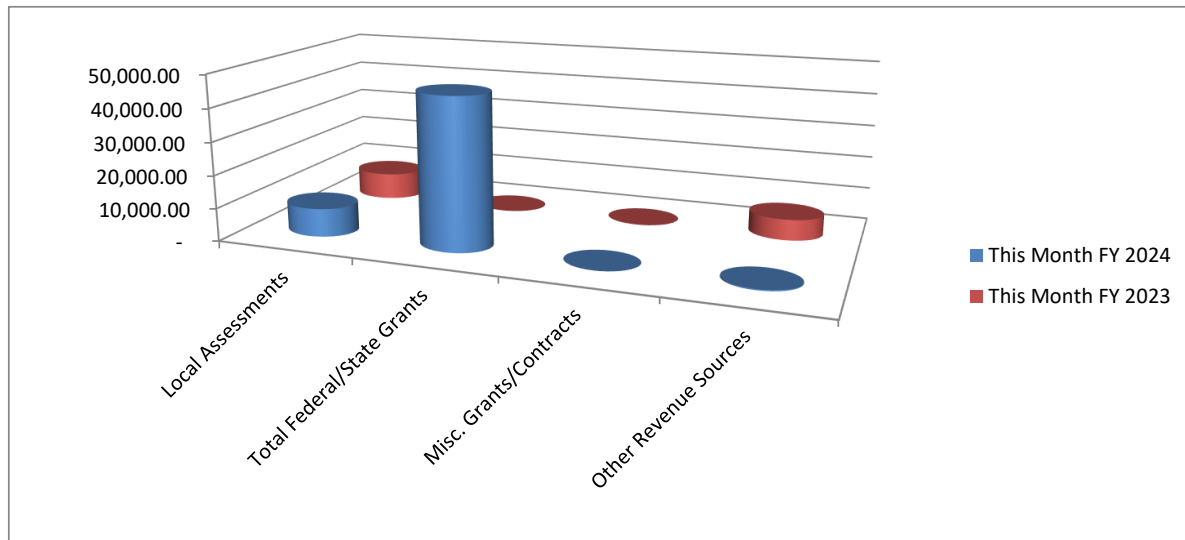
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2023 - 2024 Workplan & Budget Financial Snapshot Apr-24

Revenues

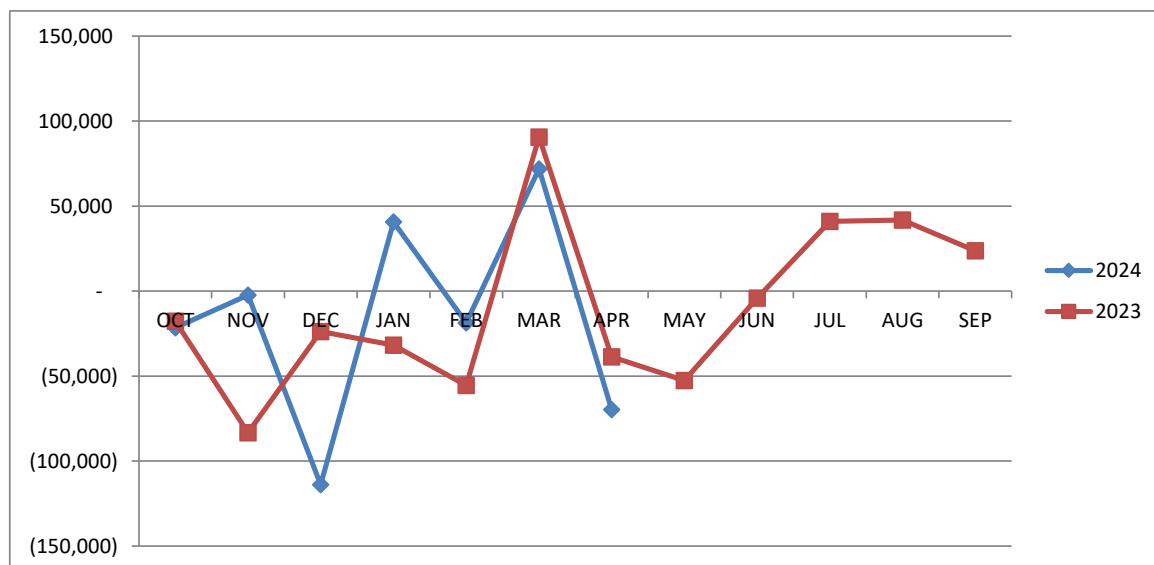
- Local Assessments
- Total Federal/State Grants
- Misc. Grants/Contracts
- Other Revenue Sources

Monthly Revenues



Notes: Local Assessments billed at the beginning of each quarter: October, January, April and July
 State/Federal Grants billed quarterly: LEPC, HMEP
 Federal Grants billed Semi Annually: Economic Development
 Misc. Grants/Contracts billed by deliverable: Interagency PO'S
 Other(DRI) billed /recorded monthly as cost reimbursement

Monthly Net Income (Loss)



YTD: Net Income (\$113,818) Unaudited

SWFRPC

Detail of Reserve

As of April 30, 2024

Cash and Cash Equivalents:

Petty Cash	\$	200
FineMark Operating Funds		71,778
		71,778
<i>Total Cash and Cash Equivalents</i>	\$	71,978

Investments:

FineMark Money Market	\$	1,262
Local government Surplus Trust Fund Investment Pool (Fund A)		61,234
		62,496
<i>Total Investments</i>	\$	62,496

Total Reserves	\$	134,474
		134,474

**SWFRPC INCOME STATEMENT
COMPARED WITH BUDGET**

FOR THE ONE MONTH ENDING APRIL 30, 2024

	Current Month	Year to Date A	FY 23-24 Approved Budget B	% Of Budget Year to Date	Budget Remaining
REVENUES					
LOCAL ASSESSMENTS					
GLADES COUNTY	921	2,762	3,682	75%	\$ 921
CITY OF FORT MYERS	7,257	21,770	29,027	75%	\$ 7,257
TOWN OF FORT MYERS BEACH INC	419	1,258	1,677	75%	\$ 419
TOTAL LOCAL ASSESSMENTS	\$ 8,597	\$ 25,790	\$ 34,386	75%	\$ 8,597
FEDERAL / STATE GRANTS					
DEM - LEPC 22/23	-	-	-	0%	\$ -
DEM - LEPC 23/24	-	21,560	77,000	28%	\$ 55,440
DEM - HMEP 22/25	-	7,466	61,006	12%	\$ 53,540
DEM - Lee/Collier Hazard Analysis 23/24	-	3,803	9,510	40%	\$ 5,707
EDA - CEDS Planning 23-25	-	29,142	70,000	42%	\$ 40,858
EDA - Disaster Recovery Coordinator Ian	-	52,935	128,735	41%	\$ 75,800
FDEP - Marco Island Vulnerability	-	-	78,000	0%	\$ 78,000
DEO - CDBG-MIT Food Insecurity	38,548	90,455	175,000	52%	\$ 84,545
DEO - Shrimp Master Plan	-	15,000	-	N/A	\$ (15,000)
EPA - Brownfields	7,262	17,110	166,667	10%	\$ 149,557
USDA - Regional Food Systems - USDA	-	272,436	250,809	109%	\$ (21,627)
Vista Supervisor	-	11,670	20,000	58%	\$ 8,330
Promise Zone	-	-	-	N/A	\$ -
TOTAL FEDERAL / STATE GRANTS	\$ 45,810	\$ 521,576	\$ 1,036,727	50%	\$ 515,151
MISC. GRANTS / CONTRACTS/CONTRACTUAL					
CHNEP Calendar 2024	-	-	-	N/A	\$ -
FHERO	-	-	7,000	0%	\$ 7,000
Glades SQG	-	-	4,500	0%	\$ 4,500
TOTAL MISC. GRANTS/CONTRACTS	\$ -	\$ -	\$ 11,500	0%	\$ 11,500
DRIS/NOPCS/MONITORING					
DRI MONITORING FEES	-	\$ -	\$ -	N/A	\$ -
DRIS/NOPCS INCOME	-	-	\$ -	N/A	\$ -
TOTAL	\$ -	\$ -	\$ -		\$ -
Program Development (Unsecured Grants/Contract)					
*Program Development (Unsecured)	-	-	-	100%	\$ -
TOTAL PROGRAM DEVELOPMENT	\$ -	\$ -	\$ -		\$ -
OTHER REVENUE SOURCES					
Misc. Income	-	-	400	0%	\$ 400
INTEREST INCOME - Money Market	0	4	800	1%	\$ 796

	Current Month	Year to Date A	FY 23-24 Approved Budget B	% Of Budget Year to Date	Budget Remaining
Fund A Investment Income	324	2,611	800	326%	\$ (1,811)
TOTAL OTHER REVENUE SOURCES	\$ 324	\$ 2,615	\$ 2,000	131%	\$ (615)
<i>Fund Balance</i>	\$ -	\$ -			
TOTAL REVENUES	\$ 54,731	\$ 549,981	\$ 1,084,613	51%	\$ 534,632

EXPENSES

PERSONNEL EXPENSES					
SALARIES EXPENSE	\$ 20,090	\$ 137,210	\$ 249,600	55%	\$ 112,390
FICA EXPENSE	1,523	10,410	19,094	55%	\$ 8,684
RETIREMENT EXPENSE	5,887	37,609	76,987	49%	\$ 39,378
HEALTH INSURANCE EXPENSE	2,907	21,497	37,511	57%	\$ 16,014
WORKERS COMP. EXPENSE	-	2,341	1,064	220%	\$ (1,277)
UNEMPLOYMENT COMP. EXPENSE	-	-	-	N/A	-
TOTAL PERSONNEL EXPENSES	\$ 30,408	\$ 209,067	\$ 384,256	54%	175,189

OPERATIONAL EXPENSES					
CONSULTANTS	\$ 400	\$ 2,202	\$ 143,700	2%	\$ 141,498
GRANT/CONSULTING EXPENSE	71,532	287,507	537,229	54%	\$ 249,722
AUDIT SERVICES EXPENSE	-	3,000	25,000	12%	\$ 22,000
TRAVEL EXPENSE	126	19,917	1,000	1992%	\$ (18,917)
TELEPHONE EXPENSE	110	939	1,488	63%	\$ 549
POSTAGE / SHIPPING EXPENSE	-	14	-	N/A	\$ (14)
EQUIPMENT RENTAL EXPENSE	-	-	-	N/A	\$ -
INSURANCE EXPENSE	82	6,432	6,580	98%	\$ 148
PRINTING/REPRODUCTION EXPENSE	-	333	1,000	33%	\$ 667
ADVERTISING/LEGAL NOTICES EXP	20,114	119,573	1,600	7473%	\$ (117,973)
OTHER MISC. EXPENSE	-	-	500	0%	\$ 500
BANK SERVICE CHARGES	98	1,032	800	N/A	\$ (232)
OFFICE SUPPLIES EXPENSE	209	1,342	1,000	134%	\$ (342)
COMPUTER RELATED EXPENSE	1,433	7,128	22,671	31%	\$ 15,543
DUES AND MEMBERSHIP	-	5,311	3,059	174%	\$ (2,252)
MEETINGS/EVENTS EXPENSE	-	-	2,000	0%	\$ 2,000
CAPITAL OUTLAY - OPERATIONS	-	-	-	N/A	\$ -
UNCOLLECTABLE RECEIVABLES	-	-	-	N/A	\$ -
FUND BALANCE			\$ 453,577		
OPERATIONAL EXP.	\$ 94,103	\$ 454,731	\$ 1,201,204	38%	292,896

	Current Month	Year to Date A	FY 23-24 Approved Budget B	% Of Budget Year to Date	Budget Remaining
TOTAL OPERATIONAL EXP.			\$ 1,201,204		
TOTAL CASH OUTLAY	\$ 124,511	\$ 663,799	\$ 1,585,460		\$ 468,084
NET INCOME (LOSS)	<u>\$ (69,780)</u>	<u>\$ (113,818)</u>			

ASSETS

Current Assets		
Cash - Florida Prime	\$	71,778.28
Cash - FineMark Oper.		108,911.41
Cash - FineMark MM		1,261.64
Petty Cash		200.00
Accounts Receivable		56,734.10
Accounts Receivable-RC&D		(61.25)
Transfer of Funds		30.00
		238,854.18
Total Current Assets		
Property and Equipment		
Property, Furniture & Equip		43,026.31
Accumulated Depreciation		(43,025.57)
		0.74
Total Property and Equipment		
Other Assets		
Amount t.b.p. for L.T.L.-Leave		41,305.44
FSA Deposit		0.29
Amt t.b.p. for L.T.Debt-OPEB		8,232.00
		49,537.73
Total Other Assets		
Total Assets		\$ 288,392.65

