

**SOUTHWEST FLORIDA REGIONAL  
PLANNING COUNCIL  
BASIC FINANCIAL STATEMENTS  
TOGETHER WITH ADDITIONAL REPORTS  
YEAR ENDED  
SEPTEMBER 30, 2022**

**DRAFT**

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## **INDEPENDENT AUDITOR'S REPORT**

Executive Committee and Council Members  
Southwest Florida Regional Planning Council  
P.O. Box 60933  
Fort Myers, Florida 33906-6933

### **Opinions**

We have audited the accompanying financial statements of the governmental activities and each major fund of Southwest Florida Regional Planning Council ("the Council") as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements as listed in the table of contents.

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Southwest Florida Regional Planning Council as of September 30, 2022, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

We did not audit the financial statements of Florida Retirement Systems Pension Plan (FRS) or Health Insurance Subsidy Pension Plan (HIS) as of and for the year ended June 30, 2022. The District is required to record its proportionate share of the FRS and HIS liability in the Council's government-wide financial statements as of September 30, 2022 and for the year then ended. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for Southwest Florida Regional Planning Council's government-wide financial statements, is based on the report of the other auditors.

### ***Emphasis Of Matter***

#### ***Substantial Doubt About the Council's Ability to Continue as a Going Concern***

Over the course of the last five (5) fiscal years, five (5) of the six (6) member counties and certain of the participating cities have withdrawn financial support from the Council. The financial effect of this intended action is approximately \$435,000 of unrestricted revenue annually.

The accompanying financial statements have been prepared assuming that the Council will continue as a going concern. As discussed in Note O to the financial statements, the Council, as noted above, has suffered substantially all its member governments withdrawal of funding. As a result of such action by its member

governments the Council's operational activities have significantly changed. The Council's funding is now substantially from state and federal grant funding. During the year ended September 30, 2022 no use of fund balance was required to fund operations. The Council's financial situation did not deteriorate in fiscal year 2022. The Council's financial condition continues to be tentative.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Council's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Council's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages i - vi, Schedule of Council's Proportionate Share of the Net Pension Liability - Florida Retirement System Pension Plan (FRS), Schedule of Council Contributions - Florida Retirement System Pension Plan (FRS), Schedule of Council's Proportionate Share of the Net Pension Liability - Health Insurance Subsidy Pension Plan (HIS), Schedule of Council Contributions - Health Insurance Subsidy Pension Plan (HIS), Notes to the Required Supplementary Information and Schedule of Changes in the Net OPEB Liability and Related Ratios GASB No. 75 and Notes to the Schedule, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information - management's discussion and analysis (MD&A), Schedule of Council's Proportionate Share of the Net Pension Liability - Florida Retirement System Pension Plan (FRS), Schedule of Council Contributions - Florida Retirement System Pension Plan (FRS), Schedule of Council's Proportionate Share of the Net Pension Liability - Health Insurance Subsidy Pension Plan (HIS), Schedule of Council Contributions - Health Insurance Subsidy Pension Plan (HIS), Notes to the Required Supplementary Information and Schedule of Changes in the Net OPEB Liability and Related Ratios GASB No. 75 and Notes to the Schedule, as listed in the table of contents, in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the required supplementary information - management's discussion and analysis (MD&A), Schedule of Council's Proportionate Share of the Net Pension Liability - Florida Retirement System Pension Plan (FRS), Schedule of Council Contributions - Florida Retirement System Pension Plan (FRS), Schedule of Council's Proportionate Share of the Net Pension Liability - Health Insurance Subsidy Pension Plan (HIS), Schedule of Council Contributions - Health Insurance Subsidy Pension Plan (HIS), Notes to the Required Supplementary Information and Schedule of Changes in the Net OPEB Liability and Related Ratios GASB No. 75 and Notes to the Schedule, as listed in the table of contents, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Required Supplementary Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Southwest Florida Regional Planning Council's basic financial statements. The required supplementary information other than the MD&A - budgetary comparison information is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The required supplementary information other than the MD&A - budgetary comparison information is the responsibility of management as was derived from and relate directly to the underlying accounting and other

records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the required supplementary information other than MD&A - budgetary comparison information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

***Other Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Council's basic financial statements. The Exhibit 1 - Management's Response to Independent Auditor's Report to Management and Exhibit 2 - Florida Rules of the Auditor General - Rule 10.554(1)(i)6-8 Compliance are not a required part of the basic financial statements but are required by Government Auditing Standards and/or Rules of the Auditor General, Section 10.554(i), respectively. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

**Other Reporting Required by Section 218.415, Florida Statutes**

In accordance with Section 218.415, Florida Statutes, we have also issued our report dated March 21, 2023 on our consideration of Southwest Florida Regional Planning Council's compliance with provisions of Section 218.415, Florida Statutes. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing, and to provide an opinion on compliance with the aforementioned Statute. That report is an integral part of an audit performed in accordance with Sections 218.39 and 218.415, Florida Statutes in considering Southwest Florida Regional Planning Council's compliance with Section 218.415, Florida Statutes.

**Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report dated March 21, 2023 on our consideration of the Council's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contract and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Council's internal control over financial reporting and compliance.

**MANAGEMENT'S DISCUSSION  
AND ANALYSIS  
(MD&A)**

**DRAFT**

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**Management's Discussion and Analysis**

As management for the Southwest Florida Regional Planning Council (the "Council") this narrative overview and analysis of the financial statements is designed to provide a helpful viewpoint as to the Council's financial activities for the fiscal year ending September 30, 2022. We recommend readers consider this information in conjunction with the financial statements taken as a whole.

**Financial Highlights**

- The net position of the Council at the close of its fiscal year ended September 30, 2022 was a (deficit) of (\$63,292). The Council's total net position increased \$62,775 or 50% from the prior year, due to reduced member assessment collections.
- The net position (deficit) of the Council at the close of its fiscal year ended September 30, 2021 was (\$126,067). The Council's total net position (deficit) decreased \$112,683 or 47% from the prior year.
- As of the close of the fiscal year 2022, the Council reported an ending fund balance of \$453,577, an increase of \$33,986 from the prior year. \$453,577 of this amount is assigned to fund future operations.
- As of the close of the fiscal year 2021, the Council reported an ending fund balance of \$419,591 a decrease of \$9,286 from the prior year. \$419,591 of this amount is available for spending at the Council's discretion.
- For the year ended September 30, 2022, total revenues increased \$111,608 in comparison to the prior year. The increase in revenue was substantially due to an increase in grant and contract funding. Total expenses increased \$161,516, in comparison to the prior year. The increase in expenses was related to costs of related grant funded projects.
- For the year ended September 30, 2021, total revenues decreased \$404 in comparison to the prior year. The decrease in revenue was substantially due to the withdrawal of funding by member governments. Total expenses decreased \$311,479, in comparison to the prior year. The decrease in expenses was related to less employees and projects.
- During the year ended September 30, 2020, the Council terminated its office space lease and moved into space donated by the United Way of Lee County. The Council continued to operate from this location during fiscal years 2021 and 2022.
- Effective June 15, 2015, the Council adopted the provisions of Governmental Accounting Standards Board Statement No. 68 "*Accounting and Financial Reporting for Pensions*" (Statement No. 68). The implementation of this accounting standard required the Council to report its actuarially determined net pension liability of \$179,958 and \$534,556 in the government-wide financial statements as of September 30, 2021 and 2022, respectively.
- Effective September 30, 2018, the Council adopted the provisions of Governmental Accounting Standards Board Statement No. 75 "*Accounting and Financial Reporting for Post Employment Benefits Other Than Pensions (OPEB)*" (Statement No. 75). This was \$8,232 and \$3,030 in the government-wide financial statements of the Council as of September 30, 2021 and 2022, respectively.



**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**Management's Discussion and Analysis**

**Government-Wide Financial Statements**

Government-wide financial statements (statement of net position and statement of activities found on pages 5 and 6, respectively) are intended to provide readers with a broad overview of the Council's finances and financial health in a manner similar to a private sector business. They are prepared using the full accrual method of accounting, (revenue is recognized when earned and expenses are recognized when incurred. Amounts expended for capital assets are capitalized rather than expensed).

The *Statement of Net Position* (page 5) presents information on all of the Council's assets and liabilities, with the difference between the two reported as net position. The Council's capital assets, equipment, furniture and fixtures, and vehicles) are included in this statement and are reported at historical cost, or fair market value at the date of donation if they were donated to the Council, net of their accumulated depreciation.

The *Statement of Activities* (page 6) presents revenue and expense information showing how the Council's net assets changed during the fiscal year.

**Governmental Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain financial control over resources that have been segregated for specific activities or objectives. Fund financial statements explain how the Council's services were paid for as well as what remains for future spending. Fund financial statements report the Council's operations in more detail than the government-wide financial statements by providing information about the Council's funds.

Governmental funds financial statements (found on pages 7 and 9) are prepared on the modified accrual basis using the current financial resources measurement focus. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as net current assets.

**Notes to the Financial Statements**

The notes to the financial statements provide additional information so that a reader may more fully understand the information provided in the basic financial statements. The information contained in the notes is essential to a full understanding of the government-wide and fund financial statements. The notes begin on page 11.

Supplementary information consists of more detailed information on the budget to actual revenues and expenditures.

**Government-Wide Financial Analysis**

The government-wide financial statements were designed so that the user could determine if the Council is in a better or worse financial condition from the prior year. The net position may serve, over time, as a useful indicator of the Council's financial position.

The net investment in capital assets are used by the Council to provide services and consequently these assets are not available to liquidate liabilities and are not available for other spending.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**Management's Discussion and Analysis**

**Government-Wide Financial Analysis, (continued)**

The following table reflects a Summary of Net Position for fiscal years 2021 and 2022:

<b>Southwest Florida Regional Planning Council</b>			
<b>Summary of Net Position</b>			
<b>September 30</b>			
	<u>2021</u>	<u>2022</u>	<u>Change</u>
<b>Assets:</b>			
Current assets	\$ 521,447	\$ 499,282	\$ 22,165
Capital assets, net	-	-	-
Total assets	<u>521,447</u>	<u>499,282</u>	<u>22,165</u>
Deferred outflows of resources	<u>155,552</u>	<u>177,829</u>	<u>(22,277)</u>
<b>Liabilities:</b>			
Current liabilities	101,856	45,705	(56,151)
Noncurrent liabilities	<u>229,495</u>	<u>586,917</u>	<u>357,422</u>
Total liabilities	<u>331,351</u>	<u>632,622</u>	<u>301,271</u>
Deferred inflows of resources	<u>471,715</u>	<u>107,781</u>	<u>(363,934)</u>
<b>Net Position:</b>			
Net investment in capital assets	-	-	-
Restricted	-	-	-
Unrestricted (Deficit)	<u>(126,067)</u>	<u>(63,292)</u>	<u>62,775</u>
Total net position (Deficit)	<u>\$ (126,067)</u>	<u>\$ (63,292)</u>	<u>\$ 62,775</u>

For the fiscal year 2021, current assets are comprised of cash and cash equivalents of \$185,435, investments of \$145,944, contract and other receivables of \$31,030, due from other governments of \$154,304, and deposits and other of \$4,734.

For the fiscal year 2021, current liabilities are comprised of accounts payable and accrued expenses of \$54,325, unearned contract, grant and DRI/NOPC revenue of \$47,531. The balance of the long term liabilities consist of pension, OPEB and accrued compensation liabilities.

For the fiscal year 2021, the net investment in capital assets of \$0 is a component of net position and is comprised of equipment, furniture and fixtures, and vehicles, net of accumulated depreciation.

The fiscal year 2021 net asset (deficit) balance of (\$126,067) decreased by \$112,683 due to the current year operations.

For the fiscal year 2022, current assets are comprised of cash and cash equivalents of \$190,884, investments of \$147,186, contract and other receivables of \$14,604 and due from other governments of \$146,608.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**Management's Discussion and Analysis**

**Government-Wide Financial Analysis, (continued)**

For the fiscal year 2022, current liabilities are comprised of accounts payable and accrued expenses of \$27,100, unearned contract, grant and DRI/NOPC revenue of \$18,605.

Long term liabilities are comprised of pension liabilities of \$534,556, OPEB liability of \$3,030 and accrued compensated absences of \$49,331 at September 30, 2022.

Long term liabilities are comprised of pension liabilities of \$179,958, OPEB liability of \$8,232 and accrued compensated absences of \$41,305 at September 30, 2021.

For the fiscal year 2022, the net investment in capital assets of \$0 is a component of net position and is comprised of equipment, furniture and fixtures, and vehicles and net of accumulated depreciation.

For the year ended September 30, 2022 the unrestricted net asset (deficit) balance of (\$63,292) increased by \$62,775 due substantially to the increase in revenue and no use of reserves.

