

1400 Colonial Blvd., Suite 1
Fort Myers, FL 33907



P: 239.938.1813 | F: 239.938.1817
www.swfRPC.org

COUNCIL MEETING AGENDA

June 20, 2019

9:00am – 11:00am

Mission Statement:

To work together across neighboring communities to consistently protect and improve the unique and relatively unspoiled character of the physical, economic and social worlds we share...for the benefit of our future generations.

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Two or more members of the Peace River Basin Management Advisory Committee and Charlotte Harbor National Estuary Program may be in attendance and may discuss matters that could come before the Peace River Basin Management Advisory Committee and Charlotte Harbor National Estuary Program, respectively, for consideration.

In accordance with the Americans with Disabilities Act (ADA), any person requiring special accommodations to participate in this meeting should contact the Southwest Florida Regional Planning Council 48 hours prior to the meeting by calling (239) 338-2550; if you are hearing or speech impaired call (800) 955-8770 Voice/(800) 955-8771 TDD.

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NEXT SWFRPC MEETING DATE: SEPTEMBER 12, 2019

**THERE WILL BE AN EXECUTIVE COMMITTEE MEETING AT 8:15,
IMMEDIATELY PRECEEDING THE COUNCIL MEETING**

Two or more members of the Peace River Basin Management Advisory Committee and Charlotte Harbor National Estuary Program may be in attendance and may discuss matters that could come before the Peace River Basin Management Advisory Committee and Charlotte Harbor National Estuary Program, respectively, for consideration.

In accordance with the Americans with Disabilities Act (ADA), any person requiring special accommodations to participate in this meeting should contact the Southwest Florida Regional Planning Council 48 hours prior to the meeting by calling (239) 338-2550; if you are hearing or speech impaired call (800) 955-8770 Voice/(800) 955-8771 TDD.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL MEMBERSHIP

OFFICERS

Mr. Thomas Perry, Chair	Commissioner Willie Shaw, Vice-Chair
Commissioner Donna Storter-Long, Secretary	Mr. Donald McCormick, Treasurer

CHARLOTTE COUNTY

Commissioner Joe Tiseo, Charlotte BCC
Commissioner Ken Doherty, Charlotte BCC
Councilman Gary Wein, City of Punta Gorda
Mr. Donald McCormick, Governor Appointee
Ms. Suzanne Graham, Governor Appointee

COLLIER COUNTY

Commissioner Bill McDaniel, Collier BCC
Commissioner Penny Taylor, Collier BCC
Councilman Reg Buxton, City of Naples
(City of Marco Island Vacancy)
(Governor Appointee Vacancy)
(Governor Appointee Vacancy)

GLADES COUNTY

Commissioner Donna Storter-Long, Glades BCC
Commissioner Donald Strenth, Glades BCC
(City of Moore Haven Vacancy)
Mr. Thomas Perry, Governor Appointee

HENDRY COUNTY

Commissioner Emma Byrd, Hendry BCC
Commissioner Mitchell Wills, Hendry BCC
Vice-Mayor Michael Atkinson, City of Clewiston
Commissioner Julie Wilkins, City of LaBelle
Mr. Mel Karau, Governor Appointee

LEE COUNTY

Commissioner Frank Mann, Lee BCC
Commissioner Cecil Pendergrass, Lee BCC
Councilman Fred Burson, City of Fort Myers
Vice-Mayor Ray Murphy, Town of Fort Myers Beach
Councilman Greg DeWitt, City of Bonita Springs
(Governor Appointee Vacancy)
(Governor Appointee Vacancy)

SARASOTA COUNTY

Commissioner Mike Moran, Sarasota BCC
Commissioner Charles Hines, Sarasota BCC
Commissioner Willie Shaw, City of Sarasota
Councilmember Mitzie Fiedler, City of Venice
(Governor Appointee Vacancy)
(Governor Appointee Vacancy)

EX-OFFICIO MEMBERS

Jon Iglehart, FDEP	Wayne Gaither, FDOT
Phil Flood, SFWMD	Dennis Ragosta, SWFWMD

STAFF

Margaret Wuerstle, Executive Director	
Sean McCabe, Legal Consultant	
James Beever	Rebekah Harp
Charles Kammerer	Katelyn Kubasik



Apalachee • Central Florida
 East Central Florida • North Central Florida
 Northeast Florida • South Florida • Southwest Florida
 Tampa Bay • Treasure Coast • West Florida • Withlacoochee

104 West Jefferson Street, Tallahassee, FL 32301-1713 • 850.224.3427

Regional Planning Council Functions and Programs

March 4, 2011

- **Economic Development Districts:** Regional planning councils are designated as Economic Development Districts by the U. S. Economic Development Administration. From January 2003 to August 2010, the U. S. Economic Development Administration invested \$66 million in 60 projects in the State of Florida to create/retain 13,700 jobs and leverage \$1 billion in private capital investment. Regional planning councils provide technical support to businesses and economic developers to promote regional job creation strategies.
- **Emergency Preparedness and Statewide Regional Evacuation:** Regional planning councils have special expertise in emergency planning and were the first in the nation to prepare a Statewide Regional Evacuation Study using a uniform report format and transportation evacuation modeling program. Regional planning councils have been preparing regional evacuation plans since 1981. Products in addition to evacuation studies include Post Disaster Redevelopment Plans, Hazard Mitigation Plans, Continuity of Operations Plans and Business Disaster Planning Kits.
- **Local Emergency Planning:** Local Emergency Planning Committees are staffed by regional planning councils and provide a direct relationship between the State and local businesses. Regional planning councils provide thousands of hours of training to local first responders annually. Local businesses have developed a trusted working relationship with regional planning council staff.
- **Homeland Security:** Regional planning council staff is a source of low cost, high quality planning and training experts that support counties and State agencies when developing a training course or exercise. Regional planning councils provide cost effective training to first responders, both public and private, in the areas of Hazardous Materials, Hazardous Waste, Incident Command, Disaster Response, Pre- and Post-Disaster Planning, Continuity of Operations and Governance. Several regional planning councils house Regional Domestic Security Task Force planners.
- **Multipurpose Regional Organizations:** Regional planning councils are Florida's only multipurpose regional entities that plan for and coordinate intergovernmental solutions on multi-jurisdictional issues, support regional economic development and provide assistance to local governments.
- **Problem Solving Forum:** Issues of major importance are often the subject of regional planning council-sponsored workshops. Regional planning councils have convened regional summits and workshops on issues such as workforce housing, response to hurricanes, visioning and job creation.
- **Implementation of Community Planning:** Regional planning councils develop and maintain Strategic Regional Policy Plans to guide growth and development focusing on economic development, emergency preparedness, transportation, affordable housing and resources of regional significance. In addition, regional planning councils provide coordination and review of various programs such as Local Government Comprehensive Plans, Developments of Regional Impact and Power Plant Ten-year Siting Plans. Regional planning council reviewers have the local knowledge to conduct reviews efficiently and provide State agencies reliable local insight.

- **Local Government Assistance:** Regional planning councils are also a significant source of cost effective, high quality planning experts for communities, providing technical assistance in areas such as: grant writing, mapping, community planning, plan review, procurement, dispute resolution, economic development, marketing, statistical analysis, and information technology. Several regional planning councils provide staff for transportation planning organizations, natural resource planning and emergency preparedness planning.
- **Return on Investment:** Every dollar invested by the State through annual appropriation in regional planning councils generates 11 dollars in local, federal and private direct investment to meet regional needs.
- **Quality Communities Generate Economic Development:** Businesses and individuals choose locations based on the quality of life they offer. Regional planning councils help regions compete nationally and globally for investment and skilled personnel.
- **Multidisciplinary Viewpoint:** Regional planning councils provide a comprehensive, multidisciplinary view of issues and a forum to address regional issues cooperatively. Potential impacts on the community from development activities are vetted to achieve win-win solutions as council members represent business, government and citizen interests.
- **Coordinators and Conveners:** Regional planning councils provide a forum for regional collaboration to solve problems and reduce costly inter-jurisdictional disputes.
- **Federal Consistency Review:** Regional planning councils provide required Federal Consistency Review, ensuring access to hundreds of millions of federal infrastructure and economic development investment dollars annually.
- **Economies of Scale:** Regional planning councils provide a cost-effective source of technical assistance to local governments, small businesses and non-profits.
- **Regional Approach:** Cost savings are realized in transportation, land use and infrastructure when addressed regionally. A regional approach promotes vibrant economies while reducing unproductive competition among local communities.
- **Sustainable Communities:** Federal funding is targeted to regions that can demonstrate they have a strong framework for regional cooperation.
- **Economic Data and Analysis:** Regional planning councils are equipped with state of the art econometric software and have the ability to provide objective economic analysis on policy and investment decisions.
- **Small Quantity Hazardous Waste Generators:** The Small Quantity Generator program ensures the proper handling and disposal of hazardous waste generated at the county level. Often smaller counties cannot afford to maintain a program without imposing large fees on local businesses. Many counties have lowered or eliminated fees, because regional planning council programs realize economies of scale, provide businesses a local contact regarding compliance questions and assistance and provide training and information regarding management of hazardous waste.
- **Regional Visioning and Strategic Planning:** Regional planning councils are conveners of regional visions that link economic development, infrastructure, environment, land use and transportation into long term investment plans. Strategic planning for communities and organizations defines actions critical to successful change and resource investments.
- **Geographic Information Systems and Data Clearinghouse:** Regional planning councils are leaders in geographic information systems mapping and data support systems. Many local governments rely on regional planning councils for these services.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL (SWFRPC) ACRONYMS

ABM - Agency for Bay Management - Estero Bay Agency on Bay Management

ADA - Application for Development Approval

ADA - Americans with Disabilities Act

AMDA -Application for Master Development Approval

BEBR - Bureau of Economic Business and Research at the University of Florida

BLID - Binding Letter of DRI Status

BLIM - Binding Letter of Modification to a DRI with Vested Rights

BLIVR -Binding Letter of Vested Rights Status

BPCC -Bicycle/Pedestrian Coordinating Committee

CAC - Citizens Advisory Committee

CAO - City/County Administrator Officers

CDBG - Community Development Block Grant

CDC - Certified Development Corporation (a.k.a. RDC)

CEDS - Comprehensive Economic Development Strategy (a.k.a. OEDP)

CHNEP - Charlotte Harbor National Estuary Program

CTC - Community Transportation Coordinator

CTD - Commission for the Transportation Disadvantaged

CUTR - Center for Urban Transportation Research

DEO - Department of Economic Opportunity

DEP - Department of Environmental Protection

DO - Development Order

DOPA - Designated Official Planning Agency (i.e. MPO, RPC, County, etc.)

EDA - Economic Development Administration

EDC - Economic Development Coalition

EDD - Economic Development District

EPA – Environmental Protection Agency

FAC - Florida Association of Counties

FACTS - Florida Association of CTCs

FAR - Florida Administrative Register (formerly Florida Administrative Weekly)

FCTS - Florida Coordinated Transportation System

FDC&F -Florida Department of Children and Families (a.k.a. HRS)

FDEA - Florida Department of Elder Affairs

FDLES - Florida Department of Labor and Employment Security

FDOT - Florida Department of Transportation

FHREDI - Florida Heartland Rural Economic Development Initiative

FIAM – Fiscal Impact Analysis Model

FLC - Florida League of Cities

FQD - Florida Quality Development

FRCA -Florida Regional Planning Councils Association

FTA - Florida Transit Association

IC&R - Intergovernmental Coordination and Review

IFAS - Institute of Food and Agricultural Sciences at the University of Florida

JLCB - Joint Local Coordinating Boards of Glades & Hendry Counties

JPA - Joint Participation Agreement

JSA - Joint Service Area of Glades & Hendry Counties

LCB - Local Coordinating Board for the Transportation Disadvantaged

LEPC - Local Emergency Planning Committee

MOA - Memorandum of Agreement

MPO - Metropolitan Planning Organization

MPOAC - Metropolitan Planning Organization Advisory Council

MPOCAC - Metropolitan Planning Organization Citizens Advisory Committee

MPOTAC - Metropolitan Planning Organization Technical Advisory Committee

NADO – National Association of Development Organizations

NARC -National Association of Regional Councils

NOPC -Notice of Proposed Change

OEDP - Overall Economic Development Program

PDA - Preliminary Development Agreement

REMI – Regional Economic Modeling Incorporated

RFB - Request for Bids

RFI – Request for Invitation

RFP - Request for Proposals

RPC - Regional Planning Council

SHIP -State Housing Initiatives Partnership

SRPP – Strategic Regional Policy Plan

TAC - Technical Advisory Committee

TDC - Transportation Disadvantaged Commission (a.k.a. CTD)

TDPN - Transportation Disadvantaged Planners Network

TDSP - Transportation Disadvantaged Service Plan

USDA - US Department of Agriculture

WMD - Water Management District (SFWMD and SWFWMD)

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Pledge of Allegiance

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Minutes

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**MINUTES OF THE
SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
MAY 16, 2019 MEETING**

The meeting of the Southwest Florida Regional Planning Council was held on May 16, 2019 at the offices of the Southwest Florida Regional Planning Council–1400 Colonial Boulevard, Suite #1 in Fort Myers, Florida. Chair Perry called the meeting to order at 9:00 AM. Commissioner Shaw then gave the invocation and led the Pledge of Allegiance. Ms. Margaret Wuerstle conducted the roll call and announced that a quorum was present.

MEMBERS PRESENT

Charlotte County: Commissioner Joe Tiseo, Councilman Gary Wein, Mr. Don McCormick, Commissioner Ken Doherty

Collier County: Commissioner Bill McDaniel

Glades County: Commissioner Donna Storter-Long, Mr. Thomas Perry, Commissioner Donald Strenth

Hendry County: Commissioner Julie Wilkins

Lee County: Commissioner Frank Mann, Councilman Fred Burson, Vice-Mayor Ray Murphy

Sarasota County: Commissioner Willie Shaw,

Ex-Officio: Mr. Dennis Ragosta– SWFWMD

MEMBERS ABSENT

Charlotte County: Ms. Suzanne Graham

Collier County: Councilman Reg Buxton, Commissioner Penny Taylor

Glades County: None.

Hendry County: Vice-Mayor Michael Atkinson, Commissioner Emma Byrd, Mr. Mel Karau, Commissioner Mitchell Wills

Lee County: Commissioner Cecil Pendergrass, Councilman Greg DeWitt

Sarasota County: Commissioner Charles Hines, Commissioner Michael Moran,
Councilmember Mitzie Fielder

Ex-Officio: Mr. Wayne Gaither, FDOT, Mr. Jon Iglehart–FDEP,
Mr. Phil Flood–SFWMD

**AGENDA ITEM #4
PUBLIC COMMENTS**

There were no public comments.

**AGENDA ITEM #5
AGENDA**

There were no changes made to the agenda.

**AGENDA ITEM #6
MINUTES OF THE APRIL 18, 2019 MEETING**

A motion was made by Commissioner Storter-Long to approve the minutes as presented. This motion was seconded by Commissioner Shaw and passed unanimously.

**AGENDA ITEM #7
CONSENT AGENDA**

**AGENDA ITEM #7(a)
INTERGOVERNMENTAL COORDINATION AND REVIEW**

Mr. Perry explained that the request was for Lee County Transit and the replacement of three busses that have met the use of their life.

A motion was made by Mr. Perry and seconded by Commissioner Shaw to accept the Consent Agenda as presented. The motion passed unanimously.

**AGENDA ITEM #8
PRESENTATIONS**

**AGENDA ITEM #8(a)
SEPTIC TO SEWER PRESENTATION: PENDING**

There were no presentations at this meeting. Mr. James Beever stated that a speaker from the City of Cape Coral will be available to put together a presentation for a future meeting date. Commissioner McDaniel asked for clarification on what the presentation will be discussing, if it will be septic to sewer or water quality circumstances like red tide/blue green algae. Chair Perry

specified that we will be looking at the septic conversion. Commissioner McDaniel shared that at the most recent Collier County Commissioner Meeting, Commissioner Taylor had invited two scientists, one from the Seminole Tribe and one from the Miccosukee Tribe to talk about water flows and what has happened historically from the tribes' perspective and it was quite informational. There was also a scientist from the University of Florida that talked specifically about the origin of red tide and blue green algae, also a very informational discussion. Commissioner McDaniel suggested that when looking at septic to sewer we should consider the origin of the issues and relate it to what we are doing as an RPC, because the information is so wide and varied and that could have led to why there was trouble securing a speaker for the meeting. Mr. Beever clarified that there was trouble securing a speaker because of the short notice and scheduling conflicts.

Commissioner Wein stated that the discussions should be segregated because septic to sewer is one level that has potential contribution, but it also depends on geography. Commissioner Wilkins agreed. Mr. Beever stated that he is capable of doing a presentation on blue green algae & red tide.

AGENDA ITEM #9 DIRECTOR'S REPORT

AGENDA ITEM #9(a) 2019-20 RPC MEETING SCHEDULE

Ms. Wuerstle presented a revised meeting schedule. She explained that there will be a meeting next month in June to discuss the audit and budget, but there will not be a July or August meeting. Meetings will resume in September with transportation as the proposed topic. The September meeting will occur one week earlier than normal (Sept 12). There will be no meeting in October, but there will be one in November and January. Topics of each meeting to be determined.

A motion was made by Commissioner Wilkins and seconded by Commissioner Mann to approve the new meeting schedule. The motion passed unanimously.

AGENDA ITEM #9(b) BIOSOLIDS RESOLUTION

Mr. Beever gave a recap on the biosolids resolution, he stated that the resolution focuses on the reduction of land application of human waste biosolids, meaning that the biosolids would be used in different ways, as useful nutrients or alternative fuel for example. The resolution also says that the State of Florida will establish a public projects program for funding local entities such as local governments, to implement new state of the art wastewater treatment technologies to improve recovery and afford more efficient use of human wastewater biosolids resources. Mr. Beever informed the Council that Collier County supports the aspirational goals of the resolution. Commissioner Storter-Long mentioned a resolution from Glades County

about 15 years ago known as the “sludge ordinance,” that ships out the wastewater from Glades with restrictions on what can be done with wastewater. Mr. Beever said that there are state and local government rules on how these things should be done.

Commissioner Doherty brought up that this issue is a point of considerable discussion with the Florida Association of Counties (FAC) at its policy conference last November. The FAC decided to set up a water policy committee, and the biosolids issue is something that will be looked at by the FAC with representation from all the counties. He also shared that there will be the FAC annual conference June 12-14th, and they will be looking at this issue so that it is better understood before actions are made, and he recommended that the RPC does the same. Mr. McCormick asked Commissioner Doherty if he feels that actions will be able to be taken following the FAC’s meeting and Commissioner Doherty said no, this will be an ongoing discussion because the policy committee has a lot on their plate so it will take some time.

A motion was made by Commissioner Doherty and seconded by Commissioner Wilkins to table this topic until June, following the water policy committee meeting. The motion passed unanimously.

AGENDA ITEM #9(c) SALE OF COMPANY VEHICLE

Ms. Wuerstle requested approval to sell the company vehicle, as it is not being used and has not been used in a long time. It is valued somewhere between two and five thousand dollars and the insurance on it is astronomical. Considering the budget situation for this year, it would be a good idea to save money where possible and sell the 2010 Chevrolet Malibu Hybrid.

A motion was made by Commissioner McDaniel and seconded by Commissioner Shaw to sell the company vehicle. The motion passed unanimously.

AGENDA ITEM #9(d) FRCA APRIL 2019 REPORT

This item was for informational purposes only.

AGENDA ITEM #9(e) PROMISE ZONE UPDATE

Ms. Wuerstle shared that the RPC submitted a Rural Economic Development Innovation (REDI) application for technical support to develop an actionable plan for the Promise Zone. She stated that the RPC will be informed sometime in July on whether we will be granted that technical assistance. Ms. Wuerstle explained that bonus points are no longer being given for Promise Zone applications. The nation’s Promise Zones are working together to get those points restored.

AGENDA ITEM #9(f)
GRANT ACTIVITY SHEET (INFORMATION ONLY)

This item was for informational purposes only. Currently, the RPC has about \$1.5 million out in pending grants.

AGENDA ITEM #10
COMMITTEE REPORTS

AGENDA ITEM #10(a)
EXECUTIVE COMMITTEE

Ms. Wuerstle stated that approval is needed for the January 2019 through April 2019 Financials. The budget and workplan was approved with a \$369,000 hole. Currently, the RPC April report shows that there still is a \$125,000 hole. She does not feel optimistic about closing that hole, but there was a legislative appropriation for \$1.2 million for the RPC's to obtain funding for the evacuation study update and the SWFRPC will get about \$25,000 although there is not a definite date of when it will be received. Ms. Wuerstle discussed the cutbacks the RPC has made including cutting a position and no longer paying dues to FRCA. The lease for the office space isn't up until November 2020, so we cannot move to a smaller office space until then, also Mr. Beever has agreed to go down to a four-day work week for the rest of this fiscal year to help conserve funds.