LIABILITIES AND CAPITAL

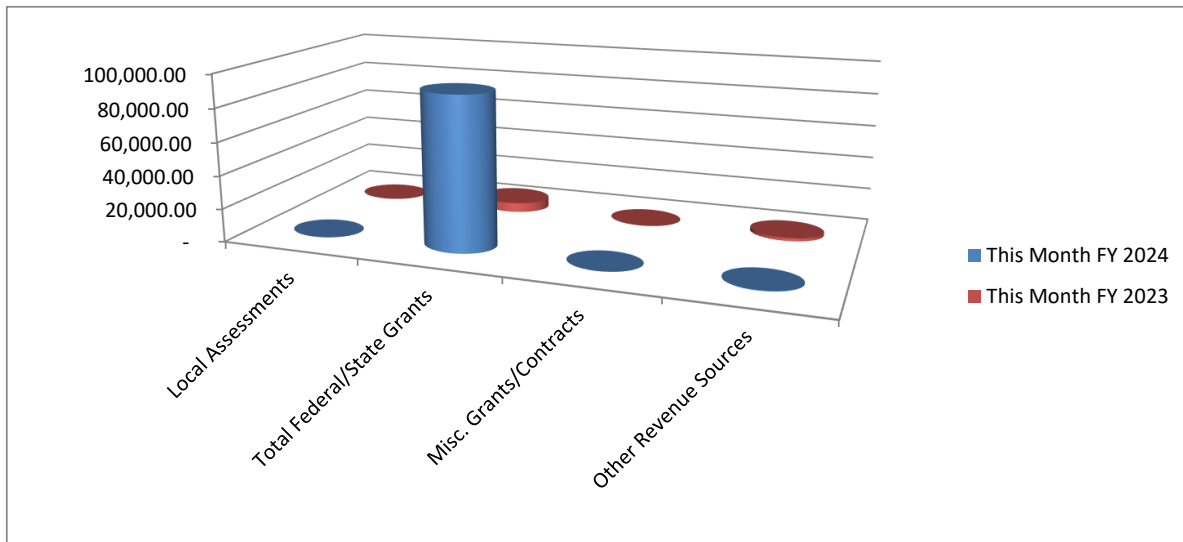
Current Liabilities		
Accounts Payable	\$	26,299.96
FICA Taxes Payable		1,169.93
Federal W/H Tax Payable		(2,611.40)
United way Payable		322.00
Deferred Compensation Payable		(50.00)
FSA Payable		(1,008.76)
LEPC Contingency Fund		305.25
		24,426.98
Total Current Liabilities		
Long-Term Liabilities		
Accrued Annual Leave		41,305.44
Long Term Debt - OPEB		8,232.00
		49,537.44
Total Long-Term Liabilities		
Total Liabilities		73,964.42
Capital		
Fund Balance-Unassigned		(185,753.42)
Fund Balance-Assigned		514,000.00
FB-Non-Spendable/Fixed Assets		(0.26)
Net Income		(113,818.09)
		214,428.23
Total Capital		
Total Liabilities & Capital		\$ 288,392.65

2023 - 2024 Workplan & Budget Financial Snapshot May-24

Revenues

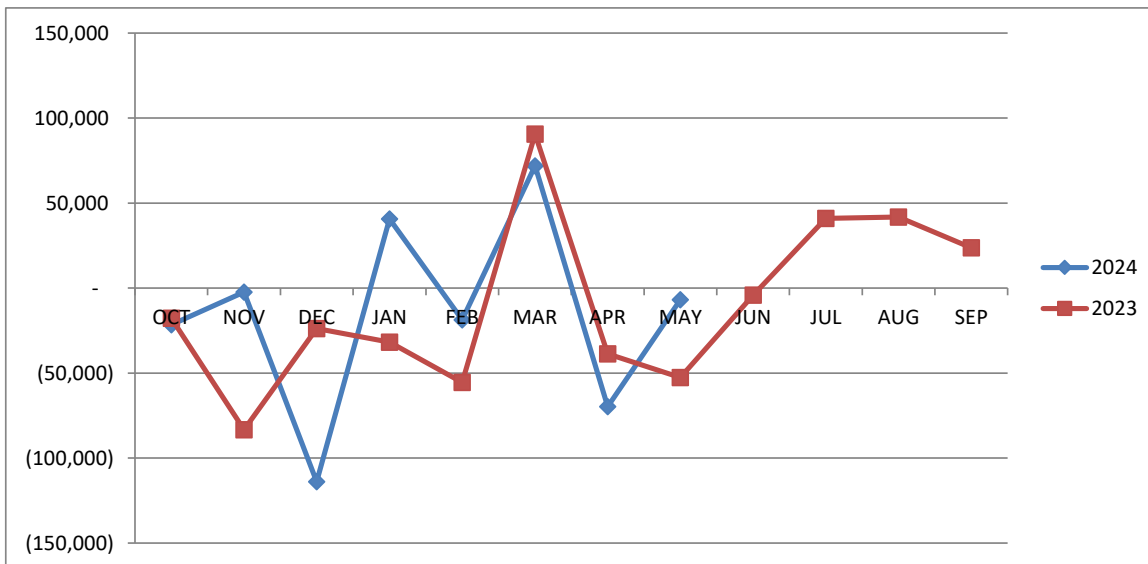
- Local Assessments
- Total Federal/State Grants
- Misc. Grants/Contracts
- Other Revenue Sources

Monthly Revenues



Notes: Local Assessments billed at the beginning of each quarter: October, January, April and July
 State/Federal Grants billed quarterly: LEPC, HMEP
 Federal Grants billed Semi Annually: Economic Development
 Misc. Grants/Contracts billed by deliverable: Interagency PO'S
 Other(DRI) billed /recorded monthly as cost reimbursement

Monthly Net Income (Loss)



YTD: Net Income (\$120,722) Unaudited

SWFRPC
Detail of Reserve
As of May 31, 2024

Cash and Cash Equivalents:

Petty Cash	\$	200
FineMark Operating Funds		48,299
		<hr/>
<i>Total Cash and Cash Equivalents</i>	\$	48,499

Investments:

FineMark Money Market	\$	1,262
Local government Surplus Trust Fund Investment Pool (Fund A)		72,113
		<hr/>
<i>Total Investments</i>	\$	73,374

Total Reserves		<hr/>
	\$	121,873
		<hr/> <hr/>

**SWFRPC INCOME STATEMENT
COMPARED WITH BUDGET**

FOR THE ONE MONTH ENDING MAY 31, 2024

	Current Month	Year to Date A	FY 23-24 Approved Budget B	% Of Budget Year to Date	Budget Remaining
REVENUES					
LOCAL ASSESSMENTS					
GLADES COUNTY	-	2,762	3,682	75%	\$ 921
CITY OF FORT MYERS	-	21,770	29,027	75%	\$ 7,257
TOWN OF FORT MYERS BEACH INC	-	1,258	1,677	75%	\$ 419
TOTAL LOCAL ASSESSMENTS	\$ -	\$ 25,790	\$ 34,386	75%	\$ 8,597
FEDERAL / STATE GRANTS					
DEM - LEPC 22/23	-	-	-	0%	\$ -
DEM - LEPC 23/24	15,400	36,960	77,000	48%	\$ 40,040
DEM - HMEP 22/25	-	7,466	61,006	12%	\$ 53,540
DEM - Lee/Collier Hazard Analysis 23/24	5,703	9,506	9,510	100%	\$ 4
EDA - CEDS Planning 23-25	-	29,142	70,000	42%	\$ 40,858
EDA - Disaster Recovery Coordinator Ian	-	52,935	128,735	41%	\$ 75,800
FDEP - Marco Island Vulnerability	-	-	78,000	0%	\$ 78,000
DEO - CDBG-MIT Food Insecurity	31,049	121,504	175,000	69%	\$ 53,496
DEO - Shrimp Master Plan	40,000	55,000	-	N/A	\$ (55,000)
EPA - Brownfields	-	17,110	166,667	10%	\$ 149,557
USDA - Regional Food Systems - USDA	-	272,436	250,809	109%	\$ (21,627)
Vista Supervisor	-	11,670	20,000	58%	\$ 8,330
Promise Zone	-	-	-	N/A	\$ -
TOTAL FEDERAL / STATE GRANTS	\$ 92,152	\$ 613,729	\$ 1,036,727	59%	\$ 422,998
MISC. GRANTS / CONTRACTS/CONTRACTUAL					
CHNEP Calendar 2024	-	-	-	N/A	\$ -
HERO	-	-	7,000	0%	\$ 7,000
Glades SQG	-	-	4,500	0%	\$ 4,500
TOTAL MISC. GRANTS/CONTRACTS	\$ -	\$ -	\$ 11,500	0%	\$ 11,500
DRIS/NOPCS/MONITORING					
DRI MONITORING FEES	-	\$ -	\$ -	N/A	\$ -
DRIS/NOPCS INCOME	-	-	\$ -	N/A	\$ -
TOTAL	\$ -	\$ -	\$ -		\$ -
Program Development (Unsecured Grants/Contract)					
*Program Development (Unsecured)	-	-	-	100%	\$ -
TOTAL PROGRAM DEVELOPMENT	\$ -	\$ -	\$ -		\$ -
OTHER REVENUE SOURCES					
Misc. Income	81	81	400	20%	\$ 319
INTEREST INCOME - Money Market	0	4	800	1%	\$ 796

	Current Month	Year to Date A	FY 23-24 Approved Budget B	% Of Budget Year to Date	Budget Remaining
Fund A Investment Income	334	2,945	800	368%	\$ (2,145)
TOTAL OTHER REVENUE SOURCES	\$ 415	\$ 3,030	\$ 2,000	152%	\$ (1,030)
<i>Fund Balance</i>	\$ -	\$ -			
TOTAL REVENUES	\$ 92,567	\$ 642,548	\$ 1,084,613	59%	\$ 442,065

EXPENSES

PERSONNEL EXPENSES					
SALARIES EXPENSE	\$ 30,384	\$ 167,594	\$ 249,600	67%	\$ 82,006
FICA EXPENSE	2,307	12,717	19,094	67%	\$ 6,377
RETIREMENT EXPENSE	6,060	43,669	76,987	57%	\$ 33,318
HEALTH INSURANCE EXPENSE	3,628	25,125	37,511	67%	\$ 12,386
WORKERS COMP. EXPENSE	-	2,341	1,064	220%	\$ (1,277)
UNEMPLOYMENT COMP. EXPENSE	-	-	-	N/A	-
TOTAL PERSONNEL EXPENSES	\$ 42,378	\$ 251,446	\$ 384,256	65%	132,810

OPERATIONAL EXPENSES					
CONSULTANTS	\$ 8,700	\$ 10,902	\$ 143,700	8%	\$ 132,798
GRANT/CONSULTING EXPENSE	22,813	310,321	537,229	58%	\$ 226,908
AUDIT SERVICES EXPENSE	23,000	26,000	25,000	104%	\$ (1,000)
TRAVEL EXPENSE	1,452	21,369	1,000	2137%	\$ (20,369)
TELEPHONE EXPENSE	1	940	1,488	63%	\$ 548
POSTAGE / SHIPPING EXPENSE	-	14	-	N/A	\$ (14)
EQUIPMENT RENTAL EXPENSE	-	-	-	N/A	\$ -
INSURANCE EXPENSE	-	6,432	6,580	98%	\$ 148
PRINTING/REPRODUCTION EXPENSE	-	333	1,000	33%	\$ 667
ADVERTISING/LEGAL NOTICES EXP	72	119,645	1,600	7478%	\$ (118,045)
OTHER MISC. EXPENSE	-	-	500	0%	\$ 500
BANK SERVICE CHARGES	106	1,138	800	N/A	\$ (338)
OFFICE SUPPLIES EXPENSE	188	1,530	1,000	153%	\$ (530)
COMPUTER RELATED EXPENSE	759	7,888	22,671	35%	\$ 14,783
DUES AND MEMBERSHIP	-	5,311	3,059	174%	\$ (2,252)
MEETINGS/EVENTS EXPENSE	-	-	2,000	0%	\$ 2,000
CAPITAL OUTLAY - OPERATIONS	-	-	-	N/A	\$ -
UNCOLLECTABLE RECEIVABLES	-	-	-	N/A	\$ -
FUND BALANCE			\$ 453,577		
OPERATIONAL EXP.	\$ 57,092	\$ 511,824	\$ 1,201,204	43%	235,803

	Current Month	Year to Date A	FY 23-24 Approved Budget B	% Of Budget Year to Date	Budget Remaining
TOTAL OPERATIONAL EXP.			\$ 1,201,204		
TOTAL CASH OUTLAY	\$ 99,471	\$ 763,270	\$ 1,585,460		\$ 368,613
NET INCOME (LOSS)	<u>\$ (6,904)</u>	<u>\$ (120,722)</u>			