The following schedule reports the revenues, expenses, and changes in net position for the Council for the current and previous fiscal year:

<b>Southwest Florida Regional Planning Council</b>			
<b>Summary of Changes in Net Position</b>			
<b>Years Ended September 30</b>			
	<b>2021</b>	<b>2022</b>	<b>Change</b>
Revenues:			
Program Revenues			
Charges for services – dues & fees	\$ 68,708	\$ 64,002	\$ (4,706)
Contracts, grants and contributions	738,385	856,348	117,963
General Revenues			
Interest and miscellaneous	5,211	3,562	(1,649)
Total revenues	812,304	923,912	111,608
Expenses:			
Project Planning			
Personnel services	254,906	339,241	(84,335)
Operating expenses	444,021	521,896	(77,875)
Depreciation	694	-	694
Interest and fiscal charges	-	-	-
Total expenses	699,621	861,137	(161,516)
Change in net position	112,683	62,775	\$ (49,908)
Net Position (Deficit) – Beginning	(238,750)	(126,067)	
Net Position (Deficit) - Ending	\$ (126,067)	\$ (63,292)	

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**Management's Discussion and Analysis**

**Budgetary Highlights**

Budget versus actual comparisons are presented in the required supplementary information other than the Management's Discussion and Analysis. The significant budget variations versus actual results were due to the Council budgeting use of its reserves carryforward in the amount of \$419,591 then not having to use any reserves to cover expenditures for the year ended September 30, 2022.

*Original to Final Budget Variances*

The Council Members approved one budget amendment during the fiscal year ended September 30, 2022 to adjust the fund balance carryover to the FY21 audited balance.

The Council Members approved one budget amendment during the fiscal year ended September 30, 2021 to adjust the fund balance carryover to the FY20 audited balance.

**Capital Assets**

Non-depreciable capital assets include land. Depreciable capital assets include building, equipment, furniture and fixtures, and vehicles. The following is a schedule of the Council's capital assets as of September 30:

<b>Southwest Florida Regional Planning Council</b>			
<b>Capital Assets</b>			
<b>Years Ended September 30</b>			
	<b>2021</b>	<b>2022</b>	<b>Change</b>
Depreciable Capital Assets			
Total depreciable capital assets	\$ 43,026	\$ 43,026	\$ -
Less Accumulated Depreciation	(43,026)	(43,026)	-
Depreciable capital assets, net	-	-	-
Capital Assets, net	\$ -	\$ -	\$ -

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**Management's Discussion and Analysis**

**Debt Administration**

At September 30, 2022, the Council had \$586,917 of outstanding liabilities, which is comprised as noted below. The following is a detailed schedule of the Council's outstanding liabilities as of September 30:

<b>Southwest Florida Regional Planning Council</b>			
<b>Outstanding Liabilities</b>			
<b>Years Ended September 30</b>			
	<b>2021</b>	<b>2022</b>	<b>Change</b>
Compensated Absences	\$ 41,305	\$ 49,331	\$ 8,026
Net OPEB Liability	8,232	3,030	(5,202)
Net Pension Liability	179,958	534,556	354,598
Total Outstanding Liabilities	229,495	586,917	\$ 357,422
Less current portion	-	-	
Noncurrent portion	\$ 229,495	\$ 586,917	

The amount reported as compensated absences represents the total amount the Council had due at the termination of all employees' employment. The net OPEB liability is the actuarially determined cost to offer retirees health, dental, and vision coverage.

Net pension liability reflects the Council's proportionate share of its FRS and HIS liability.

**Future Operations**

As of the year ended September 30, 2022, five (5) of its six (6) member Counties as well as certain cities have withdrawn financial support from the Council. The financial effect of such withdrawal is approximately \$435,000 annually. This loss of funding has created substantial doubt as to the Council's ability to continue as a going concern as its financial condition is tentative. It should be noted the Council has successfully applied for and received increased grant funding. Grant funding, however, provides little or no administrative funding. Administrative funding was previously provided through various charges for services and member assessments which have now significantly decreased. During the year ended September 30, 2022, the Council did not use fund balance to pay operating costs.

**Request for Information**

This financial report is designed to provide the reader an overview of the Council. Questions regarding any information provided in this report should be directed to: Southwest Florida Regional Planning Council, P. O. Box 60933, Fort Myers, Florida 33906-6933.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF NET POSITION**  
**September 30, 2022**

	<u>Governmental Activities</u>
<b>ASSETS</b>	
Current assets:	
Cash and cash equivalents, including restricted cash	\$ 190,884
Investments	147,186
Due from other governments	146,608
Receivables - contracts and other	14,604
Deposits and other	<u>-</u>
Total current assets	<u>499,282</u>
Noncurrent assets:	
Capital assets:	
Depreciable furniture and fixtures, equipment and vehicles (net of \$43,026 accumulated depreciation)	<u>-</u>
Total noncurrent assets	<u>-</u>
 TOTAL ASSETS	 <u>499,282</u>
 <b>DEFERRED OUTFLOWS OF RESOURCES</b>	 <u>177,829</u>
<b>LIABILITIES</b>	
Current liabilities:	
Accounts payable and accrued expenses	27,100
Unearned revenue	18,605
Current portion of long-term obligations	<u>-</u>
Total current liabilities	45,705
Noncurrent liabilities:	
Noncurrent portion of long-term obligations	586,917
Commitments and Contingencies	<u>-</u>
 TOTAL LIABILITIES	 <u>632,622</u>
 <b>DEFERRED INFLOWS OF RESOURCES</b>	 <u>107,781</u>
<b>NET POSITION (DEFICIT)</b>	
Net investment in capital assets	-
Restricted	-
Unrestricted (deficit)	<u>(63,292)</u>
 TOTAL NET POSITION (DEFICIT)	 <u>\$ (63,292)</u>

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF ACTIVITIES**  
**Year Ended September 30, 2022**

	<u>Governmental Activities</u>
<b>EXPENSES</b>	
Governmental Activities	
Project Planning:	
Personnel services	\$ 339,241
Operating expenses	521,896
Depreciation	-
Interest and fiscal charges	-
<b>TOTAL EXPENSES - GOVERNMENTAL ACTIVITIES</b>	<u>861,137</u>
 <b>PROGRAM REVENUES</b>	
Charges for services:	
Assessments and fees	50,524
NOPC & DRI fees	13,478
Contract ans local grants	79,930
Operating grants and contributions	776,418
<b>TOTAL PROGRAM REVENUES</b>	<u>920,350</u>
 NET PROGRAM REVENUES (EXPENSES)	 <u>59,213</u>
 <b>GENERAL REVENUES (LOSS)</b>	
Loss on disposition of capital assets	-
Interest and miscellaneous	3,562
<b>TOTAL GENERAL REVENUES (LOSS)</b>	<u>3,562</u>
 INCREASE (DECREASE) IN NET POSITION	 62,775
 <b>NET POSITION (DEFICIT) - Beginning of the year</b>	 <u>(126,067)</u>
 <b>NET POSITION (DEFICIT) - End of the year</b>	 <u>\$ (63,292)</u>

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**BALANCE SHEET - GOVERNMENTAL FUND**  
**September 30, 2022**

	General Fund	Total Governmental Fund
<b>ASSETS</b>		
Cash and cash equivalents, including restricted cash	\$ 190,884	\$ 190,884
Investments	147,186	147,186
Due from other governments	146,608	146,608
Receivables - contracts and other	14,604	14,604
Deposits and other	-	-
	-	-
TOTAL ASSETS	\$ 499,282	\$ 499,282
 <b>LIABILITIES AND FUND BALANCE</b>		
<b>LIABILITIES</b>		
Accounts payable and accrued expenses	\$ 27,100	\$ 27,100
Due to other governments	-	-
Unearned revenue	18,605	18,605
	-	-
TOTAL LIABILITIES	45,705	45,705
 <b>FUND BALANCE</b>		
Nonspendable	-	-
Restricted	-	-
Assigned	453,577	453,577
Unassigned	-	-
	-	-
TOTAL FUND BALANCE	453,577	453,577
TOTAL LIABILITIES AND FUND BALANCE	\$ 499,282	\$ 499,282

The accompanying notes are an integral part of this statement.



**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL  
RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL  
FUND TO THE STATEMENT OF NET POSITION  
September 30, 2022**

	<u>Amount</u>	
Total fund balance for governmental funds	\$ 453,577	
<p>Amounts reported for governmental activities in the Statement of Net Position are different because:</p>		
<p>Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.</p>		
<p>Capital assets being depreciated:</p>		
Furniture and fixtures, equipment and vehicles	43,026	
Less accumulated depreciation	<u>(43,026)</u>	-
<p>Deferred outflows and deferred inflows are applied to future periods and, therefore, are not reported in the governmental funds.</p>		
Deferred outflows related to pensions	175,829	
Deferred outflows related to OPEB	<u>2,000</u>	177,829
Deferred inflows related to pensions	<u>(107,781)</u>	(107,781)
<p>Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.</p>		
Net pension liability - FRS	(461,310)	
Net pension liability - HIS	(73,246)	
Compensated absences	(49,331)	
Net OPEB liability	<u>(3,030)</u>	<u>(586,917)</u>
Total net position (deficit) of governmental activities	<u>\$ (63,292)</u>	

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL  
STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE - GOVERNMENTAL FUND  
Year Ended September 30, 2022**

	General Fund	Total Governmental Fund
<b>REVENUES</b>		
Federal and state grants	\$ 776,418	\$ 776,418
Contracts and local grants	79,930	79,930
County and city assessments	50,524	50,524
NOPC & DRI fees	13,478	13,478
DRI monitoring fees	-	-
Interest and miscellaneous	3,562	3,562
TOTAL REVENUES	923,912	923,912
<b>EXPENDITURES</b>		
Current		
Personnel services	368,030	368,030
Operating expenditures	521,896	521,896
Capital outlay	-	-
Debt service	-	-
TOTAL EXPENDITURES	889,926	889,926
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	33,986	33,986
<b>OTHER FINANCING SOURCES (USES)</b>		
Operating transfers in	-	-
Operating transfers out	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-
NET CHANGE IN FUND BALANCE	33,986	33,986
FUND BALANCE - Beginning of the year	419,591	419,591
FUND BALANCE - End of the year	\$ 453,577	\$ 453,577

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL  
RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCE -  
GOVERNMENTAL FUND TO THE STATEMENT  
OF ACTIVITIES**

**Year Ended September 30, 2022**

	<u>Amount</u>
Net change (revenues and other financing sources (uses) in excess (under) of expenditures) in fund balance - total governmental funds	\$ 33,986
The increase (decrease) in net position reported for governmental activities in the Statement of Activities is different because:	
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Plus: expenditures for capital assets	-
Less: current year depreciation	-
Less: proceeds from disposition of capital assets	-
Less: loss on disposition of capital assets	-
	<u>-</u>
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.	
(Increase) decrease in net pension liability - FRS	(370,329)
(Increase) decrease in net pension liability - HIS	15,731
Increase (decrease) in deferred outflow - Pensions	24,657
(Increase) decrease in deferred inflow - Pensions	363,934
Net decrease (increase) in compensated absences	(8,026)
Net (increase) decrease in net OPEB liability	5,202
Increase (decrease) in deferred outflow - OPEB	<u>(2,380)</u>
	<u>28,789</u>
Increase (decrease) in net position of governmental activities	<u><u>\$ 62,775</u></u>

The accompanying notes are an integral part of this statement.

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Organization**

Southwest Florida Regional Planning Council (the "Council") is a governmental agency, created on November 8, 1973 via interlocal agreements as provided by Florida Statutes, Chapters 163.01 and 163.02, as amended, to assist other governmental and private agencies in the planning of projects in the Southwest Florida area under Florida Statutes, Chapter 186.504. The Council acts as a regional planning agency and exercises its rights and duties pursuant to Florida Statutes Chapters 23, 160, 163, 186 and 380. By Florida Statute, the Council's principal member entities consist of Charlotte, Collier, Glades, Hendry, Lee and Sarasota Counties, although certain cities within these counties are participating entities as well. The Council's Board Members are appointed per statutory requirement. By Florida Statute the Council is funded through member assessments determined by interlocal agreement, various fees, and multiple federal, state, and local grants and contracts. Five (5) of the six (6) of the Council's member counties have ceased paying the annual assessments which has resulted in the Council having to secure alternative sources of funding. See further discussion in Note O.

Specifically, the Council's mission is:

1. To make the most efficient use of its powers to promote cooperation for mutual advantage in order to provide services and facilities that will accord best with geographic, economic, social, land use, transportation, public safety resources, and other factors influencing the needs and development of local communities within its six county region;
2. To serve as a regional coordinator for the local governmental units comprising the region;
3. To exchange information on and review programs of regional concerns;
4. To promote communication between the local governments for the conservation and compatible development of the Southwest region;
5. To cooperate with Federal, State, and local government and non-government agencies to accomplish regional objectives; and
6. To do all things authorized for a Regional Planning Agency under Chapters 163, 186 and 380 of the Florida Statutes and other applicable Florida, Federal, State, and local laws, rules, and regulations.

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Summary of Significant Accounting Policies**

The following is a summary of the significant accounting policies used in the preparation of these basic financial statements.