A motion was made by Commissioner Shaw and seconded Mr. McCormick to accept the financial reports. The motion passed unanimously.

AGENDA ITEM #10(b)
ESTERO BAY AGENCY ON BAY MANAGEMENT COMMITTEE

Mr. James Beever summarized the events of the May 13, 2019 ABM meeting, there was a presentation by a developer building a community on a commercial fishing area on Estero Bay. This will be a community where people are going into assisted living gradually, there will be a building for each stage that individuals may be in. These will be high rises on Estero Bay and in order to meet their flood requirements they will have to significantly elevate the land surface into podiums (platforms) and all utilities will be on top of the buildings rather than on the ground. Commissioner Mann questioned what the ABM Committee does, Mr. Beever clarified that the ABM is an advisory group that is a committee of the RPC where ideas are exchanged, and advice is given.

AGENDA ITEM #10(c)
QUALITY OF LIFE & SAFETY COMMITTEE

Commissioner Shaw brought attention to the VISTA Volunteers, Michael Bennett and Tia Herman, and their supervisor Katelyn Kubasik. Mr. Bennett announced that they have created a regional taskforce on opioid prevention, with Commissioner Shaw as the Chair and their first meeting will be on Thursday, May 30, 2019 at 2:00pm at the SWFRPC. The meeting will include county officials and organizations from all six of the counties in the SWFL region. Commissioner Shaw went on to discuss a meeting that took place that involved grandparents who are now raising their grandchildren because the parents are battling addiction. These grandparents were seeking funding because they are now the caregivers for these children with opioid addicted parents, they are also seeking support groups. Mr. Bennett shared that later today himself, Ms. Herman, and Ms. Kubasik will be attending a taskforce meeting that concerns babies who are born addicted to opiates because their mothers used during pregnancy.

Commissioner Burson asked what the opioid epidemic and opioid studies have to do with the RPC. Commissioner Shaw stated that the opioid epidemic is most definitely a quality of life issue when it is impacting everyone in our counties, their families, their property values and so on. Commissioner Burson said that from his perspective that may be one of the reasons that the RPC is struggling with funding, because the focus is on projects that he feels don't concern planning and are irrelevant to the mission of the RPC. Commissioner Shaw again stated that the RPC focuses on quality of life and the issue is most certainly not irrelevant to our six counties that seem to be focusing on how to stop the epidemic.

AGENDA ITEM #10(d)
REGIONAL TRANSPORTATION COMMITTEE

Ms. Wuerstle stated that they are still trying to schedule a meeting for the regional transportation committee.

AGENDA ITEM #10(e)
COUNCIL RELEVANCY & RESTRUCTURING COMMITTEE

Chair Perry announced that there is a meeting for the Council Relevancy & Restructuring Committee following this council meeting and he would like the county commissioners who are present to stay and attend that meeting. Vice-Mayor Ray Murphy, who is attending his first RPC meeting, asked what will be discussed at the meeting. Chair Perry specified that the meeting will discuss what the RPC's primary focus is according to state statutes. Commissioner McDaniel asked who is invited to the relevancy meeting and Chair Perry specified that everyone is invited, however, he would like all the commissioners to attend.

AGENDA ITEM #10(f)
WATER QUALITY & WATER RESOURCES MANAGEMENT

There were no updates on this agenda item.

AGENDA ITEM #11
NEW BUSINESS

Mr. Ragosta shared a legislative update that the governor of Florida has given a total of \$680 million allocated to environmental and water quality issues. To help mitigate issues of red tide and water quality in the future for our district.

AGENDA ITEM #12
STATE AGENCIES COMMENTS/REPORTS

There were no comments at this time.

AGENDA ITEM #13
COUNCIL LEGAL CONSULTANT'S COMMENTS

There were no comments at this time.

AGENDA ITEM #14
COUNCIL MEMBERS' COMMENTS

AGENDA ITEM #15
ADJOURN

The next meeting will be on June 20, 2019. The meeting adjourned at 9:59 a.m.

Commissioner Donna Storter-Long, Secretary

The meeting was duly advertised in the April 4, 2019 issue of the FLORIDA ADMINISTRATIVE REGISTER, Volume 45, Number 66.

Agenda Item

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Consent Agenda

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Consent Agenda Summary

Agenda Item #7(a) - Intergovernmental Coordination and Review

The attached report summarizes the project notifications received from various governmental and non-governmental agencies seeking federal assistance or permits for the period beginning May 7, 2019 and ending May 31, 2019.

RECOMMENDED ACTION: Approval of the administrative action on Clearinghouse Review items

Agenda Item

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IC&R

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Project Review and Coordination Regional Clearinghouse Review

The attached report summarizes the project notifications received from various governmental and non-governmental agencies seeking federal assistance or permits for the period beginning May 7, 2019 and ending May 31, 2019.

The staff of the Southwest Florida Regional Planning Council reviews various proposals, Notifications of Intent, Preapplications, permit applications, and Environmental Impact Statements for compliance with regional goals, objectives, and policies of the Regional Comprehensive Policy Plan. The staff reviews such items in accordance with the Florida Intergovernmental Coordination and Review Process (Chapter 29I-5, F.A.C.) and adopted regional clearinghouse procedures.

Council staff reviews projects under the following four designations:

Less Than Regionally Significant and Consistent - no further review of the project can be expected from Council.

Less Than Regionally Significant and Inconsistent - Council does not find the project to be of regional importance but notes certain concerns as part of its continued monitoring for cumulative impacts within the noted goal areas.

Regionally Significant and Consistent - Project is of regional importance and appears to be consistent with Regional goals, objectives and policies.

Regionally Significant and Inconsistent - Project is of regional importance and appears not to be consistent with Regional goals, objectives, and policies. Council will oppose the project as submitted but is willing to participate in any efforts to modify the project to mitigate the concerns.

The report includes the SWFRPC number, the applicant name, project description, location, funding or permitting agency, and the amount of federal funding, when applicable. It also includes the comments provided by staff to the applicant and to the FDEP-State Clearinghouse in Tallahassee.

RECOMMENDED ACTION: Approval of the administrative action on Clearinghouse Review items.

ICR Council 2019						
SWFRPC #	Contact	Agency	Location	Project Description	Funding Agent	Council Comment
2019-05	Cateria Love	Lee County Transit	Lee County	Replace 3 buses that have met useful life (\$1,500,000)	DOT-FTA	Regionally Significant & Consistent
2019-06	Cateria Love	Lee County Transit	Lee County	Replace fixed route buses, ADA / Paratransit vans, staff vehicles, maintenance and planning (\$6,461,989)	DOT-FTA	Regionally Significant & Consistent
2019-07	Cateria Love	Lee County Transit	Lee County	Replace ADA / paratransit van that has met useful life (\$673,013)	DOT-FTA	Regionally Significant & Consistent

--- Agenda --- Item

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DEVELOPMENT OF REGIONAL IMPACT ASSESSMENT FOR PALMER RANCH INCREMENT XXIX

- The proposed Increment XXIX area encompasses 236.74± acres and includes the planned residential development on Parcel 6B, located west of Honore Avenue and south of the intersection of SR 681 and Honore Avenue.
- DiVosta Homes is proposing a 500-unit single-family residential development consisting of attached and detached units on a 228.83± acre portion of Palmer Ranch Parcel 6B. The balance of the Increment includes a 2.91± County-owned stormwater facility parcel, and a 5±-acre telecommunication tower proposed site.
- The residential development includes lakes/littoral areas, buffer/other open space and preservation/restoration areas. The overall density will be 2.16 units per acre with 65.3% of the site preserved as open space (See Attachment II and III, Development Plans).
- The development can be served by existing urban services and facilities including water, sewer, solid waste, police, fire, and health care.

- Residential construction is anticipated to commence in 2021 with buildout expected by the end of 2028, subject to market conditions.

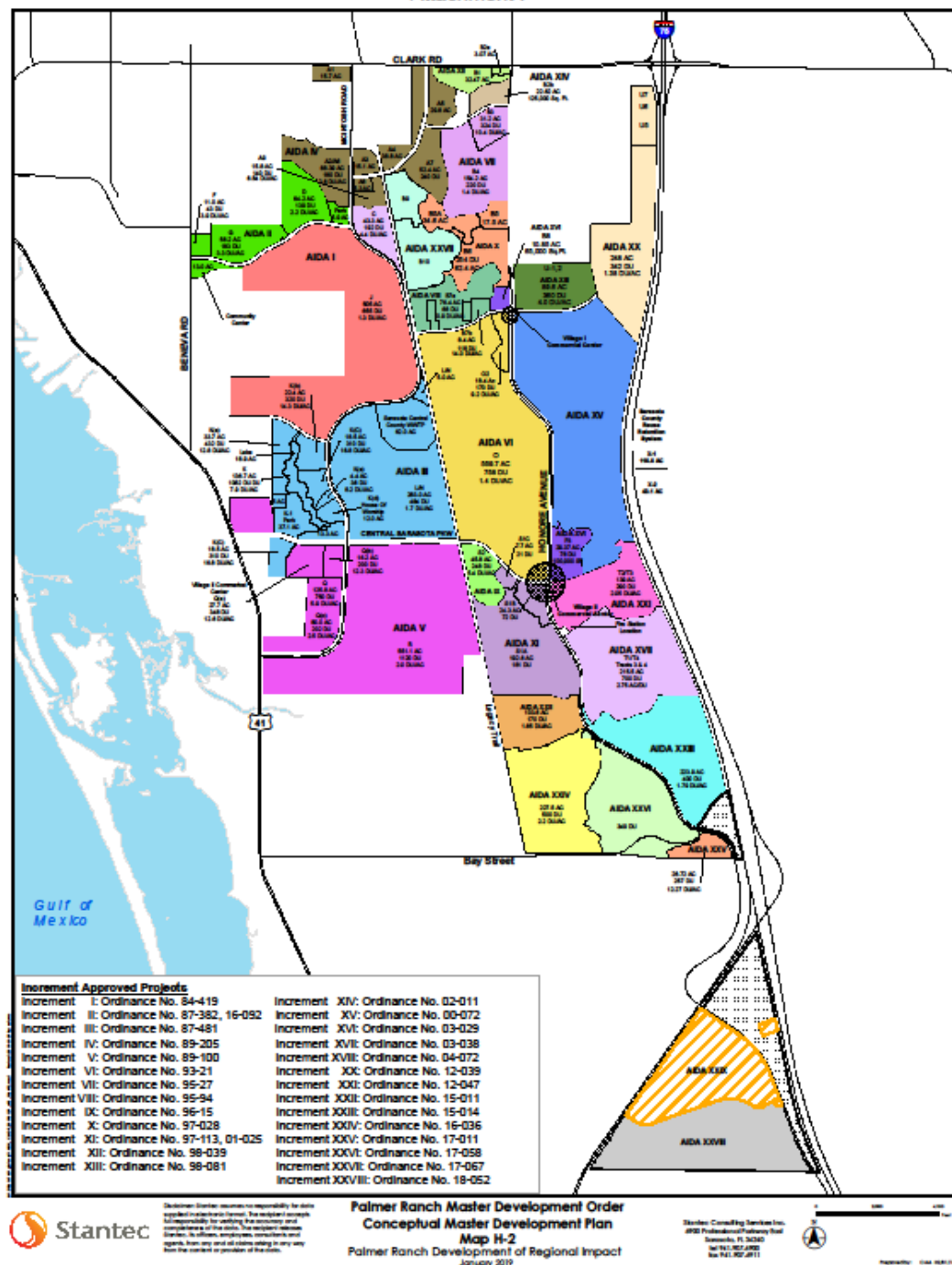
IMPACT ASSESSMENT FOR INCREMENT XXIX

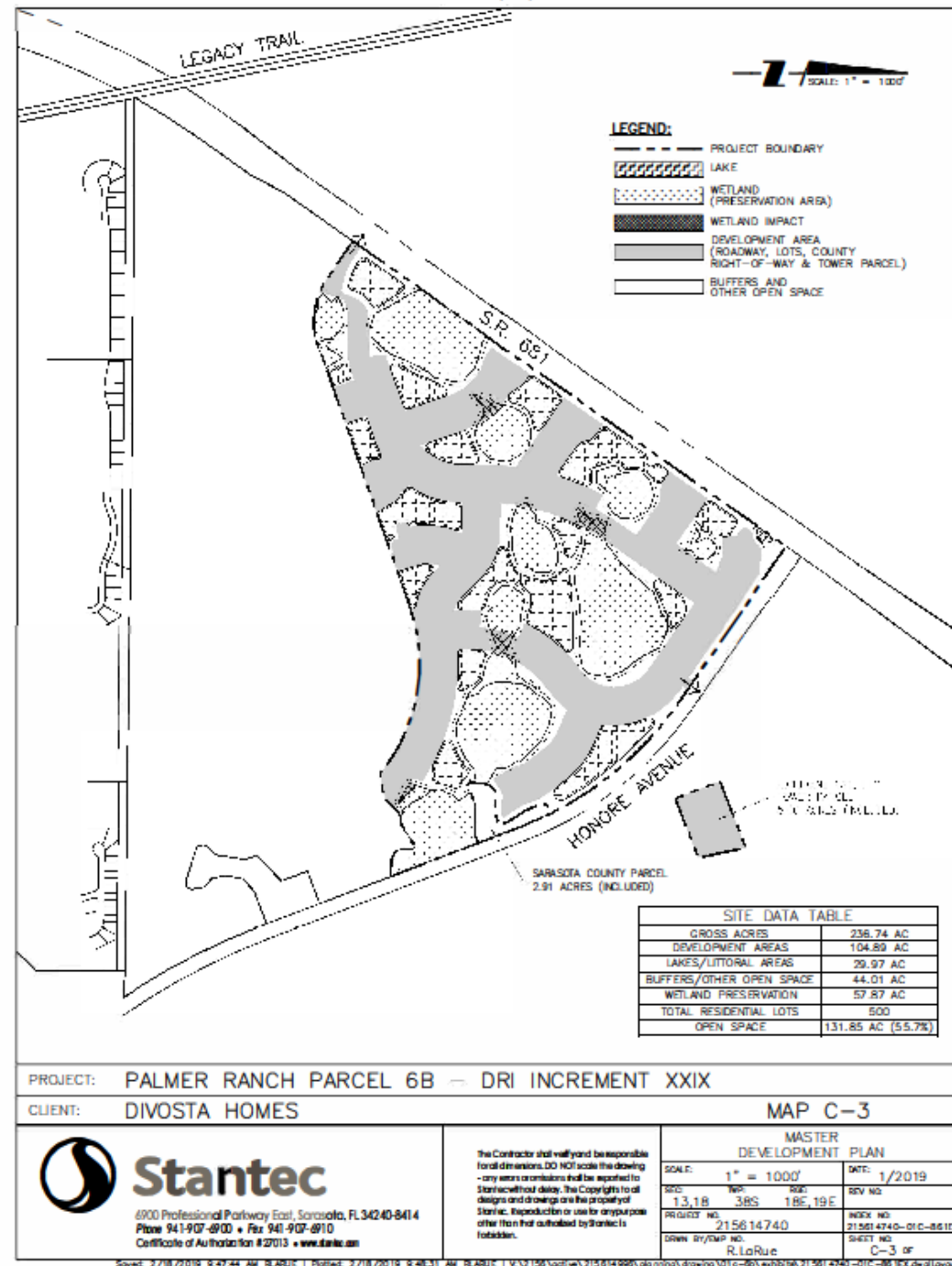
Land Use

- The planned single-family residential development is consistent with the Sarasota County Comprehensive Plan and Future Land Use Map, which designates this parcel as Moderate Density Residential.

Native Habitat Protection/Vegetation and Wildlife

- Parcel 6B is currently undeveloped and has been used for the agricultural purpose of grazing cattle (see Attachment IV Aerial and Attachment V Native Habitat Preservation Alteration & Mitigation Plan).

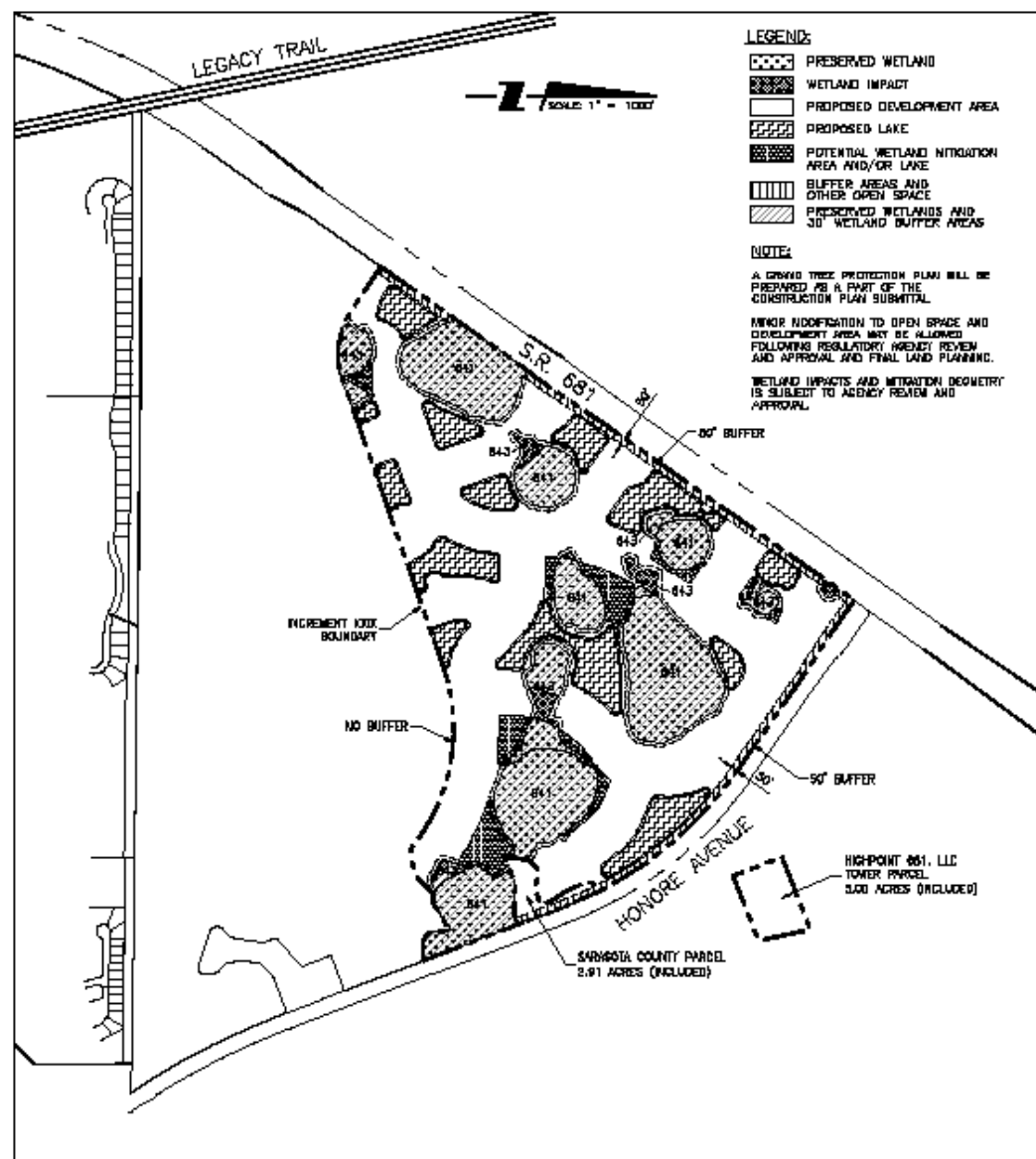




ATTACHMENT 11
 Garner Ranch NMA Incentive XXIX Parcel B13
 10-111267 GR Rev'd 2/22/2019



- The project design includes 104.89 acres of developed areas, 57.87 acres of wetland preservation, 44.01 acres of buffers/other open space and 29.97 acres of lakes/littoral areas.
- The project proposes impacts to portions of eight wetlands and the other surface water/borrow pit totaling 2.5 acres. These impacts are due to required entrance access to the property and site geometry constraints.
- Approximately 3.5 acres of wetland creation mitigation would be required to offset the modeled loss. Map F-2 (Attachment V) illustrates locations for potential wetland mitigation areas.
- No listed plant species, significant plant communities or County-regulated upland habitats are present within the project site.
- It is anticipated that wetland-dependent species, such as listed wading birds and American alligators, will benefit from habitat enhancement and management to occur in post-development wetlands.