ASSETS

Current Assets		
Cash - Florida Prime	\$	72,112.52
Cash - FineMark Oper.		48,151.73
Cash - FineMark MM		1,261.85
Petty Cash		200.00
Accounts Receivable		85,974.35
Accounts Receivable-RC&D		(61.25)
Transfer of Funds		30.00
		207,669.20
Total Current Assets		
Property and Equipment		
Property, Furniture & Equip		43,026.31
Accumulated Depreciation		(43,025.57)
		0.74
Total Property and Equipment		
Other Assets		
Amount t.b.p. for L.T.L.-Leave		41,305.44
FSA Deposit		0.29
Amt t.b.p. for L.T.Debt-OPEB		8,232.00
		49,537.73
Total Other Assets		
		257,207.67
Total Assets		\$ 257,207.67

LIABILITIES AND CAPITAL

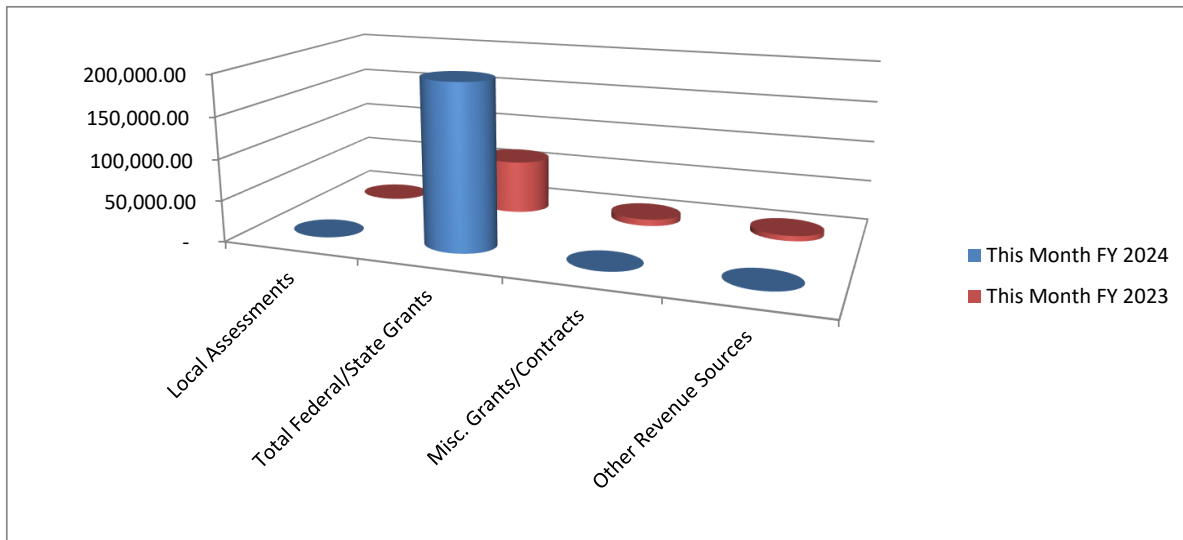
Current Liabilities		
Accounts Payable	\$	614.46
FICA Taxes Payable		1,919.68
Federal W/H Tax Payable		(1,853.20)
United way Payable		322.00
Deferred Compensation Payable		(250.00)
FSA Payable		(912.61)
LEPC Contingency Fund		305.25
		145.58
Total Current Liabilities		
Long-Term Liabilities		
Accrued Annual Leave		41,305.44
Long Term Debt - OPEB		8,232.00
		49,537.44
Total Long-Term Liabilities		
		49,683.02
Total Liabilities		
Capital		
Fund Balance-Unassigned		(185,753.42)
Fund Balance-Assigned		514,000.00
FB-Non-Spendable/Fixed Assets		(0.26)
Net Income		(120,721.67)
		207,524.65
Total Capital		
		257,207.67
Total Liabilities & Capital		\$ 257,207.67

2023 - 2024 Workplan & Budget Financial Snapshot Jun-24

Revenues

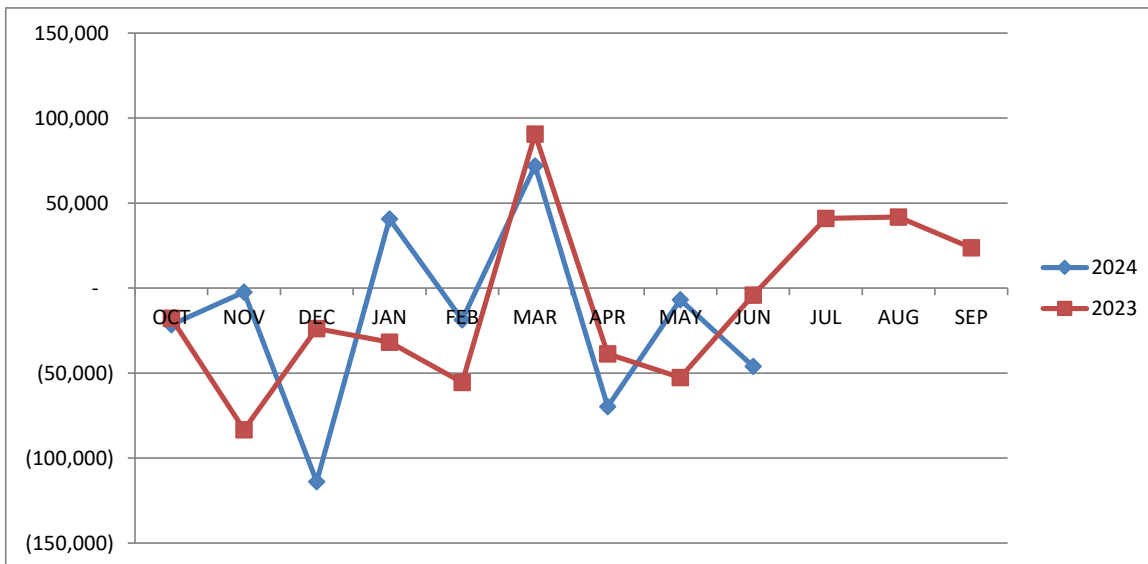
- Local Assessments
- Total Federal/State Grants
- Misc. Grants/Contracts
- Other Revenue Sources

Monthly Revenues



Notes: Local Assessments billed at the beginning of each quarter: October, January, April and July
 State/Federal Grants billed quarterly: LEPC, HMEP
 Federal Grants billed Semi Annually: Economic Development
 Misc. Grants/Contracts billed by deliverable: Interagency PO'S
 Other(DRI) billed /recorded monthly as cost reimbursement

Monthly Net Income (Loss)



YTD: Net Income (\$166,851.04) Unaudited

SWFRPC

Detail of Reserve

As of June 30, 2024

Cash and Cash Equivalents:

Petty Cash	\$	200
FineMark Operating Funds		<u>88,332</u>
<i>Total Cash and Cash Equivalents</i>	\$	88,532

Investments:

FineMark Money Market	\$	1,262
Local government Surplus Trust Fund Investment Pool (Fund A)		<u>72,438</u>
<i>Total Investments</i>	\$	73,700

Total Reserves		<u><u>\$</u></u>	<u>162,232</u>
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**SWFRPC INCOME STATEMENT
COMPARED WITH BUDGET**

FOR THE ONE MONTH ENDING JUNE 30, 2024

	Current Month	Year to Date A	FY 23-24 Approved Budget B	% Of Budget Year to Date	Budget Remaining
REVENUES					
LOCAL ASSESSMENTS					
GLADES COUNTY	-	2,762	3,682	75%	\$ 921
CITY OF FORT MYERS	-	21,770	29,027	75%	\$ 7,257
TOWN OF FORT MYERS BEACH INC	-	1,258	1,677	75%	\$ 419
TOTAL LOCAL ASSESSMENTS	\$ -	\$ 25,790	\$ 34,386	75%	\$ 8,597
FEDERAL / STATE GRANTS					
DEM - LEPC 22/23	-	-	-	0%	\$ -
DEM - LEPC 23/24	-	36,960	77,000	48%	\$ 40,040
DEM - HMEP 22/25	23,537	31,002	61,006	51%	\$ 30,004
DEM - Lee/Collier Hazard Analysis 23/24	-	9,506	9,510	100%	\$ 4
EDA - CEDS Planning 23-25	11,404	40,546	70,000	58%	\$ 29,454
EDA - Disaster Recovery Coordinator Ian	19,247	72,183	128,735	56%	\$ 56,552
FDEP - Marco Island Vulnerability	-	-	78,000	0%	\$ 78,000
DEO - CDBG-MIT Food Insecurity	-	121,504	175,000	69%	\$ 53,496
DEO - Shrimp Master Plan	20,000	75,000	-	N/A	\$ (75,000)
EPA - Brownfields	124,237	141,347	166,667	85%	\$ 25,320
USDA - Regional Food Systems - USDA	-	272,436	250,809	109%	\$ (21,627)
Vista Supervisor	-	11,670	20,000	58%	\$ 8,330
Promise Zone	-	-	-	N/A	\$ -
TOTAL FEDERAL / STATE GRANTS	\$ 198,426	\$ 812,154	\$ 1,036,727	78%	\$ 224,573
MISC. GRANTS / CONTRACTS/CONTRACTUAL					
CHNEP Calendar 2024	-	-	-	N/A	\$ -
FHERO	-	-	7,000	0%	\$ 7,000
Glades SQG	-	-	4,500	0%	\$ 4,500
TOTAL MISC. GRANTS/CONTRACTS	\$ -	\$ -	\$ 11,500	0%	\$ 11,500
DRIS/NOPCS/MONITORING					
DRI MONITORING FEES	-	\$ -	\$ -	N/A	\$ -
DRIS/NOPCS INCOME	-	\$ -	\$ -	N/A	\$ -
TOTAL	\$ -	\$ -	\$ -		\$ -
Program Development (Unsecured Grants/Contract)					
*Program Development (Unsecured)	-	-	-	100%	\$ -
TOTAL PROGRAM DEVELOPMENT	\$ -	\$ -	\$ -	-	\$ -
OTHER REVENUE SOURCES					
Misc. Income	-	81	400	20%	\$ 319
INTEREST INCOME - Money Market	0	5	800	1%	\$ 795

	Current Month	Year to Date A	FY 23-24 Approved Budget B	% Of Budget Year to Date	Budget Remaining
Fund A Investment Income	326	3,271	800	409%	\$ (2,471)
TOTAL OTHER REVENUE SOURCES	\$ 326	\$ 3,356	\$ 2,000	168%	\$ (1,356)
<i>Fund Balance</i>	\$ -	\$ -			
TOTAL REVENUES	\$ 198,752	\$ 841,300	\$ 1,084,613	78%	\$ 243,313

EXPENSES

PERSONNEL EXPENSES					
SALARIES EXPENSE	\$ 20,387	\$ 187,982	\$ 249,600	75%	\$ 61,618
FICA EXPENSE	1,546	14,263	19,094	75%	\$ 4,831
RETIREMENT EXPENSE	9,896	53,565	76,987	70%	\$ 23,422
HEALTH INSURANCE EXPENSE	3,283	28,408	37,511	76%	\$ 9,103
WORKERS COMP. EXPENSE	-	2,341	1,064	220%	\$ (1,277)
UNEMPLOYMENT COMP. EXPENSE	-	-	-	N/A	-
TOTAL PERSONNEL EXPENSES	\$ 35,113	\$ 286,558	\$ 384,256	75%	\$ 97,698

OPERATIONAL EXPENSES					
CONSULTANTS	\$ 4,000	\$ 14,902	\$ 143,700	10%	\$ 128,798
GRANT/CONSULTING EXPENSE	199,362	509,683	537,229	95%	\$ 27,546
AUDIT SERVICES EXPENSE	-	26,000	25,000	104%	\$ (1,000)
TRAVEL EXPENSE	1,436	22,806	1,000	2281%	\$ (21,806)
TELEPHONE EXPENSE	-	940	1,488	63%	\$ 548
POSTAGE / SHIPPING EXPENSE	-	14	-	N/A	\$ (14)
EQUIPMENT RENTAL EXPENSE	-	-	-	N/A	\$ -
INSURANCE EXPENSE	104	6,536	6,580	99%	\$ 44
PRINTING/REPRODUCTION EXPENSE	-	333	1,000	33%	\$ 667
ADVERTISING/LEGAL NOTICES EXP	144	119,789	1,600	7487%	\$ (118,189)
OTHER MISC. EXPENSE	-	-	500	0%	\$ 500
BANK SERVICE CHARGES	104	1,242	800	N/A	\$ (442)
OFFICE SUPPLIES EXPENSE	304	1,834	1,000	183%	\$ (834)
COMPUTER RELATED EXPENSE	4,314	12,202	22,671	54%	\$ 10,469
DUES AND MEMBERSHIP	-	5,311	3,059	174%	\$ (2,252)
MEETINGS/EVENTS EXPENSE	-	-	2,000	0%	\$ 2,000
CAPITAL OUTLAY - OPERATIONS	-	-	-	N/A	\$ -
UNCOLLECTABLE RECEIVABLES	-	-	-	N/A	\$ -
FUND BALANCE			\$ 453,577		
OPERATIONAL EXP.	\$ 209,768	\$ 721,592	\$ 1,201,204	60%	\$ 26,035