The basic financial statements of the Council are comprised of the following:

- Government-wide financial statements
- Fund financial statements
- Notes to the financial statements

**Reporting Entity**

The Council has adopted Governmental Accounting Standards Board (GASB) Statement Number 14, "Financial Reporting Entity" (GASB 14), as amended by GASB Statement Number 39, "Determining Whether Certain Organizations Are Component Units" (GASB 39) and GASB Statement Number 61, "The Financial Reporting Entity: Omnibus - An Amendment of GASB Statements No. 14 and No. 34" (GASB 61). These Statements require the financial statements of the Council (the primary government) to include its component units, if any. A component unit is a legally separate organization for which the elected officials of the primary government are financially accountable. Based on the criteria established in GASB Statement 14, as amended, there are no component units included or required to be included in the Council's financial statements.

The Council assisted in the creation and establishment of Southwest Florida Resource Conservation and Development Council, Inc. ("Conservation"), an independent Florida not-for-profit corporation. Conservation's mission is to develop a resource conservation plan for its service area, as well as to act as a clearinghouse for other conservation groups and efforts.

The Council provides no direct support to Conservation and does not have authority to exercise economic control over Conservation. The Council, however, provides Conservation with bookkeeping services free of charge. The Council cannot appoint or remove the Board members of Conservation. Therefore, Conservation is not considered a component unit of the Council, and its financial activity is not included within these financial statements.

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Government-wide Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the Council and do not emphasize fund types. These governmental activities comprise the primary government. General governmental and intergovernmental revenues support the governmental activities. The purpose of the government-wide financial statements is to allow the user to be able to determine if the Council is in a better or worse financial position than the prior year.

Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement 33, "Accounting and Financial Reporting for Nonexchange Transactions."

Amounts paid to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as expenditures. Proceeds of long-term debt are recorded as liabilities in the government-wide financial statements, rather than as other financing sources. Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability in the government-wide financial statements, rather than as expenditures.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function, and 2) grants and contributions that are restricted to meeting the operational or capital improvements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Government-wide Financial Statements, continued**

Program revenues are considered to be revenues generated by services performed and/or by fees charged such as dues, assessments, fees, and operating grants and contracts.

**Fund Financial Statements**

The Council adheres to GASB Number 54, "Fund Balance Reporting and Governmental Fund Type Definitions," that required a change in the reporting format of fund balances in the governmental fund statements.

The accounts of the Council are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity or retained earnings, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. Fund financial statements for the Council's governmental funds are presented after the government-wide financial statements. These statements display information about major funds individually and nonmajor funds, in aggregate, for governmental funds.

**Governmental Funds**

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period.

The Council's major funds are presented in separate columns on the governmental fund financial statements. The definition of a major fund is one that meets certain criteria set forth in GASB Statement Number 34, "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments". The funds that do not meet the criteria of a major fund are considered non-major funds and are combined into a single column on the governmental fund financial statements.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported in separate columns on the fund financial statements.

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Measurement Focus and Basis of Accounting**

Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period and soon enough thereafter to pay liabilities of the current period. For this purpose, the Council considers tax revenues to be available if they are collected within sixty days of the end of the current fiscal period.

Revenues susceptible to accrual are interest on investments and intergovernmental revenues. Interest on invested funds is recognized when earned. Intergovernmental revenues that are reimbursements for specific purposes or projects are recognized when all eligibility requirements are met.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) principal and interest on the long-term debt, if any, which is recognized when due; and (2) expenditures are generally not divided between years by the recording of prepaid expenditures.

When both restricted and unrestricted resources are available for use, it is the Council's policy to use restricted resources first, then unrestricted resources as they are needed.



**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Measurement Focus and Basis of Accounting, continued**

The Council adheres to the provisions of Government Accounting Standards Board Statement No. 68 "Accounting and Financial Reporting for Pensions" (GASB 68), which requires the Council to report its proportionate share of the actuarially determined net pension liability of defined benefit plans in the statement of net position, in the Council's financial statements. The Council participates in the FRS defined benefit pension plan and the HIS defined benefit plan administered by the Florida Department of Management Services, Division of Retirement.

**Non-current Government Assets/Liabilities**

GASB 34 requires non-current governmental assets, such as land and buildings, and non-current governmental liabilities, such as notes payable and capital leases to be reported in the governmental activities column in the government-wide Statement of Net Position.

**Major Funds**

The Council reports the following major governmental fund:

The General Fund is the Council's primary operating fund. It accounts for all financial resources of the Council.

**Budgetary Information**

The Council has elected to report budgetary comparison of major funds as required supplementary information (RSI).

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Investments**

The Council adheres to the requirements of Governmental Accounting Standards Board (GASB) Statement Number 31, "Accounting and Financial Reporting for Certain Investments and for External Investment Pools," in which all investments are reported at fair value, with the exception of the Local Government Surplus Funds Investment Pool Trust Fund (State Board of Administration), an external 2a7-like investment pool. The Local Government Surplus Funds Investment Pool Trust Fund's shares are stated at amortized cost (otherwise known as fluctuating net asset value or "NAV"), which approximates fair value.

Investments, including restricted investments (if any), may consist of the State of Florida Local Government Surplus Funds Trust Fund and Certificates of Deposit held at local depositories.

**Capital Assets**

Capital assets, which include furniture and fixtures, equipment, and vehicles, are reported in the government-wide financial statements in the Statement of Net Position.

The Council follows a capitalization policy which calls for capitalization of all fixed assets that have a cost or donated value of \$1,000 or more and have a useful life in excess of one year.

All capital assets are valued at historical cost, or estimated historical cost if actual historical cost is not available. Donated capital assets are valued at their estimated fair market value on the date donated. Public domain (infrastructure) capital assets consisting of certain improvements other than building, including curbs, gutters, and drainage systems, are not capitalized, as the Council generally does not acquire such assets. No debt-related interest expense is capitalized as part of capital assets in accordance with GASB Statement Number 34.

Maintenance, repairs, and minor renovations are not capitalized. The acquisition of land and construction projects utilizing resources received from Federal and State agencies are capitalized when the related expenditure is incurred.

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Capital Assets, continued**

Expenditures that materially increase values, change capacities, or extend useful lives are capitalized. Upon sale or retirement, the cost is eliminated from the respective accounts.

Expenditures for capital assets are recorded in the fund statements as current expenditures. However, such expenditures are not reflected as expenditures in the government-wide statements, but rather are capitalized and depreciated.

Depreciable capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Asset</u>	<u>Years</u>
Improvements Other Than Buildings	7-15
Furniture & Fixtures	7
Equipment	3-7
Vehicles	3

**Budgets and Budgetary Accounting**

The Council has adopted an annual budget for the General Fund.

The Council follows these procedures in establishing budgetary data for the General Fund.

1. During the summer of each year but no later than August 15, the Council management submits to the Board a proposed operating budget for the fiscal year commencing on October 1. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain public comments.
3. The budget is adopted by approval of the Board Members no later than August 15 each year.

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Budgets and Budgetary Accounting, continued**

4. The budget for the General Fund is, generally, adopted on a basis consistent with accounting principles generally accepted in the United States of America.
5. Budget transfers can be made throughout the year between expenditure accounts by approval of the Board Members. The level of control for appropriations is exercised at the fund level.
6. Budget amounts, as shown in these basic financial statements, are as originally adopted or as amended by the Board Members.
7. Appropriations lapse at year-end.
8. The Board Members approved one budget amendment to decrease total ~~budgeted revenues and expenditures~~ by \$73,788 during the fiscal year ended September 30, 2022.

**Encumbrances**

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed by the Council because it is, at present, not necessary to assure effective budgetary control or to facilitate effective cash planning and control.

**Compensated Absences**

The Council's employees accumulate leave based on various criteria including the number of years of continuous service and job classification.

Leave which is requested and approved prior to the day in which it is taken by the employee (vacation) shall be considered to be scheduled leave. At September 30, 2022 any scheduled leave accrued above 160 hours shall be used or forfeited except for the Executive Director which is limited to 240 hours. Any employee who is separated from the Council staff by layoff, resignation, death, disability, or other cause shall be paid for the number of working hours of unused scheduled (vacation) leave accrued, not to exceed 160 hours.

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Compensated Absences, continued**

Leave not requested/approved prior to the day it is taken (sick time) shall be considered unscheduled. Unscheduled leave may be accumulated to a total of 200 hours. There is no reimbursement for unscheduled leave accrual at the time of an employee's termination from the Council and therefore, not accrued.

**Due From Other Governments**

No allowances for losses on uncollectible accounts has been recorded since the Council considers all amounts to be fully collectible.

**Management Estimates**

The preparation of the basic financial statements in conformity with accounting principles generally accepted in the United States of America requires the Council to make estimates and assumptions that affect the reported amounts of assets, liabilities, fund equity, and disclosure of contingent assets and liabilities at the date of the basic financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**Net Position**

In the government-wide financial statements no net assets have been identified as restricted. Restricted net assets are those net assets that have constraints as to their use externally imposed by creditors, through debt covenants, by grantors, or by law.

**Fund Balances**

The governmental fund financial statements the Council maintains include nonspendable, assigned, and unassigned fund balances. Nonspendable balances are those that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. Criteria include items that are not expected to be converted into cash, for example prepaid expenses and deposits.

The Council's assigned balances are a result of the Council's Board approval of actions prior to October 1, 2021. The Council's intent and policy is to maintain a

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Fund Balances, continued**

minimum assigned fund balance level between four (4) to six (6) months of prior year total expenditures. This assigned fund balance will serve as the Council's operational and capital reserve as well as its disaster reserve. At September 30, 2022, the entire fund balance is classified as assigned since the balance is less than the Council's minimum target fund balance. Any use of the fund balance requires the Council's Board approval.

**New Accounting Standard - Leases**

During the year ended September 30, 2022, the Council adopted GASB Statement No. 87 - Leases (GASB 87). This statement required the recognition of certain lease assets and liabilities in the Statement of Net Position for leases that previously were classified as operating leases. The Council, however, determined that its current office equipment lease agreements to be immaterial, therefore, do not meet the criteria of GASB 87 at September 30, 2022.

**Pensions**

In the government-wide statement of net position, liabilities are recognized for the Council's proportionate share of each pension plan's net pension liability. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Florida Retirement System (FRS) and the Health Insurance Subsidy (HIS) defined benefit plan and additions to/deductions from fiduciary net position have been determined on the same basis as they are reported by the Plans. For this purpose, benefit payments, (including refunds of employees contributions) are recognized when due and payable in accordance with the benefit terms.

The Council's retirement plans and related amounts are described in a subsequent note.

**Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position reports a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. The deferred amount on pensions and OPEB is

**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

**Deferred Outflows/Inflows of Resources, continued**

reported in the government-wide statement of net position. The deferred outflows of resources related to pensions and OPEB are discussed in a subsequent note.

In addition to liabilities, the statement of net position reports a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The deferred amount on pensions and OPEB is reported only in the government-wide statement of net position. A deferred amount on pension results from the difference in the expected and actual amounts of experience, earnings, and contributions. This amount is deferred and amortized over the service life of all employees that are provided with pensions and OPEB through these plans except earnings which are amortized over five to seven years.

**Subsequent Events**

Subsequent events have been evaluated through March 21, 2023, which is the date the financial statements were available to be issued.

**NOTE B - CASH AND CASH EQUIVALENTS**

Cash was \$190,884, including cash on hand of \$200 and restricted cash of \$18,605 (unearned revenue) at September 30, 2022.

**Deposits**

The Council's deposit policy allows deposits to be held in demand deposits and money market accounts. All Council depositories are institutions designated as qualified depositories by the State Treasurer at September 30, 2022.

The Council's deposits consist of the following at September 30, 2022:

	<u>Bank Balance</u>	<u>Carrying Amount</u>
Depository Accounts	\$ 211,066	\$ 190,684

**NOTE B - CASH AND CASH EQUIVALENTS, CONTINUED**

**Deposits, continued**

These deposits were entirely covered by federal depository insurance or by collateral pursuant to the Public Depository Security Act (Florida Statute 280) of the State of Florida. Bank balances approximate market value. Depository accounts are fully insured and/or collateralized.

**NOTE C - INVESTMENTS**

Florida Statutes and the Council's investment policy authorize investments in the Local Government Surplus Funds Trust Fund (SBA) administered by the State Board of Administration, and certificates of deposit held in financial institutions.

At September 30, 2022, the Council's investments consist of the following:

<u>General Fund</u>	Cost Basis	Fair Value (NAV)/ Carrying Amount
Local Government Surplus Trust Fund (SBA)		
Fund "A" (Florida PRIME)	\$ 147,186	\$ 147,186
Total Investments	<u>\$ 147,186</u>	<u>\$ 147,186</u>

The Local Government Surplus Funds Trust Fund (Florida PRIME (formerly Fund "A")) is an external 2a7-like investment pool, administered by the Florida State Board of Administration. The Local Government Surplus Funds Investment Pool Trust Fund is not categorized as it is not evidenced by securities that exist in physical or book entry form. The Local Government Surplus Trust Funds Investment Pool's shares are stated at amortized cost (NAV), which approximates fair value. These investments are subject to the risk that the market value of an investment, collateral protecting a deposit or securities underlying a repurchase agreement, will decline. The Council's investment in the Fund represented less than 1% of the Fund's total investments. Investments held in the Fund include, but are not limited to, short-term federal agency obligations, treasury bills, repurchase agreements and commercial paper. These short-term investments are stated at cost, which approximates market. Investment income is recognized as earned and is allocated to participants of the Fund based on their equity participation.