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NATIVE HABITAT PRESERVATION ALTERATION & MITIGATION PLAN

SCALE:	1" = 1000'	DATE:	1/2018
REV:	TRP, 13, 18, 38S, 18E, 18E	REV NO:	
PROJECT NO:	215B1474D	WORK NO:	215B1474D-01C-BABEX
DRAWN BY/CHK BY:	R.LaRue	DRAWN BY:	F-2, DC

- This increment lies within both the Little Sarasota Bay and Dona Bay Watersheds.
- The Surface Water Management Plan proposes to provide treatment, attenuation and floodplain compensation from the developable portions of Parcel 6B using multiple stormwater lakes located at strategic locations.
- The proposed stormwater system is required to provide treatment for the first one inch of rainfall for the development area. Although SWFWMD no longer requires littoral zones in stormwater lakes, Sarasota County still requires littoral zones of 30% of the minimum lake area required for treatment.
- It is the intent of the proposed stormwater management system to maintain existing drainage patterns of the two watersheds and to not have adverse offsite impacts downstream of the site.

- The impacts of Parcel 6B were accounted for in the Palmer Ranch 2014 Transportation Re-Analysis (Resolution No. 2015-147). Similar to previous Transportation Reanalysis, the 2014 Transportation Re-Analysis demonstrates that the roads included in the Master Development Order provide a benefit greater than the impact of the approved Palmer Ranch land uses at buildout.
- The development proposes two full access points: one to Honore Avenue and one to SR 681. The proposed access point to SR 681 is consistent with “Full Median Opening #2” shown in the adopted FDOT/Sarasota County’s SR 681 Access Management Plan (AMP).
- Because the 2014 Transportation Re-Analysis accounted for 1,752 single-family detached units, 100,000 square feet of office, and 150,000 square feet of retail, and it demonstrated that the construction of roadways through the DRI will outweigh the transportation impacts of the Palmer Ranch DRI, no off-site transportation improvements are required as part of this project.

- This development can be served by existing urban services and facilities including water, sewer, solid waste, police, fire, and health care required to be addressed under this Increment.
- Development is required to connect to Sarasota County Public Utilities water, wastewater and reclaimed water systems in accordance with current County rules and regulations.
- The development is responsible for providing all on-site and off-site infrastructure that will be needed to serve the project.

RECOMMENDED INCREMENT XXIX DEVELOPMENT ORDER CONDITONS

A. GENERAL

1. The Palmer Ranch Increment XXIX development shall occur in substantial accordance with the Palmer Ranch Master Development Order and Incremental Development Order Conditions.

2. All references made in the following Conditions for Development Approval pertaining to “Applicant”, shall also include any successors in interest of areas covered under this Development Order.
3. Access to the Palmer Ranch Increment XXIX project site by Sarasota County government agents and employees shall be granted for the purpose of monitoring the implementation of the Development Order.
4. Pursuant to Chapter 380.06(5), Florida Statutes, the Applicant may be subject to credit for contributions, construction, expansion, or acquisition of public facilities, if the Applicant is also subject by local ordinances to impact fees or exactions to meet the same needs. The local government and the Applicant may enter into a capital contribution front-ending agreement to reimburse the Applicant for voluntary contributions in excess of the fair share.

B. LAND USE

1. All development shall occur in substantial accordance with the Master Development Plan date stamped February 22, 2019, and attached hereto as Exhibit B (Attachment II). This does not imply or confer any deviations from applicable zoning or land development regulations.

C. NATIVE HABITAT PROTECTION/VEGETATION AND WILDLIFE

1. The wetlands and associated upland vegetative buffers shall be maintained in accordance with management guidelines contained within the Comprehensive Plan as a preserve and labeled a preserve on all plans as shown on Map F-2 Exhibit C (Attachment V). All activities including but not limited to filling, excavating, well drilling, altering vegetation (including trimming of both trees and understory) and storing of materials shall be prohibited within preservation areas, unless written approval is first obtained from Environmental Permitting. Exception may be granted by Environmental Permitting to facilitate implementation of approved habitat management plans or the hand removal of nuisance/invasive vegetation.

2. A resource management plan that maintains the functions and values of the on-site preservation areas and is consistent with the Guiding Principles of the Comprehensive Plan and the Environmental Technical Manual shall be submitted to Environmental Protection Division with preliminary or site and development plans.

D. WATER QUALITY AND DRAINAGE

1. The Master Surface Water Management Plan shall be consistent with the South Creek (Little Sarasota Bay Watershed) and Cowpen Slough (Dona Bay Watershed) Basin Master Plans.

RECOMMENDED ACTION: The staff of the Southwest Florida Regional Planning Council recommends Conditional Approval for the Palmer Ranch Increment XXIX DRI to be further conditioned on a finding of Consistency with the Local Government Comprehensive Plan by the Sarasota County Board of County Commissioners.

--- Agenda --- Item

8a

Palmer Ranch Increment 29
Assessment Report

8a

8a

DEVELOPMENT OF REGIONAL IMPACT ASSESSMENT FOR PALMER RANCH INCREMENT XXIX

BACKGROUND

The Palmer Ranch Master Development of Regional Impact (DRI) is an approved 7,002-acre master planned development generally located west of I-75, south of Clark Road, east of US 41, and north of Bay Street in Sarasota County. Sarasota County originally approved the Palmer Ranch DRI on December 18, 1984 (Resolution No. 84-418) and amended and restated the DRI under Resolution No. 91-170, and again under Ordinance No. 2015-010. The Palmer Ranch DRI is approved for 1,450,000 square feet of commercial/office uses, 550,000 square feet of industrial uses (Palmer Park of Commerce), and 14,200 residential units. The Application for Master Development Order (AMDO) review process requires that Applications for Incremental Development Approval (AIDA) be submitted to approve specific land uses. To date 643,178 square feet of commercial, 164,002 square feet of industrial, and 12,968 residential dwelling units have been approved for construction in 28 Increments (see Attachment I).

The proposed Increment XXIX area encompasses 236.74± acres and includes the planned residential development on Parcel 6B, located west of Honore Avenue and south of the intersection of SR 681 and Honore Avenue. The applicant, DiVosta Homes is proposing a 500-unit single-family residential development consisting of attached and detached units on a 228.83± acre portion of Palmer Ranch Parcel 6B. The balance of the Increment includes a 2.91± County-owned stormwater facility parcel, and a proposed 5±-acre telecommunication tower site. The county parcel is located southeast of SR 681 and west of Honore Avenue, and a 5± acre parcel portion of Parcel 6C, located west of Honore Avenue (see Attachment I). Primary access to the development is from Honore Avenue, with a second access from SR 681 as well as the potential internal access to Parcel 6A, adjacent to the south. The residential development includes lakes/littoral areas, buffer/other open space and preservation/restoration areas. The overall density will be 2.16 units per acre with 65.3% of the site preserved as open space (See Attachment II and III, Development Plans).

Parcel 6B is currently undeveloped and has been used for the agricultural purpose of grazing cattle (see Attachment IV Aerial and Attachment V Native Habitat Preservation Alteration & Mitigation Plan). The planned single-family residential development is consistent with the Sarasota County Comprehensive Plan and Future Land Use Map, which designates this parcel as Moderate Density Residential. The development can be served by existing urban services and facilities including water, sewer, solid waste, police, fire, and health care. Residential construction is anticipated to commence in 2021 with buildout expected by the end of 2028, subject to market conditions.

IMPACT ASSESSMENT

The Council staff usually provides a detailed assessment of all the regional and local issues within Appendix I and II of a DRI Assessment Report. However, because Sarasota County has received Limited DRI Certification under 380.065 F.S., Administrative Rule 28-10 and a "Memorandum of Understanding Regarding Sarasota County's Limited DRI Certification Program" between the Sarasota County and the SWFRPC signed on April 4, 1989, the Sarasota County staff assessment is approved by SWFRPC staff as the recommended SWFRPC Staff Assessment. No additional analysis and recommendations are being added to the regional issues by SWFRPC.

The regional recommendations below for the "Palmer Ranch Increment XXIX DRI Assessment" have been prepared by Sarasota County Planning staff and the Southwest Florida Regional

Planning Council staff as required by Chapter 380.06, Florida Statutes. A determination by Sarasota County and the applicant has been made not to reiterate word for word the applicable MDO conditions that applied to Increment XXIX but to reference within the Increment XXIX development order the applicable MDO conditions. The DRI assessment is largely based on information supplied in the AIDA and the Sarasota County Staff Assessment. Additional information was obtained by consulting official plans, and by reviewing reports related to specific issues in the impact assessment. Sarasota County's staff assessment and recommendations were integrated into various elements of the regional recommendations. The Southwest Florida Water Management District reviewed Water-related elements with no specific recommendations for the DO. A Florida Department of Transportation review letter was provided and is addressed in the transportation section below.

Regarding consistency with the Regional Policy Plan Council staff has reviewed the Increment relative to the regional plan DRI review list and normally the plan consistency checklist is provided in this section. However, since the Regional Policy Plan checklist for the SWFRPC adopted Palmer Ranch Increment XXIII Assessment Report would be the same, in an effort to reduce paper work, refer to the Increment XXIII Assessment Report. Staff finds that without appropriate mitigation actions and conditions the project could have a net negative impact on the regional resources and infrastructure. The regional recommendations presented within this assessment are intended to neutralize the negative and questionable impacts.

The Council's staff assessment for Increment XXIX only contains regional issues. The recommendations for these issues are formal conditions to be included by the local government in any Development Order that has jurisdiction within a particular county.

The findings of this evaluation and the Southwest Florida Regional Planning Council's recommendations are not intended to foreclose or abridge the legal responsibility of local government to act pursuant to applicable local laws and ordinances. Copies of any "Incremental Development Order" (an order granting, denying, or granting with conditions an Application of Development Approval) issued with regard to the proposed development should be transmitted to the Southwest Florida Regional Planning Council and the Florida Department of Economic Opportunity.

Application for Incremental Development Approval

The proposed Increment XXIX area encompasses 236.74± acres and includes the planned residential development on Parcel 6B, located west of Honore Avenue and south of the intersection of SR 681 and Honore Avenue. The applicant, DiVosta Homes is proposing a 500-unit single-family residential development consisting of attached and detached units on a 228.83± acre portion of Palmer Ranch Parcel 6B. The balance of the Increment includes a 2.91± County-owned stormwater facility parcel, and a proposed 5±-acre telecommunication tower site. The county parcel is located southeast of SR 681 and west of Honore Avenue, and a 5± acre parcel portion of Parcel 6C, located west of Honore Avenue (see Attachment I). Primary access to the development is from Honore Avenue, with a second access from SR 681 as well as the potential internal access to Parcel 6A, adjacent to the south. The residential development includes lakes/littoral areas, buffer/other open space and preservation/restoration areas. The overall density will be 2.16 units per acre with 65.3% of the site preserved as open space (See Attachment II and III, Development Plans).

Land Use

The planned single-family residential development is consistent with the Sarasota County

Comprehensive Plan and Future Land Use Map, which designates this parcel as Moderate Density Residential (between 2 and less than 5 dwelling units per acre). Future Land Use Policy 1.2.14 permits Medium and High Density Residential development "... within Developments of Regional Impact, where such residential development may be approved as part of a Planned District (PD), and where such residential development may be approved as part of a Planned Unit Development (PUD), in accordance with the Sarasota County Zoning Regulations." As such, the requested RSF-1/PUD zone district is consistent with the Comprehensive Plan. The subject parcel is centrally located within the County, with public infrastructure and access to services, is compatible with surrounding development, and adequate levels of service have been demonstrated.

Native Habitat Protection/Vegetation and Wildlife

The Parcel 6B is characterized by improved pasture, on which cattle are grazed, and a number of wet prairies and freshwater marshes. The project design includes 104.89 acres of developed areas, 57.87 acres of wetland preservation, 44.01 acres of buffers/other open space and 29.97 acres of lakes/littoral areas. The proposed project impacts portions of eight wetlands and the other surface water/borrow pit totaling 2.5 acres. It is anticipated that approximately 3.5 acres of wetland creation mitigation would be required to offset the modeled loss. Map F-2 (Attachment V) illustrates locations for potential wetland mitigation areas. Wetland enhancement throughout the project will also target the eradication of nuisance and exotic plant species, such as Brazilian pepper, cattail, and melaleuca. According to county staff, wetland impacts within Parcel 6B are due to required entrance access to the property and site geometry constraints. All areas proposed from impact are currently poor-quality wetland areas. The final acreage and configuration of each alteration area will be refined during detailed project design and regulatory agency review and approval during the local, state, and federal wetland permitting processes.

No impacts to Sarasota County-regulated upland habitats will occur from development of the project as no County-regulated upland habitats occur on the project. No listed plant species or significant plant communities are present within the project site. It is anticipated that wetland-dependent species, such as listed wading birds and American alligators, will benefit from habitat enhancement and management to occur in post-development wetlands. No Gopher Tortoises were observed on the site.

A principle of the environmental design and permitting of the Palmer Ranch DRI has been the creation of a Resource Management Plan (RMP) for each Palmer Ranch Increment. The RMP for Increment XXIX addresses the perpetual management of Preservation and Conservation Areas on the subject project consistent with Sarasota County requirements outlined in Article 9, Section 124-176 of the Unified Development Code (UDC). The RMP also describes the entities responsible for implementing the plan, and the habitat management and maintenance practices to be implemented in each of the Preservation and Conservation Areas.

Water Quality and Stormwater

Approximately 75% of the site is located in the South Creek Drainage Basin (Little Sarasota Bay Watershed) and the remaining 25% of the site is located in the Cowpen Slough Drainage Basin (Dona Bay Watershed). The Palmer Ranch Increment XXIX Surface Water Management Plan proposes to provide treatment, attenuation and floodplain compensation from the developable portions of Parcel 6B through the use of multiple stormwater lakes located at strategic locations. The proposed storm water system is required to provide treatment for the first one inch of rainfall for the development area. Although SWFWMD no longer requires littoral zones in stormwater lakes, Sarasota County still requires littoral zones of 30% of the minimum lake area required for treatment. However, the littoral zones can be provided along the perimeter of the proposed

stormwater systems. It is the intent of the proposed stormwater management system to maintain existing drainage patterns of the two watersheds and to not have adverse offsite impacts downstream of the site.

Transportation

Transportation impacts on Palmer Ranch are analyzed on a Ranch-wide basis every five-year consistent with the MDO and 2014 Transportation Reanalysis reflecting the current transportation reanalysis. The purpose of this study is to assess system-wide impacts created by the Palmer Ranch Development and to establish the timing of the construction of certain County thoroughfares identified in the MDO through Palmer Ranch. The impacts of Parcel 6B were accounted for in the Palmer Ranch 2014 Transportation Re-Analysis (Resolution No. 2015-147). The development intensity assumed in the Palmer Ranch 2014 Transportation Re-Analysis for the entire South 660 was 1,752 single-family detached units, 100,000 square feet of office, and 150,000 square feet of retail. The 500 single-family detached units are within and significantly less than the development intensity approved. The 2014 Transportation Reanalysis demonstrated that apart from the extension of Bay Street from Pine Ranch East Road to Honore Avenue, no additional off-site capacity improvements were needed.

A Florida Department of Transportation review letter was provided to the applicant to coordinate a full access onto State Road 681 and encourages the use of multimodal transportation alternatives. Also, because the site encompassing Parcel 6B is near the Legacy Trail (Sarasota to Venice Rail Trail), FDOT encourages the applicant to coordinate with Sarasota County and FDOT to ensure sufficient multimodal facilities are in place to provide safe access to the regional trail system. Finally, FDOT notes that there are currently no transit facilities in place to serve the proposed residential neighborhoods associated with this DRI. As this portion of the County continues to grow, FDOT encourages Sarasota County and the applicant to coordinate with Sarasota County Area Transit (SCAT) to assess the demand for transit connections. FDOT supports this type of collaboration, as enhanced multi-modal facilities help with the reduction of automobile dependency on the local and regional roadway network. These comments have been acknowledged by the applicant. The Legacy Trail connection in Increment 28 will have to be approved by the County and will be interconnected to Increment 29 by sidewalks.

Urban Services

This development can be served by existing urban services and facilities including water, sewer, solid waste, police, fire, and health care required to be addressed under this Increment. Specific provisions for service are approved under their respective sections of the AIDA and subsequent permitting, as required. Development is required to connect to Sarasota County Public Utilities water, wastewater and reclaimed water systems in accordance with current County rules and regulations. The development is responsible for providing all on-site and off-site infrastructure that will be needed to serve the project.

Recommended Increment XXIX Development Order Conditions

A. GENERAL

1. The Palmer Ranch Increment XXIX development shall occur in substantial accordance with the Palmer Ranch Master Development Order and Incremental Development Order Conditions.
2. All references made in the following Conditions for Development Approval pertaining to “Applicant”, shall also include any successors in interest of areas covered under this Development Order.

3. Access to the Palmer Ranch Increment XXIX project site by Sarasota County government agents and employees shall be granted for the purpose of monitoring the implementation of the Development Order.
4. Pursuant to Chapter 380.06(5), Florida Statutes, the Applicant may be subject to credit for contributions, construction, expansion, or acquisition of public facilities, if the Applicant is also subject by local ordinances to impact fees or exactions to meet the same needs. The local government and the Applicant may enter into a capital contribution front-ending agreement to reimburse the Applicant for voluntary contributions in excess of the fair share.

B. LAND USE

1. All development shall occur in substantial accordance with the Master Development Plan date stamped February 22, 2019 and attached hereto as Exhibit B (Attachment II). This does not imply or confer any deviations from applicable zoning or land development regulations.

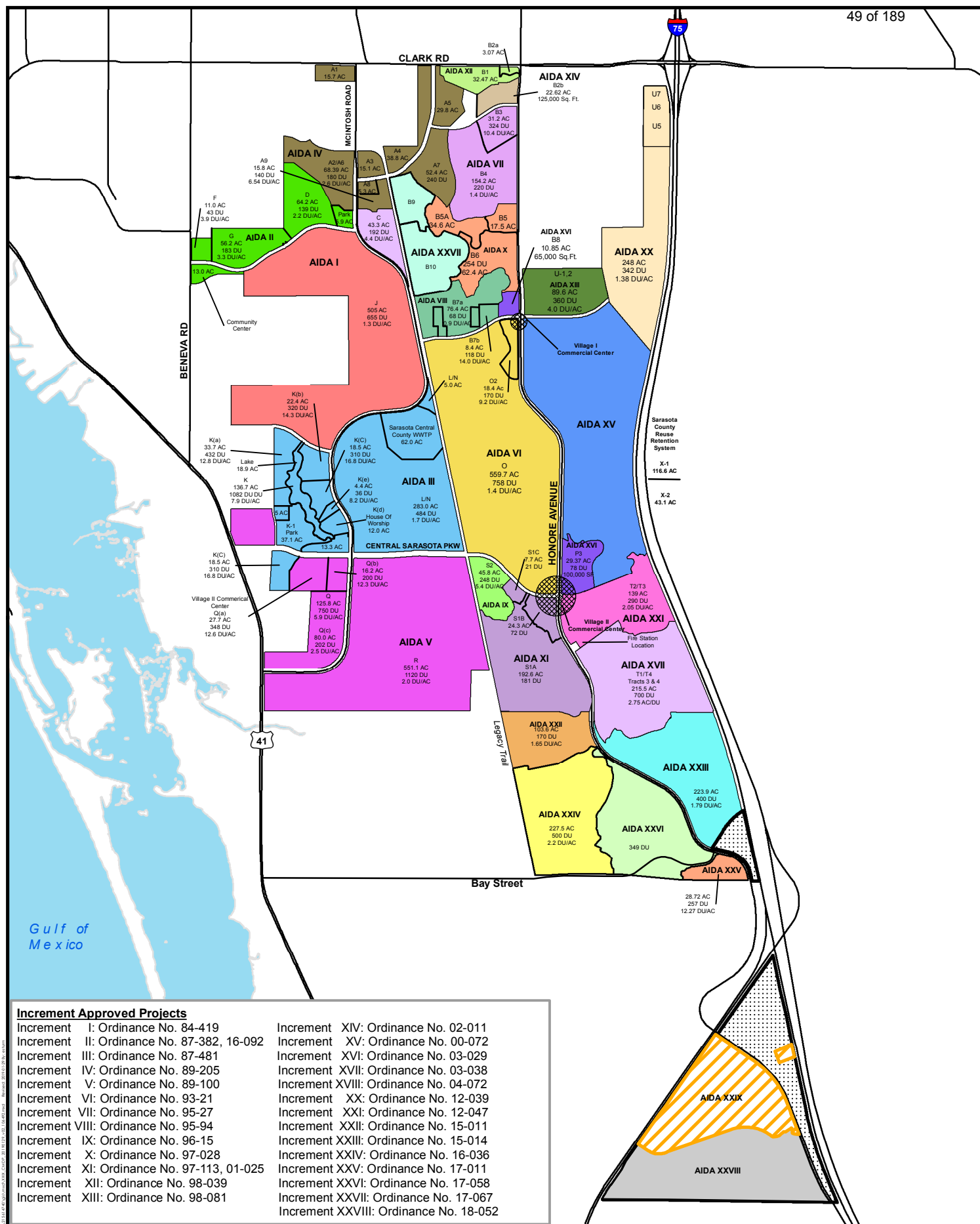
C. NATIVE HABITAT PROTECTION/VEGETATION AND WILDLIFE

1. The wetlands and associated upland vegetative buffers shall be maintained in accordance with management guidelines contained within the Comprehensive Plan as a preserve and labeled a preserve on all plans as shown on Map F-2, attached hereto as Exhibit “C” (Attachment V). All activities including but not limited to filling, excavating, well drilling, altering vegetation (including trimming of both trees and understory) and storing of materials shall be prohibited within preservation areas, unless written approval is first obtained from Environmental Permitting. Exception may be granted by Environmental Permitting to facilitate implementation of approved habitat management plans or the hand removal of nuisance/invasive vegetation.
2. A resource management plan that maintains the functions and values of the on-site preservation areas and is consistent with the Guiding Principles of the Comprehensive Plan and the Environmental Technical Manual shall be submitted to Environmental Protection Division with preliminary or site and development plans.