	Current Month	Year to Date A	FY 23-24 Approved Budget B	% Of Budget Year to Date	Budget Remaining
TOTAL OPERATIONAL EXP.			\$ 1,201,204		
TOTAL CASH OUTLAY	\$ 244,881	\$ 1,008,151	\$ 1,585,460		\$ 123,732
NET INCOME (LOSS)	<u>\$ (46,129)</u>	<u>\$ (166,851)</u>			

ASSETS

Current Assets		
Cash - Florida Prime	\$	72,438.17
Cash - FineMark Oper.		88,331.62
Cash - FineMark MM		1,262.06
Petty Cash		200.00
Accounts Receivable		34,466.19
Accounts Receivable-RC&D		(61.25)
Transfer of Funds		30.00
		196,666.79
Total Current Assets		
Property and Equipment		
Property, Furniture & Equip		43,026.31
Accumulated Depreciation		(43,025.57)
		0.74
Total Property and Equipment		
Other Assets		
Amount t.b.p. for L.T.L.-Leave		41,305.44
FSA Deposit		0.29
Amt t.b.p. for L.T.Debt-OPEB		8,232.00
		49,537.73
Total Other Assets		
Total Assets		\$ 246,205.26

LIABILITIES AND CAPITAL

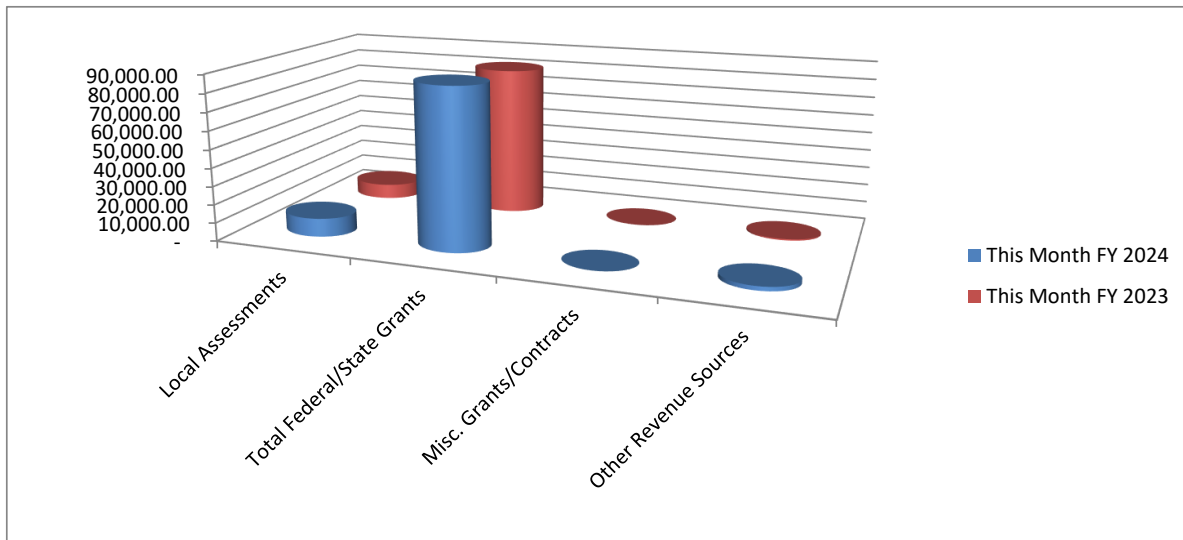
Current Liabilities		
Accounts Payable	\$	20,564.46
Deferred_Palmer_Ranch_5362		15,000.00
FICA Taxes Payable		1,919.72
Federal W/H Tax Payable		(1,853.20)
United way Payable		322.00
Deferred Compensation Payable		(150.00)
FSA Payable		(835.69)
LEPC Contingency Fund		305.25
		35,272.54
Total Current Liabilities		
Long-Term Liabilities		
Accrued Annual Leave		41,305.44
Long Term Debt - OPEB		8,232.00
		49,537.44
Total Long-Term Liabilities		
Total Liabilities		84,809.98
Capital		
Fund Balance-Unassigned		(185,753.42)
Fund Balance-Assigned		514,000.00
FB-Non-Spendable/Fixed Assets		(0.26)
Net Income		(166,851.04)
		161,395.28
Total Capital		
Total Liabilities & Capital		\$ 246,205.26

2023 - 2024 Workplan & Budget Financial Snapshot Jul-24

Revenues

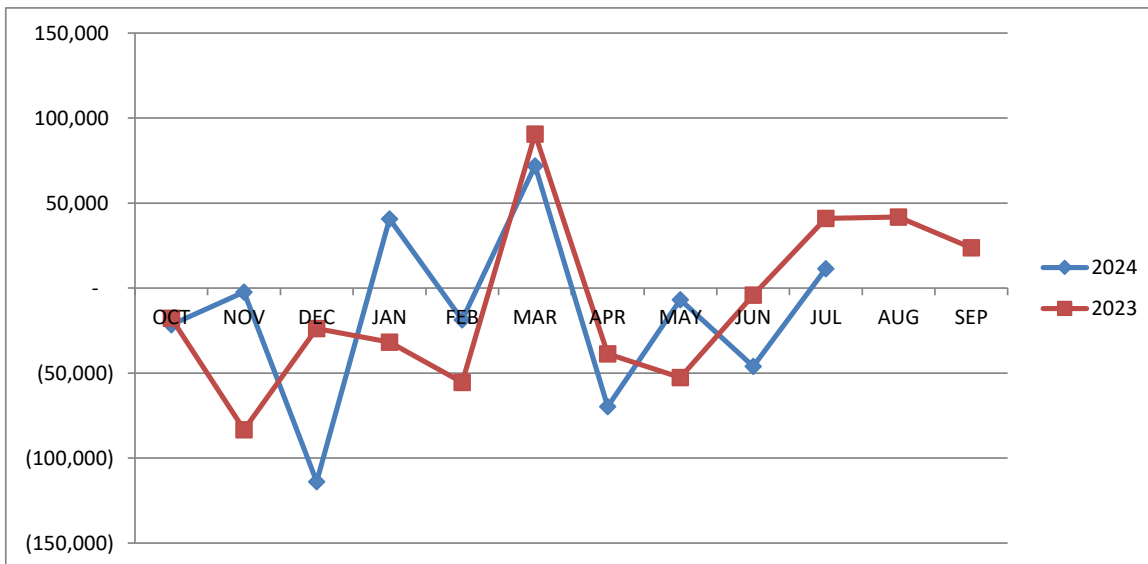
- Local Assessments
- Total Federal/State Grants
- Misc. Grants/Contracts
- Other Revenue Sources

Monthly Revenues



Notes: Local Assessments billed at the beginning of each quarter: October, January, April and July
 State/Federal Grants billed quarterly: LEPC, HMEP
 Federal Grants billed Semi Annually: Economic Development
 Misc. Grants/Contracts billed by deliverable: Interagency PO'S
 Other(DRI) billed /recorded monthly as cost reimbursement

Monthly Net Income (Loss)



YTD: Net Income (\$155,499) Unaudited

SWFRPC

Detail of Reserve

As of July 31, 2024

Cash and Cash Equivalents:

Petty Cash	\$	200
FineMark Operating Funds		111,710
<i>Total Cash and Cash Equivalents</i>	\$	111,910

Investments:

FineMark Money Market	\$	1,262
Local government Surplus Trust Fund Investment Pool (Fund A)		72,776
<i>Total Investments</i>	\$	74,038

Total Reserves	\$	185,949
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**SWFRPC INCOME STATEMENT
COMPARED WITH BUDGET**

FOR THE ONE MONTH ENDING JULY 31, 2024

	Current Month	Year to Date A	FY 23-24 Approved Budget B	% Of Budget Year to Date	Budget Remaining
REVENUES					
LOCAL ASSESSMENTS					
GLADES COUNTY	921	3,682	3,682	100%	\$ -
CITY OF NAPLES**New	1,446	1,446	0	0%	
CITY OF FORT MYERS	7,257	29,027	29,027	100%	\$ -
TOWN OF FORT MYERS BEACH INC	419	1,677	1,677	100%	\$ -
TOTAL LOCAL ASSESSMENTS	\$ 10,043	\$ 35,832	\$ 34,386	104%	\$ -
FEDERAL / STATE GRANTS					
DEM - LEPC 22/23	-	-	-	0%	\$ -
DEM - LEPC 23/24	-	36,960	77,000	48%	\$ 40,040
DEM - HMEP 22/25	-	31,002	61,006	51%	\$ 30,004
DEM - Lee/Collier Hazard Analysis 23/24	-	9,506	9,510	100%	\$ 4
EDA - CEDS Planning 23-25	-	40,546	70,000	58%	\$ 29,454
EDA - Disaster Recovery Coordinator Ian	-	72,183	128,735	56%	\$ 56,552
FDEP - Marco Island Vulnerability	-	-	78,000	0%	\$ 78,000
DEO - CDBG-MIT Food Insecurity	37,555	159,059	175,000	91%	\$ 15,941
DEO - Shrimp Master Plan	-	75,000	-	N/A	\$ (75,000)
EPA - Brownfields	-	141,347	166,667	85%	\$ 25,320
USDA - Regional Food Systems - USDA	50,011	322,447	250,809	129%	\$ (71,638)
Vista Supervisor	-	11,670	20,000	58%	\$ 8,330
Promise Zone	-	-	-	N/A	\$ -
TOTAL FEDERAL / STATE GRANTS	\$ 87,566	\$ 899,720	\$ 1,036,727	87%	\$ 137,007
MISC. GRANTS / CONTRACTS/CONTRACTUAL					
CHNEP Calendar 2024	-	-	-	N/A	\$ -
FHERO	-	-	7,000	0%	\$ 7,000
Glades SQG	-	-	4,500	0%	\$ 4,500
TOTAL MISC. GRANTS/CONTRACTS	\$ -	\$ -	\$ 11,500	0%	\$ 11,500
DRIS/NOPCS/MONITORING					
DRI MONITORING FEES	-	\$ -	\$ -	N/A	\$ -
DRIS/NOPCS INCOME	1,875	\$ 1,875	\$ -	N/A	\$ (1,875)
TOTAL	\$ 1,875	\$ 1,875	\$ -		\$ (1,875)
Program Development (Unsecured Grants/Contract)					
*Program Development (Unsecured)	-	-	-	100%	\$ -
TOTAL PROGRAM DEVELOPMENT	\$ -	\$ -	\$ -		\$ -
OTHER REVENUE SOURCES					
Misc. Income	-	81	400	20%	\$ 319

	Current Month	Year to Date A	FY 23-24 Approved Budget B	% Of Budget Year to Date	Budget Remaining
INTEREST INCOME - Money Market	0	5	800	1%	\$ 795
Fund A Investment Income	338	3,609	800	451%	\$ (2,809)
TOTAL OTHER REVENUE SOURCES	\$ 338	\$ 3,694	\$ 2,000	185%	\$ (1,694)
<i>Fund Balance</i>	\$ -	\$ -			
TOTAL REVENUES	\$ 99,821	\$ 941,121	\$ 1,084,613	87%	\$ 144,938

EXPENSES

PERSONNEL EXPENSES					
SALARIES EXPENSE	\$ 25,484	\$ 213,466	\$ 249,600	86%	\$ 36,134
FICA EXPENSE	1,932	16,195	19,094	85%	\$ 2,899
RETIREMENT EXPENSE	6,381	59,946	76,987	78%	\$ 17,041
HEALTH INSURANCE EXPENSE	3,070	31,477	37,511	84%	\$ 6,034
WORKERS COMP. EXPENSE	90	2,432	1,064	229%	\$ (1,368)
UNEMPLOYMENT COMP. EXPENSE	-	-	-	N/A	-
TOTAL PERSONNEL EXPENSES	\$ 36,957	\$ 323,516	\$ 384,256	84%	\$ 60,740