**NOTE C - INVESTMENTS, CONTINUED**

At September 30, 2022, the Council reported SBA investments of \$147,186 for amounts held in Florida PRIME. Florida PRIME carried a credit rating of AAAM by Standard and Poors and had a weighted average days to maturity (WAM) of 21 days at September 30, 2022. The weighted average life (WAL) of Florida PRIME at September 30, 2022 was 72 days. Rule 2a7 allows funds to use amortized cost to maintain a constant NAV of \$1.00 per share. Accordingly, the Council's investment in Florida PRIME is reported at the account balance (pooled shares), which is considered fair value.

The Council adheres to GASB Statement No. 79 which requires the following disclosures related to its Florida PRIME investment:

Redemption Gates: Chapter 218.409(8)(a), Florida Statutes, states that “The principal, and any part thereof, of each account constituting the trust fund is subject to a payment at any time from the moneys in the trust fund. However, the Executive Director of the fund may, in good faith, on the occurrence of an event that has a material impact on liquidity or operations of the trust fund, for 48 hours limit contributions to or withdrawals from the trust fund to ensure that the Board can invest moneys entrusted to it in exercising its fiduciary responsibility. Such action must be immediately disclosed to all participants, the Trustees, the Joint Legislative Auditing Committee, the Investment Advisory Council and the Participant Local Government Advisory Council. The Trustees shall convene an emergency meeting as soon as practicable from the time the Executive Director has instituted such measures to review the necessity of those measures. If the Trustees are unable to convene an emergency meeting before the expiration of the 48-hour moratorium on the contributions and withdrawals, the Executive Director may extend the moratorium until the Trustees are able to meet to review the necessity for the moratorium. If the Trustees agree with such measures, the Trustees shall vote to continue the measures for up to an additional 15 days. The Trustees must convene and vote to continue any such measures before the expiration of the time limit set, but in no case may the time limit set by the Trustees exceed 15 days.”

**NOTE C - INVESTMENTS, CONTINUED**

Liquidity Fees: Florida Statute 218.409(4) provides authority for the SBA to impose penalties for early withdrawal, subject to disclosures in the enrollment materials of the amount and purpose of such fees. At September 30, 2022, no such disclosure has been made.

Redemption Fees: As of September 30, 2022, there were no redemption fees (gates) or maximum transaction amounts, or any other requirements that serve to limit a participant’s daily access to 100 percent of their account value.

Fair Value: The carrying value of cash, cash equivalents, and investments held by the Council is reported at amortized cost which approximates fair value.

Foreign Currency: Florida PRIME was not exposed to foreign currency risk during the period October 1, 2021 to September 30, 2022.

Securities Lending: Florida PRIME did not participate in securities lending program during the period October 1, 2021 through September 30, 2022.

Separate financial statements for Florida PRIME are available from Florida PRIME as of and for the year ended June 30, 2022.

**NOTE D - DUE FROM OTHER GOVERNMENTS**

Due from other governments-grants receivable consisted of the following at September 30, 2022:

	<u>Amount</u>
<u>Federal</u>	
U.S. Economic Development Administration - Planning	\$ 39,271
U.S. Environmental Protection Agency - Brownsfield	25,178
U.S. Department of Agriculture - Planning	416
<u>Other</u>	
FL Department of Economic Opportunity - CDBG	32,588
FL Department of Emergency Management - LEPC	9,800
FL Department of Emergency Management - HMEP	<u>39,355</u>
Total due from other governments	<u>\$ 146,608</u>

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**September 30, 2022**

**NOTE D - DUE FROM OTHER GOVERNMENTS, CONTINUED**

The due from other governments grants receivable balances as of September 30, 2022, are considered by management to be fully collectible.

**NOTE E - CAPITAL ASSETS ACTIVITY**

The following is a summary of changes in capital assets activity for the year ended September 30, 2022:

	Balance October 1 2021	Increases/ Additions	Decreases/ Deletions	Adjustments/ Reclassifications	Balance September 30 2022
Capital Assets					
Being Depreciated:					
Furniture & Fixtures	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	43,026	-	-	-	43,026
Vehicles	-	-	-	-	-
Total Capital Assets	-	-	-	-	-
Being Depreciated	43,026	-	-	-	43,026
Less Accumulated					
Depreciation:					
Furniture & Fixtures	-	-	-	-	-
Equipment	(43,026)	-	-	-	(43,026)
Vehicles	-	-	-	-	-
Total Accumulated Depreciation	(43,026)	-	-	-	(43,026)
Total Capital Assets Being Depreciated, Net	-	-	-	-	-
Capital Assets, Net	\$ -	\$ -	\$ -	\$ -	-
				Related debt	-
				Net investment in capital assets	\$ -

Depreciation expense was charged to the following functions during the year ended September 30, 2022:

	Amount
General Government	\$ -
Total Depreciation Expense	\$ -

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**September 30, 2022**

**NOTE F - UNEARNED REVENUE**

Unearned revenue (by type) consisted of the following at September 30, 2022:

	<u>Amount</u>
Grants	\$ -
DRI's & NOPC's	<u>18,605</u>
	<u>\$ 18,605</u> (1)

(1) offset by restricted cash

**NOTE G - LONG-TERM LIABILITIES**

The following is a summary of changes in long-term liabilities for the year ended September 30, 2022:

	Balance October 1 2021	Additions	Retirements / Adjustments	Balance September 30 2022	Amounts Due Within One Year
Net Pension Liability - FRS	\$ 90,981	\$ 370,329	\$ -	\$ 461,310	\$ -
Net Pension Liability - HIS	88,977	-	(15,731)	73,246	-
Compensated absences	41,305	8,026	-	49,331	-
Net OPEB liability	<u>8,232</u>	<u>-</u>	<u>(5,202)</u>	<u>3,030</u>	<u>-</u>
	<u>\$ 229,495</u>	<u>\$ 378,355</u>	<u>\$ (20,933)</u>	<u>\$ 586,917</u>	<u>\$ -</u>

The following is a summary of the long-term liabilities at September 30, 2021:

	<u>Amount</u>
Net pension obligation - FRS pension plan. This amount is actuarially determined through calculation based upon the audited financial statements of the Florida FRS Plan.	\$ 461,310
Net pension obligation - HIS plan. This amount is actuarially determined through calculation based upon the audited financial statements of the Florida FRS Plan.	73,246
Non-current portion of compensated absences. Employees of the Council are entitled to paid scheduled (vacation) leave based on length of service and job classification.	49,331
Net OPEB liability - actuarially determined - GASB No. 75.	<u>3,030</u>
	<u>\$ 586,917</u>

**NOTE H - OPERATING LEASE COMMITMENTS**

The Council adopted GASB Statement Number 87 "Leases" during the year ended September 30, 2022. The Council, however, determined its equipment leases were immaterial. Therefore, no intangible asset or liability was recorded.

The Council leases a copier under an agreement classified as operating leases. Lease expense was \$3,990 for the year ended September 30, 2022.

Future minimum lease payments under the copier lease is as follows:

Years Ending September 30	Amount
2023	2,786
2024	464
	<u>\$ 3,250</u>

The lease for office space was terminated on September 30, 2020. The Council now receives donated office space from a third party not-for-profit organization. The value of the rent received is not recorded as the amounts are determined to be immaterial.

**NOTE I - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN**

**General Information about the Florida Retirement System**

The Florida Retirement System ("FRS") was created in Chapter 121, Florida Statutes. The FRS was created to provide a defined benefit pension plan ("Pension Plan") for participating public employees. All Council employees are participants in the Statewide Florida Retirement System (FRS) under authority of Article X, Section 14 of the State Constitution and Florida Statutes, Chapters 112 and 121. The FRS was amended in 1998 to add the Deferred Retirement Option Program ("DROP") under the defined benefit plan and amended in 2000 to provide an integrated defined contribution plan alternative to the defined benefit plan for FRS members effective July 1, 2002. This integrated defined contribution pension plan is the FRS Investment Plan. Chapter 112, Florida Statutes, established the Retiree Health Insurance Subsidy (HIS) Program, a separate cost-sharing, multiple-employer defined benefit pension plan to assist retired members of any State-administered retirement system in paying the costs of health insurance.

**NOTE I - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED**

**General Information about the Florida Retirement System, continued**

Essentially all regular employees of the Council are eligible to enroll as members of the State-administered FRS. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and Florida Retirement System Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. Such provisions may be amended at any time by further action from the Florida Legislature. The FRS is a single retirement system administered by the Florida Department of Management Services, Division of Retirement, and consists of two cost-sharing, multiple-employer defined benefit plans (Pension and HIS Plans) and other nonintegrated programs. A comprehensive annual financial report of the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information dated June 30, 2022, is available from the Florida Department of Management Services' Website ([www.dms.myflorida.com](http://www.dms.myflorida.com)).

The Council's total pension expense was \$32,106 for the year ended September 30, 2022, is recorded in the government-wide financial statements. Total Council retirement actual contribution expenditures were \$66,099, \$61,588 and \$45,416 for the years ended September 30, 2022, 2021 and 2020, respectively. The Council contributed 100% of the required contributions.

**FRS Pension Plan**

**Plan Description.** The FRS Pension Plan ("Plan") is a cost-sharing, multiple-employer defined benefit pension plan, with a Deferred Retirement Option Program (DROP) for eligible employees. The general classes of membership are as follows:

Regular Class - Members of the FRS who do not qualify for membership in the other classes.

Senior Management Service Class (SMSC) - Members in senior management level positions.

Special Risk Class - Members who are employed as law enforcement officers and meet the criteria to qualify for this class.

Elected Officials - Members who are elected by the voters within the District boundaries.

**NOTE I - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED**

**FRS Pension Plan, continued**

Employees enrolled in the Plan prior to July 1, 2011, vest at six years of creditable service and employees enrolled in the Plan on or after July 1, 2011, vest at eight years of creditable service. All vested members, enrolled prior to July 1, 2011, are eligible for normal retirement benefits at age 62 or at any age after 30 years of service, except for those members classified as special risk who are eligible for normal retirement benefits at age 55 or at any age after 25 years of service. All members enrolled in the Plan on or after July 1, 2011, once vested, are eligible for normal retirement benefits at age 65 or any time after 33 years of creditable service, except for members classified as special risk who are eligible for normal retirement benefits at age 60 or at any age after 30 years of service. Members of both Plans (Pension and HIS) may include up to 4 years of credit for military service toward creditable service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal retirement date. The Plan provides retirement, disability, death benefits, and annual cost of living adjustments to eligible participants.

DROP, subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS employer. An employee may participate in DROP for a period not to exceed 60 months after electing to participate. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest. The net pension liability does not include amounts for DROP participants, as these members are considered retired and are not accruing additional pension benefits.

**NOTE I - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED**

**FRS Pension Plan, continued**

**Benefits Provided.** Benefits under the Plan are computed on the basis of age, and/or years of service, average final compensation, and credit service. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the five highest fiscal years' earnings; for the members initially enrolled on or after July 1, 2011, the average final compensation is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on retirement plan and/or the class to which the member belonged when the service credit was earned. Members are eligible for in-line-of-duty or regular disability and survivors' benefits. The following chart shows the percentage value of each year of service credit earned:

Class, Initial Enrollment, and Retirement Age/Years of Service	%Value
Regular Class and elected members initially enrolled before July 1, 2011	
Retirement up to age 62, or up to 30 years of service	1.60
Retirement at age 63 or with 31 years of service	1.63
Retirement at age 64 or with 32 years of service	1.65
Retirement at age 65 or with 33 or more years of service	1.68
Regular Class and elected members initially enrolled on or after July 1, 2011	
Retirement up to age 65 or up to 33 years of service	1.60
Retirement at age 66 or with 34 years of service	1.63
Retirement at age 67 or with 35 years of service	1.65
Retirement at age 68 or with 36 or more years of service	1.68
Special Risk Regular	
Service from December 1, 1970 through September 30, 1974	2.00
Service on or after October 1, 1974	3.00
Senior Management Service Class	2.00
Elected Officers' Class	3.00



**NOTE I - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED**

**FRS Pension Plan, continued**

As provided in Section 121.101, Florida Statutes, if the member is initially enrolled in the FRS before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is 3 percent per year. If the member is initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of 3 percent determined by dividing the sum of the pre-July 2011 service credit by the total service credit at retirement multiplied by 3 percent. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

**Contributions.** The Florida Legislature establishes contribution rates for participating employers and employees. Contribution rates during the year ended September 30, 2022 were as follows:

Class	Percent of Gross Salary*		
	Employee	Employer (1)	Employer (3)
Florida Retirement System, Regular	3.00	11.91	10.82
Florida Retirement System, Senior Management Service	3.00	31.57	29.01
Florida Retirement System, Special Risk	3.00	27.83	25.89
Deferred Retirement Option Program - Applicable to Members from All of the Above Classes	0.00	18.60	18.34
Florida Retirement System, Reemployed Retiree	(2)	N/A	N/A
Florida Retirement System, Elected Official	3.00	57.00	51.42

Notes:

- (1) Employer rates include 1.66 percent for the post employment health insurance subsidy. Also, employer rates, other than for DROP participants, include .06 percent for administrative costs for the Investment Plan. Rates for 7/1/22 - 6/30/23.
- (2) Contribution rates are dependent upon retirement class in which reemployed.
- (3) Employer rates include 1.66 percent for the post employment health insurance subsidy. Also, employer rates, other than for DROP participants, include .06 percent for administrative costs for the Investment Plan. Rates for 7/1/21 - 6/30/22.