D. WATER QUALITY AND DRAINAGE


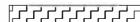
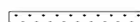



1. The Master Surface Water Management Plan shall be consistent with the South Creek (Little Sarasota Bay Watershed) and Cowpen Slough (Dona Bay Watershed) Basin Master Plans.

RECOMMENDED ACTION: The staff of the Southwest Florida Regional Planning Council recommends Conditional Approval for the Palmer Ranch Increment XXIX DRI to be further conditioned on a finding of Consistency with the Local Government Comprehensive Plan by the Sarasota County Board of County Commissioners.



LEGACY TRAIL


 SCALE: 1" = 1000'
LEGEND:

-  PROJECT BOUNDARY
-  LAKE
-  WETLAND (PRESERVATION AREA)
-  WETLAND IMPACT
-  DEVELOPMENT AREA (ROADWAY, LOTS, COUNTY RIGHT-OF-WAY & TOWER PARCEL)
-  BUFFERS AND OTHER OPEN SPACE

S.R. 681

HONORE AVENUE

 HIGHPOINT 681, LLC
TOWER PARCEL
5.00 ACRES (INCLUDED)

 SARASOTA COUNTY PARCEL
2.91 ACRES (INCLUDED)
SITE DATA TABLE

GROSS ACRES	236.74 AC
DEVELOPMENT AREAS	104.89 AC
LAKES/LITTORAL AREAS	29.97 AC
BUFFERS/OTHER OPEN SPACE	44.01 AC
WETLAND PRESERVATION	57.87 AC
TOTAL RESIDENTIAL LOTS	500
OPEN SPACE	131.85 AC (55.7%)

PROJECT: PALMER RANCH PARCEL 6B – DRI INCREMENT XXIX

CLIENT: DIVOSTA HOMES

MAP C-3


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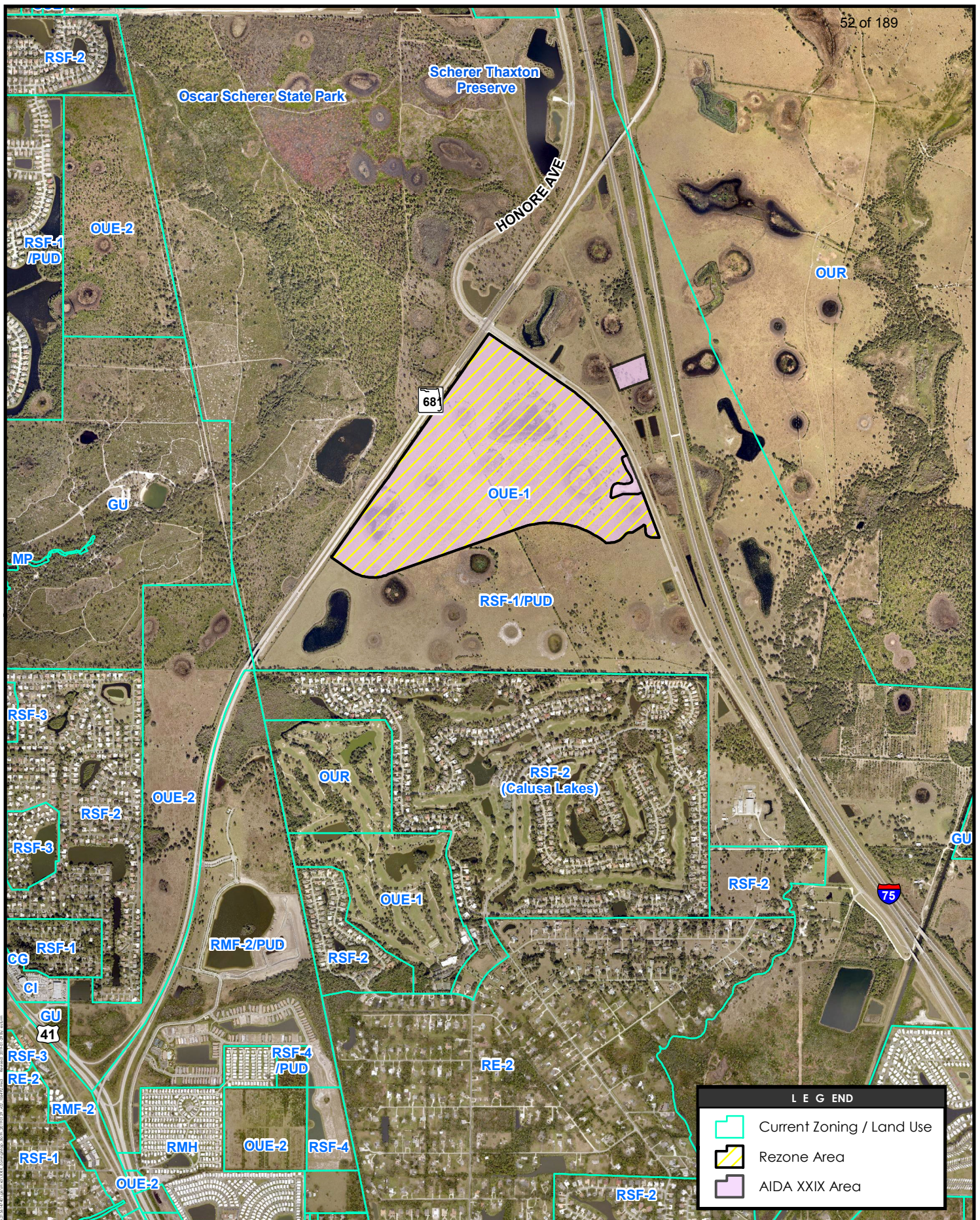
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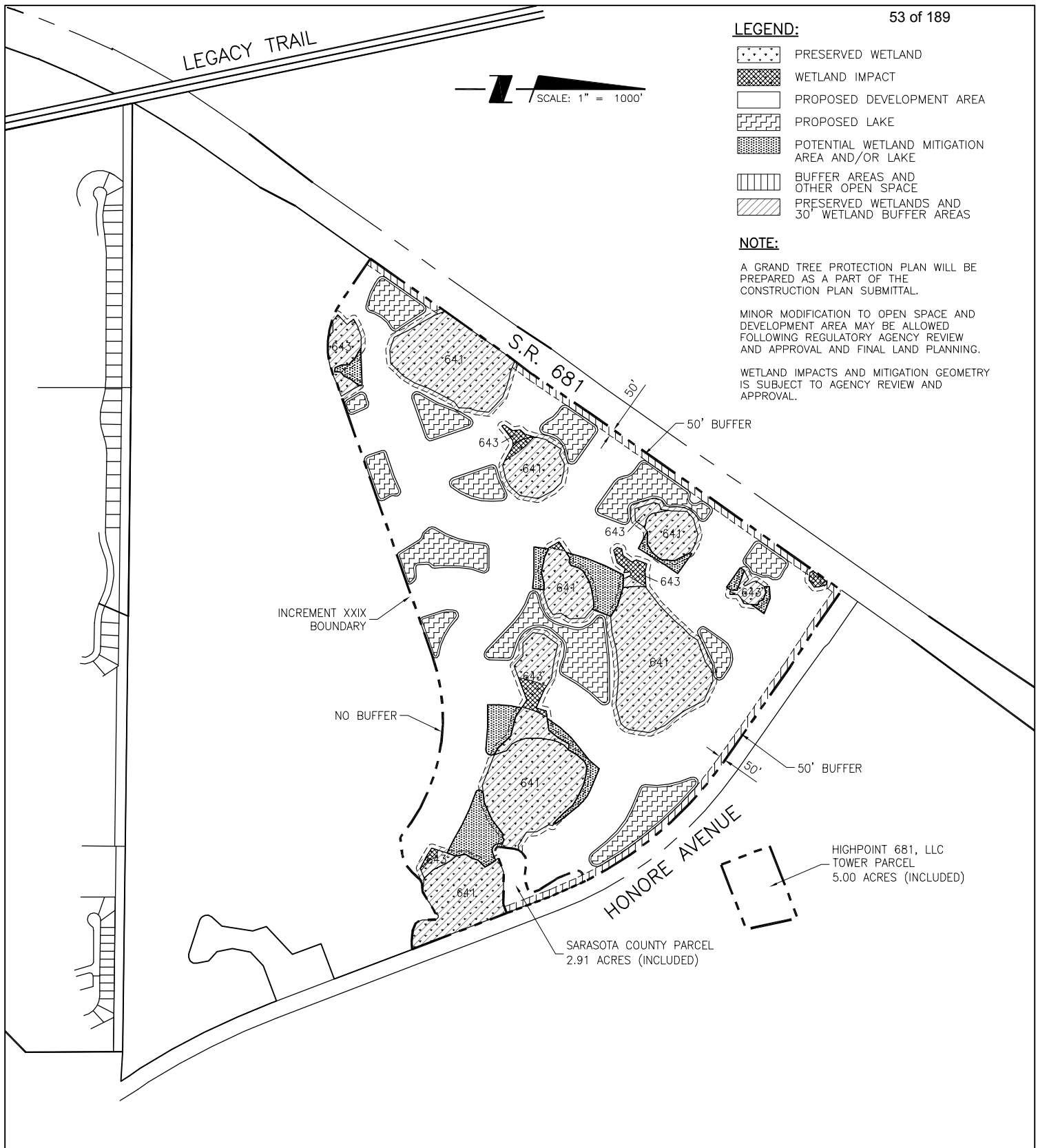
MASTER DEVELOPMENT PLAN

SCALE: 1" = 1000'	DATE: 1/2019
SEC: 13,18 TWP: 38S RGE: 18E,19E	REV NO:
PROJECT NO: 215614740	INDEX NO: 215614740-01C-861EX
DRWN BY/EMP NO: R.LaRue	SHEET NO: C-3 OF

Proposed Master Development Plan







PROJECT: PALMER RANCH PARCEL 6B – DRI INCREMENT XXIX

CLIENT: DIVOSTA HOMES

MAP F-2


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NATIVE HABITAT PRESERVATION ALTERATION & MITIGATION PLAN

SCALE:	1" = 1000'	DATE:	1/2019
SEC:	TWP:	RGE:	REV NO:
13,18	38S	18E,19E	
PROJECT NO:	INDEX NO:		
215614740	215614740-01C-863EX		
DRWN BY/EMP NO:	SHEET NO:		
R.LaRue	F-2 OF		

	Agenda
	Item

9

Director's Report

9

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Agenda Item

9a

Audit Report

9a

9a

**SOUTHWEST FLORIDA REGIONAL
PLANNING COUNCIL
BASIC FINANCIAL STATEMENTS
TOGETHER WITH ADDITIONAL REPORTS
YEAR ENDED
SEPTEMBER 30, 2018**

VERBAL MLC

One employee's date of birth did not match what was entered into FRS system.

Open:

update minutes

Update debt workpapers when OPEB & FRS is complete

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INDEPENDENT AUDITOR'S REPORT

Executive Committee and Council Members
Southwest Florida Regional Planning Council
1400 Colonial Blvd., Suite 1
Fort Myers, Florida 33907

Report on the Financial Statements

We have audited the accompanying financial statements of governmental activities and each major fund of Southwest Florida Regional Planning Council (the "Council"), as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We did not audit the financial statements of Florida Retirement Systems Pension Plan (FRS) or Health Insurance Subsidy Pension Plan (HIS) as of and for the year ended June 30, 2018. The Council is required to record its proportionate share of the FRS and HIS liability in the Council's government-wide financial statements as of September 30, 2018 and for the year then ended. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for Southwest Florida Regional Planning Council's government-wide financial statements, is based on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Council's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness

Executive Committee and Council Members
 Southwest Florida Regional Planning Council
 Page 2

of the Council's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Unmodified
General Fund	Unmodified
Special Revenue Fund	Unmodified

Opinion

Unmodified Opinion

In our opinion, based on our report and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Southwest Florida Regional Planning Council as of September 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis Of Matters

Subsequent to the year ended September 30, 2018, the Council was informed that three (3) of its member counties intended to withdraw future financial support from the Council. The financial affect of this intended action is approximately \$325,000 annually. The Council believes it can replace this funding through various revenue, grants and reserves. Further, it believes it will have sufficient funding to continue operations. The opinion has not been modified from this issue.

As described in Note R, the Council adopted the provisions on Governmental Accounting Standards Board Statement (GASBS) No. 75, Accounting and Financial Reporting for Postemployment Benefits Other than Pensions. As a result of the implementation of GASBS No. 75, the Council reported a restatement of its beginning net position for the change in accounting principle and recorded the Council's respective net OPEB liability. The auditor's opinion was not modified with respect to this restatement.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages i - vi, Schedule of Council's Proportionate Share of the Net Pension Liability - Florida Retirement System Pension Plan (FRS), Schedule of Council Contributions - Florida Retirement System Pension Plan (FRS), Schedule of Council's Proportionate Share of the Net Pension

Executive Committee and Council Members
 Southwest Florida Regional Planning Council
 Page 3

Liability - Health Insurance Subsidy Pension Plan (HIS), Schedule of Council Contributions - Health Insurance Subsidy Pension Plan (HIS), Notes to Required Supplementary Information and Schedule of Changes in Net OPEB Liability and Related Ratios GASB No. 75 and Notes to the Schedule, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information - management's discussion and analysis (MD&A), Schedule of Council's Proportionate Share of the Net Pension Liability - Florida Retirement System Pension Plan (FRS), Schedule of Council Contributions - Florida Retirement System Pension Plan (FRS), Schedule of Council's Proportionate Share of the Net Pension Liability - Health Insurance Subsidy Pension Plan (HIS), Schedule of Council Contributions - Health Insurance Subsidy Pension Plan (HIS), Notes to Required Supplementary Information and Schedule of Changes in Net OPEB Liability and Related Ratios GASB No. 75 and Notes to the Schedule,, as listed in the table of contents, in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the required supplementary information - management's discussion and analysis (MD&A), Schedule of Council's Proportionate Share of the Net Pension Liability - Florida Retirement System Pension Plan (FRS), Schedule of Council Contributions - Florida Retirement System Pension Plan (FRS), Schedule of Council's Proportionate Share of the Net Pension Liability - Health Insurance Subsidy Pension Plan (HIS), Schedule of Council Contributions - Health Insurance Subsidy Pension Plan (HIS), Notes to Required Supplementary Information and Schedule of Changes in Net OPEB Liability and Related Ratios GASB No. 75 and Notes to the Schedule,, as listed in the table of contents, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Required Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Southwest Florida Regional Planning Council's basic financial statements. The required supplementary information other than the MD&A - budgetary comparison information is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The required supplementary information other than the MD&A - budgetary comparison information is the responsibility of management as was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the required supplementary information other than MD&A - budgetary comparison information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Executive Committee and Council Members
Southwest Florida Regional Planning Council
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Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Council's basic financial statements. The Exhibit - Management's Response to Independent Auditor's Report to Management is not a required part of the basic financial statements but is required by Government Auditing Standards. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Section 218.415, Florida Statutes

In accordance with Section 218.415, Florida Statutes, we have also issued our report dated May 28, 2019 on our consideration of Southwest Florida Regional Planning Council's compliance with provisions of Section 218.415, Florida Statutes. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing, and to provide an opinion on compliance with the aforementioned Statute. That report is an integral part of an audit performed in accordance with Sections 218.39 and 218.415, Florida Statutes in considering Southwest Florida Regional Planning Council's compliance with Section 218.415, Florida Statutes.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated May 28, 2019 on our consideration of the Council's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contract and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Council's internal control over financial reporting and compliance.

TUSCAN & COMPANY, P.A.
Fort Myers, Florida
May 28, 2019

**MANAGEMENT'S DISCUSSION
AND ANALYSIS
(MD&A)**

DRAFT

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL

Management's Discussion and Analysis

As management for the Southwest Florida Regional Planning Council (the "Council") this narrative overview and analysis of the financial statements is designed to provide a helpful viewpoint as to the Council's financial activities for the fiscal year ending September 30, 2018. We recommend readers consider this information in conjunction with the financial statements taken as a whole.

Financial Highlights

- The net position of the Council at the close of its fiscal year ended September 30, 2018 was \$201,644. The Council's total net position increased \$13,194 or 7% from the prior year.
- The net position of the Council at the close of its fiscal year ended September 30, 2017 was \$152,403. The Council's total net position increased \$22,050 or 17% from the prior year.
- As of the close of the fiscal year 2018, the Council reported an ending fund balance of \$854,470 an increase of \$2,092 from the prior year. \$848,089 of this amount is available for spending at the Council's discretion.
- As of the close of the fiscal year 2017, the Council reported an ending fund balance of \$852,378 an increase of \$40,599 from the prior year. \$845,997 of this amount is available for spending at the Council's discretion.
- Total revenues increased \$54,861 in comparison to the prior year. Total expenses increased \$63,717, in comparison to the prior year. The increase in expenses was related to more employees and raises.
- The mortgage payable was due and payable on June 1, 2016. However, the related building was placed for sale and sold in November 2015. Therefore, the note payable of \$879,263 was recorded as a current liability at September 30, 2015 and paid in full during the year ended September 30, 2016 plus accrued interest and prepayment penalty of \$25,851.
- Effective June 15, 2015, the Council adopted the provisions of Governmental Accounting Standards Board Statement No. 68 "*Accounting and Financial Reporting for Pensions*" (Statement No. 68). The implementation of this accounting standard required the Council to report its actuarially determined net pension liability of \$550,186 and \$574,362 in the government-wide financial statements as of September 30, 2017 and 2018, respectively.
- Effective September 30, 2018, the Council adopted the provisions of Governmental Accounting Standards Board Statement No. 75 "*Accounting and Financial Reporting for Post Employment Benefits Other Than Pensions (OPEB)*" (Statement No. 75). This accounting standard requires the Council to report its actuarially determined net OPEB liability of \$28,092 in the government-wide financial statements of the District as of September 30, 2018.

Government-Wide Financial Statements

Government-wide financial statements (statement of net position and statement of activities found on pages 5 and 6, respectively) are intended to provide readers with a broad overview of the Council's finances and financial health in a manner similar to a private sector business. They are prepared using

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
Management's Discussion and Analysis

Government-Wide Financial Statements (continued)

the full accrual method of accounting, (revenue is recognized when earned and expenses are recognized when incurred. Amounts expended for capital assets are capitalized rather than expensed).

The *Statement of Net Position* (page 5) presents information on all of the Council's assets and liabilities, with the difference between the two reported as net position. The Council's capital assets (land, building, equipment, furniture and fixtures, and vehicles) are included in this statement and are reported at historical cost, or fair market value at the date of donation if they were donated to the Council, net of their accumulated depreciation.

The *Statement of Activities* (page 6) presents revenue and expense information showing how the Council's net assets changed during the fiscal year.

Governmental Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain financial control over resources that have been segregated for specific activities or objectives. Fund financial statements explain how the Council's services were paid for as well as what remains for future spending. Fund financial statements report the Council's operations in more detail than the government-wide financial statements by providing information about the Council's funds.