OPERATIONAL EXPENSES					
CONSULTANTS	\$ 4,750	\$ 19,652	\$ 143,700	14%	\$ 124,048
GRANT/CONSULTING EXPENSE	36,563	546,246	537,229	102%	\$ (9,017)
AUDIT SERVICES EXPENSE	-	26,000	25,000	104%	\$ (1,000)
TRAVEL EXPENSE	586	23,392	1,000	2339%	\$ (22,392)
TELEPHONE EXPENSE	663	1,603	1,488	108%	\$ (115)
POSTAGE / SHIPPING EXPENSE	-	14	-	N/A	\$ (14)
EQUIPMENT RENTAL EXPENSE	-	-	-	N/A	\$ -
INSURANCE EXPENSE	104	6,640	6,580	101%	\$ (60)
PRINTING/REPRODUCTION EXPENSE	-	333	1,000	33%	\$ 667
ADVERTISING/LEGAL NOTICES EXP	7,462	127,251	1,600	7953%	\$ (125,651)
OTHER MISC. EXPENSE	-	-	500	0%	\$ 500
BANK SERVICE CHARGES	272	1,514	800	N/A	\$ (714)
OFFICE SUPPLIES EXPENSE	233	2,067	1,000	207%	\$ (1,067)
COMPUTER RELATED EXPENSE	879	13,081	22,671	58%	\$ 9,590
DUES AND MEMBERSHIP	-	5,311	3,059	174%	\$ (2,252)
MEETINGS/EVENTS EXPENSE	-	-	2,000	0%	\$ 2,000
CAPITAL OUTLAY - OPERATIONS	-	-	-	N/A	\$ -
UNCOLLECTABLE RECEIVABLES	-	-	-	N/A	\$ -
FUND BALANCE			\$ 453,577		
OPERATIONAL EXP.	\$ 51,512	\$ 773,104	\$ 1,201,204	64%	\$ (25,477)

	Current Month	Year to Date A	FY 23-24 Approved Budget B	% Of Budget Year to Date	Budget Remaining
TOTAL OPERATIONAL EXP.			\$ 1,201,204		
TOTAL CASH OUTLAY	\$ 88,469	\$ 1,096,620	\$ 1,585,460		\$ 35,263
NET INCOME (LOSS)	<u>\$ 11,352</u>	<u>\$ (155,499)</u>			

ASSETS

Current Assets		
Cash - Florida Prime	\$	72,776.03
Cash - FineMark Oper.		111,710.23
Cash - FineMark MM		1,262.27
Petty Cash		200.00
Accounts Receivable		865.20
Accounts Receivable-RC&D		(61.25)
Transfer of Funds		30.00
		186,782.48
Total Current Assets		
Property and Equipment		
Property, Furniture & Equip		43,026.31
Accumulated Depreciation		(43,025.57)
		0.74
Total Property and Equipment		
Other Assets		
Amount t.b.p. for L.T.L.-Leave		41,305.44
FSA Deposit		0.29
Amt t.b.p. for L.T.Debt-OPEB		8,232.00
		49,537.73
Total Other Assets		
		49,537.73
Total Assets		\$ 236,320.95

LIABILITIES AND CAPITAL

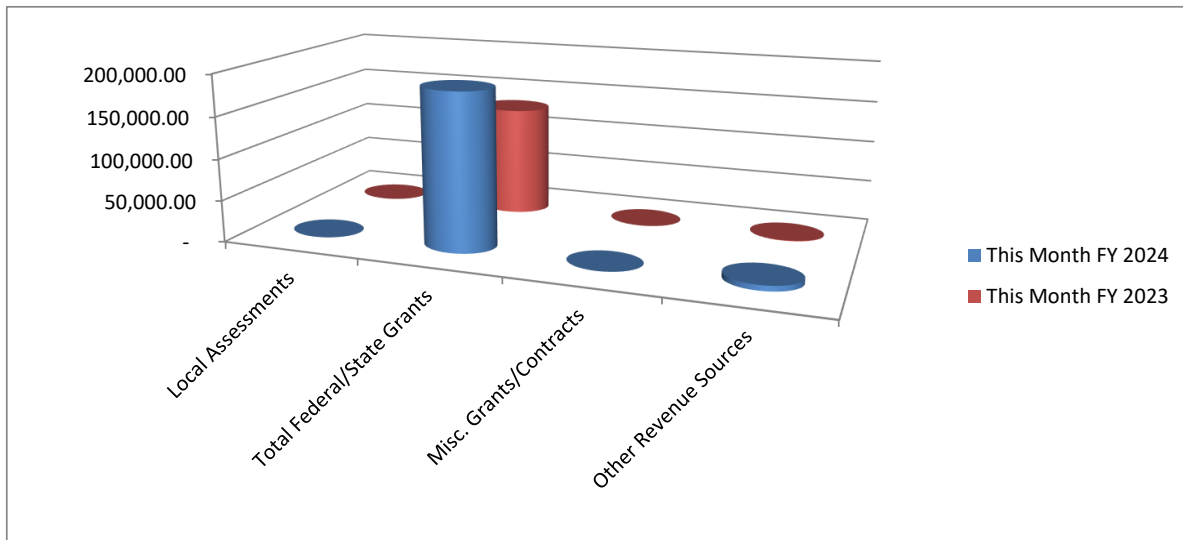
Current Liabilities		
Accounts Payable	\$	614.46
Deferred_Palmer_Ranch_5362		15,000.00
FICA Taxes Payable		1,170.07
Federal W/H Tax Payable		(2,611.40)
United way Payable		322.00
Deferred Compensation Payable		(25.00)
FSA Payable		(739.54)
LEPC Contingency Fund		305.25
		14,035.84
Total Current Liabilities		
Long-Term Liabilities		
Accrued Annual Leave		41,305.44
Long Term Debt - OPEB		8,232.00
		49,537.44
Total Long-Term Liabilities		
		49,537.44
Total Liabilities		63,573.28
Capital		
Fund Balance-Unassigned		(185,753.42)
Fund Balance-Assigned		514,000.00
FB-Non-Spendable/Fixed Assets		(0.26)
Net Income		(155,498.65)
		172,747.67
Total Capital		
		172,747.67
Total Liabilities & Capital		\$ 236,320.95

2023 - 2024 Workplan & Budget Financial Snapshot Aug-24

Revenues

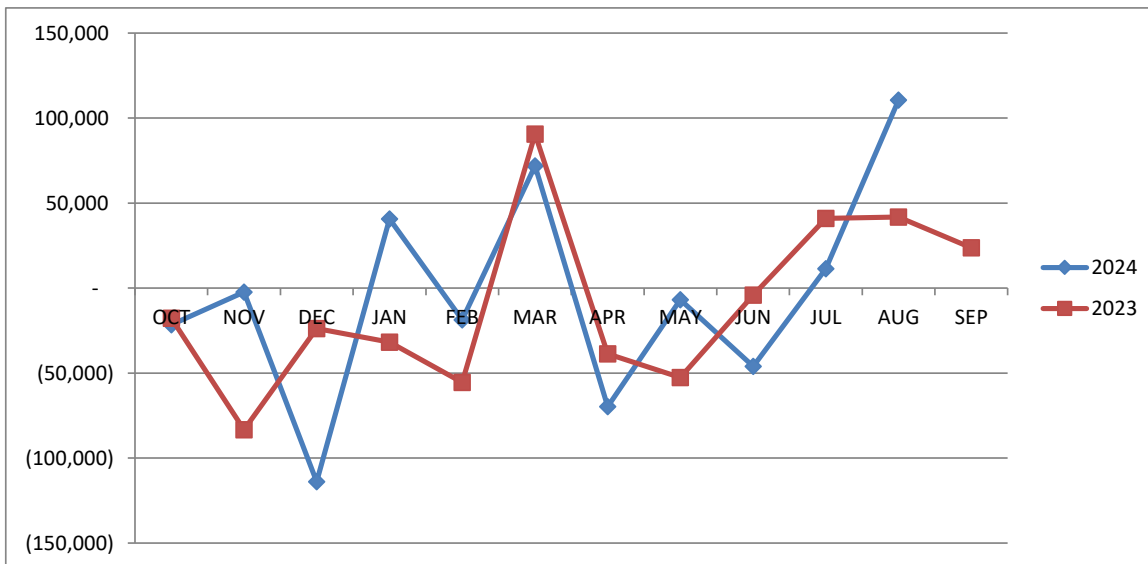
- Local Assessments
- Total Federal/State Grants
- Misc. Grants/Contracts
- Other Revenue Sources

Monthly Revenues



Notes: Local Assessments billed at the beginning of each quarter: October, January, April and July
 State/Federal Grants billed quarterly: LEPC, HMEP
 Federal Grants billed Semi Annually: Economic Development
 Misc. Grants/Contracts billed by deliverable: Interagency PO'S
 Other(DRI) billed /recorded monthly as cost reimbursement

Monthly Net Income (Loss)



YTD: Net Income (\$44,987) Unaudited

SWFRPC
Detail of Reserve
As of August 31, 2024

Cash and Cash Equivalents:

Petty Cash	\$	200
FineMark Operating Funds		<u>163,560</u>
<i>Total Cash and Cash Equivalents</i>	\$	163,760

Investments:

FineMark Money Market	\$	51,263
Local government Surplus Trust Fund Investment Pool (Fund A)		<u>73,115</u>
<i>Total Investments</i>	\$	124,378

Total Reserves		<u><u>\$</u></u>	<u>288,138</u>
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**SWFRPC INCOME STATEMENT
COMPARED WITH BUDGET**

FOR THE ONE MONTH ENDING AUGUST 31, 2024

	Current Month	Year to Date A	FY 23-24 Approved Budget B	% Of Budget Year to Date	Budget Remaining
REVENUES					
LOCAL ASSESSMENTS					
GLADES COUNTY	-	3,682	3,682	100%	\$ -
CITY OF NAPLES**New	-	1,446	0	0%	
CITY OF FORT MYERS	-	29,027	29,027	100%	\$ -
TOWN OF FORT MYERS BEACH INC	-	1,677	1,677	100%	\$ -
TOTAL LOCAL ASSESSMENTS	\$ -	\$ 35,832	\$ 34,386	104%	\$ -
FEDERAL / STATE GRANTS					
DEM - LEPC 22/23	-	-	-	0%	\$ -
DEM - LEPC 23/24	40,040	77,000	77,000	100%	\$ -
DEM - HMEP 22/25	-	31,002	61,006	51%	\$ 30,004
DEM - Lee/Collier Hazard Analysis 23/24	-	9,506	9,510	100%	\$ 4
EDA - CEDS Planning 23-25	-	40,546	70,000	58%	\$ 29,454
EDA - Disaster Recovery Coordinator Ian	-	72,183	128,735	56%	\$ 56,552
FDEP - Marco Island Vulnerability	9,000	9,000	78,000	12%	\$ 69,000
DEO - CDBG-MIT Food Insecurity	52,041	211,100	175,000	121%	\$ (36,100)
DEO - Shrimp Master Plan	-	75,000	-	N/A	\$ (75,000)
EPA - Brownfields	-	141,347	166,667	85%	\$ 25,320
USDA - Regional Food Systems - USDA	75,425	397,871	250,809	159%	\$ (147,062)
Vista Supervisor	11,405	23,075	20,000	115%	\$ (3,075)
Promise Zone	-	-	-	N/A	\$ -
TOTAL FEDERAL / STATE GRANTS	\$ 187,911	\$ 1,087,631	\$ 1,036,727	105%	\$ (50,904)
MISC. GRANTS / CONTRACTS/CONTRACTUAL					
CHNEP Calendar 2024	-	-	-	N/A	\$ -
FHERO	-	-	7,000	0%	\$ 7,000
Glades SQG	-	-	4,500	0%	\$ 4,500
TOTAL MISC. GRANTS/CONTRACTS	\$ -	\$ -	\$ 11,500	0%	\$ 11,500
DRIS/NOPCS/MONITORING					
DRI MONITORING FEES	-	\$ -	\$ -	N/A	\$ -
DRIS/NOPCS INCOME	6,000	\$ 7,875	\$ -	N/A	\$ (7,875)
TOTAL	\$ 6,000	\$ 7,875	\$ -		\$ (7,875)
Program Development (Unsecured Grants/Contract)					
*Program Development (Unsecured)	-	-	-	100%	\$ -
TOTAL PROGRAM DEVELOPMENT	\$ -	\$ -	\$ -		\$ -
OTHER REVENUE SOURCES					
Misc. Income	-	81	400	20%	\$ 319

	Current Month	Year to Date A	FY 23-24 Approved Budget B	% Of Budget Year to Date	Budget Remaining
INTEREST INCOME - Money Market	1	6	800	1%	\$ 794
Fund A Investment Income	339	3,947	800	493%	\$ (3,147)
TOTAL OTHER REVENUE SOURCES	\$ 340	\$ 4,034	\$ 2,000	202%	\$ (2,034)
<i>Fund Balance</i>	\$ -	\$ -			
TOTAL REVENUES	\$ 194,251	\$ 1,135,372	\$ 1,084,613	105%	\$ (49,313)