\* As defined by the Plan.

**NOTE I - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED**

**FRS Pension Plan, continued**

**Pension Liabilities, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to the Pension Plan.** At September 30, 2022, the Council reported a net pension liability of \$461,310 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2022. The Council's proportionate share of the net pension liability was based on the Council's 2021-22 fiscal year contributions relative to the total 2021-22 fiscal year contributions of all participating members. At September 30, 2022, the Council's proportionate share was .001239813 percent, which was an increase of .000035388 percent from its proportionate share measure as of September 30, 2021.

For the year ended September 30, 2022, the Council recognized FRS pension expense of \$27,611. In addition, the Council reported deferred outflows of resources and deferred inflows of resources related to the pension from the following sources at September 30, 2022:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 21,910	\$ -
Change of assumptions	56,813	-
Net difference between projected and actual earnings on pension plan investments	30,460	-
Changes in proportion and differences between Council contributions and proportionate share of contributions	42,294	43,976
Council contributions subsequent to the measurement date	<u>13,477</u>	<u>-</u>
Total	<u>\$ 164,954</u>	<u>\$ 43,976</u>

**NOTE I - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED**

**FRS Pension Plan, continued**

The deferred outflows of resources related to the FRS pension, totaling \$13,477 resulting from Council contributions subsequent to the measurement date, will be recognized as a reduction on the net pension liability in the year ended September 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the pension will be recognized in pension expense over the remaining service period of 5.5 years as follows:

Fiscal Years Ending September 30	Amount
2023	\$ 24,736
2024	24,736
2025	24,736
2026	24,736
2027	17,121
Thereafter	(8,564)
Total	<u>\$ 107,501</u>

**Actuarial Assumptions.** The total pension liability in the July 1, 2022, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Valuation date	July 1, 2022
Measurement date	June 30, 2022
Inflation	2.40 percent
Real payroll growth	0.85 percent
Salary increases	3.25 percent, average, including inflation
Investment rate of return	6.70 percent, net of pension plan investment expense, including inflation
Actuarial cost method	Individual entry age

Mortality rates were based on the Generational PUB-2010 with Projection Scale MP-2018.

The actuarial assumptions used in the July 1, 2022, valuation were based on the results of an actuarial experience study for the period July 1, 2013 through June 30, 2018.

**NOTE I - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED**

**FRS Pension Plan, continued**

The long-term expected rate of return on pension plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation (1)</u>	<u>Annual Arithmetic Return</u>	<u>Compound Annual (Geometric) Return</u>	<u>Standard Deviation</u>
Cash	1.0%	2.6%	2.6%	1.1%
Fixed income	19.8%	4.4%	4.4%	3.2%
Global equity	54.0%	8.8%	7.3%	17.8%
Real estate (property)	10.3%	7.4%	6.3%	15.7%
Private equity	11.1%	12.0%	8.9%	26.3%
Strategic investments	3.8%	6.2%	5.9%	7.8%
Total	<u>100%</u>			
Assumed inflation - Mean		2.40%		1.30%

(1) As outlined in the Plan's investment policy

**Money-Weighted Rate of Return.** The annual money-weighted rate of return (loss) on the FRS Pension Plan investments was (7.2)% for the Plan year ended June 30, 2022.

**Discount Rate.** The discount rate used to measure the total pension liability was 6.70 percent. The Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

**NOTE I - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED**

**FRS Pension Plan, continued**

**Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate.** The following presents the Council's proportionate share of the net pension liability calculated using the discount rate of 6.70 percent, as well as what the Council's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.70 percent) or 1-percentage-point higher (7.70 percent) than the current rate:

	1% Decrease (5.70%)	Current Discount Rate (6.70%)	1% Increase (7.70%)
Council's proportionate share of the net pension liability	<u>\$ 797,804</u>	<u>\$ 461,310</u>	<u>\$ 179,961</u>

**Pension Plan Fiduciary Net Position.** Detailed information about pension plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Annual Comprehensive Financial Report (FRS ACFR) dated June 30, 2022.

The FRS ACFR and actuarial reports may also be obtained by contacting the Division of Retirement at:

Department of Management Services  
 Division of Retirement  
 Bureau of Research and Member Communications  
 P.O. Box 9000  
 Tallahassee, FL 32315-9000  
 850-488-5706 or toll free at 877-377-1737

[http://www.dms.myflorida.com/workforce\\_operations/retirement/publications](http://www.dms.myflorida.com/workforce_operations/retirement/publications)

**Payables to the Pension Plan.** At September 30, 2022, the Council reported a payable of \$198 for the outstanding amount of contributions in the pension plan required for the year ended September 30, 2022.

**NOTE I - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED**

**HIS Plan**

**Plan Description.** The Health Insurance Subsidy Plan ("HIS Plan") is a cost-sharing, multiple-employer defined benefit pension plan established under Section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Division of Retirement within the Florida Department of Management Services.

**Benefits Provided.** For the year ended September 30, 2022, eligible retirees and beneficiaries received a monthly HIS payment equal to the number of years of creditable service completed at the time of retirement multiplied by \$5. The payments are at least \$30 but not more than \$150 per month, pursuant to Section 112.363, Florida Statutes. To be eligible to receive a HIS Plan benefit, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which can include Medicare.

**Contributions.** The HIS Plan is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the year ended September 30, 2022, the contribution rate ranged between 1.66 percent and 1.66 percent of payroll pursuant to Section 112.363, Florida Statutes. The Council contributed 100 percent of its statutorily required contributions for the current and preceding three years. HIS Plan contributions are deposited in a separate trust fund from which HIS payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event the legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or cancelled.

**Pension Liabilities, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to the HIS Plan.** At September 30, 2022, the Council reported a HIS net pension liability of \$73,246 for its proportionate share of the net HIS Plan's net pension liability. The net pension liability was measured as of June 30, 2022, and the total pension liability was used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2022. The Council's proportionate share of the net HIS liability was based on the District's 2021-22 fiscal year contributions relative to the total 2021-22 fiscal

**NOTE I - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED**

**HIS Plan, continued**

year contributions of all participating members. At September 30, 2022, the Council's proportionate share was .000691551 percent, which was a decrease of .000033816 percent from its proportionate share measured as of June 30, 2022.

For the fiscal year ended September 30, 2022, the Council recognized HIS expense (income) of \$4,495. In addition, the Council reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 2,223	\$ 322
Change of assumptions	4,197	11,331
Net difference between projected and actual earnings on pension plan investments	106	-
Changes in proportion and differences between Council contributions and proportionate share of contributions	3,313	52,152
Council contributions subsequent to the measurement date	1,036	-
Total	<u>\$ 10,875</u>	<u>\$ 63,805</u>

The deferred outflows of resources related to HIS, totaling \$1,036, resulting from Council contributions subsequent to the measurement date, will be recognized as a reduction on the net pension liability in the year ended September 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense of the remaining service period of 6.4 years as follows:

**NOTE I - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED**

**HIS Plan, continued**

Fiscal Years Ending September 30	Amount
2023	\$ (9,986)
2024	(9,986)
2025	(9,986)
2026	(9,988)
2027	(10,013)
Thereafter	<u>(4,007)</u>
Total	<u>\$ (53,966)</u>

**Actuarial Assumptions.** The total pension liability in the July 1, 2022, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40 percent
Real Payroll Growth	0.85 percent
Salary Increases	3.25 percent, average, including inflation
Municipal Bond Rate	3.54 percent
Actuarial Cost Method	Individual entry age

Mortality rates were based on the Generational PUB-2010 with Projected Scale MP-2018.

Because the HIS Plan is funded on a pay-as-you-go basis, no experience study has been completed for this plan.

**Discount Rate.** The discount rate used to measure the total HIS liability was increased from 2.16% to 3.54%. In general, the discount rate for calculating the total HIS liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index.



**NOTE I - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED**

**HIS Plan, continued**

**Sensitivity of the District's Proportionate Share of the Net HIS Liability to Changes in the Discount Rate.** The following presents the Council's proportionate share of the net HIS liability calculated using the discount rate of 3.54 percent, as well as what the Council's proportionate share of the net HIS liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.54 percent) or 1-percentage-point higher (4.54 percent) than the current rate:

	1% Decrease (2.54%)	Current Discount Rate (3.54%)	1% Increase (4.54%)
Council's proportionate share of the net HIS liability	<u>\$ 83,800</u>	<u>\$ 73,246</u>	<u>\$ 64,514</u>

**Pension Plan Fiduciary Net Position.** Detailed information about the HIS plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Annual Comprehensive Financial Report (FRS ACFR) dated June 30, 2022.

The FRS ACFR and actuarial reports may also be obtained by contacting the Division of Retirement at:

Department of Management Services  
 Division of Retirement  
 Bureau of Research and Member Communications  
 P.O. Box 9000  
 Tallahassee, FL 32315-9000  
 850-488-5706 or toll free at 877-377-1737

[http://www.dms.myflorida.com/workforce\\_operations/retirement/publications](http://www.dms.myflorida.com/workforce_operations/retirement/publications)

**Payables to the Pension Plan.** At September 30, 2022 the Council reported a payable of \$32 for the outstanding amount of contributions to the HIS plan required for the fiscal year ended September 30, 2022.

**NOTE I - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED**

**FRS - Defined Contribution Pension Plan**

The SBA administers the defined contribution plan officially titled the FRS Investment Plan (Investment Plan). The Investment Plan is reported in the SBA's annual financial statements and in the State of Florida Annual Comprehensive Financial Report.

As provided in Section 121.4501, Florida Statutes, eligible FRS members may elect to participate in the Investment Plan in lieu of the FRS defined benefit plan. Council employees participating in DROP are not eligible to participate in the Investment Plan. Employer and employee contributions, including amounts contributed to individual member's accounts, are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Benefit terms, including contribution requirements, for the Investment Plan are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contribution rates that are based on salary and membership class (Regular Class, Elected County Officers, etc.) as the FRS defined benefit plan. Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices. Costs of administering the plan, including FRS Financial Guidance Program, are funded through an employer contribution of 0.06 percent of payroll and by forfeited benefits of plan members. Allocations to the investment member's accounts during the 2021-22 fiscal year were as follows:

Class	Percent of Gross Salary*		
	Employee	Employer (1)	Employer (3)
Florida Retirement System, Regular	3.00	11.91	10.82
Florida Retirement System, Senior Management Service	3.00	31.57	29.01
Florida Retirement System, Special Risk	3.00	27.83	25.89
Deferred Retirement Option Program - Applicable to Members from All of the Above Classes	0.00	18.60	18.34
Florida Retirement System, Reemployed Retiree	(2)	N/A	N/A
Florida Retirement System, Elected Official	3.00	57.00	51.42

Notes:

- (1) Employer rates include 1.66 percent for the post employment health insurance subsidy. Also, employer rates, other than for DROP participants, include .06 percent for administrative costs for the Investment Plan. Rates for 7/1/22 - 6/30/23.
- (2) Contribution rates are dependent upon retirement class in which reemployed.
- (3) Employer rates include 1.66 percent for the post employment health insurance subsidy. Also, employer rates, other than for DROP participants, include .06 percent for administrative costs for the Investment Plan. Rates for 7/1/21 - 6/30/22.

\* As defined by the Plan.

**NOTE I - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED**

**FRS - Defined Contribution Pension Plan, continued**

For all membership classes, employees are immediately vested in their own contributions and are vested after 1 year of service for employer contributions and investment earnings. If an accumulated benefit obligation for service credit originally earned under the FRS Pension Plan is transferred to the Investment Plan, the member must have the years of service required for FRS Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on the funds. Nonvested employer contributions are placed in a suspense account for up to 5 years. If the employee returns to FRS-covered employment within the 5-year period, the employee will regain control over their account. If the employee does not return within the 5 year period, the employee will forfeit the accumulated account balance. For the fiscal year ended September 30, 2022, the information for the amount of forfeitures was unavailable from the SBA; however, management believes that these amounts, if any, would be immaterial to the Council.

After termination and applying to receive benefits, the member may rollover vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump-sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided; the member may either transfer the account balance to the FRS Pension Plan when approved for disability retirement to receive guaranteed lifetime monthly benefits under the FRS Pension Plan, or remain in the Investment Plan and rely upon that account balance for retirement income.