Governmental funds financial statements (found on pages 7 and 9) are prepared on the modified accrual basis using the current financial resources measurement focus. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as net current assets.

Notes to the Financial Statements

The notes to the financial statements provide additional information so that a reader may more fully understand the information provided in the basic financial statements. The information contained in the notes is essential to a full understanding of the government-wide and fund financial statements. The notes are on pages 11 through 52.

Supplementary information consists of more detailed information on the budget to actual revenues and expenditures.

Government-Wide Financial Analysis

The government-wide financial statements were designed so that the user could determine if the Council is in a better or worse financial condition from the prior year. The net position may serve, over time, as a useful indicator of the Council's financial position.

The net investment in capital assets are used by the Council to provide services and consequently these assets are not available to liquidate liabilities and are not available for other spending.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
Management's Discussion and Analysis

Government-Wide Financial Analysis, (continued)

The following table reflects a Summary of Net Position for fiscal years 2017 and 2018:

Southwest Florida Regional Planning Council			
Summary of Net Position			
September 30			
	2017	2018	Change
Assets:			
Current assets	\$ 956,721	\$ 912,225	\$ (44,496)
Capital assets, net	31,381	23,561	(7,820)
Total assets	<u>988,102</u>	<u>935,786</u>	<u>(52,316)</u>
Deferred outflows of resources	<u>266,585</u>	<u>260,925</u>	<u>(5,660)</u>
Liabilities:			
Current liabilities	104,343	57,755	(46,588)
Noncurrent liabilities	<u>656,992</u>	<u>643,088</u>	<u>(13,904)</u>
Total liabilities	<u>761,335</u>	<u>700,843</u>	<u>(60,492)</u>
Deferred inflows of resources	<u>340,949</u>	<u>294,224</u>	<u>(46,725)</u>
Net Position:			
Net investment in capital assets	31,381	23,561	(7,820)
Restricted	-	-	-
Unrestricted	<u>121,022</u>	<u>178,083</u>	<u>57,061</u>
Total net position	<u>\$ 152,403</u>	<u>\$ 201,644</u>	<u>\$ 49,241</u>

For the fiscal year 2017, current assets are comprised of cash and cash equivalents of \$692,312, investments of \$137,782, contract and other receivables of \$24,976, due from other governments of \$95,270, and deposits and other of \$6,381.

For the fiscal year 2017, current liabilities are comprised of accounts payable and accrued expenses of \$35,388, unearned contract, grant and DRI/NOPC revenue of \$68,955, and the balance of the note payable (\$0) since it was paid off in December 2015.

For the fiscal year 2017, the net investment in capital assets of \$31,381 is a component of net position and is comprised of equipment, furniture and fixtures, and vehicles, net of accumulated depreciation.

The net asset balance of \$152,403 increased by \$22,050 due to the current year operations.

For the fiscal year 2018, current assets are comprised of cash and cash equivalents of \$603,015, investments of \$140,425, contract and other receivables of \$33,380, due from other governments of \$129,024, and deposits and other of \$6,381.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
Management's Discussion and Analysis

Government-Wide Financial Analysis, (continued)

For the fiscal year 2018, current liabilities are comprised of accounts payable and accrued expenses of \$32,107, unearned contract, grant and DRI/NOPC revenue of \$25,648.

For the fiscal year 2018, the net investment in capital assets of \$23,561 is a component of net position and is comprised of equipment, furniture and fixtures, and vehicles, net of accumulated depreciation and the outstanding related debt used to acquire the assets.

The unrestricted net asset balance of \$178,083 increased by \$57,061 due substantially to the implementation of GASB Statement No. 75.

The following schedule reports the revenues, expenses, and changes in net position for the Council for the current and previous fiscal year:

Southwest Florida Regional Planning Council			
Summary of Changes in Net Position			
Years Ended September 30			
	<u>2017</u>	<u>2018</u>	<u>Change</u>
Revenues:			
Program Revenues			
Charges for services – dues & fees	\$ 541,436	\$ 450,881	\$ (90,555)
Contracts, grants and contributions	480,629	623,328	142,699
General Revenues			
Interest and miscellaneous	3,280	5,997	2,717
Total revenues	<u>1,025,345</u>	<u>1,080,206</u>	<u>54,861</u>
Expenses:			
Project Planning			
Personnel services	571,994	635,259	63,265
Operating expenses	422,713	423,933	1,220
Depreciation	8,588	7,820	(768)
Interest and fiscal charges	-	-	-
Total expenses	<u>1,003,295</u>	<u>1,067,012</u>	<u>63,717</u>
Change in net position	22,050	13,194	<u>\$ 8,856</u>
Net Position – Beginning, as Orig. Stated	130,353	152,403	
Prior Period Adjustment – GASB No. 75	-	36,047	
Net Position – As Restated	<u>130,353</u>	<u>188,450</u>	
Net Position - Ending	<u>\$ 152,403</u>	<u>\$ 201,644</u>	

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
Management's Discussion and Analysis

Budgetary Highlights

Budget versus actual comparisons are presented in the required supplementary information other than the Management's Discussion and Analysis. The significant budget variations versus actual results were due to the Council budgeting use of its reserves carryforward then not having to use them.

Original to Final Budget Variances

The Council Members approved several budget amendments during the fiscal year ended September 30, 2017. The amendments were between various revenue and expenditure line items and did change the total budgeted revenues and expenditures in the general fund by \$801 and the special revenue fund by \$237,857.

The Council Members approved several budget amendments during the fiscal year ended September 30, 2018. The amendments were between various revenue and expenditure line items and did change the total budgeted revenues and expenditures in the general fund by \$19,036 and the special revenue fund by \$207,610.

Capital Assets

Non-depreciable capital assets include land. Depreciable capital assets include building, equipment, furniture and fixtures, and vehicles. The following is a schedule of the Council's capital assets as of September 30, 2017 and 2018.

Southwest Florida Regional Planning Council
Capital Assets
Years Ended September 30

	<u>2017</u>	<u>2018</u>	<u>Change</u>
Non-Depreciable Capital Assets			
Land	\$ -	\$ -	\$ -
Depreciable Capital Assets			
Total depreciable capital assets	<u>237,171</u>	<u>237,171</u>	<u>-</u>
Less Accumulated Depreciation	<u>(205,790)</u>	<u>(213,610)</u>	<u>(7,820)</u>
Depreciable capital assets, net	<u>31,381</u>	<u>23,561</u>	<u>(7,820)</u>
Capital Assets, net	<u>\$ 31,381</u>	<u>\$ 23,561</u>	<u>\$ (7,820)</u>

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
Management's Discussion and Analysis

Debt Administration

At September 30, 2018, the Council had \$643,088 of outstanding liabilities, which is comprised as noted below. The following is a detailed schedule of the Council's outstanding liabilities as of September 30, 2017 and 2016.

Southwest Florida Regional Planning Council			
Outstanding Liabilities			
Years Ended September 30			
	<u>2017</u>	<u>2018</u>	<u>Change</u>
Note Payable	\$ -	\$ -	\$ -
Compensated Absences	40,634	40,634	-
Net OPEB Liability	66,172	28,092	(38,080)
Net Pension Liability	550,186	574,362	24,176
Total Outstanding Liabilities	<u>656,992</u>	<u>643,088</u>	<u>\$ (13,904)</u>
Less current portion	-	-	
Noncurrent portion	<u>\$ 656,992</u>	<u>\$ 643,088</u>	

The note payable used to finance the purchase of the office building had a monthly payment of \$10,646, including interest at 5.68%, with a final payment of \$826,523 due June 1, 2016. As such, the note payable was paid in full in November 2015 at the time of the sale of the Council's office building.

The amount reported as compensated absences represents the total amount the Council had due at the termination of all employees' employment. The net OPEB liability is the actuarially determined cost to offer retiree's health, dental, and vision coverage.

Net pension liability reflects the Council's proportionate share of its FRS and HIS liability.

During November 2015, subsequent to the year ended September 30, 2015, the Council sold its building for approximately \$1,200,000. The Council then moved its operations and entered a five year lease for office space.

Request for Information

This financial report is designed to provide the reader an overview of the Council. Questions regarding any information provided in this report should be directed to: Southwest Florida Regional Planning Council, 1400 Colonial Boulevard, Suite 1, Fort Myers, Florida 33907.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
STATEMENT OF NET POSITION
September 30, 2018

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	<u>Governmental Activities</u>
ASSETS	
Current assets:	
Cash and cash equivalents	\$ 603,015
Investments	140,425
Due from other governments - grants	129,024
Receivables - contracts and other	33,380
Deposits and other	<u>6,381</u>
Total current assets	<u>912,225</u>
Noncurrent assets:	
Capital assets:	
Land	-
Depreciable buildings, improvements, equipment and vehicles (net of \$213,610 accumulated depreciation)	<u>23,561</u>
Total noncurrent assets	<u>23,561</u>
 TOTAL ASSETS	 <u>935,786</u>
DEFERRED OUTFLOWS OF RESOURCES	<u>260,925</u>
LIABILITIES	
Current liabilities:	
Accounts payable and accrued expenses	32,107
Due to other governments	-
Unearned revenue - grants	8,931
Unearned revenue - DRI/NOPC	16,717
Current portion of long-term obligations	<u>-</u>
Total current liabilities	57,755
Noncurrent liabilities:	
Noncurrent portion of long-term obligations	643,088
Commitments and Contingencies	<u>-</u>
 TOTAL LIABILITIES	 <u>700,843</u>
 DEFERRED INFLOWS OF RESOURCES	 <u>294,224</u>
 NET POSITION	
Net investment in capital assets	23,561
Restricted	-
Unrestricted	<u>178,083</u>
 TOTAL NET POSITION	 <u>\$ 201,644</u>

The accompanying notes are an integral part of this statement.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
STATEMENT OF ACTIVITIES
Year Ended September 30, 2018

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	Governmental Activities
EXPENSES	
Governmental Activities	
Project Planning:	
Personnel services	\$ 635,259
Operating expenses	423,933
Depreciation	7,820
Interest and fiscal charges	-
TOTAL EXPENSES - GOVERNMENTAL ACTIVITIES	<u>1,067,012</u>
PROGRAM REVENUES	
Charges for services:	
Assessments and fees	450,881
Contracts, local grants and events	116,151
Operating grants and contributions	507,177
TOTAL PROGRAM REVENUES	<u>1,074,209</u>
NET PROGRAM REVENUES (EXPENSES)	<u>7,197</u>
GENERAL REVENUES (LOSS)	
Rental income	-
Loss on disposition of capital assets (including cost of sale)	-
Interest and miscellaneous	5,997
TOTAL GENERAL REVENUES (LOSS)	<u>5,997</u>
INCREASE IN NET POSITION	13,194
NET POSITION - Beginning of the year, as restated	<u>188,450</u>
NET POSITION - End of the year	<u>\$ 201,644</u>

The accompanying notes are an integral part of this statement.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
BALANCE SHEET - GOVERNMENTAL FUNDS
September 30, 2018

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	General Fund	Special Revenue Fund	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 603,015	\$ -	\$ 603,015
Investments	140,425	-	140,425
Due from other funds	136,756	-	136,756
Due from other governments - grants	-	129,024	129,024
Receivables - contracts and other	-	33,380	33,380
Deposits and other	6,381	-	6,381
TOTAL ASSETS	<u>\$ 886,577</u>	<u>\$ 162,404</u>	<u>\$ 1,048,981</u>

LIABILITIES AND FUND BALANCE

LIABILITIES			
Accounts payable and accrued expenses	\$ 32,107	\$ -	\$ 32,107
Due to other funds	-	136,756	136,756
Due to other governments	-	-	-
Unearned revenue - grants	-	8,931	8,931
Unearned revenue - DRI/NOPC	-	16,717	16,717
TOTAL LIABILITIES	<u>32,107</u>	<u>162,404</u>	<u>194,511</u>

FUND BALANCE			
Nonspendable	6,381	-	6,381
Restricted	-	-	-
Assigned	848,089	-	848,089
Unassigned	-	-	-
TOTAL FUND BALANCE	<u>854,470</u>	<u>-</u>	<u>854,470</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 886,577</u>	<u>\$ 162,404</u>	<u>\$ 1,048,981</u>

The accompanying notes are an integral part of this statement.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL
FUNDS TO THE STATEMENT OF NET POSITION
September 30, 2018

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	<u>Amount</u>	
Total fund balance for governmental funds	\$ 854,470	
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.		
Capital assets not being depreciated:		
Land	<u>-</u>	-
Capital assets being depreciated:		
Building, improvements, equipment and vehicles	237,171	
Less accumulated depreciation	<u>(213,610)</u>	
		23,561
Deferred outflows and deferred inflows are applied to future periods and, therefore, are not reported in the governmental funds.		
Deferred outflows related to pensions	260,925	
Deferred inflows related to pensions	<u>(294,224)</u>	
		(33,299)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		
Note payable	-	
Net pension liability - FRS	(423,605)	
Net pension liability - HIS	(150,757)	
Compensated absences	(40,634)	
Net OPEB liability	<u>(28,092)</u>	
		(643,088)
Elimination of interfund amounts:		
Due from other funds	(136,756)	
Due to other funds	<u>136,756</u>	
		<u>-</u>
Total net position of governmental activities	<u>\$ 201,644</u>	

The accompanying notes are an integral part of this statement.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS
Year Ended September 30, 2018

Page 9 of 69

	General Fund	Special Revenue Fund	Total Governmental Funds
REVENUES			
Federal and state grants	\$ -	\$ 507,177	\$ 507,177
Contracts, local grants and events	-	116,151	116,151
County and city assessments	344,643	-	344,643
NOPC & DRI fees	-	104,738	104,738
DRI monitoring fees	-	1,500	1,500
Rental income	-	-	-
Interest and miscellaneous	5,997	-	5,997
TOTAL REVENUES	350,640	729,566	1,080,206
EXPENDITURES			
Current			
Personnel services	222,655	431,526	654,181
Operating expenditures	167,278	256,655	423,933
Capital outlay	-	-	-
Debt service	-	-	-
TOTAL EXPENDITURES	389,933	688,181	1,078,114
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(39,293)	41,385	2,092
OTHER FINANCING SOURCES (USES)			
Operating transfers in	41,385	-	41,385
Operating transfers out	-	(41,385)	(41,385)
TOTAL OTHER FINANCING SOURCES (USES)	41,385	(41,385)	-
NET CHANGE IN FUND BALANCE	2,092	-	2,092
FUND BALANCE - Beginning of the year	852,378	-	852,378
FUND BALANCE - End of the year	\$ 854,470	\$ -	\$ 854,470

The accompanying notes are an integral part of this statement.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCE -
GOVERNMENTAL FUNDS TO THE STATEMENT
OF ACTIVITIES**

Year Ended September 30, 2018

	<u>Amount</u>
Net change (revenues and other financing sources (uses) in excess of expenditures) in fund balance - total governmental funds	\$ 2,092
The increase in net position reported for governmental activities in the Statement of Activities is different because:	
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Plus: expenditures for sale of building	-
Plus: expenditures for capital assets	-
Less: current year depreciation	(7,820)
Less: proceeds from disposition of capital assets	-
Less: loss on disposition of capital assets	-
	<u>(7,820)</u>
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.	
(Increase) decrease in net pension liability - FRS	(14,275)
(Increase) decrease in net pension liability - HIS	(9,901)
Increase (decrease) in deferred outflow - Pensions	(5,660)
(Increase) decrease in deferred inflow - Pensions	46,725
Net decrease (increase) in compensated absences	-
Net (increase) decrease in net OPEB liability	<u>2,033</u>
	18,922
Interfund transfers increase or decrease the fund balance of the respective funds; however, the transactions offset in the government-wide statements.	
General fund:	
Operating transfers in	-
Special revenue fund:	
Operating transfers out	<u>-</u>
Increase in net position of governmental activities	<u><u>\$ 13,194</u></u>

The accompanying notes are an integral part of this statement.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2018

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NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

Southwest Florida Regional Planning Council (the "Council") is a governmental agency, created on November 8, 1973 via interlocal agreements as provided by Florida Statutes, Chapters 163.01 and 163.02, as amended, to assist other governmental and private agencies in the planning of projects in the Southwest Florida area under Florida Statutes, Chapter 186.504. The Council acts as a regional planning agency and exercises its rights and duties pursuant to Florida Statutes Chapters 23, 160, 163, 186 and 380. The Council's principal members consist of Charlotte, Collier, Glades, Hendry, Lee and Sarasota Counties. The Council's Board Members are appointed per statutory requirement. The Council is funded through statutory member assessments, various fees, and multiple federal, state, and local grants and contracts.

Specifically, the Council's mission is:

1. To make the most efficient use of its powers to promote cooperation for mutual advantage in order to provide services and facilities that will accord best with geographic, economic, social, land use, transportation, public safety resources, and other factors influencing the needs and development of local communities within its six county region;
2. To serve as a regional coordinator for the local governmental units comprising the region;
3. To exchange information on and review programs of regional concerns;
4. To promote communication between the local governments for the conservation and compatible development of the Southwest region;
5. To cooperate with Federal, State, and local government and non-government agencies to accomplish regional objectives; and
6. To do all things authorized for a Regional Planning Agency under Chapters 163, 186 and 380 of the Florida Statutes and other applicable Florida, Federal, State, and local laws, rules, and regulations.

Summary of Significant Accounting Policies

The following is a summary of the significant accounting policies used in the preparation of these basic financial statements.

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September 30, 2018

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NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Summary of Significant Accounting Policies, continued

The basic financial statements of the Council are comprised of the following:

- Government-wide financial statements
- Fund financial statements
- Notes to the financial statements

Reporting Entity

The Council has adopted Governmental Accounting Standards Board (GASB) Statement Number 14, "Financial Reporting Entity" (GASB 14), as amended by GASB Statement Number 39, "Determining Whether Certain Organizations Are Component Units" (GASB 39) and GASB Statement Number 61, "The Financial Reporting Entity: Omnibus - An Amendment of GASB Statements No. 14 and No. 34" (GASB 61). These Statements require the financial statements of the Council (the primary government) to include its component units, if any. A component unit is a legally separate organization for which the elected officials of the primary government are financially accountable. Based on the criteria established in GASB Statement 14, as amended, there are no potential component units included or required to be included in the Council's financial statements.

The Council assisted in the creation and establishment of Southwest Florida Resource Conservation and Development Council, Inc. ("Conservation"), an independent Florida not-for-profit corporation. Conservation's mission is to develop a resource conservation plan for its service area, as well as to act as a clearinghouse for other conservation groups and efforts.

The Council provides no direct support to Conservation and does not have authority to exercise economic control over Conservation. The Council, however, provides Conservation with bookkeeping services free of charge. The Council cannot appoint or remove the Board members of Conservation. Therefore, Conservation is not considered a component unit of the Council, and its financial activity is not included within these financial statements.

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NOTES TO THE FINANCIAL STATEMENTS
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**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING
POLICIES, CONTINUED**

Government-wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the Council and do not emphasize fund types. These governmental activities comprise the primary government. General governmental and intergovernmental revenues support the governmental activities. The purpose of the government-wide financial statements is to allow the user to be able to determine if the Council is in a better or worse financial position than the prior year. The effect of all interfund activity between governmental funds has been removed from the government-wide financial statements.

Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement 33, "Accounting and Financial Reporting for Nonexchange Transactions."

Amounts paid to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as expenditures. Proceeds of long-term debt are recorded as liabilities in the government-wide financial statements, rather than as other financing sources. Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability in the government-wide financial statements, rather than as expenditures.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function, and 2) grants and contributions that are restricted to meeting the operational or capital improvements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

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NOTES TO THE FINANCIAL STATEMENTS
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NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Government-wide Financial Statements, continued

Program revenues are considered to be revenues generated by services performed and/or by fees charged such as dues, assessments, fees, and operating grants and contracts.

Fund Financial Statements

The Council adheres to GASB Number 54, "Fund Balance Reporting and Governmental Fund Type Definitions," that required a change in the reporting format of fund balances in the governmental fund statements.

The accounts of the Council are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity or retained earnings, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. Fund financial statements for the Council's governmental funds are presented after the government-wide financial statements. These statements display information about major funds individually and nonmajor funds, in aggregate, for governmental funds.

Governmental Funds

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period.

The Council's major funds are presented in separate columns on the governmental fund financial statements. The definition of a major fund is one that meets certain criteria set forth in GASB Statement Number 34, "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments". The funds that do not meet the criteria of a major fund are considered non-major funds and are combined into a single column on the governmental fund financial statements.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported in separate columns on the fund financial statements.