EXPENSES

PERSONNEL EXPENSES					
SALARIES EXPENSE	\$ 22,827	\$ 236,293	\$ 249,600	95%	\$ 13,307
FICA EXPENSE	1,732	17,927	19,094	94%	\$ 1,167
RETIREMENT EXPENSE	7,882	67,828	76,987	88%	\$ 9,159
HEALTH INSURANCE EXPENSE	2,104	33,581	37,511	90%	\$ 3,930
WORKERS COMP. EXPENSE	104	2,536	1,064	238%	\$ (1,472)
UNEMPLOYMENT COMP. EXPENSE	-	-	-	N/A	-
TOTAL PERSONNEL EXPENSES	\$ 34,650	\$ 358,165	\$ 384,256	93%	\$ 26,091
OPERATIONAL EXPENSES					
CONSULTANTS	\$ 900	\$ 20,552	\$ 143,700	14%	\$ 123,148
GRANT/CONSULTING EXPENSE	46,313	592,277	537,229	110%	\$ (55,048)
AUDIT SERVICES EXPENSE	500	26,500	25,000	106%	\$ (1,500)
TRAVEL EXPENSE	102	23,776	1,000	2378%	\$ (22,776)
TELEPHONE EXPENSE	1	1,604	1,488	108%	\$ (116)
POSTAGE / SHIPPING EXPENSE	-	14	-	N/A	\$ (14)
EQUIPMENT RENTAL EXPENSE	-	-	-	N/A	\$ -
INSURANCE EXPENSE	-	6,640	6,580	101%	\$ (60)
PRINTING/REPRODUCTION EXPENSE	-	333	1,000	33%	\$ 667
ADVERTISING/LEGAL NOTICES EXP	-	127,251	1,600	7953%	\$ (125,651)
OTHER MISC. EXPENSE	-	-	500	0%	\$ 500
BANK SERVICE CHARGES	92	1,605	800	N/A	\$ (805)
OFFICE SUPPLIES EXPENSE	199	2,265	1,000	227%	\$ (1,265)
COMPUTER RELATED EXPENSE	983	14,065	22,671	62%	\$ 8,606
DUES AND MEMBERSHIP	-	5,311	3,059	174%	\$ (2,252)
MEETINGS/EVENTS EXPENSE	-	-	2,000	0%	\$ 2,000
CAPITAL OUTLAY - OPERATIONS	-	-	-	N/A	\$ -
UNCOLLECTABLE RECEIVABLES	-	-	-	N/A	\$ -
FUND BALANCE			\$ 453,577		
OPERATIONAL EXP.	\$ 49,090	\$ 822,194	\$ 1,201,204	68%	\$ (74,567)

	Current Month	Year to Date A	FY 23-24 Approved Budget B	% Of Budget Year to Date	Budget Remaining
TOTAL OPERATIONAL EXP.			\$ 1,201,204		
TOTAL CASH OUTLAY	\$ 83,739	\$ 1,180,359	\$ 1,585,460		\$ (48,476)
NET INCOME (LOSS)	<u>\$ 110,512</u>	<u>\$ (44,987)</u>			

ASSETS

Current Assets		
Cash - Florida Prime	\$	73,114.89
Cash - FineMark Oper.		163,559.68
Cash - FineMark MM		51,263.31
Petty Cash		200.00
Accounts Receivable		9,445.95
Accounts Receivable-RC&D		(61.25)
Transfer of Funds		30.00
		297,552.58
Total Current Assets		
Property and Equipment		
Property, Furniture & Equip		43,026.31
Accumulated Depreciation		(43,025.57)
		0.74
Total Property and Equipment		
Other Assets		
Amount t.b.p. for L.T.L.-Leave		41,305.44
FSA Deposit		0.29
Amt t.b.p. for L.T.Debt-OPEB		8,232.00
		49,537.73
Total Other Assets		
Total Assets		\$ 347,091.05

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$	614.46
Deferred_Palmer_Ranch_5362		15,000.00
FICA Taxes Payable		1,216.38
Federal W/H Tax Payable		(2,576.20)
United way Payable		322.00
Deferred Compensation Payable		75.00
FSA Payable		(662.62)
LEPC Contingency Fund		305.25
		14,294.27
Total Current Liabilities		
Long-Term Liabilities		
Accrued Annual Leave		41,305.44
Long Term Debt - OPEB		8,232.00
		49,537.44
Total Long-Term Liabilities		
Total Liabilities		63,831.71
Capital		
Fund Balance-Unassigned		(185,753.42)
Fund Balance-Assigned		514,000.00
FB-Non-Spendable/Fixed Assets		(0.26)
Net Income		(44,986.98)
		283,259.34
Total Capital		
Total Liabilities & Capital		\$ 347,091.05

_____Agenda
_____Item

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Consent Agenda

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Agenda

Item

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Directors Report

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EXECUTIVE DIRECTOR'S REPORT: September 19, 2024

Mission Statement:

To work together across neighboring communities to consistently protect and improve the unique and relatively unspoiled character of the physical, economic and social worlds we share...for the benefit of our future generations.

1. Management / Operations

- a. Executive Director's Contract
 - 2018 Contract- See Attached Exhibit A
 - RPC Executive Directors Compensation Matrix- See attached Exhibit B
- b. FRCA:
 - Update on Meeting with RPC Directors and legal staff
 - 1995 Attorney General Opinion- See Attached Exhibit C
- c. FRCA July and August Updates – see Attached Exhibits D and E

2. Resource Development and Capacity Building

- Promise Zone Grants (as of May 8, 2024) See Attached Exhibit F
 - Awarded: \$5,306,160.25
 - Pending: \$1,262,667
 - Denied: \$42,701,700.50
 - Underdevelopment: NA

3. Fourth Quarter : July to September 2024

- a. Recovery and Resiliency Projects
 - Awarded \$239,700 RRDG Grant submitted to FHERO for Economic Development
 - Pending NOAA grant for \$500,000 to reinforce the docks for the Shrimp Industry
- Next RPC Meeting October 17, 2024

_____ Agenda
_____ Item

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**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
EMPLOYMENT AGREEMENT
WITH MARGRET WUERSTLE**

This employment agreement is made and entered into by and between the Southwest Florida Regional Planning Council (hereinafter referred to as the "Council") and Margaret Wuerstle (hereinafter referred to as the "Executive Director"). The parties agree to the following terms of employment:

1. Employment

The Council hires Margaret Wuerstle to serve as Executive Director of the Council. The Executive Director serves at the pleasure of the Council.

2. Duties

The Executive Director will have the following duties:

- A. Prepare and present to the Council an annual Workplan to accomplish the mission and vision of the Council. The annual Workplan will include long range goals and objectives, and short-term action steps with objective performance monitoring criteria consistent with the Strategic Regional Policy Plan.
- B. Lead implementation of approved Workplans through planning, organizing, and directing the operation of staff and collaborating and coordinating with outside stakeholders.
- C. Manage Council finances, oversee budget development, implementation and financial reporting.
- D. Prepare an agenda for each Council meeting, after consultation with the Council Chair; attend all Council meetings and Committee meetings.
- E. Ensure that the Council, its employees and its programs are in compliance with state and federal regulations and laws.
- F. Prepare or supervise the preparation of all reports required by the local, regional, state or federal agreements.
- G. Hire, supervise, manage and dismiss any employees of the Council.
- H. Represent the Council with the Florida Regional Councils Association and other national, regional and local organizations consistent with the annual Workplan, Strategic Regional Policy Plan, and budget.
- I. All duties as defined in the Council's Job Description for the Executive Director.
- J. Such other duties as may be assigned by the Council from time to time.

- K. Work forty (40) hours or more per week with no other gainful employment or other income producing activities. Exceptions to this are:
- 1) Weekend activities related to religious or non-profit agencies with no Council resources or work week hours devoted to this exception.
 - 2) Adjunct teaching at the post secondary level that does not impede fulfilling the duties of Executive Director.

3. Compensation

The Executive Director will be compensated as follows:

- A. Commencing February 1, 2018, the Executive Director will receive an annual salary of \$118,820 which will be paid on the same schedule as all other Council employees. Future increases in salary are determined yearly at the annual review based on performance, cost savings and new revenues.
- B. Benefits will be provided as follows:
- 1) Insurance:
 - a. The Council will provide term life insurance, short term disability, and long term disability on the same level and schedule as all other Council employees.
 - b. The Council will provide medical insurance, dental insurance and vision insurance on the same level and schedule as all other employees.
 - 2) Retirement:

The Executive Director is designated in the Senior Management Service classification in the Florida Retirement System. The Council will contribute the State mandated contribution to the FRS on behalf of the Executive Director.
 - 3) Leave:

The Executive Director will receive paid holidays, accrue personal leave at the rate of 14 hours per month and accrue sick leave at the rate of 10 hours per month consistent with Council approved employee benefits. The Executive Directive may accrue up to 240 hours of personal leave at the end of the fiscal year.
 - 4) Other:
 - a. The Executive Director will be reimbursed for automobile mileage on the same schedule as all other Council employees.
 - b. The Executive Director is entitled to all other benefits that are provided for Council employees, except as limited by **Section 4., Terms and Severability**, of this Agreement presented below.

4. Terms and Severability

A. Terms

- 1) For the period February 1, 2012, through January 31, 2013, the Executive Director's performance will be reviewed quarterly by the Executive Committee. For all subsequent periods, the Executive Director's performance will be evaluated annually, no later than February 1st of each year.
- 2) The Council and the Executive Director will review this employment agreement annually and any modifications, revisions or changes agreed upon will be incorporated into the employment agreement no later than February 1st, of each year.

B. Termination Provisions

- 1) The Executive Director must give forty-five (45) days written notice to terminate this employment agreement. The written notice shall be hand-delivered to the Council Chairperson and shall become effective forty-five (45) days after delivery. The Executive Director will be paid for accrued unused personal leave up to 240 hours. The Executive Director will receive no other compensation or payout.
- 2) The Council may terminate this agreement without cause with forty five days written notice.
 - a) The Council, by a super majority of seventy-five percent of those members present and voting, at a legally noticed meeting which has a lawful quorum, may vote to terminate this agreement without cause.
 - b) The Executive Director will receive eight (8) weeks salary for dismissal without cause. The Executive Director will be compensated for unused personal leave up to 240 hours.
- 3) The Council, by majority vote of a lawful quorum, shall have the right to terminate this agreement at any time for cause due to any of the following actions of the Executive Director:
 - a. committing any criminal act, classified as a felony;
 - b. knowingly violate a state or federal law or regulation while managing the business of the Council; or
 - c. failing to execute the duties detailed in Section 2 of this agreement.
- 4) Upon termination for cause, the Executive Director will receive salary and benefits only to the effective date of termination; all accrued unused personal leave will be forfeited.

Agreed to this 15th day of March 2018.

Executive Director

Southwest Florida Regional Planning Council


Margaret Wuerstle, Executive Director

By: 
Thomas Perry, Chair

The Chair of the Council affirms the negotiation of this agreement was approved by the Council at its meeting on March 15, 2018


Reviewed by Beth Nightingale, Council Legal Consultant

_____ Agenda
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Compensation for Executive Directors of the Regional Planning Councils

Region	ED	Location	Counties	Cities	Population	Budget \$M	FTE Staff	Tenure	Salary	Other Comp	Retirement	Car/Allowance	VAC.	SICK	Annual Review	Other
ECRC	Mount	Pensacola	7	35	1,030,456	8.6	28	7/7	214,500		State/SMS	n/a	160	96	September	100% fam. Health ins, 25K life ins. Vision, dental ins
ARPC	Rietow	Tallahassee	9	28	484,168	7.6	17	22/9	130,000		State/SMS	mileage	176	104	September	100% Medical & dental ins, 30k life ins
NCFRPC	Koons	Gainesville	12	40	580,595	1.5	6	47/17	255,000		16.5% salary	750/month	248	96	September	75% fam. health ins., 75K life ins.,
NEFRPC	Payne	Jacksonville	7	27	1,878,000	2.7	16	15/4	140,000	8,000 deferred comp	State/SMS	Car	200	120	August	120K life ins.
ECFRPC	McCue	Orlando	8	78	4,437,866	3.5	18	20/1	135,000		10% salary	300/month	208	0	March	100% fam. health & dental ins., 50K life ins.
CFRPC	Codo-Salisbury	Bartow	5	25	972,798	5.5	21	15/5	144,000	18,000 deferred comp		700/month	200	96	September	dental, life, vision, No Health
TBRPC	Krahl	Pinellas Park (St. Pete)	6	21	3,856,031	2.7	12	7/7	177,864	7,500 deferred comp	State/SMS	500/month	250	90	October	260K life ins., 80% health
SWFRPC	Wuerstle	Ft. Myers	6	17	1,850,007	1.0	3	10/10	118,300	5% deferred comp	State/SMS	N/A	168	120	February	
TCRPC	Lanahan	Stuart (West Palm Beach)	4	52	2,195,884	2.5	10	6/4	155,000	5,000 deferred comp	15% salary	650/month	150	75	December	100% fam. health & dental, 100K life ins.
SFRPC	Cosio-Carballo	Hollywood(Ft. Lauderdale)	3	71	4,770,725	3.3	13	25/6	189,000		State/SMS	750/month	240	130	September	100% fam. health ins., 32.5K life ins.
Averages			7	39	2,205,653	3.9	14.4		165,866				200	93		
Average Dropping High and Low Salary																

Updated: 11-8-2023

Not
Verified

_____ Agenda
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Planning council member must pay its share of dues

Number: AGO 95-47

Date: August 10, 1995

Subject:

Planning council member must pay its share of dues

Mr. Robert Bruce Snow
Attorney for Hernando County
20 North Main Street
Room 462
Brooksville, Florida 34601

Mr. Phil Trovillo
Attorney for the Withlacoochee
Regional Planning Council
Post Office Box 5024
Ocala, Florida 34478-5024

RE: REGIONAL PLANNING COUNCILS--COUNTIES--WITHLACOOCHEE REGIONAL PLANNING COUNCIL--whether member county must pay its share of appropriation when such appropriation has been approved as provided by the interlocal agreement controlling the council's activities. s. 163.01, F.S.