The Council's Investment Plan pension expense totaled \$38,254 for the fiscal year ended September 30, 2022 and is included as part of total FRS contributions.

Payables to the Investment Plan. At September 30, 2022, the Council reported a payable of \$0 for the outstanding amount of contributions to the Plan required for the fiscal year ended September 30, 2022.

**NOTE J - COMMITMENTS/CONTINGENCIES**

**Grants**

The Council is currently receiving, and has received in the past, grants which are subject to special compliance audits by the grantor agency. The grantor agency may at times disallow expenditure amounts associated with a contract based on the outcome of an audit. These amounts would constitute a contingent liability of the Council. The Council has not, as of September 30, 2022, been notified of any existing contingent liabilities related to prior grants or the grants currently in process. The Council has not had any special compliance audits conducted by grantor agencies or any disallowed costs during the year ended September 30, 2022. The management of the Council does not believe contingent liabilities, if any exist, to be material.

**NOTE K - ECONOMIC DEPENDENCE**

The Council's operations are substantially dependent on the receipt of revenue from grantor and contract agencies. Loss of these funds and/or large decreases in this type of funding would have a material effect on the financial position of the Council and a negative impact on overall operations. For the fiscal year ended September 30, 2022, approximately 93% of total revenue is attributable to funds received from grantor and contract agencies.

**NOTE L - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (OPEB)**

**Plan Description**

The Council's single employer defined benefit OPEB Plan provides the opportunity to obtain health insurance, pharmacy, dental and vision benefits to its retired employees and their dependents. The year ended September 30, 2018 was the Council's transition year and as such, the Council implemented GASB No. 75 "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions". GASB No. 75 requires the Council to annually its actuarially determined total OPEB liability.

**NOTE L - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS  
(OPEB), CONTINUED**

**Plan Description, continued**

All retired full-time employees are eligible for OPEB benefits if actively employed by the Council immediately before retirement. As of September 30, 2022, there were zero (0) retirees receiving benefits. At September 30, 2022, there were three (3) active Council employees. The benefits are provided both with contractual or labor agreements. The benefits may require contribution from the retirees, depending on certain specified criteria and, in particular, length of creditable employment. The minimum retirement age is 62. The minimum years of service requirement is 8 years.

The retiree's premiums for these benefits totaled \$0 during the year ended September 30, 2022, of which the Council paid \$0.

**Funding Policy**

The Council's OPEB benefits are unfunded. The retiree is eligible for benefits under the Council's health, pharmacy dental and vision plan, but is obligated to reimburse the Council for 100% of the cost of the retiree's health coverage. As such, the Council has no ultimate obligation (explicit subsidy) for the retiree's health insurance premium. The Council acts as agent for the retiree on a pay-as-you-go basis and recognizes expenditures at the time the premiums are due. The Council does, however, incur the cost of premium rate being increased on its active employees due to providing coverage to its retirees (implicit subsidy). The Council has not determined if a separate trust fund or equivalent arrangement will be established into which the Council would make contributions to advance-fund the obligation. Therefore, no separate financial statement is issued. All required disclosures are presented herein. The Plan's measurement date was September 30, 2021 for the October 1, 2021 - September 30, 2022 reporting period. September 30, 2020 was the valuation date.

The retiree pays 100% of the retiree health only coverage less the FRS health insurance subsidy (HIS) reimbursement amount until age 65. The retiree may purchase dependent coverage through the Council. At age 65 the retiree then must move to Medicare but may continue to purchase dental and vision coverage through the Council. The Council finances the benefits on a pay-as-you-go basis and recognizes expenditures at the time the premiums are due.

**NOTE L - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS  
(OPEB), CONTINUED**

**Funding Policy, continued**

The Council subsidizes the premium rates paid by retirees by allowing them to participate at blended premium rates for both active and retired employees. These rates provide an implicit subsidy for retirees because, on an actuarial basis, retiree claims are expected to result in higher costs to the plan on average than those of active employees.

The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

**Actuarial Methods and Assumptions**

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

At September 30, 2022, the Council's Net OPEB Liability of \$3,030 was measured as of September 30, 2021 and was determined by an actuarial valuation as of September 30, 2020 using the alternate measurement method. The change from the prior year was immaterial and therefore not recorded. The following actuarial assumptions and other inputs were applied to all periods included in the measurement:

**NOTE L - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (OPEB), CONTINUED**

**Actuarial Methods and Assumptions, continued**

The following simplifying assumptions were made:

Mortality - Life expectancies were based on Pub-2010 Mortality Tables projected to the valuation date using MP-2019.

Annual healthcare cost trend using the Society of Actuaries Long-Run Medical Cost Trend Model baseline assumptions with an initial rate of 7.0% per year trending to 4.0% by 2075. Years to ultimate 56.

Turnover - Non-group-specific age-based turnover data from GASB Statement 45 were used as the basis for assigning active members a probability of remaining employed until the assumed retirement age and for developing an expected future working lifetime assumption for purposes of allocating to periods the present value of total benefits paid.

Amortization Period: Rolling 20 year amortization

Funding Method: entry age cost method (level percent of payroll)

The discount rate was (3.58% for 2021) (4.18% for 2020) (4.18% for 2019) (3.64% for 2018) and was based on the 20 Year Municipal Bond Rate with AA/Aa or higher.

Retirement Rate	100% at age 58
Inflation Rate	2.50%
Salary Increases	2.50%
Discount Rate	2.43%
Valuation Date	September 30, 2020
Measurement Date	September 30, 2021

The FRS salary scale was used

Participation percentage: 25%

The actuarial assumptions used in the September 30, 2020 valuation were based on results of an actuarial experience study performed for the FRS Retirement Plan.

The rationales for selecting each of the assumptions used in the financial accounting valuation and for the assumptions changes summarized above are to best reflect the current market conditions and recent plan experience.

**NOTE L - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (OPEB), CONTINUED**

**Changes in the Net OPEB Liability**

	<u>Amount</u>
Balance at September 30, 2020	\$ 8,232
Changes for the Year:	
Service Cost	476
Interest Cost on Total OPEB Liability	359
Change in Benefit Terms	-
Difference Between Expected and Actual Experience	(4,135)
Changes in Assumptions	(1,222)
Benefit Payments	<u>(680)</u>
Net Changes	<u>(5,202)</u>
Balance at September 30, 2021	<u>\$ 3,030</u>

The following presents the net OPEB liability of the Council as well as what the Council's net OPEB liability would be if it were calculated using a discount rate that is 1 percent higher or 1 percent lower than the current discount rate.

	1% Decrease	Current Rate	1% Increase
	<u>1.43%</u>	<u>2.43%</u>	<u>3.43%</u>
Net OPEB Liability	\$ 3,497	\$ 3,030	\$ 2,627

The following presents the net OPEB liability of the Council as well as what the Council's net OPEB liability would be if it were calculated using healthcare trend rates that are 1 percent higher or 1 percent lower than the current healthcare trend rate.

	1% Decrease	Healthcare Trend Rate	1% Increase
	<u>3.00-6.00%</u>	<u>4.00-7.00%</u>	<u>5.00-8.00%</u>
Net OPEB Liability	\$ 2,547	\$ 3,030	\$ 3,603



**NOTE L - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (OPEB), CONTINUED**

**Changes in the Net OPEB Liability, continued**

For the year ended September 30, 2022, the Council recognized OPEB expense (revenue) of \$3,851. At September 30, 2022, the Council reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources*	Deferred Inflows of Resources*
	<u>                    </u>	<u>                    </u>
Differences Between Expected and Actual Experience	\$ -	\$ -
Changes in Assumptions	-	-
Net difference between projected and actual earnings	-	-
Employer contribution subsequent to measurement date	2,000	-
Total	<u>\$ 2,000</u>	<u>\$ -</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

	<u>Amount*</u>
2023	\$ 2,000
2024	-
2025	-
2026	-
2027	-
Total Thereafter	<u>-</u>
	<u>\$ 2,000</u>

\*Per GASB No. 75 paragraph 43(a) since the Council used the alternative measurement method the effects of assumptions are recognized immediately. As such, since the Plan holds no assets their deferred inflows/outflows are zero except employer contribution.

**NOTE M - RISK MANAGEMENT**

The Council is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees, and natural disasters.

Insurance programs for general/professional liability, automobile, and property are through commercial insurance carriers. The Council retains the risk of loss, on insured claims, up to a deductible amount (depending on the type of loss) with the risk of loss in excess of this amount transferred to the insurance carrier. The Council is third party insured for employee health as well as workers' compensation. There were no claims paid in excess of insurance coverage during the past three (3) fiscal years.

**NOTE N - FUND BALANCE**

Fund balance was classified for the following purposes at September 30, 2022:

Assigned fund balance - General Fund	Amount
Operating reserves	\$ 453,577
	<u>\$ 453,577</u>

**NOTE O - CONTINGENCY**

As of September 30, 2022, the Council had been informed by five (5) of the six (6) member Counties as well as two (2) cities of their respective intent to withdraw financial support from the Council. The Council estimated the financial effect of such withdrawal to be approximately \$435,000 of unrestricted revenue annually.

During the year ended September 30, 2022, the Council has secured alternate federal and state funding to replace the lost member government revenue. As such, the Council believes it will continue operations at least until September 30, 2025.

**NOTE P - DEFERRED COMPENSATION PLAN**

The Council offers the employees the opportunity to participate in a IRC 457 deferred compensation plan. This Plan has a third party trustee/custodian that holds 100% of Plan assets. The Plan is 100% third party administered. The Plan only accepts employee contributions.

**NOTE Q - DEFICIT UNRESTRICTED NET POSITION (NET ASSETS)**

During the year ended September 30, 2022, the Council's unrestricted net position (net assets) balance was a deficit of \$(63,292), due substantially to recording the current year actuarially determined net pension liability of \$534,556. The Council's total available fund balance at September 30, 2022 remains approximately equal to six (6) months of actual expenditures. However, the Board assigned all available fund balance to fund future operations.

During the year ended September 30, 2021, the Council's unrestricted net position (deficit) net assets balance was a deficit of (\$126,067), due substantially to recording the reduced current year actuarially determined net pension liability of \$179,958. The Council's total available fund balance at September 30, 2021 was \$419,591, equal to six (6) months of actual expenditures. However, the Board assigned all available fund balance to fund future operations.

**REQUIRED SUPPLEMENTARY  
INFORMATION  
OTHER THAN MD&A**

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**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCE - BUDGET-AND ACTUAL - GENERAL FUND -**  
**SUMMARY STATEMENT**  
**Year Ended September 30, 2022**

	General Fund			
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUES</b>				
Federal and state grants	\$ 885,257	\$ 798,955	\$ 776,418	\$ (22,537)
Contracts and local grants	61,500	64,983	79,930	14,947
County and city assessments	50,523	50,523	50,524	1
DRI fees	-	-	13,478	13,478
DRI monitoring fees	-	-	-	-
Interest and miscellaneous	2,000	15,606	3,562	(12,044)
Fund balance carryforward	276,590	419,591	-	(419,591)
<b>TOTAL REVENUES</b>	<u>1,275,870</u>	<u>1,349,658</u>	<u>923,912</u>	<u>(425,746)</u>
<b>EXPENDITURES</b>				
Current				
Personnel services	379,029	368,030	368,030	-
Operating expenditures	896,841	981,628	521,896	459,732
Capital outlay	-	-	-	-
Debt service	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>1,275,870</u>	<u>1,349,658</u>	<u>889,926</u>	<u>459,732</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>-</u>	<u>-</u>	<u>33,986</u>	<u>33,986</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating transfers in	-	-	-	-
Operating transfers out	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ -</u>	<u>\$ -</u>	<u>33,986</u>	<u>\$ 33,986</u>
<b>FUND BALANCE, October 1, 2021</b>			<u>419,591</u>	
<b>FUND BALANCE, September 30, 2022</b>			<u>\$ 453,577</u>	

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND -**  
**DETAILED STATEMENT**  
**Year Ended September 30, 2022**

	General Fund			Variance Favorable (Unfavorable)
	Original Budget	Final Budget	Actual	
<b>REVENUES</b>				
Federal and state grants	\$ 885,257	\$ 798,955	\$ 776,418	\$ (22,537)
Contracts and local grants	61,500	64,983	79,930	14,947
County and city assessments	50,523	50,523	50,524	1
DRI fees	-	-	13,478	13,478
DRI monitoring fees	-	-	-	-
Interest and miscellaneous	2,000	15,606	3,562	(12,044)
Fund balance carryforward	276,590	419,591	-	(419,591)
<b>TOTAL REVENUES</b>	<b>1,275,870</b>	<b>1,349,658</b>	<b>923,912</b>	<b>(425,746)</b>
<b>EXPENDITURES</b>				
Current				
Personnel services				
Salaries	256,131	251,169	251,169	-
Fringe benefits:				
FICA	19,594	19,081	19,081	-
Retirement	61,112	66,099	66,099	-
Health insurance	40,848	30,708	30,708	-
Workers compensation/unemployment	1,344	973	973	-
<b>Total personnel services</b>	<b>379,029</b>	<b>368,030</b>	<b>368,030</b>	<b>-</b>
Operating expenditures				
Professional fees:				
Legal fees	-	-	-	-
Consultant fees	94,724	15,691	15,593	98
Grant/Consulting expense	412,313	423,097	425,037	(1,940)
Audit fees	25,000	26,500	26,500	-
Telephone, rent, supplies, etc:				
Office supplies	600	1,807	1,807	-
Equipment rental	3,151	3,990	3,990	-
Building rental	-	-	-	-
Repairs and maintenance	-	-	-	-
Telephone	1,488	2,472	2,382	90
Miscellaneous and insurance:				
Insurance	6,220	6,511	6,511	-
Other miscellaneous	500	61	97	(36)
Computer supplies and graphics	21,668	19,187	29,757	(10,570)
Professional development/meetings:				
Professional development/dues	3,059	2,560	2,560	-
Meetings/events	2,000	123	123	-