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NOTES TO THE FINANCIAL STATEMENTS
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NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Measurement Focus and Basis of Accounting

Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period and soon enough thereafter to pay liabilities of the current period. For this purpose, the Council considers tax revenues to be available if they are collected within sixty days of the end of the current fiscal period.

Revenues susceptible to accrual are interest on investments and intergovernmental revenues. Interest on invested funds is recognized when earned. Intergovernmental revenues that are reimbursements for specific purposes or projects are recognized when all eligibility requirements are met.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) principal and interest on the long-term debt, if any, which is recognized when due; and (2) expenditures are generally not divided between years by the recording of prepaid expenditures.

When both restricted and unrestricted resources are available for use, it is the Council's policy to use restricted resources first, then unrestricted resources as they are needed.

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NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Measurement Focus and Basis of Accounting, continued

The Council adheres to the provisions of Government Accounting Standards Board Statement No. 68 "Accounting and Financial Reporting for Pensions" (GASB 68), which requires the Council to report its proportionate share of the actuarially determined net pension liability of defined benefit plans in the statement of net position, in the Council's financial statements. The Council participates in the FRS defined benefit pension plan and the HIS defined benefit plan administered by the Florida Department of Management Services, Division of Retirement.

Non-current Government Assets/Liabilities

GASB 34 requires non-current governmental assets, such as land and buildings, and non-current governmental liabilities, such as notes payable and capital leases to be reported in the governmental activities column in the government-wide Statement of Net Position.

Major Funds

The Council reports the following major governmental funds:

The General Fund is the Council's primary operating fund. It accounts for all financial resources of the Council, except those required to be accounted for in another fund.

The Special Revenue Fund is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Council accounts for grant proceeds received and grant expenditures incurred in its Special Revenue Fund as well as all contract and other special purpose revenue such as NOPC and DRI fees.

Budgetary Information

The Council has elected to report budgetary comparison of major funds as required supplementary information (RSI).

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NOTES TO THE FINANCIAL STATEMENTS
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NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Investments

The Council adheres to the requirements of Governmental Accounting Standards Board (GASB) Statement Number 31, "Accounting and Financial Reporting for Certain Investments and for External Investment Pools," in which all investments are reported at fair value, with the exception of the Local Government Surplus Funds Investment Pool Trust Fund (State Board of Administration), an external 2a7-like investment pool. The Local Government Surplus Funds Investment Pool Trust Fund's shares are stated at amortized cost (otherwise known as fluctuating net asset value or "NAV"), which approximates fair value.

Investments, including restricted investments (if any), may consist of the State of Florida Local Government Surplus Funds Trust Fund and Certificates of Deposit held at local depositories.

Capital Assets

Capital assets, which include furniture and fixtures, equipment, and vehicles, are reported in the government-wide financial statements in the Statement of Net Position.

The Council follows a capitalization policy which calls for capitalization of all fixed assets that have a cost or donated value of \$1,000 or more and have a useful life in excess of one year.

All capital assets are valued at historical cost, or estimated historical cost if actual historical cost is not available. Donated capital assets are valued at their estimated fair market value on the date donated. Public domain (infrastructure) capital assets consisting of certain improvements other than building, including curbs, gutters, and drainage systems, are not capitalized, as the Council generally does not acquire such assets. No debt-related interest expense is capitalized as part of capital assets in accordance with GASB Statement Number 34.

Maintenance, repairs, and minor renovations are not capitalized. The acquisition of land and construction projects utilizing resources received from Federal and State agencies are capitalized when the related expenditure is incurred.

Expenditures that materially increase values, change capacities, or extend useful lives

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NOTES TO THE FINANCIAL STATEMENTS
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NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Capital Assets, continued

are capitalized. Upon sale or retirement, the cost is eliminated from the respective accounts.

Expenditures for capital assets are recorded in the fund statements as current expenditures. However, such expenditures are not reflected as expenditures in the government-wide statements, but rather are capitalized and depreciated.

Depreciable capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Asset</u>	<u>Years</u>
Improvements Other Than Buildings	7-15
Furniture & Fixtures	7
Equipment	3-10
Vehicles	3

Budgets and Budgetary Accounting

The Council has adopted annual budgets for the General Fund and the Special Revenue Fund.

The Council follows these procedures in establishing budgetary data for the General Fund and Special Revenue Fund.

1. During the summer of each year but no later than August 15, the Council management submits to the Board a proposed operating budget for the fiscal year commencing on October 1. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain public comments.
3. The budget is adopted by approval of the Board Members no later than August 15 each year.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2018

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NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Budgets and Budgetary Accounting, continued

4. Budgets for the General and Special Revenue Funds are, generally, adopted on a basis consistent with accounting principles generally accepted in the United States of America.
5. Budget transfers can be made throughout the year between expenditure accounts by approval of the Board Members. The level of control for appropriations is exercised at the fund level.
6. Budget amounts, as shown in these basic financial statements, are as originally adopted or as amended by the Board Members.
7. Appropriations lapse at year-end.
8. ~~The Board Members approved several budget amendments, in both funds, during the fiscal year ended September 30, 2018. The budget amendments increased total budgeted expenditures by \$19,036 in the General Fund and increased total budgeted expenditures by \$207,610 in the Special Revenue Fund.~~

Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed by the Council because it is, at present, not necessary to assure effective budgetary control or to facilitate effective cash planning and control.

Compensated Absences

The Council's employees accumulate leave based on various criteria including the number of years of continuous service and job classification.

Leave which is requested and approved prior to the day in which it is taken by the employee (vacation) shall be considered to be scheduled leave. At September 30, 2018 any scheduled leave accrued above 160 hours shall be used or forfeited except for the Executive Director which is limited to 240 hours. Any employee who is separated from the Council staff by layoff, resignation, death, disability, or other cause shall be paid for the number of working hours of unused scheduled (vacation) leave accrued, not to exceed 160 hours.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2018

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NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Compensated Absences, continued

Leave not requested/approved prior to the day it is taken (sick time) shall be considered unscheduled. Unscheduled leave may be accumulated to a total of 200 hours. There is no reimbursement for unscheduled leave accrual at the time of an employee's termination from the Council.

Due From Other Governments

No allowances for losses on uncollectible accounts has been recorded since the Council considers all amounts to be fully collectible.

Management Estimates

The preparation of the basic financial statements in conformity with accounting principles generally accepted in the United States of America requires the Council to make estimates and assumptions that affect the reported amounts of assets, liabilities, fund equity, and disclosure of contingent assets and liabilities at the date of the basic financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Net Position

In the government-wide financial statements no net assets have been identified as restricted. Restricted net assets are those net assets that have constraints as to their use externally imposed by creditors, through debt covenants, by grantors, or by law.

Fund Balances

The governmental fund financial statements the Council maintains include nonspendable, assigned, and unassigned fund balances. Nonspendable balances are those that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. Criteria include items that are not expected to be converted into cash, for example prepaid expenses and deposits.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2018

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NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Fund Balances, continued

The Council's assigned balances are a result of the Council's Board approval of actions prior to October 1, 2017. The Council's intent and policy is to maintain a minimum assigned fund balance level between four (4) to six (6) months of prior year total expenditures. This assigned fund balance will serve as the Council's operational and capital reserve as well as its disaster reserve. At September 30, 2018, the entire fund balance is classified as assigned since the balance is less than the Council's minimum target fund balance. Any use of the fund balance requires the Council's Board approval.

Interfund Transactions

The Council considers interfund receivables (due from other funds) and interfund liabilities (due to other funds) to be loan transactions to and from other funds to cover temporary (three months or less) cash needs. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing funds and as a reduction of expenditures/expenses in the fund that is reimbursed.

Pensions

In the government-wide statement of net position, liabilities are recognized for the Council's proportionate share of each pension plan's net pension liability. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Florida Retirement System (FRS) and the Health Insurance Subsidy (HIS) defined benefit plan and additions to/deductions from fiduciary net position have been determined on the same basis as they are reported by the Plans. For this purpose, benefit payments, (including refunds of employees contributions) are recognized when due and payable in accordance with the benefit terms.

The Council's retirement plans and related amounts are described in a subsequent note.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2018

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**NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING
POLICIES, CONTINUED**

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position reports a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. The deferred amount on pensions and OPEB is reported in the government-wide statement of net position. The deferred outflows of resources related to pensions and OPEB are discussed in a subsequent note.

In addition to liabilities, the statement of net position reports a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The deferred amount on pensions and OPEB is reported only in the government-wide statement of net position. A deferred amount on pension results from the difference in the expected and actual amounts of experience, earnings, and contributions. This amount is deferred and amortized over the service life of all employees that are provided with pensions and OPEB through these plans except earnings which are amortized over five to seven years.

New Accounting Pronouncements

For the year ended September 30, 2018, the financial statements include the impact of adoption of GASB Statement No. 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions." The primary objective to this Statement is to improve on accounting and financial reporting by state and local governments for postemployment benefits other than pensions. This statement replaces the requirements of GASB Statement No. 45, "Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions." For further information, see subsequent Notes.

Subsequent Events

Subsequent events have been evaluated through May 28, 2019, which is the date the financial statements were available to be issued.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2018

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NOTE B - CASH AND CASH EQUIVALENTS

Cash was \$603,015, including cash on hand of \$200 at September 30, 2018.

Deposits

The Council's deposit policy allows deposits to be held in demand deposits and money market accounts. All Council depositories are institutions designated as qualified depositories by the State Treasurer at September 30, 2018.

The Council's deposits consist of the following at September 30, 2018:

	Bank Balance	Carrying Amount
Depository Accounts	\$ 610,267	\$ 602,815

These deposits were entirely covered by federal depository insurance or by collateral pursuant to the Public Depository Security Act (Florida Statute 280) of the State of Florida. Bank balances approximate market value. Depository accounts are fully insured and/or collateralized.

NOTE C - INVESTMENTS

Florida Statutes and the Council's investment policy authorize investments in the Local Government Surplus Funds Trust Fund (SBA) administered by the State Board of Administration, and certificates of deposit held in financial institutions.

At September 30, 2018, the Council's investments consist of the following:

	Cost Basis	Fair Value (NAV)/ Carrying Amount
<u>General Fund</u>		
Local Government Surplus Trust Fund (SBA)		
Fund "A" (Florida PRIME)	\$ 140,425	\$ 140,425
Total Investments	\$ 140,425	\$ 140,425

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NOTES TO THE FINANCIAL STATEMENTS
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NOTE C - INVESTMENTS, CONTINUED

The Local Government Surplus Funds Trust Fund (Florida PRIME (formerly Fund "A")) is an external 2a7-like investment pool, administered by the Florida State Board of Administration. The Local Government Surplus Funds Investment Pool Trust Fund is not categorized as it is not evidenced by securities that exist in physical or book entry form. The Local Government Surplus Trust Funds Investment Pool's shares are stated at amortized cost (NAV), which approximates fair value. These investments are subject to the risk that the market value of an investment, collateral protecting a deposit or securities underlying a repurchase agreement, will decline. The Council's investment in the Fund represented less than 1% of the Fund's total investments. Investments held in the Fund include, but are not limited to, short-term federal agency obligations, treasury bills, repurchase agreements and commercial paper. These short-term investments are stated at cost, which approximates market. Investment income is recognized as earned and is allocated to participants of the Fund based on their equity participation.

At September 30, 2018, the Council reported SBA investments of \$140,425 for amounts held in Florida PRIME. Florida PRIME carried a credit rating of AAAM by Standard and Poors and had a weighted average days to maturity (WAM) of 33 days at September 30, 2018. The weighted average life (WAL) of Florida PRIME at September 30, 2018 was 72 days. Florida PRIME was not exposed to foreign currency risk during the period October 1, 2017 through September 30, 2018. Rule 2a7 allows funds to use amortized cost to maintain a constant NAV of \$1.00 per share. Accordingly, the District's investment in Florida PRIME is reported at the account balance (pooled shares), which is considered fair value.

The District adheres to GASB Statement No. 79 which requires the following disclosures related to its Florida PRIME investment:

Redemption Gates: Chapter 218.409(8)(a), Florida Statutes, states that "The principal, and any part thereof, of each account constituting the trust fund is subject to a payment at any time from the moneys in the trust fund. However, the Executive Director of the fund may, in good faith, on the occurrence of an event that has a material impact on liquidity or operations of the trust fund, for 48 hours limit contributions to or withdrawals from the trust fund to ensure that the Board can invest moneys entrusted to it in exercising its fiduciary responsibility. Such action must be immediately disclosed to all participants, the Trustees, the Joint Legislative Auditing Committee, the Investment Advisory Council and the

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
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NOTE C - INVESTMENTS, CONTINUED

Participant Local Government Advisory Council. The Trustees shall convene an emergency meeting as soon as practicable from the time the Executive Director has instituted such measures to review the necessity of those measures. If the Trustees are unable to convene an emergency meeting before the expiration of the 48-hour moratorium on the contributions and withdrawals, the Executive Director may extend the moratorium until the Trustees are able to meet to review the necessity for the moratorium. If the Trustees agree with such measures, the Trustees shall vote to continue the measures for up to an additional 15 days. The Trustees must convene and vote to continue any such measures before the expiration of the time limit set, but in no case may the time limit set by the Trustees exceed 15 days.”

Liquidity Fees: Florida Statute 218.409(4) provides authority for the SBA to impose penalties for early withdrawal, subject to disclosures in the enrollment materials of the amount and purpose of such fees. At September 30, 2018, no such disclosure has been made.

Redemption Fees: As of September 30, 2018, there were no redemption fees (gates) or maximum transaction amounts, or any other requirements that serve to limit a participant’s daily access to 100 percent of their account value.

Fair Value: The carrying value of cash, cash equivalents, and investments held by the Council is reported at amortized cost which approximates fair value.

Securities Lending: Florida PRIME did not participate in securities lending program during the period October 1, 2017 through September 30, 2018.

Separate financial statements for Florida PRIME are available from Florida PRIME.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
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NOTE D - DUE FROM OTHER GOVERNMENTS-- GRANTS

Due from other governments-grants receivable consisted of the following at September 30, 2018:

	<u>Amount</u>
<u>Federal</u>	
U.S. Economic Development Administration	
Economic Development Support (CSDA 11.302)	\$ 35,000
U.S. Economic Development Administration	
Disaster Recovery Coordination (CSDA 11.307)	43,673
<u>State</u>	
Florida Division of Emergency Management -	
DEM-LEPC 18/19 (CSFA 31.067)	16,249
Florida Division of Emergency Management -	
DEM-HMEP 17/18 (CSFA 20.703)	25,702
<u>County</u>	
Hendry County SQG	<u>8,400</u>
Total due from other governments	<u>\$ 129,024</u>

The due from other governments grants receivable balances as of September 30, 2018, are considered by management to be fully collectible.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2018

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NOTE E - CAPITAL ASSETS ACTIVITY

The following is a summary of changes in capital assets activity for the year ended September 30, 2018:

	Balance October 1 2017	Increases/ Additions	Decreases/ Deletions	Adjustments/ Reclassifications	Balance September 30 2018
Capital Assets Not Being Depreciated:					
Land	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Assets Not Being Depreciated	-	-	-	-	-
Capital Assets Being Depreciated:					
Building & Improvements	-	-	-	-	-
Furniture & Fixtures	5,377	-	-	-	5,377
Equipment	210,007	-	-	-	210,007
Vehicles	21,787	-	-	-	21,787
Total Capital Assets Being Depreciated	237,171	-	-	-	237,171
Less Accumulated Depreciation:					
Building & Improvements	-	-	-	-	-
Furniture & Fixtures	(5,378)	-	-	-	(5,378)
Equipment	(178,625)	(7,820)	-	-	(186,445)
Vehicles	(21,787)	-	-	-	(21,787)
Total Accumulated Depreciation	(205,790)	(7,820)	-	-	(213,610)
Total Capital Assets Being Depreciated, Net	31,381	(7,820)	-	-	23,561
Capital Assets, Net	<u>\$ 31,381</u>	<u>\$ (7,820)</u>	<u>\$ -</u>	<u>\$ -</u>	23,561
				Related debt	-
				Net investment in capital assets	<u>\$ 23,561</u>

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
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NOTE E - CAPITAL ASSETS ACTIVITY, CONTINUED

Depreciation expense was charged to the following functions during the year ended September 30, 2018:

	<u>Amount</u>
General Government	\$ 7,820
Total Depreciation Expense	<u>\$ 7,820</u>

NOTE F - DUE TO/FROM OTHER FUNDS

Interfund receivables and payables at September 30, 2018, are as follows:

<u>Fund</u>	<u>Due from other funds</u>	<u>Due to other funds</u>
General Fund:		
Special Revenue Fund	\$ 136,756	\$ -
Total General Fund	<u>136,756</u>	<u>-</u>
Special Revenue Fund:		
General Fund	<u>-</u>	136,756
Total Special Revenue Fund	<u>-</u>	<u>136,756</u>
Total	<u>\$ 136,756</u>	<u>\$ 136,756</u>

Interfund receivables and payables were eliminated for presentation purposes in the Statement of Net Position at September 30, 2018.

NOTE G - UNEARNED REVENUE

Unearned revenue (by type) consisted of the following at September 30, 2018:

	<u>Amount</u>
Grants - Vista Supervisor	\$ 8,931
DRI's & NOPC's	<u>16,717</u>
	<u>\$ 25,648</u>

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2018

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NOTE H - LONG-TERM LIABILITIES

The following is a summary of changes in long-term liabilities for the year ended September 30, 2018:

	Balance October 1 2017	Additions	Retirements / Adjustments	Balance September 30 2018	Amounts Due Within One Year
Net Pension Liability - FRS	\$ 409,330	\$ 14,275	\$ -	\$ 423,605	\$ -
Net Pension Liability - HIS	140,856	9,901	-	150,757	-
Compensated absences	40,634	-	-	40,634	-
Net OPEB liability	30,125	-	(2,033)	28,092	-
	<u>\$ 620,945</u>	<u>\$ 24,176</u>	<u>\$ (2,033)</u>	<u>\$ 643,088</u>	<u>\$ -</u>

The following is a summary of the long-term liabilities at September 30, 2018:

	Amount
Net pension obligation - FRS pension plan. This amount is actuarially determined through calculation based upon the audited financial statements of the Florida FRS Plan.	\$ 423,605
Net pension obligation - HIS plan. This amount is actuarially determined through calculation based upon the audited financial statements of the Florida FRS Plan.	150,757
Non-current portion of compensated absences. Employees of the Council are entitled to paid scheduled (vacation) leave based on length of service and job classification.	40,634
Net OPEB liability - actuarially determined - GASB No. 75.	28,092
	<u>\$ 643,088</u>

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NOTE I - OPERATING LEASE COMMITMENTS

The Council leases certain copiers and office space under agreements classified as operating leases.

Future minimum lease payments under the operating leases are as follows:

Years Ending September 30	Amount
2019	\$ 51,020
2020	53,432
2021	11,295
2022	2,786
2023	2,786
Thereafter	464
	<u>\$ 121,783</u>

For the year ended September 30, 2018, total rent expense was \$52,217.

NOTE J - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN

General Information about the Florida Retirement System

The Florida Retirement System ("FRS") was created in Chapter 121, Florida Statutes. The FRS was created to provide a defined benefit pension plan ("Pension Plan") for participating public employees. All Council employees are participants in the Statewide Florida Retirement System (FRS) under authority of Article X, Section 14 of the State Constitution and Florida Statutes, Chapters 112 and 121. The FRS was amended in 1998 to add the Deferred Retirement Option Program ("DROP") under the defined benefit plan and amended in 2000 to provide an integrated defined contribution plan alternative to the defined benefit plan for FRS members effective July 1, 2002. This integrated defined contribution pension plan is the FRS Investment Plan. Chapter 112, Florida Statutes, established the Retiree Health Insurance Subsidy (HIS) Program, a separate cost-sharing, multiple-employer defined benefit pension plan to assist retired members of any State-administered retirement system in paying the costs of health insurance.

Essentially all regular employees of the Council are eligible to enroll as members of the State-administered FRS. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and Florida Retirement System Rules, Chapter 60S, Florida

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NOTE J - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED

General Information about the Florida Retirement System, continued

Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. Such provisions may be amended at any time by further action from the Florida Legislature. The FRS is a single retirement system administered by the Florida Department of Management Services, Division of Retirement, and consists of two cost-sharing, multiple-employer defined benefit plans (Pension and HIS Plans) and other nonintegrated programs. A comprehensive annual financial report of the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information dated June 30, 2018, is available from the Florida Department of Management Services' Website (www.dms.myflorida.com).