Dear Mr. Snow and Mr. Trovillo:

Hernando County and the Withlacoochee Regional Planning Council (council) jointly request an opinion on substantially the following question:

Must Hernando County, as a member of the Withlacoochee Regional Planning Council, pay dues to the council?

In sum:

As long as Hernando County is a party to the Interlocal Agreement that controls the activities of the Withlacoochee Regional Planning Council, the county must abide by the terms of the agreement and pay its *per capita* appropriation when such appropriation has been adopted by a three-fifths majority of the members of the council and approved by official action of at least three county commissions represented on the council.

You have provided this office with a copy of an amendment to an interlocal agreement wherein the parties state that the agreement is to be construed as if it were adopted pursuant to Chapter 163, Florida Statutes. It is assumed, therefore, for purposes of this letter that the provisions of Chapter 163, Florida Statutes, are applicable.

Section 163.01, Florida Statutes, the "Florida Interlocal Cooperation Act of 1969" (act), states that its purpose is to

"permit local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities." [1]

As an entity created pursuant to Chapter 163, Florida Statutes, the council's joint activities are controlled by a contract in the form of an interlocal agreement. [2] Such a contract created by an interlocal agreement may provide for the following:

- (a) The purpose of such interlocal agreement or the power to be exercised and the method by which the purpose will be accomplished or the manner in which the power will be exercised.
- (b) The duration of the interlocal agreement and the method by which it may be rescinded or terminated by any participating public agency prior to the stated date of termination.

* * *

(d) *The manner in which the parties to an interlocal agreement will provide from their treasuries the financial support for the purpose set forth in the interlocal agreement; payments of public funds that may be made to defray the cost of such purpose; advances of public funds that may be made for the purposes set forth in the interlocal agreements and repayment thereof; and the personnel, equipment, or property of one or more of the parties to the agreement that may be used in lieu of other contributions.*

(e) The manner in which funds may be paid to and disbursed by any separate legal or administrative entity created pursuant to the interlocal agreement." [3] (e.s.)

The act contemplates that the interlocal agreement will, among other things, direct the financial obligations of the parties to the agreement. In this instance, the interlocal agreement provides that "[e]ach of the county governmental units represented on the council shall appropriate funds on a per capita basis as may be necessary or desirable for the purpose of carrying out the provisions of Chapter 163 and the powers and duties of the council." [4] The appropriation must be based on the most current annual population estimates by the Department of Administration of the State of Florida [5] and shall not exceed fifty (50) cents per capita of the population of each member county. [6] The agreement states, however, that "[n]o appropriation shall become effective until it has been adopted by a three-fifths (3/5) vote of the full council and approved by the official action of at least three (3) of the Boards of County Commissioners represented on the council." [7]

Thus, the agreement directs that the appropriation must be adopted by a three-fifths majority of the full council and approved by official action of at least three of the county commissions represented on the council before it is effective. Once these requirements have been satisfied, it would appear that the appropriation is binding on the member counties of the council. While the act recognizes that an interlocal agreement may provide for its duration a method by which it may be rescinded or terminated by any participating public agency prior to the stated date of

termination, the agreement in this instance does not prescribe a manner by which a participating county may independently remove itself from the agreement's operation or unilaterally decline to contribute its share of the appropriation for the council.[8]

Inasmuch as it is beyond the authority of this office to add language to or modify the meaning of a duly enacted statute, similarly it would appear that this office does not possess the authority to provide additional terms to a contract that has been entered into by its parties.[9] Thus, this office may not add language to the Interlocal Agreement to address the voluntary removal of a member county. Modification of the terms of the Interlocal Agreement would have to be made in the manner prescribed therein.[10]

I would note that section 186.504(1), Florida Statutes, states:

"A regional planning council shall be created in each of the several comprehensive planning districts of the state. Only one agency shall exercise the responsibilities granted herein within the geographic boundaries of any one comprehensive planning district."

Comprehensive planning districts are geographic areas within the state designated by the Executive Office of the Governor.[11] The Legislature mandates in section 186.006(3), Florida Statutes, that the Executive Office of the Governor designate the geographic boundaries of comprehensive planning districts. Pursuant to this mandate, that office promulgated Rule 27E-1.002, Florida Administrative Code, designating as a regional comprehensive planning district District 5, composed of Levy, Marion, Citrus, Sumter, and Hernando counties.

In light of the legislative directive as to how a regional planning district will be designated and the subsequent designation of the membership of District 5 by the Executive Office of the Governor, it would appear that any alteration to the district's designation and the composition of its membership would need to be addressed by that office or the Legislature. As discussed above, however, in this instance the activities of the council are governed by the Interlocal Agreement.

Accordingly, it is my opinion that as long as Hernando County is a party to the Interlocal Agreement that controls the activities of the Withlacoochee Regional Planning Council, the county must abide by the terms of the agreement and pay its *per capita* appropriation when such appropriation has been adopted by a three-fifths majority of the members of the council and approved by official action of at least three county commissions represented on the council.

Sincerely,

Robert A. Butterworth
Attorney General

RAB/tls

[1] Section 163.01(2), Fla. Stat. (1993).

[2] See s. 163.01(5), Fla. Stat. (1993).

[3] *Id.*

[4] Section XIII, *BUDGET AND FINANCE*, Inter-Local Agreement among the Boards of County Commissioners of Citrus County, Hernando County, Levy County, Marion County, and Sumter County, dated September 15, 1977.

[5] Section XIII(1) of the Inter-Local Agreement. It should be noted that s. 1, Ch. 92-279, Laws of Florida, abolished the Department of Administration and merged most of its functions into the Department of Management Services.

[6] Section XIII(2) of the Inter-Local Agreement.

[7] Section XIII(3) of the Inter-Local Agreement.

[8] While Section XIII(5) of the Inter-Local Agreement provides for the submission of the council's tentative annual budget to the governmental units represented on the council at least three (3) weeks prior to its adoption for "approving or disapproving the proposed budget and necessary appropriation," this language does not conflict with, but rather implements, the manner of obtaining the three-fifths majority vote and the approval by the official acts of three members of the council. See *also* Section XIII(6) of the agreement stating that the budget for the council may not be amended to increase the per capita appropriation by the constituent counties without the unanimous consent of the governing bodies of the constituent counties.

[9] *Cf. Chaffee v. Miami Transfer Company, Inc.*, 288 So. 2d 209 (Fla. 1974), and Op. Att'y Gen. Fla. 87-43 (1987).

[10] See Section XIV of the Inter-Local Agreement.

[11] See s. 186.503(1), Fla. Stat. (1993).

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MONTHLY ACTIVITY REPORT: July, 2024

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Composed and prepared the Summer *FRCA Forward Newsletter* for distribution in August.
- Updated and maintained the email listserv for approximately 2,400 individuals who receive *FRCA Forward*.
- Updated the FRCA website and social media sites.
- To enhance partnerships, share best practices and strengthen the relationship between regional planning councils and their state and federal partners, organized, participated in or attended the following meetings and shared information:
 - Statewide Emergency Shelter Working Group Meeting hosted by the Florida Division of Emergency Management,
 - Resiliency Coordination Meeting with the Florida Department of Environmental Protection,
 - Statewide Flood Mapping Webinar,
 - Meeting with the Office of Program Policy Analysis and Government Accountability, and
 - Florida Council of 100 on Affordable Housing.

ASSOCIATION MANAGEMENT

- Hosted the July FRCA Executive Directors Advisory Committee (EDAC) meeting and organized the August FRCA Partners Meeting.
- Attended the Southwest Florida Regional Planning Council meeting.
- Continued coordination of the Summer Policy Board Meeting scheduled for August 9, 2024, at the Tampa Bay Regional Planning Council.
- Continued to coordinate logistics for the 2024 meeting and conference schedule.
- Shared, grant opportunities and information of interest from local, state and national agencies and organizations.

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MONTHLY ACTIVITY REPORT: August 2024

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Composed and prepared the Summer (June, July & August) *FRCA Forward Newsletter* for distribution in September.
- Updated and maintained the email listserv for approximately 2,400 individuals who receive *FRCA Forward*.
- Updated the FRCA website and social media sites.
- To enhance partnerships, share best practices and strengthen the relationship between regional planning councils and their state and federal partners, organized, participated in or attended the following meetings and shared information:
 - Resiliency Coordination Meeting with the Florida Department of Environmental Protection,
 - Florida League of Cities Annual Conference as a sponsor and exhibitor, and
 - Florida Resilient Collaborative Coordinators Forum.

ASSOCIATION MANAGEMENT

- Hosted the August FRCA Executive Directors Advisory Committee (EDAC) meeting and organized the August FRCA Partners Meeting.
- Hosted the Summer Policy Board Meeting that took place August 9, 2024, at the Tampa Bay Regional Planning Council.
- Organized and attended a workshop for the Southwest Florida Regional Planning Council.
- Continued to coordinate logistics for the 2024 meeting and conference schedule. Began planning process for the 2025 calendar year.
- Organized and participated in the interview process for the Association Director position.
- Prepared for the transition in position of Association Director.
- Shared, grant opportunities and information of interest from local, state and national agencies and organizations.

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Grants in Promise Zone

May 8, 2024

1. **Awarded** (8/17/17): \$30,000- DEO 2018 Agriculture Sustainability for small to mid-sized growers in Promise Zone. Awarded to the SWFRPC
2. **Awarded** (2019) \$24,000 to Lee County Housing Development Corp. for Comprehensive Housing Counseling to residents including Immokalee residents from HUD.
3. **Awarded** (5/7/2018): \$30,000 DEO for food safety plans for small to mid-sized growers. Awarded to the SWFRPC
4. **Awarded** (8/08/18): \$206,545 - EDA Disaster Supplemental - for Development of new markets for small to mid-sized growers, branding and marketing campaign. Awarded to the SWFRPC
5. **Awarded** (4/25/18): \$600,000 - EPA Brownfield assessment grant in Promise Zone. Awarded to the SWFRPC
6. **Awarded** \$24,921 - HUD Comprehensive Housing Counseling Grant to the Home Ownership Resource Center of Lee County
7. **Awarded** \$1.4 Million to the National association of Latino Community Asset Builders from HUD Rural Capacity Building Community Development and Affordable Housing Program. Nonprofits and local governments can apply for technical assistance and loan funding for community and economic development projects as well as assistance with affordable housing development projects
8. **Awarded** \$100,000 over 2 years for a Food Policy Council Coordinator from NAcO
9. **Awarded** (submitted 2/3/2020; awarded 7/2/2020) \$125,000 - Legal Aid Society The **Education & Outreach Initiative (EOI) Project – General Component** will explain to the general public and local housing providers what “equal opportunity in housing” means and what housing providers need to do to comply with the Fair Housing Act. All services will be provided and available to residents of the FHIP service area which includes Hendry, Martin, Okeechobee, Palm Beach, and St. Lucie Counties. Grant period June 1, 2021 to May 31, 2022.
10. **Awarded**: (7/21/2020) \$400,000 EDA CARES ACT Invited for Regional Disaster Economic Recovery Coordinator to evaluate the Impacts of COVID 19 on the region and develop a recovery and resilience plan for the region.