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND -**  
**DETAILED STATEMENT, CONTINUED**  
**Year Ended September 30, 2022**

	General Fund			Variance Favorable (Unfavorable)
	Original Budget	Final Budget	Actual	
Operating expenditures (continued)				
Travel	1,000	4,236	5,321	(1,085)
Postage	-	-	58	(58)
Printing/reproduction	1,000	526	526	-
Utilities	-	-	-	-
Advertising/legal notices	1,600	984	984	-
Bank service charge	-	650	650	-
Reserves - operations	322,518	473,233	-	473,233
Total operating expenditures	<u>896,841</u>	<u>981,628</u>	<u>521,896</u>	<u>459,732</u>
Capital outlay				
Capital purchases	-	-	-	-
Allocation of indirect expenditures	-	-	-	-
Total capital outlay	-	-	-	-
Debt service				
Principal retirement	-	-	-	-
Interest and fiscal charges	-	-	-	-
Allocation of indirect expenditures	-	-	-	-
Total debt service	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>1,275,870</u>	<u>1,349,658</u>	<u>889,926</u>	<u>459,732</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>-</u>	<u>-</u>	<u>33,986</u>	<u>33,986</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating transfers in	-	-	-	-
Operating transfers out	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ -</u>	<u>\$ -</u>	<u>33,986</u>	<u>\$ 33,986</u>
FUND BALANCE, October 1, 2021			<u>419,591</u>	
FUND BALANCE, September 30, 2022			<u>\$ 453,577</u>	

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL  
SCHEDULE OF COUNCIL'S PROPORTIONATE SHARE OF THE NET  
PENSION LIABILITY - FLORIDA RETIREMENT SYSTEM (FRS) PENSION  
PLAN (1)**

	2022	2021	2020	2019
Council's proportion of the net pension liability	0.001239813%	0.001204425%	0.001039463%	0.001287928%
Council's proportionate share of the net pension liability	\$ 461,310	\$ 90,981	\$ 450,519	\$ 443,544
Council's covered-employee payroll	\$ 251,169	\$ 254,290	\$ 285,968	\$ 365,980
Council's proportionate share of the net pension liability as a percentage of its covered-employee payroll	183.67%	35.78%	157.54%	121.19%
Plan fiduciary net position as a percentage of the total pension liability	82.89%	96.40%	78.85%	82.61%

Notes: (1) The amounts presented for each fiscal year were determined as of September 30.

**SCHEDULE OF COUNCIL CONTRIBUTIONS -  
FLORIDA RETIREMENT SYSTEM (FRS) PENSION PLAN (1)**

	2022	2021	2020	2019
Contractually required contribution	\$ 56,845	\$ 52,350	\$ 37,695	\$ 38,478
Contributions in relation to the contractually required contribution	56,845	52,350	37,695	38,478
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -
Council's covered-employee payroll	\$ 251,169	\$ 254,290	\$ 285,968	\$ 365,980
Contributions as a percentage of covered-employee payroll	22.63%	20.59%	13.18%	10.51%

Notes: (1) The amounts presented for each fiscal year were determined as of September 30.

GASB 68 requires information for 10 years. However, until a full 10-year trend is compiled, governments should present information for only those years for which information is available.



2018	2017	2016	2015	2014
0.001406368%	0.001383839%	0.017879380%	0.002458057%	0.003334835%
\$ 423,605	\$ 409,330	\$ 451,456	\$ 317,491	\$ 203,474
\$ 486,876	\$ 421,146	\$ 463,600	\$ 596,412	\$ 978,831
87.00%	97.19%	97.38%	53.23%	20.79%
84.26%	83.89%	84.88%	92.00%	96.09%

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2018	2017	2016	2015	2014
\$ 45,435	\$ 38,956	\$ 55,506	\$ 49,187	\$ 84,553
45,435	38,956	55,506	49,187	84,553
\$ -	\$ -	\$ -	\$ -	\$ -
\$ 486,876	\$ 421,146	\$ 463,600	\$ 596,412	\$ 978,831
9.33%	9.25%	11.97%	8.25%	8.64%

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL  
SCHEDULE OF COUNCIL'S PROPORTIONATE SHARE OF THE NET  
PENSION LIABILITY - HEALTH INSURANCE SUBSIDY (HIS) PENSION  
PLAN (1)**

	2022	2021	2020	2019
Council's proportion of the net pension liability	0.000691551%	0.000725367%	0.000863608%	0.001269934%
Council's proportionate share of the net pension liability	\$ 73,246	\$ 88,977	\$ 105,445	\$ 138,401
Council's covered-employee payroll	\$ 251,169	\$ 254,290	\$ 285,968	\$ 365,980
Council's proportionate share of the net pension liability as a percentage of its covered-employee payroll	29.16%	34.99%	36.87%	37.82%
Plan fiduciary net position as a percentage of the total pension liability	4.81%	3.56%	3.00%	2.63%

Notes: (1) The amounts presented for each fiscal year were determined as of September 30.

**SCHEDULE OF COUNCIL CONTRIBUTIONS -  
HEALTH INSURANCE SUBSIDY (HIS) PENSION PLAN (1)**

	2022	2021	2020	2019
Contractually required contribution	\$ 9,254	\$ 9,238	\$ 7,721	\$ 9,619
Contributions in relation to the contractually required contribution	9,254	9,238	7,721	9,619
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -
Council's covered-employee payroll	\$ 251,169	\$ 254,290	\$ 285,968	\$ 365,980
Contributions as a percentage of covered-employee payroll	3.68%	3.63%	2.70%	2.63%

Notes: (1) The amounts presented for each fiscal year were determined as of September 30.

GASB 68 requires information for 10 years. However, until a full 10-year trend is compiled, governments should present information for only those years for which information is available.

2018	2017	2016	2015	2014
0.001424372%	0.001317335%	0.001573392%	0.002434150%	0.003320373%
\$ 150,757	\$ 140,856	\$ 183,372	\$ 248,245	\$ 310,463
\$ 486,876	\$ 421,146	\$ 463,600	\$ 596,412	\$ 978,831
30.96%	33.45%	39.55%	41.62%	31.72%
2.15%	1.64%	0.97%	0.50%	0.99%

DRAFT

2018	2017	2016	2015	2014
\$ 11,359	\$ 10,356	\$ 4,521	\$ 14,527	\$ 17,441
<u>11,359</u>	<u>10,356</u>	<u>4,521</u>	<u>14,527</u>	<u>17,441</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
\$ 486,876	\$ 421,146	\$ 463,600	\$ 596,412	\$ 978,831
2.33%	2.46%	0.98%	2.44%	1.78%

**Changes of Assumptions**

Actuarial assumptions for both cost-sharing defined benefit plans are reviewed annually by the Florida Retirement System Actuarial Assumptions Conference. The FRS Pension Plan has a valuation performed annually. The HIS Program has a valuation performed biennially that is updated for GASB reporting in the year a valuation is not performed. The most recent experience study for the FRS Pension Plan was for the period July 1, 2013 through June 30, 2018. Because the HIS Program is funded on a pay-as-you-go basis, no experience study has been completed for that program. The actuarial assumptions that determined the total pension liability for the HIS Program were based on certain results of the most recent experience study for the FRS Pension Plan.

The total pension liability for each cost-sharing defined benefit plan was determined using the individual entry age actuarial cost method. Inflation increases for both plans is assumed at 2.40%. Payroll growth, including inflation, for both plans is assumed at 3.25%. Both the discount rate and the long-term expected rate of return used for FRS Pension Plan investments decreased from 6.80% to 6.70%. The Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Because the HIS Program uses a pay-as-you-go funding structure, a municipal bond rate was increased from 2.16% to 3.54% to determine the total pension liability for the program (Bond Buyer General Obligation 20-Bond Municipal Bond Index). Mortality assumptions for both plans were based on the Generational PUB-2010 with Projection Scale MP-2018.

**Florida Retirement System Pension Plan**

There were changes in actuarial assumptions. As of June 30, 2022, the inflation rate assumption remained at 2.4 percent, the real payroll growth assumption remained at 0.85 percent, and the overall payroll growth rate assumption remained at 3.25 percent. The long-term expected rate of return was reduced from 6.80 percent to 6.70 percent.

**Health Insurance Subsidy Pension Plan**

The municipal rate used to determine total pension liability increased from 2.16 percent to 3.54 percent.

**Pension Expense and Deferred Outflows/Inflows of Resources**

In accordance with GASB 68, paragraphs 54 and 71, changes in the net pension liability are recognized in pension expense in the current measurement period, except as indicated below. For each of the following, a portion is recognized in pension expense in the current reporting period, and the balance is amortized as deferred outflows or deferred inflows of resources using a systematic and rational method over a closed period, as defined below:

- Differences between expected and actual experience with regard to economic and demographic factors - amortized over the average expected remaining service life of all employees that are provided with pensions through the pension plan (active and inactive employees)
- Changes of assumptions or other inputs - amortized over the average expected remaining service life of all employees that are provided with pensions through the pension plan (active and inactive employees)
- Changes in proportion and differences between contributions and proportionate share of contributions - amortized over the average expected remaining service life of all employees that are provided with pensions through the pension plan (active and inactive employees)
- Differences between expected and actual earnings on pension plan investments - amortized over five years

Employer contributions to the pension plans from employers are not included in collective pension expense. However, employee contributions are used to reduce pension expense.

The average expected remaining service life of all employees provided with pensions through the pension plans at June 30, 2022, was reduced from 5.7 years (FY 21) to 5.5 years (FY 22) for FRS and remained unchanged at 6.4 years for (FY22) for HIS.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL  
SCHEDULE OF CHANGES IN THE NET OPEB LIABILITY AND  
RELATED RATIOS GASB 75**

**Changes in Employer's Net OPEB Liability and Related Ratios as of September 30:**

	2022	2021	2020	2019
Net OPEB Liability				
Service Cost	\$ 476	\$ 289	\$ -	\$ 526
Interest Cost on Total OPEB Liability	359	674	-	1,008
Changes in Benefit Terms	-	-	-	-
Differences Between Expected and Actual Experience	(4,135)	(6,213)	-	(6,521)
Changes in Assumptions	(1,222)	(1,501)	-	(4,520)
Benefit Payments	(680)	(1,727)	-	(1,875)
Net Change in net OPEB Liability	(5,202)	(8,478)	-	(11,382)
Net OPEB Liability - Beginning of Year	8,232	16,710	16,710	28,092
Net OPEB Liability - End of Year	\$ 3,030	\$ 8,232	\$ 16,710	\$ 16,710

NOTE: Information for FY 2017 and earlier is not available.

**Plan Fiduciary Net Position as of September 30:**

	2022	2021	2020	2019
Contributions - Employer	\$ 680	\$ 1,727	\$ -	\$ 1,875
Net Investment Income	-	-	-	-
Benefit Payments	(680)	(1,727)	-	(1,875)
Administrative Expense	-	-	-	-
Net Change in Fiduciary Net Position	-	-	-	-
Fiduciary Net Position - Beginning of Year	-	-	-	-
Fiduciary Net Position - End of Year	\$ -	\$ -	\$ -	\$ -
Net OPEB Liability	\$ 3,030	\$ 8,232	\$ 16,710	\$ 16,710
Fiduciary Net Position as a % of Net OPEB Liability	0.00%	0.00%	0.00%	0.00%
Covered-Employee Payroll	\$251,169	\$254,290	\$285,968	\$387,712
Net OPEB Liability as a % of Payroll	1.21%	3.25%	5.84%	4.31%

NOTE: Information for FY 2017 and earlier is not available.

**Notes to the Schedule:**

Benefit Changes	None
Changes of Assumptions	The discount rate was changed as follows:
9/30/17	3.06%
9/30/18	3.64%
9/30/19	4.18%
9/30/20	3.58%
9/30/21	2.14%
9/30/22	2.43%

Population covered by Plan: 3 active 0 retired

Plan has no specific trust established. \$0 assigned for OPEB.