The Council's total pension expense, \$39,905 for the year ended September 30, 2018, is recorded in the government-wide financial statements. Total Council retirement actual contribution expenditures were \$56,794, \$49,312 and \$60,027 for the years ended September 30, 2018, 2017 and 2016, respectively. The Council contributed 100% of the required contributions.

FRS Pension Plan

Plan Description. The FRS Pension Plan ("Plan") is a cost-sharing, multiple-employer defined benefit pension plan, with a Deferred Retirement Option Program (DROP) for eligible employees. The general classes of membership are as follows:

Regular Class - Members of the FRS who do not qualify for membership in the other classes.

Senior Management Service Class (SMSC) - Members in senior management level positions.

Special Risk Class - Members who are employed as law enforcement officers and meet the criteria to qualify for this class.

Elected Officials - Members who are elected by the voters within the District boundaries.

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NOTE J - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED

FRS Pension Plan, continued

Employees enrolled in the Plan prior to July 1, 2011, vest at six years of creditable service and employees enrolled in the Plan on or after July 1, 2011, vest at eight years of creditable service. All vested members, enrolled prior to July 1, 2011, are eligible for normal retirement benefits at age 62 or at any age after 30 years of service, except for those members classified as special risk who are eligible for normal retirement benefits at age 55 or at any age after 25 years of service. All members enrolled in the Plan on or after July 1, 2011, once vested, are eligible for normal retirement benefits at age 65 or any time after 33 years of creditable service, except for members classified as special risk who are eligible for normal retirement benefits at age 60 or at any age after 30 years of service. Members of both Plans (Pension and HIS) may include up to 4 years of credit for military service toward creditable service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal retirement date. The Plan provides retirement, disability, death benefits, and annual cost of living adjustments to eligible participants.

DROP, subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS employer. An employee may participate in DROP for a period not to exceed 60 months after electing to participate. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest. The net pension liability does not include amounts for DROP participants, as these members are considered retired and are not accruing additional pension benefits.

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NOTE J - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED

FRS Pension Plan, continued

Benefits Provided. Benefits under the Plan are computed on the basis of age, and/or years of service, average final compensation, and credit service. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the five highest fiscal years' earnings; for the members initially enrolled on or after July 1, 2011, the average final compensation is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on retirement plan and/or the class to which the member belonged when the service credit was earned. Members are eligible for in-line-of-duty or regular disability and survivors' benefits. The following chart shows the percentage value of each year of service credit earned:

<u>Class, Initial Enrollment, and Retirement Age/Years of Service</u>	<u>% Value</u>
Regular Class and elected members initially enrolled before July 1, 2011	
Retirement up to age 62, or up to 30 years of service	1.60
Retirement at age 63 or with 31 years of service	1.63
Retirement at age 64 or with 32 years of service	1.65
Retirement at age 65 or with 33 or more years of service	1.68
Regular Class and elected members initially enrolled on or after July 1, 2011	
Retirement up to age 65 or up to 33 years of service	1.60
Retirement at age 66 or with 34 years of service	1.63
Retirement at age 67 or with 35 years of service	1.65
Retirement at age 68 or with 36 or more years of service	1.68
Special Risk Regular	
Service from December 1, 1970 through September 30, 1974	2.00
Service on or after October 1, 1974	3.00
Senior Management Service Class	2.00
Elected Officer's Class	3.00

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NOTE J - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED

FRS Pension Plan, continued

As provided in Section 121.101, Florida Statutes, if the member is initially enrolled in the FRS before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is 3 percent per year. If the member is initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of 3 percent determined by dividing the sum of the pre-July 2011 service credit by the total service credit at retirement multiplied by 3 percent. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

Contributions. The Florida Legislature establishes contribution rates for participating employers and employees. Contribution rates during the year ended September 30, 2018 were as follows:

Class	Percent of Gross Salary*		
	Employee	Employer (1)	Employer (3)
Florida Retirement System, Regular	3.00	7.92	8.26
Florida Retirement System, Senior Management Service	3.00	22.71	24.06
Florida Retirement System, Special Risk	3.00	23.27	24.50
Deferred Retirement Option Program - Applicable to Members from All of the Above Classes	0.00	13.26	14.03
Florida Retirement System, Reemployed Retiree	(2)	N/A	N/A
Florida Retirement System, Elected Official	3.00	45.50	48.70

Notes:

- (1) Employer rates include 1.66 percent for the post-employment health insurance subsidy. Also, employer rates, other than for DROP participants, include .06 percent for administrative costs for the Investment Plan. Rates for 7/1/17 - 6/30/18.
- (2) Contribution rates are dependent upon retirement class in which reemployed.
- (3) Employer rates include 1.66 percent for the post-employment health insurance subsidy. Also, employer rates, other than for DROP participants, include .06 percent for administrative costs for the Investment Plan. Rates for 7/1/18 - 6/30/19.

* As defined by the Plan.

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NOTE J - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED

FRS Pension Plan, continued

Pension Liabilities, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to the Pension Plan. At September 30, 2018, the Council reported a net pension liability of \$423,605 for its proportionate share of the net pension liability. The net pension liability was measured as of September 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The Council's proportionate share of the net pension liability was based on the Council's 2017-18 fiscal year contributions relative to the total 2017-18 fiscal year contributions of all participating members. At September 30, 2018, the Council's proportionate share was .001406368 percent, which was an increase of .000022529 percent from its proportionate share measure as of September 30, 2017.

For the year ended September 30, 2018, the Council recognized FRS pension expense of \$31,952. In addition, the Council reported deferred outflows of resources and deferred inflows of resources related to the pension from the following sources at September 30, 2018:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 35,886	\$ 1,302
Change of assumptions	138,412	-
Net difference between projected and actual earnings on pension plan investments	-	32,729
Changes in proportion and differences between Council contributions and proportionate share of contributions	42,978	143,138
Council contributions subsequent to the measurement date	<u>11,069</u>	<u>-</u>
Total	<u>\$ 228,345</u>	<u>\$ 177,169</u>

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NOTES TO THE FINANCIAL STATEMENTS
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NOTE J - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED

FRS Pension Plan, continued

The deferred outflows of resources related to the FRS pension, totaling \$11,069 resulting from Council contributions subsequent to the measurement date, will be recognized as a reduction on the net pension liability in the year ended September 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the pension will be recognized in pension expense over the remaining service period of 6.4 years as follows:

Fiscal Years Ending September 30	Amount
2019	\$ 5,307
2020	5,307
2021	5,307
2022	5,306
2023	13,489
Thereafter	5,391
Total	<u>\$ 40,107</u>

Actuarial Assumptions. The total pension liability in the July 1, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.60 percent
Real payroll growth	0.65 percent
Salary increases	3.25 percent, average, including inflation
Investment rate of return	7.00 percent, net of pension plan investment expense, including inflation

Mortality rates were based on the Generational RP-2000 with Projection Scale BB.

The actuarial assumptions used in the July 1, 2018, valuation were based on the results of an actuarial experience study for the period July 1, 2008, through June 30, 2013.

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NOTE J - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED

FRS Pension Plan, continued

The long-term expected rate of return on pension plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation (1)	Annual Arithmetic Return	Compound Annual (Geometric) Return	Standard Deviation
Cash	1%	2.9%	2.9%	1.8%
Fixed income	18%	4.4%	4.3%	4.0%
Global equity	54%	7.6%	6.3%	17.0%
Real estate (property)	11%	6.6%	6.0%	11.3%
Private equity	10%	10.7%	7.8%	26.5%
Strategic investments	6%	6.0%	5.7%	8.6%
Total	<u>100%</u>			
Assumed inflation - Mean		2.60%		1.90%

(1) As outlined in the Plan's investment policy

Discount Rate. The discount rate used to measure the total pension liability was reduced to 7.00 percent from 7.10 percent in the prior year. The Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

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NOTE J - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED

FRS Pension Plan, continued

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the Council's proportionate share of the net pension liability calculated using the discount rate of 7.00 percent which was reduced from 7.10%, as well as what the Council's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00 percent) or 1-percentage-point higher (8.00 percent) than the current rate:

	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
Council's proportionate share of the net pension liability	\$ 773,097	\$ 423,605	\$ 133,331

Pension Plan Fiduciary Net Position. Detailed information about pension plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Comprehensive Annual Financial Report (FRS CAFR) dated June 30, 2018.

The FRS CAFR and actuarial reports may also be obtained by contacting the Division of Retirement at:

Department of Management Services
 Division of Retirement
 Bureau of Research and Member Communications
 P.O. Box 9000
 Tallahassee, FL 32315-9000
 850-488-5706 or toll free at 877-377-1737

http://www.dms.myflorida.com/workforce_operations/retirement/publications

Payables to the Pension Plan. At September 30, 2018, the Council reported a payable of \$928 for the outstanding amount of contributions in the pension plan required for the year ended September 30, 2018.

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NOTE J - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED

HIS Plan

Plan Description. The Health Insurance Subsidy Plan ("HIS Plan") is a cost-sharing, multiple-employer defined benefit pension plan established under Section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Division of Retirement within the Florida Department of Management Services.

Benefits Provided. For the year ended September 30, 2018, eligible retirees and beneficiaries received a monthly HIS payment equal to the number of years of creditable service completed at the time of retirement multiplied by \$5. The payments are at least \$30 but not more than \$150 per month, pursuant to Section 112.363, Florida Statutes. To be eligible to receive a HIS Plan benefit, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which can include Medicare.

Contributions. The HIS Plan is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the year ended September 30, 2018, the contribution rate ranged between 1.66 percent and 1.66 percent of payroll pursuant to Section 112.363, Florida Statutes. The Council contributed 100 percent of its statutorily required contributions for the current and preceding three years. HIS Plan contributions are deposited in a separate trust fund from which HIS payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event the legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or cancelled.

Pension Liabilities, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to the HIS Plan. At September 30, 2018, the Council reported a HIS net pension liability of \$150,757 for its proportionate share of the net HIS Plan's net pension liability. The net pension liability was measured as of September 30, 2018, and the total pension liability was used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The Council's proportionate share of the net HIS liability was based on the District's 2016-17 fiscal year contributions relative to the total 2017-18 fiscal

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NOTE J - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED

HIS Plan, continued

year contributions of all participating members. At September 30, 2018, the Council's proportionate share was .001424372 percent, which was an increase of .000107037 percent from its proportionate share measured as of September 30, 2017.

For the fiscal year ended September 30, 2018, the Council recognized HIS expense (income) of \$7,953. In addition, the Council reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 2,308	\$ 256
Change of assumptions	16,767	15,939
Net difference between projected and actual earnings on pension plan investments	91	-
Changes in proportion and differences between Council contributions and proportionate share of contributions	11,354	100,860
Council contributions subsequent to the measurement date	<u>2,060</u>	<u>-</u>
Total	<u>\$ 32,580</u>	<u>\$ 117,055</u>

The deferred outflows of resources related to HIS, totaling \$2,060, resulting from Council contributions subsequent to the measurement date, will be recognized as a reduction on the net pension liability in the year ended September 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense of the remaining service period of 7.2 years as follows:

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NOTE J - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED

HIS Plan, continued

Fiscal Years Ending September 30	Amount
2019	\$ (13,950)
2020	(13,950)
2021	(13,950)
2022	(13,951)
2023	(13,973)
Thereafter	(16,761)
Total	<u>\$ (86,535)</u>

Actuarial Assumptions. The total pension liability in the July 1, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.60 percent
Real Payroll Growth	0.65 percent
Salary Increases	3.25 percent, average, including inflation
Municipal Bond Rate	3.87 percent

Mortality rates were based on the Generational RP-2000 with Projected Scale BB.

Because the HIS Plan is funded on a pay-as-you-go basis, no experience study has been completed for this plan.

Discount Rate. The discount rate used to measure the total HIS liability was increased from 3.58% to 3.87 %. In general, the discount rate for calculating the total HIS liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index.

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NOTES TO THE FINANCIAL STATEMENTS
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NOTE J - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED

HIS Plan, continued

Sensitivity of the District's Proportionate Share of the Net HIS Liability to Changes in the Discount Rate. The following presents the Council's proportionate share of the net HIS liability calculated using the discount rate of 3.87 percent, as well as what the Council's proportionate share of the net HIS liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.87 percent) or 1-percentage-point higher (4.87 percent) than the current rate:

	1%	Current	1%
	Decrease	Discount Rate	Increase
	(2.87%)	(3.87%)	(4.87%)
Council's proportionate share of the net HIS liability	\$ 171,704	\$ 150,757	\$ 133,297

Pension Plan Fiduciary Net Position. Detailed information about the HIS plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Comprehensive Annual Financial Report (FRS CAFR) dated June 30, 2018.

The FRS CAFR and actuarial reports may also be obtained by contacting the Division of Retirement at:

Department of Management Services
Division of Retirement
Bureau of Research and Member Communications
P.O. Box 9000
Tallahassee, FL 32315-9000
850-488-5706 or toll free at 877-377-1737

http://www.dms.myflorida.com/workforce_operations/retirement/publications

Payables to the Pension Plan. At September 30, 2018 the Council reported a payable of \$232 for the outstanding amount of contributions to the HIS plan required for the fiscal year ended September 30, 2018.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
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NOTE J - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED

FRS - Defined Contribution Pension Plan

The SBA administers the defined contribution plan officially titled the FRS Investment Plan (Investment Plan). The Investment Plan is reported in the SBA's annual financial statements and in the State of Florida Comprehensive Annual Financial Report.

As provided in Section 121.4501, Florida Statutes, eligible FRS members may elect to participate in the Investment Plan in lieu of the FRS defined benefit plan. Council employees participating in DROP are not eligible to participate in the Investment Plan. Employer and employee contributions, including amounts contributed to individual member's accounts, are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Benefit terms, including contribution requirements, for the Investment Plan are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contribution rates that are based on salary and membership class (Regular Class, Elected County Officers, etc.) as the FRS defined benefit plan. Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices. Costs of administering the plan, including FRS Financial Guidance Program, are funded through an employer contribution of 0.06 percent of payroll and by forfeited benefits of plan members. Allocations to the investment member's accounts during the 2017-18 fiscal year were as follows:

Class	Percent of Gross Salary*		
	Employee	Employer (1)	Employer (3)
Florida Retirement System, Regular	3.00	7.92	8.26
Florida Retirement System, Senior Management Service	3.00	22.71	24.06
Florida Retirement System, Special Risk	3.00	23.27	24.50
Deferred Retirement Option Program - Applicable to Members from All of the Above Classes	0.00	13.26	14.03
Florida Retirement System, Reemployed Retiree	(2)	N/A	N/A
Florida Retirement System, Elected Official	3.00	45.50	48.70

Notes:

- (1) Employer rates include 1.66 percent for the post-employment health insurance subsidy. Also, employer rates, other than for DROP participants, include .06 percent for administrative costs for the Investment Plan. Rates for 7/1/17 - 6/30/18.
- (2) Contribution rates are dependent upon retirement class in which reemployed.
- (3) Employer rates include 1.66 percent for the post-employment health insurance subsidy. Also, employer rates, other than for DROP participants, include .06 percent for administrative costs for the Investment Plan. Rates for 7/1/18 - 6/30/19.

* As defined by the Plan.

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NOTE J - RETIREMENT PLAN - DEFINED BENEFIT PENSION PLAN, CONTINUED

FRS - Defined Contribution Pension Plan, continued

For all membership classes, employees are immediately vested in their own contributions and are vested after 1 year of service for employer contributions and investment earnings. If an accumulated benefit obligation for service credit originally earned under the FRS Pension Plan is transferred to the Investment Plan, the member must have the years of service required for FRS Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on the funds. Nonvested employer contributions are placed in a suspense account for up to 5 years. If the employee returns to FRS-covered employment within the 5-year period, the employee will regain control over their account. If the employee does not return within the 5 year period, the employee will forfeit the accumulated account balance. For the fiscal year ended September 30, 2018, the information for the amount of forfeitures was unavailable from the SBA; however, management believes that these amounts, if any, would be immaterial to the Council.

After termination and applying to receive benefits, the member may rollover vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump-sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided; the member may either transfer the account balance to the FRS Pension Plan when approved for disability retirement to receive guaranteed lifetime monthly benefits under the FRS Pension Plan, or remain in the Investment Plan and rely upon that account balance for retirement income.

The Council's Investment Plan pension expense totaled \$29,439 for the fiscal year ended September 30, 2018.

Payables to the Investment Plan. At September 30, 2018, the Council reported a payable of \$0 for the outstanding amount of contributions to the Plan required for the fiscal year ended September 30, 2018.

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NOTE K - COMMITMENTS/CONTINGENCIES

Grants

The Council is currently receiving, and has received in the past, grants which are subject to special compliance audits by the grantor agency. The grantor agency may at times disallow expenditure amounts associated with a contract based on the outcome of an audit. These amounts would constitute a contingent liability of the Council. The Council has not, as of September 30, 2018, been notified of any existing contingent liabilities related to prior grants or the grants currently in process. The Council has not had any special compliance audits conducted by grantor agencies or any disallowed costs during the year ended September 30, 2018. The management of the Council does not believe contingent liabilities, if any exist, to be material.

NOTE L - ECONOMIC DEPENDENCE

The Council's operations are substantially dependent on the receipt of revenue from grantor and contract agencies as well as Florida Statute mandated member assessments. Loss of these funds and/or large decreases in this type of funding would have a material effect on the financial position of the Council and a negative impact on overall operations. For the fiscal year ended September 30, 2018, approximately 90% of total revenue is attributable to funds received from grantor and contract agencies and assessments.

NOTE M - INDIRECT EXPENDITURES

Indirect expenditures (including indirect and fringe benefit costs) based upon a fixed preapproved rate allocated to the Special Revenue Fund during the year ended September 30, 2018, consist of the following:

	<u>Amount</u>
Personnel services:	
Salaries and fringe benefits	\$ 68,931
Operating expenditures	63,066
Debt service	<u>-</u>
Total indirect expenditures	<u>\$ 131,997</u>

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NOTE N - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (OPEB)

Plan Description

The Council's single employer defined benefit OPEB Plan provides the opportunity to obtain health insurance, pharmacy, dental and vision benefits to its retired employees and their dependents. The year ended September 30, 2018 was the Council's transition year and as such, the Council implemented GASB No. 75 "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions". GASB No. 75 requires the Council record its actuarially determined total OPEB liability as well as the restatement of the Council's beginning net position balance for the year ended September 30, 2018.

All retired full-time employees are eligible for OPEB benefits if actively employed by the Council immediately before retirement. As of September 30, 2018, there were 0 retirees eligible to receive benefits. At September 30, 2018 there were six (6) active Council employees. The benefits are provided both with contractual or labor agreements. The benefits may require contribution from the retirees, depending on certain specified criteria and, in particular, length of creditable employment. The minimum retirement age is 62. The minimum years of service requirement is 10 years.

The retiree's premiums for these benefits totaled \$0 during the year ended September 30, 2018, of which the Council paid \$0.

Funding Policy

The Council's OPEB benefits are unfunded. The retiree is eligible for benefits under the Council's health, pharmacy dental and vision plan, but is obligated to reimburse the Council for 100% of the cost of the retiree's health coverage. As such, the Council has no ultimate obligation (explicit subsidy) for the retiree's health insurance premium. The Council acts as agent for the retiree on a pay-as-you-go basis and recognizes expenditures at the time the premiums are due. The Council does, however, incur the cost of premium rate being increased on its active employees due to providing coverage to its retirees (implicit subsidy). The Council has not determined if a separate trust fund or equivalent arrangement will be established into which the Council would make contributions to advance-fund the obligation. Therefore, no separate financial statement is issued. All required disclosures are presented herein. The Plan's measurement date was September 30, 2017 for the October 1, 2017 - September 30, 2018 reporting period.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2018

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**NOTE N - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS
(OPEB), CONTINUED**

Funding Policy, continued

The retiree pays 100% of the retiree health only coverage less the FRS health insurance subsidy (HIS) reimbursement amount until age 65. The retiree may purchase dependent coverage through the Council. At age 65 the retiree then must move to Medicare but may continue to purchase dental and vision coverage through the Council. The Council finances the benefits on a pay-as-you-go basis and recognizes expenditures at the time the premiums are due.

The Council subsidizes the premium rates paid by retirees by allowing them to participate at blended premium rates for both active and retired employees. These rates provide an implicit subsidy for retirees because, on an actuarial basis, retiree claims are expected to result in higher costs to the plan on average than those of active employees.