11. **Awarded:** (4/7/2020) \$175,000 requested but \$160,432 was awarded Clewiston Water from Master Plan from Florida Fish and Wildlife Conservation Commission – Boating Improvement Program.
12. **Awarded:** \$350,000 An application was submitted in partnership with the University of Florida IFAS to the Department of Economic Opportunity CDBG-Mitigation Planning program requesting \$390,000 to develop a Resiliency Strategy for Local Food Systems in Southwest Florida. (Deadline 7/30/2020)
13. **Awarded:** \$3000 grant from CHNEP for Rebekah Harp to do the design work for their calendar
14. **Awarded:** SWFRPC, IFAS, Blue Zones, TREC submitted a \$752,426.25 USDA – Regional Food System Partnerships Program grant to implement the trademarked SWFL Fresh Choose Local Choose Fresh regional brand to showcase SWFL food producers and their products through multiple marketing platforms. The brand will support the development of new markets for farmers, increase public knowledge of healthy, local food sources, and connect food producers to consumers. The Collier County Blue Zones provided a 16.9% match of \$108,926.25.
15. **Awarded:** \$500,000 EPA Grants for Brownfield Assessment in Glades County from July 1, 2022 to September 30, 2026
16. **Awarded:** (10/20/2021) EDA grant for \$321,836 for Disaster Recovery Coordinator to help Small to mid-sized growers and small and minority owned businesses access disaster recovery funds following Hurricane Ian
17. **Awarded:** (2/14/23) FDEP grant for \$78, 000 for a Vulnerability Assessment for Marco Island
18. **Awarded** (6/4/2020) \$125,000 request by Legal Aid Society of Palm Beach County, Inc for Hendry County from the Fair Housing Initiatives Program Education and Outreach initiative through HUD. (“The Fair Housing Project at Legal Aid is applying for an Education & Outreach Grant from HUD for the fiscal year 2022-23 in the amount of \$125,000.”)
19. **Awarded** (6/1/2023) DEO Planning Grant for a master plan for the properties owned by the Shrimp Industry, (\$75,000)
20. **Pending:** (3/11/23) FDEO Rural Infrastructure Program for \$300,000 for a stand-by generator at the WWTP.

21. Pending (3/29/24) Florida Dept of Commerce RRDG grant submitted for FHERO for \$188,625 grant with a \$62,875 match. Total Project: \$251,500
22. Denied (10/23/23) EDA Disaster Supplemental grant for \$16,161,602 for upgrades to the Clewiston WWTP.
23. Denied (10/14/2021) Lee County Housing Development Corp. submitted a grant to HUD for Comprehensive Housing Counseling to residents including Immokalee residents.
24. Denied: DRI-RR, Inc., a non-profit dedicated to providing rural communities with the skills and knowledge needed to revitalize submitted a grand to USDA Rural Business Development Grant Program in cooperation with Florida Main Street to offer services to four Florida communities, one of which is LaBelle, in order to provide each community with a Development Readiness Initiative (DRI) training and a Revitalization Roadmap at no cost to them.
25. Denied: (3/2021) \$11,000 The DRI training is a day-long on-site training created to help communities understand how COVID-19 has impacted their community and identify the available resources that each community can leverage. Through this training, the community will be able to identify a strategy for the creation of a locally-based economy that will support the quality of life necessary to retain families and professionals. Our end goal is to provide each community with the training and tools necessary to become proactive with private development, encouraging the right types of development and attracting necessary services. Additionally, the training will help identify what is necessary to master the Duration, Intensity, Rate, and Timing (DIRT) of development, utilizing private development to fulfill necessary and desired community amenities or services. Furthermore, the Revitalization Roadmap is a hybrid downtown and strategic plan, offering a set of implementable recommendations that will catalyze downtown revitalization. The final product is graphically rich and broken down into similar groups like the National Main Street Center's four-step approach to revitalization. The overall roadmap process will encourage the unification of residents' voices and rally support for improvements by all residents.
26. Denied: 9/25/2020 to the National association of Latino Community Asset Builders from HUD Rural Capacity Building Community Development and Affordable Housing Program. Nonprofits and local governments can apply for technical assistance and loan funding for community and economic development projects as well as assistance with affordable housing development projects.

27. Denied (6/17/19) \$1,000,000: Perkins Innovation and Modernization Grant program for Collier County Schools. The project title is Professional Careers in the New Economy (PCNE). PCNE will focus on two of CCPS's highest-need schools: Immokalee Middle and Immokalee High schools. The goal of the project is to better prepare students for success in the workforce.
28. Denied (6/25/2019) Housing Authority of the City of Ft. Myers. The grant will provide funds for housing counseling advise to tenants and homeowners with respect to property maintenance, financial management and literacy.
29. Denied (6/4/2019) Goodwill Industries for The SWFL MicroEnterprise Institute will (if funding is secured through the SBA Program for Investment in Microentrepreneurs grant) counsel and provide training for approximately 150 – 180 participants in ten – twelve courses delivered to residents of Lee, Charlotte, Hendry, Glades and Collier counties.
30. Denied (5/30/2019) Seminole Tribble of Florida - If awarded this grant through the HUD IHGB program, the Native Learning Center will be providing technical assistance and training to all Native American Housing Authorities including the Mikasuki and any other resident Tribes within your region.
31. Denied: (10/14/2021) The Affordable Homeownership Foundation, Inc. submitted a grant for housing counseling to HUD
32. Denied: (9/13/2021) \$13,874,000 Prepared and submitted an application for the City of Clewiston for the DEO CDBG- MIT- GIP Round II to make upgrades to the City's wastewater treatment facility and expand the WWTP capacity. Facility upgrades will include the installation of a new 300kw generator, the installation of bypass pumps, and the planning and installation of a new pump station. The Southwest Florida Regional Planning Council will provide administrative services that will include reporting, grant management, closeout, contract and deliverable monitoring, and distribution of funds.
33. Denied: Submitted:(9/14/2021) \$2,067,935 Prepared and submitted and an application to the Florida Department of Economic Opportunity Rebuild Florida CDBG-Mit- GIP Round II for the City of Clewiston to replace transmission line insulators and overhead ground wires to increase the City's energy resiliency in the event of a major storm. The Southwest Florida Regional Planning Council will provide administrative services that will include reporting, grant management, closeout, contract and deliverable monitoring, and distribution of funds.
34. Denied (6/26/2019) HUD Comprehensive Housing Counseling Grant to the Affordable Homeownership Foundation Inc.
35. Denied (6/26.2020) \$176,000; FL Dept of Ag & Consumer Services Southwest Florida Fresh-Specialty Crop grant program for funding to market the "SWFL Fresh" brand.

36. Denied (3/2/2020) \$1,455,815 Building Resilient Kid: SAMHSA for Media campaign to address underaged alcohol, marijuana and substance/opioid use.
37. Denied: (6/5/20) \$45,921.46 DEO Community Planning Technical assistance Grant for a septic to sewer conversion study
38. Denied (4/24/2020) \$425,000 request by Legal Aid Society of Palm Beach County, Inc for Hendry County from the Fair Housing Initiatives Program Education and Outreach initiative (\$125,000) and Private Enforcement Initiative - Multi-Year Funding Component(\$300,000) to teach and disseminate information on Fair Housing
39. Denied: 4/1/2021 CDC Addiction and Recovery Grant for Media Campaign to prevent kids from first time use. In partnership with Drug Free Lee and Drug Free Collier: \$50,000
40. Denied: \$45,000 submitted to DEO for Community Planning Technical Assistance Grant (CPTA) for a strategic Plan for upgrades to Ortona Indian Mound Park in Glades County.
41. Denied: Submitted:(6/30/2020) \$143,306 Prepared and submitted and an application to the Florida Department of Economic Opportunity Rebuild Florida CDBG-Mitigation Critical Facility Hardening Program for the City of Clewiston to replace transmission line insulators and overhead ground wires to increase the City's energy resiliency in the event of a major storm. The Southwest Florida Regional Planning Council will provide administrative services that will include reporting, grant management, closeout, contract and deliverable monitoring, and distribution of funds.
42. Denied: CDBG-MIT GIP Program The SWFRPC prepared an application for the City of Clewiston to apply to the Florida Department of Economic Opportunity Rebuild Florida General Infrastructure Program to storm harden portions of its transmission and distribution lines, therefore increasing energy resiliency in the community. The City will be requesting \$682,000 in funding from the program.
43. Denied: Submitted (6/30/2020) \$3,141,031, Prepared and submitted an application for the City of Clewiston for the DEO CDBG-DR Infrastructure Repair Program Cycle 2 to make upgrades to the City's wastewater treatment facility. Facility upgrades will include the installation of a new 300kw generator, the installation of bypass pumps, and the planning and installation of a new pump station. The Southwest Florida Regional Planning Council will provide administrative services that will include reporting, grant management, closeout, contract and deliverable monitoring, and distribution of funds.
44. Denied: 2/2021 FL Dept. Of Agriculture- Specialty Crop, SWFL Fresh Choose Local Choose Fresh Marketing Project requesting \$207,000.

45. Denied: 01/2022 \$460,000 EDA ARPA BBBRC for Phase I: Developing an Inland Port system in Rural Southern Florida.

46. Denied (7/17/2023) EDA Disaster Supplemental grant for Food Resiliency Planning and Virtual Food HUB. Co Applicants with FGCU (\$600,000)

Awarded: \$5,306,160.25

Pending: \$1,262,667

Denied: \$42,701,700.50

Underdevelopment: NA

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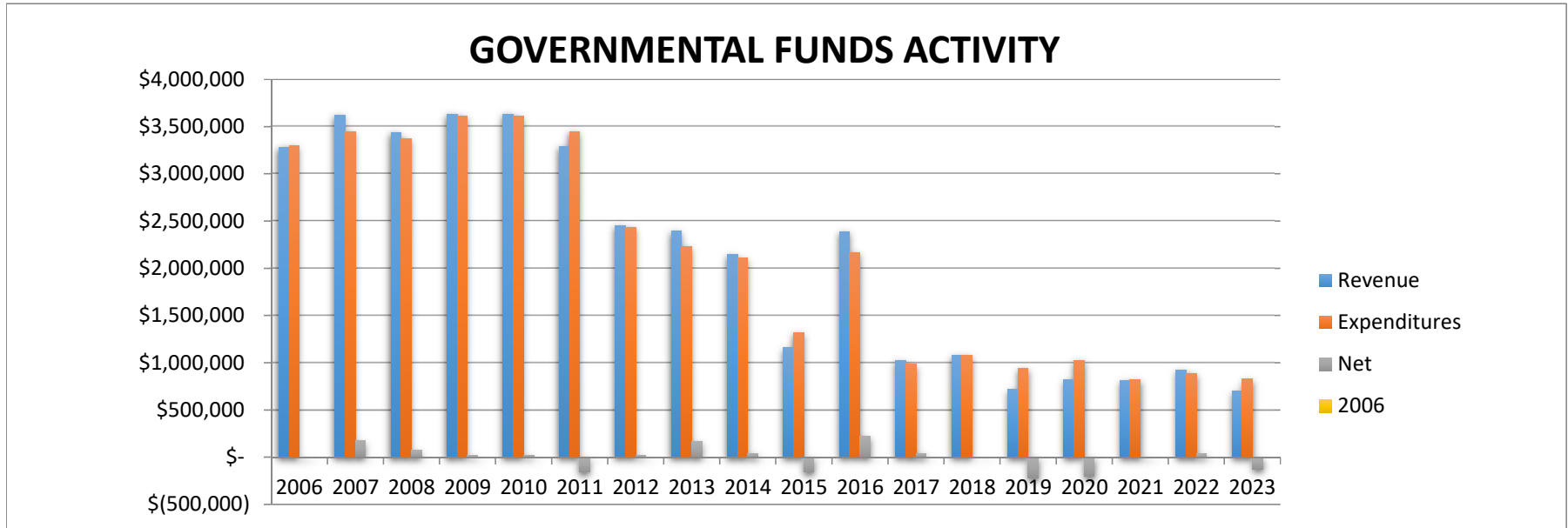
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Government Fund History
(Informational)

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SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
GRAPH - COMPARATIVE SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE (FUND BASIS STATEMENTS) - ALL FUNDS
Fiscal Years Ended September 30, 2006 - September 30, 2023



Fiscal Yr	Revenue	Expenditures	Net
2006	\$ 3,282,874	\$ 3,293,955	\$ (11,081)
2007	3,620,972	3,448,094	172,878
2008	3,439,973	3,367,828	72,145
2009	3,631,561	3,613,833	17,728
2010	3,633,853	3,609,479	24,374
2011	3,288,138	3,448,360	(160,222)
2012	2,453,411	2,430,302	23,109 ***
2013	2,397,441	2,231,934	165,507
2014	2,145,900	2,105,488	40,412
2015	1,157,034	1,317,493	(160,459) *
2016	2,388,620	2,165,278	223,342 ****
2017	1,025,345	984,746	40,599
2018	1,080,206	1,078,114	2,092
2019	719,149	942,205	(223,056)
2020	821,515	1,024,052	(202,537)
2021	812,304	821,590	(9,286)
2022	923,912	889,926	33,986
2023	701,645	827,221	(125,576)

* NEP departed 10/1/14
 **** includes sale of building
 *** MPO departed

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Committee Reports

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Executive Committee

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Quality of Life & Safety
Committee

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New Business

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State Agency Comments/
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Council Member Comments

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Adjourn

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