<u>2018</u>	
\$	513
	911
	-
	-
	(1,729)
	<u>(1,728)</u>
	(2,033)
	30,125
\$	<u><u>28,092</u></u>

<u>2018</u>	
\$	1,728
	-
	(1,728)
	<u>-</u>
	-
	-
\$	<u><u>-</u></u>

\$	28,092
	0.00%

\$431,145
6.52%

DRAFT

**ADDITIONAL REPORTS**

**DRAFT**



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL  
CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF BASIC  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

Executive Committee and Council Members  
Southwest Florida Regional Planning Council  
P.O. Box 60933  
Fort Myers, Florida 33906-6933

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America, the basic financial statements of the governmental activities and each major fund of Southwest Florida Regional Planning Council (the "Council") as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements as listed in the table of contents and have issued our report thereon dated March 21, 2023.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Council's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Council's financial statements will not be prevented, or detected and

corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined previously. However, material weaknesses may exist that have not been identified.

Further, we did, however, note a certain other matter that we have reported in our Report to Management dated March 21, 2023.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Southwest Florida Regional Planning Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under Government Auditing Standards in our Report to Management dated March 21, 2023.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Council's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Council's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

TUSCAN & COMPANY, P.A.  
Fort Myers, Florida  
March 21, 2023

**INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE  
WITH SECTION 218.415, FLORIDA STATUTES**

Executive Committee and Council Members  
Southwest Florida Regional Planning Council  
P.O. Box 60933  
Fort Myers, Florida 33906-6933

We have examined Southwest Florida Regional Planning Council's compliance with Section 218.415, Florida Statutes, regarding the investment of public funds during the year ended September 30, 2022. Management is responsible for Southwest Florida Regional Planning Council's compliance with those requirements. Our responsibility is to express an opinion on Southwest Florida Regional Planning Council's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about Southwest Florida Regional Planning Council's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on Southwest Florida Regional Planning Council's compliance with specified requirements.

In our opinion, Southwest Florida Regional Planning Council complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2022.

This report is intended solely for the information and use of the Southwest Florida Regional Planning Council and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.

TUSCAN & COMPANY, P.A.  
Fort Myers, Florida  
March 21, 2023

**INDEPENDENT AUDITOR'S REPORT TO MANAGEMENT**

Executive Committee and Council Members  
Southwest Florida Regional Planning Council  
P.O. Box 60933  
Fort Myers, Florida 33906-6933

We have audited the accompanying basic financial statements of Southwest Florida Regional Planning Council (the "Council") as of and for the year ended September 30, 2022 and have issued our report thereon dated March 21, 2023.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America and Chapter 10.550, Rules of the Florida Auditor General. We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards and Chapter 10.550, Rules of the Florida Auditor General. Disclosures in those reports, which are dated March 21, 2023, should be considered in conjunction with this report to management.

Additionally, our audit was conducted in accordance with Chapter 10.550, Rules of the Auditor General, which governs the conduct of local governmental entity audits performed in the State of Florida. This letter includes the following information, which is not included in the aforementioned auditor's reports:

- Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There was a financially significant prior year comment. The financial condition of the Council is continuing to deteriorate therefore a going concern paragraph has been included in the Auditor's Report.
- Section 10.554(1)(i)2., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. A prior year recommendation was noted to improve financial management. The financial condition of the Council is continuing to deteriorate therefore a going concern paragraph has been included in the Auditor's Report.

- Section 10.554(1)(i)3., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have an effect on the financial statements that is less than material but more than inconsequential. In connection with our audit, we did not have any such findings.
- Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in the management letter, unless disclosed in the notes to the financial statements. The Council discloses this information in the notes to the financial statements.
- Section 10.554(1)(i)5.a., Rules of the Auditor General, requires a statement be included as to whether or not the local government entity has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that this item is not applicable to the Council.
- Pursuant to Sections 10.554(1)(i)5.b. and 10.556(7), Rules of the Auditor General, we applied financial condition assessment procedures pursuant to rule 10.556(8). It is management's responsibility to monitor the Council's financial condition, and our financial condition assessment was based in part on representations made by management and the review of the financial information provided by the same. In connection with our audit, we did note a deteriorating financial condition that resulted in the inclusion of a going concern paragraph in the Auditor's Report.
- Pursuant to Section 10.554(1)(i)5b.2, Rules of the Auditor General, if a deteriorating financial condition(s) is noted then a statement is so required along with the conditions causing the auditor to make such a conclusion. We did not note a deteriorating financial condition but did include a matter of emphasis paragraph in the Auditor's Report and comment 2017-2 within this letter.
- Pursuant to Section 10.554(1)(i)5.c., Rules of the Auditor General, requires a statement indicating a failure, if any, of a component unit Special District to provide financial information necessary to a proper reporting of the component unit within the audited financial statements of this entity (F.S. Section 218.39(3)(b)). There are no known component special districts required to report within these financial statements.
- Pursuant to Section 10.554(1)(i)6, Rules of the Auditor General, requires disclosure of certain unaudited data. See Exhibit 2.
- Pursuant to Section 10.554(1)(i)7, Rules of the Auditor General, requires an independent special district that imposes ad valorem taxes to disclose certain related unaudited data. See Exhibit 2.

- Section 10.554(l)8, Rules of the Auditor General, requires an independent special district that imposes a non-ad valorem special assessment to disclose certain unaudited data. See Exhibit 2.
- Section 10.556(10)(a), Rules of the Auditor General, requires that the scope of our audit to determine the Council's compliance with the provisions of Section 218.415, Florida Statutes, regarding the investment of public funds. In connection with our audit, we determined that the Council complied with Section 218.415, Florida Statutes as reported in our Independent Accountant's Report on Compliance with Section 218.415, Florida Statutes dated March 21, 2023, included herein.

**PRIOR YEAR COMMENTS:**

**2017-2    The Board has a Fiduciary Responsibility to the Regional Planning Council**

As the Board of the Regional Planning Council, per Florida Statute Section 186.505(8) (9) and (12) there is a duty of care to act in the best interest on the Regional Planning Council. While debate may exist as to the entity's mission and role, the entity is, nevertheless, created by Statute Section 186.504 and acts as an independent governmental entity under Florida Law. Its Board members are charged with all the responsibility typically assigned by Statute to a governmental entity.

As such, we recommend the Board seek all available means to satisfactorily address the issue of funding the Council in a sustainable manner.

**FY 2018 Addendum**

During the fiscal year ended September 30, 2018, Lee, Charlotte and Sarasota Counties as well as the City of Cape Coral and the City of Sanibel gave their notice to discontinue their respective contribution (Interlocal Agreement Section 23.019). Subsequent to year end, Hendry County gave notice to discontinue funding the Council and Collier County stopped paying their contribution without notice. The amount of lost unrestricted revenue approximates \$350,000 annually.

**FY 2019 Addendum**

Substantially all of the Council's member entities have resolved to cease paying the annual assessments which is resulting in the Council likely ceasing operations on or about September 30, 2021. See further discussion in Note O.

**FY 2020 Addendum**

Five (5) of the six (6) of the Council's member counties have ceased paying their annual member assessments. This accounts for approximately \$475,000 of annual unrestricted revenue loss. The Council continues to apply for and receive grant revenue. This revenue, however, does not provide sufficient unrestricted revenue to sustain administrative operations. Such costs are being funded through the use of fund balance.

Therefore, there is substantial doubt the Council can sustain regular operations which will likely result in the Council ceasing operation on or before September 30, 2023.

**FY 2021 Addendum**

In order to stay in operation the Council has continued to secure alternative revenue sources which consisted mostly of grant funds, however, the grant funds do not appear sufficient to sustain administrative operations. In addition, the Council has slashed operating costs partly by keeping a small amount of staff; this has resulted in being short staffed and due to COVID and project deadlines, foregoing vacation hours. We recommend that the Board approves the vacation hours or set a cap if the compensated absences continue to accumulate.

**FY 2022 Addendum**

In order to stay in operation the Council has continued to secure alternative revenue sources which consisted mostly of federal and state grant funds. The grant funds received for the ended September 30, 2022 were sufficient to sustain administrative operations. In addition, the Council has slashed operating costs partly by keeping a small amount of staff; this has resulted in being short staffed and due to COVID and project deadlines, foregoing vacation hours. We recommend that the Board approves the vacation hours or set a cap if the compensated absences continue to accumulate.

**CURRENT YEAR COMMENTS:**

No financially significant comments noted.

Pursuant to Chapter 119, Florida Statutes, this management letter is a public record and its distribution is not limited. Auditing standards generally accepted in the United States of America require us to indicate that this letter is intended solely for the information and use of the Board of Commissioners, management, the Auditor General of the State of Florida and other federal and state agencies. This report is not intended to be and should not be used by anyone other than these specified parties.

TUSCAN & COMPANY, P.A.  
Fort Myers, Florida  
March 21, 2023

**EXHIBIT 1**

**DRAFT**



**EXHIBIT 2**

**DRAFT**

**UNAUDITED  
COMPLIANCE WITH REPORTING REQUIRED BY:**

**Auditor General Rule 10.554(1)(i)6**

For a dependent special district or an independent special district, or a local government entity that includes the information of a dependent special district as provided in Section 218.39(3)(a), Florida Statutes, the following specific information provided by management (with explanatory verbiage that the auditor provides no assurance on the information:

- a. The total number of council employees compensated in the last pay period of the council's fiscal year being reported (see information required in Section 218.32(1)(e)2.a., Florida Statutes). 3.
- b. The total number of independent contractors to whom nonemployee compensation was paid in the last month of the council's fiscal year being reported (see information required in Section 218.32(1)(e)2.b., Florida Statutes). 3.
- c. All compensation earned by or awarded to employees, whether paid or accrued, regardless of contingency (see information required in Section 218.32(1)(e)2.c., Florida Statutes). (Total wage compensation for the fiscal year being audited) \$251,169.
- d. All compensation earned by or awarded to nonemployee independent contractors, whether paid or accrued, regardless of contingency (see information required in Section 218.32(1)(e)2.d., Florida Statutes). (Amounts paid that would be reported on a Form 1099 for FYE) \$190,661
- e. Each construction project with a total cost of at least \$65,000 approved by the council that was scheduled to begin on or after October 1 of the fiscal year being reported, together with the total expenditures for such project (see information required in Section 218.32(1)(e)2.e., Florida Statutes). N/A.
- f. A budget variance report based on the budget adopted under section 189.016(4), Florida Statutes, before the beginning of the fiscal year reported if the council amends a final adopted budget under Section 189.016(6), Florida Statutes (see information required in Section 218.32(1)(e)3., Florida Statutes). If there were amendments then include budget variance (original budget vs. actual at FYE). See attached page 3.

**Auditor General Rule 10.554(1)(i)7**

For an independent special council that imposes ad valorem taxes, the following specific information provided by management (with explanatory verbiage that the auditor provides no assurance on the information): (see information required in Section 218.32(1)(e)4., Florida Statutes).

- a. The millage rate or rates imposed by the Council. N/A.
- b. The current year gross amount of ad valorem taxes collected by or on behalf of the Council. \$0.
- c. The total amount of outstanding bonds issued by the council and terms of such bonds. \$0.

**Auditor General Rule 10.554(1)(i)8**

For an independent special council that imposes non-ad valorem special assessments, the following specific information provided by management (with explanatory verbiage that the auditor provides no assurance on the information): (see information required in Section 218.32(1)(e)5., Florida Statutes).

- a. The rate or rated of such assessment imposed by the Council. .30/capita.\*
- b. The total amount of special assessments collected by or on behalf of the Council. \$50,524.
- c. The total amount of outstanding bonds issued by the council and the terms of such bonds. N/A.

\* This assessment is per FS Chapter 186 and assessed to member Counties. 5 of 6 member Counties have elected to not pay the assessment levied.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**ORIGINAL BUDGET vs. ACTUAL COMPARISON REPORT - UNAUDITED -**  
**GENERAL FUND**  
**Year Ended September 30, 2022**

	General Fund		
	Original		Variance
	Budget	Actual	Favorable (Unfavorable)
<b>REVENUES</b>			
Federal and state grants	\$ 885,257	\$ 776,418	\$ (108,839)
Contracts and local grants	61,500	79,930	18,430
County and city assessments	50,523	50,524	1
DRI fees	-	13,478	13,478
DRI monitoring fees	-	-	-
Interest and miscellaneous	2,000	3,562	1,562
Fund balance carryforward	276,590	-	(276,590)
<b>TOTAL REVENUES</b>	<u>1,275,870</u>	<u>923,912</u>	<u>(351,958)</u>
<b>EXPENDITURES</b>			
Current			
Personnel services	379,029	368,030	10,999
Operating expenditures	896,841	521,896	374,945
Capital outlay	-	-	-
Debt service	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>1,275,870</u>	<u>889,926</u>	<u>385,944</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>-</u>	<u>33,986</u>	<u>33,986</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Operating transfers in	-	-	-
Operating transfers out	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ -</u>	<u>33,986</u>	<u>\$ 33,986</u>
FUND BALANCE, October 1, 2021		<u>419,591</u>	
FUND BALANCE, September 30, 2022		<u>\$ 453,577</u>	

The accompanying notes are an integral part of this statement.