The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2018

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**NOTE N - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS
(OPEB), CONTINUED**

Actuarial Methods and Assumptions, continued

At September 30, 2018, the Council's Net OPEB Liability of \$28,092 was measured as of September 30, 2017, and was determined by an actuarial valuation as of that date using the alternate measurement method. The following actuarial assumptions and other inputs were applied to all periods included in the measurement:

The following simplifying assumptions were made:

Mortality - Life expectancies were based on RP2000 Mortality Tables for Males and Females projected 10 years.

Annual healthcare cost trend using the Society of Actuaries Long-Run Medical Cost Trend Model baseline assumptions with an initial rate of 8.5% per year trending to 4.0% by 2073. Years to ultimate 55.

Turnover - Non-group-specific age-based turnover data from GASB Statement 45 were used as the basis for assigning active members a probability of remaining employed until the assumed retirement age and for developing an expected future working lifetime assumption for purposes of allocating to periods the present value of total benefits paid.

Amortization Period: Rolling 20 year amortization

Amortization Method: level percentage of payroll

The discount rate was 3.64% (for 2018) (3.06% for 2017) and was based on the 20 Year Municipal Bond Rate with AA/Aa or higher.

Entry age normal cost method was used.

Inflation Rate	2.50%
Salary Increases	2.50%
Discount Rate	3.64%

The FRS salary scale was used

Participation percentage: 25%

The actuarial assumptions used in the September 30, 2018 valuation were based on results of an actuarial experience study performed for the FRS Retirement Plan.

The rationales for selecting each of the assumptions used in the financial accounting valuation and for the assumptions changes summarized above are to best reflect the current market conditions and recent plan experience.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2018

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NOTE N - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS
(OPEB), CONTINUED

Changes in the Net OPEB Liability

	<u>Amount</u>
Balance at September 30, 2017	\$ 30,125
Changes for the Year:	
Service Cost	513
Interest Cost on Total OPEB Liability	911
Change in Benefit Terms	-
Difference Between Expected and Actual Experience	-
Changes in Assumptions	(1,729)
Benefit Payments	(1,728)
Net Changes	(2,033)
Balance at September 30, 2018	\$ 28,092

The following presents the net OPEB liability of the Council as well as what the Council's net OPEB liability would be if it were calculated using a discount rate that is 1 percent higher or 1 percent lower than the current discount rate.

	1% Decrease	Current Rate	1% Increase
	<u>2.64%</u>	<u>3.64%</u>	<u>4.64%</u>
Net OPEB Liability	\$ 31,173	\$ 28,092	\$ 25,500

The following presents the net OPEB liability of the Council as well as what the Council's net OPEB liability would be if it were calculated using healthcare trend rates that are 1 percent higher or 1 percent lower than the current healthcare trend rate.

	1% Decrease	Trend Rate	1% Increase
	<u>3.00-7.50%</u>	<u>4.00-8.50%</u>	<u>5.00-9.50%</u>
Net OPEB Liability	\$ 25,511	\$ 28,092	\$ 31,177

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2018

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NOTE N - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS
(OPEB), CONTINUED

Changes in the Net OPEB Liability, continued

For the year ended September 30, 2018, the Council recognized OPEB expense credit of \$2,033. At September 30, 2018, the Council reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources*	Deferred Inflows of Resources*
Differences Between Expected and Actual Experience	\$ -	\$ -
Changes in Assumptions	-	-
Net difference between projected and actual earnings	-	-
Employer contribution subsequent to measurement date	5,579	-
Total	<u>\$ 5,579</u>	<u>\$ -</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ended September 30:	Amount*
	\$ -
	-
	-
	-
	-
Total Thereafter	<u>-</u>
	<u>\$ -</u>

*Per GASB No. 75 paragraph 43(a) since the Council used the alternative measurement method the effects of assumptions are recognized immediately. As such, since the Plan holds no assets their deferred inflows/outflows are zero.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2018

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NOTE O - RISK MANAGEMENT

The Council is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees, and natural disasters.

Insurance programs for general/professional liability, automobile, and property are through commercial insurance carriers. The Council retains the risk of loss, on insured claims, up to a deductible amount (depending on the type of loss) with the risk of loss in excess of this amount transferred to the insurance carrier. The Council is third party insured for employee health as well as workers' compensation. There were no claims paid in excess of insurance coverage during the past three (3) fiscal years.

NOTE P - FUND BALANCE

Fund balance was classified for the following purposes at September 30, 2018:

Nonspendable fund balance - General Fund		Amount
Deposits	\$	6,381
	\$	<u>6,381</u>
Assigned fund balance - General Fund		Amount
Operating reserves	\$	848,089
	\$	<u>848,089</u>

NOTE Q - CONTINGENCY

During the year ended September 30, 2018, the Council was informed by Sarasota, Lee and Charlotte Counties of their respective intent to withdraw financial support from the Council. The Council estimates the financial affect of such withdrawal to be approximately \$325,000 annually. The Council believes it will replace this funding through other revenues, grants and reserves. Further, it believes it will have sufficient funding to continue operation.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2018

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NOTE R - CHANGES IN ACCOUNTING PRINCIPLE

During the year ended September 30, 2018, the Council implemented GASB Statement No. 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions". The implementation of the pronouncement required the restatement of the Council's September 30, 2017 governmental activities - net position as follows:

<u>Governmental Activities</u>	<u>Amount</u>
Net Position, as Previously Reported	\$ 152,403
Cumulative Effect of GASB No. 75	
Other Post Employment Liability (OPEB)	<u>36,047</u>
Net Position, As Restated	<u>\$ 188,450</u>

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**REQUIRED SUPPLEMENTARY
INFORMATION
OTHER THAN MD&A**

DRAFT

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET-AND ACTUAL - GENERAL FUND -
SUMMARY STATEMENT
Year Ended September 30, 2018

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	General Fund			Variance Favorable (Unfavorable)
	Original Budget	Final Budget	Actual	
REVENUES				
Federal and state grants	\$ -	\$ -	\$ -	\$ -
Contracts, local grants and events	93,551	-	-	-
County and city assessments	309,106	344,642	344,643	1
DRI fees	-	-	-	-
DRI monitoring fees	-	-	-	-
Rental income	-	-	-	-
Interest and miscellaneous	6,000	6,000	5,997	(3)
Fund balance carryforward	811,779	852,378	-	(852,378)
TOTAL REVENUES	<u>1,220,436</u>	<u>1,203,020</u>	<u>350,640</u>	<u>(852,380)</u>
EXPENDITURES				
Current				
Personnel services	343,719	291,585	222,655	68,930
Operating expenditures	872,717	947,887	167,278	780,609
Capital outlay	4,000	-	-	-
Debt service	-	-	-	-
TOTAL EXPENDITURES	<u>1,220,436</u>	<u>1,239,472</u>	<u>389,933</u>	<u>849,539</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>-</u>	<u>(36,452)</u>	<u>(39,293)</u>	<u>(2,841)</u>
OTHER FINANCING SOURCES (USES)				
Operating transfers in	-	36,452	41,385	4,933
Operating transfers out	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>36,452</u>	<u>41,385</u>	<u>4,933</u>
NET CHANGE IN FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>2,092</u>	<u>\$ 2,092</u>
FUND BALANCE, October 1, 2017			<u>852,378</u>	
FUND BALANCE, September 30, 2018			<u>\$ 854,470</u>	

The accompanying notes are an integral part of this statement.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND -
DETAILED STATEMENT
Year Ended September 30, 2018

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General Fund				
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES				
Federal and state grants				\$ -
Contracts, local grants and events	93,551	-	-	-
County and city assessments	309,106	344,642	344,643	1
DRI fees	-	-	-	-
DRI monitoring fees	-	-	-	-
Rental income	-	-	-	-
Interest and miscellaneous	6,000	6,000	5,997	(3)
Fund balance carryforward	811,779	852,378	-	(852,378)
TOTAL REVENUES	1,220,436	1,203,020	350,640	(852,380)
EXPENDITURES				
Current				
Personnel services				
Salaries	192,967	124,282	124,282	-
Fringe benefits:	-	-	-	-
FICA	33,717	36,903	36,903	-
Retirement	48,915	56,794	56,794	-
Health insurance	64,433	71,541	71,542	(1)
Severance	-	-	-	-
Workers compensation/unemployment	3,687	2,065	2,065	-
Allocation of indirect expenditures	-	-	(68,931)	68,931
Total personnel services	343,719	291,585	222,655	68,930
Operating expenditures				
Professional fees:				
Legal fees	-	-	-	-
Consultant fees	-	27,054	36,204	(9,150)
Grant/Consulting expense	-	-	-	-
Audit fees	32,000	27,500	27,500	-
Telephone, rent, supplies, etc:	-	-	-	-
Office supplies	4,000	2,958	968	1,990
Equipment rental	6,695	6,279	6,279	-
Building rental	45,930	45,938	45,938	-
Repairs and maintenance	1,000	85	85	-
Telephone	4,600	4,025	4,025	-
Miscellaneous and insurance:	-	-	-	-
Insurance	10,722	11,428	11,428	-
Other miscellaneous	200	61	60	1
Computer supplies and graphics	21,674	48,760	42,563	6,197
Professional development/meetings:	-	-	-	-
Professional development/dues	26,095	14,775	14,775	-
Meetings/events	3,000	15,209	12,209	3,000

The accompanying notes are an integral part of this statement.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND -
DETAILED STATEMENT, CONTINUED
Year Ended September 30, 2018

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	General Fund			Variance Favorable (Unfavorable)
	Original Budget	Final Budget	Actual	
Operating expenditures (continued)				
Travel	6,000	8,064	8,054	10
Postage	1,300	416	416	-
Printing/reproduction	3,000	2,252	-	2,252
Utilities	24,900	19,064	19,064	-
Advertising/legal notices	600	1,776	776	1,000
Publications	100	-	-	-
Bad debt	-	-	-	-
Moving expense	-	-	-	-
Expense of sale	-	-	-	-
Amount to be reserved for A/C	-	-	-	-
Reserves - operations	811,779	864,110	-	864,110
Allocation of indirect expenditures	(130,878)	(151,867)	(63,066)	(88,801)
Total operating expenditures	872,717	947,887	167,278	780,609
Capital outlay				
Capital purchases	4,000	-	-	-
Allocation of indirect expenditures	-	-	-	-
Total capital outlay	4,000	-	-	-
Debt service				
Principal retirement	-	-	-	-
Interest and fiscal charges	-	-	-	-
Allocation of indirect expenditures	-	-	-	-
Total debt service	-	-	-	-
TOTAL EXPENDITURES	1,220,436	1,239,472	389,933	849,539
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-	(36,452)	(39,293)	(2,841)
OTHER FINANCING SOURCES (USES)				
Operating transfers in	-	36,452	41,385	4,933
Operating transfers out	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	36,452	41,385	4,933
NET CHANGE IN FUND BALANCE	\$ -	\$ -	2,092	\$ 2,092
FUND BALANCE, October 1, 2017			852,378	
FUND BALANCE, September 30, 2018			\$ 854,470	

The accompanying notes are an integral part of this statement.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL - SPECIAL REVENUE
FUND - SUMMARY STATEMENT
Year Ended September 30, 2018

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	Special Revenue Fund			
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES				
Federal and state grants	\$ 220,074	\$ 510,818	\$ 507,177	\$ (3,641)
Contracts, local grants and events	270,520	110,151	116,151	6,000
County and city assessments	-	-	-	-
NOPC and DRI fees	35,000	106,238	104,738	(1,500)
DRI monitoring fees	-	-	1,500	1,500
Rental income	-	-	-	-
Interest and miscellaneous	-	5,997	-	(5,997)
Fund balance carryforward	-	-	-	-
TOTAL REVENUES	525,594	733,204	729,566	(3,638)
EXPENDITURES				
Current				
Personnel services	247,781	362,595	431,526	(68,931)
Operating expenditures	257,813	334,157	256,655	77,502
Capital outlay	20,000	-	-	-
Debt service	-	-	-	-
TOTAL EXPENDITURES	525,594	696,752	688,181	8,571
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-	36,452	41,385	4,933
OTHER FINANCING SOURCES (USES)				
Operating transfers in	-	-	-	-
Operating transfers out	-	(36,452)	(41,385)	(4,933)
TOTAL OTHER FINANCING SOURCES (USES)	-	(36,452)	(41,385)	(4,933)
NET CHANGE IN FUND BALANCE	\$ -	\$ -	-	\$ -
FUND BALANCE, October 1, 2017			-	
FUND BALANCE, September 30, 2018			\$ -	

The accompanying notes are an integral part of this statement.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL - SPECIAL REVENUE
FUND - DETAILED STATEMENT
Year Ended September 30, 2018

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Special Revenue Fund				
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES				
Federal and state grants	\$ 220,074	\$ 510,818	\$ 507,177	\$ (3,641)
Contracts, local grants and events	270,520	110,151	116,151	6,000
County and city assessments	-	-	-	-
NOPC and DRI fees	35,000	106,238	104,738	(1,500)
DRI monitoring fees	-	-	1,500	1,500
Rental income	-	-	-	-
Interest and miscellaneous	-	5,997	-	(5,997)
Fund balance carryforward	-	-	-	-
TOTAL REVENUES	525,594	732,204	729,566	(3,638)
EXPENDITURES				
Current				
Personnel services				
Salaries	247,781	362,595	362,595	-
Fringe benefits:				
FICA	-	-	-	-
Retirement	-	-	-	-
Health insurance	-	-	-	-
Workers compensation/unemployment	-	-	-	-
Allocation of indirect expenditures	-	-	68,931	(68,931)
Total personnel services	247,781	362,595	431,526	(68,931)
Operating expenditures				
Professional fees:				
Legal fees	-	-	-	-
Consultant fees	106,200	58,598	58,598	-
Grant/Consulting expense	-	99,692	96,542	3,150
Audit fees	-	-	-	-
Telephone, rent, supplies, etc:				
Office supplies	-	-	2,000	(2,000)
Equipment rental	-	-	-	-
Building rental	-	-	-	-
Storage unit rental	-	-	-	-
Repairs and maintenance	-	-	-	-
Telephone	-	-	-	-
Miscellaneous and insurance:				
Insurance	-	-	-	-
Other miscellaneous	-	-	-	-
Computer supplies and graphics	2,510	-	6,197	(6,197)
Professional development/meetings:				
Professional development/dues	-	-	-	-
Meetings/events	3,000	-	3,000	(3,000)
Travel	14,000	24,000	24,000	-

The accompanying notes are an integral part of this statement.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL - SPECIAL REVENUE
FUND - DETAILED STATEMENT, CONTINUED
Year Ended September 30, 2018

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	Special Revenue Fund			Variance Favorable (Unfavorable)
	Original Budget	Final Budget	Actual	
Operating expenditures (continued)				
Postage	125	-	-	-
Printing/reproduction	100	-	2,252	(2,252)
Utilities	-	-	-	-
Advertising	1,000	-	1,000	(1,000)
Publications	-	-	-	-
Bad debt	-	-	-	-
Reserves - operations	-	-	-	-
Allocation of indirect expenditures	130,878	151,867	63,066	88,801
Total operating expenditures	257,813	334,157	256,655	77,502
Capital outlay				
Capital purchases	20,000	-	-	-
Allocation of indirect expenditures	-	-	-	-
Total capital outlay	20,000	-	-	-
Debt service				
Principal retirement	-	-	-	-
Interest and fiscal charges	-	-	-	-
Allocation of indirect expenditures	-	-	-	-
Total debt service	-	-	-	-
TOTAL EXPENDITURES	525,594	696,752	688,181	8,571
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-	36,452	41,385	4,933
OTHER FINANCING SOURCES (USES)				
Operating transfers in	-	-	-	-
Operating transfers out	-	(36,452)	(41,385)	(4,933)
TOTAL OTHER FINANCING SOURCES (USES)	-	(36,452)	(41,385)	(4,933)
NET CHANGE IN FUND BALANCE	\$ -	\$ -	-	\$ -
FUND BALANCE, October 1, 2017			-	
FUND BALANCE, September 30, 2018			\$ -	

The accompanying notes are an integral part of this statement.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
SCHEDULE OF COUNCIL'S PROPORTIONATE SHARE OF THE NET
PENSION LIABILITY - FLORIDA RETIREMENT SYSTEM (FRS) PENSION
PLAN (1)

	2018	2017	2016	2015
Council's proportion of the net pension liability	0.001406368%	0.001383839%	0.017879380%	0.002458057%
Council's proportionate share of the net pension liability	\$ 423,605	\$ 409,330	\$ 451,456	\$ 317,491
Council's covered-employee payroll	\$ 486,876	\$ 421,146	\$ 463,600	\$ 596,412
Council's proportionate share of the net pension liability as a percentage of its covered-employee payroll	87.00%	97.19%	97.38%	53.23%
Plan fiduciary net position as a percentage of the total pension liability	84.26%	83.89%	84.88%	92.00%

Notes: (1) The amounts presented for each fiscal year were determined as of September 30.

SCHEDULE OF COUNCIL CONTRIBUTIONS -
FLORIDA RETIREMENT SYSTEM (FRS) PENSION PLAN (1)

	2018	2017	2016	2015
Contractually required contribution	\$ 45,435	\$ 38,956	\$ 55,506	\$ 49,187
Contributions in relation to the contractually required contribution	45,435	38,956	55,506	49,187
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -
Council's covered-employee payroll	\$ 486,876	\$ 421,146	\$ 463,600	\$ 596,412
Contributions as a percentage of covered-employee payroll	9.33%	9.25%	11.97%	8.25%

Notes: (1) The amounts presented for each fiscal year were determined as of September 30.

GASB 68 requires information for 10 years. However, until a full 10-year trend is compiled, governments should present information for only those years for which information is available.

<u>2014</u>	
	0.003334835%
\$	203,474
\$	978,831
	20.79%
	96.09%

<u>2014</u>	
\$	84,553
	<u>84,553</u>
\$	<u>-</u>
\$	978,831
	8.64%

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**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
SCHEDULE OF COUNCIL'S PROPORTIONATE SHARE OF THE NET
PENSION LIABILITY - HEALTH INSURANCE SUBSIDY (HIS) PENSION
PLAN (1)**

	2018	2017	2016	2015
Council's proportion of the net pension liability	0.001424372%	0.001317335%	0.001573392%	0.002434150%
Council's proportionate share of the net pension liability	\$ 150,757	\$ 140,856	\$ 183,372	\$ 248,245
Council's covered-employee payroll	\$ 486,876	\$ 421,146	\$ 463,600	\$ 596,412
Council's proportionate share of the net pension liability as a percentage of its covered-employee payroll	30.96%	33.45%	39.55%	41.62%
Plan fiduciary net position as a percentage of the total pension liability	2.15%	1.64%	0.97%	0.50%

Notes: (1) The amounts presented for each fiscal year were determined as of September 30.

**SCHEDULE OF COUNCIL CONTRIBUTIONS -
HEALTH INSURANCE SUBSIDY (HIS) PENSION PLAN (1)**

	2018	2017	2016	2015
Contractually required contribution	\$ 11,359	\$ 10,356	\$ 4,521	\$ 14,527
Contributions in relation to the contractually required contribution	11,359	10,356	4,521	14,527
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -
Council's covered-employee payroll	\$ 486,876	\$ 421,146	\$ 463,600	\$ 596,412
Contributions as a percentage of covered-employee payroll	2.33%	2.46%	0.98%	2.44%

Notes: (1) The amounts presented for each fiscal year were determined as of September 30.

GASB 68 requires information for 10 years. However, until a full 10-year trend is compiled, governments should present information for only those years for which information is available.

<u>2014</u>	
	0.003320373%
\$	310,463
\$	978,831
	31.72%
	0.99%

<u>2014</u>	
\$	17,441
	<u>17,441</u>
\$	<u>-</u>
\$	978,831
	1.78%

DRAFT

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
September 30, 2018

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Changes of Assumptions

Actuarial assumptions for both cost-sharing defined benefit plans are reviewed annually by the Florida Retirement System Actuarial Assumptions Conference. The FRS Pension Plan has a valuation performed annually. The HIS Program has a valuation performed biennially that is updated for GASB reporting in the year a valuation is not performed. The most recent experience study for the FRS Pension Plan was completed in 2014 for the period July 1, 2008 through June 30, 2013. Because the HIS Program is funded on a pay-as-you-go basis, no experience study has been completed for that program. The actuarial assumptions that determined the total pension liability for the HIS Program were based on certain results of the most recent experience study for the FRS Pension Plan.

The total pension liability for each cost-sharing defined benefit plan was determined using the individual entry age actuarial cost method. Inflation increases for both plans is assumed at 2.60%. Payroll growth, including inflation, for both plans is assumed at 3.25%. Both the discount rate and the long-term expected rate of return used for FRS Pension Plan investments was reduced from 7.10% to 7.00%. The Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Because the HIS Program uses a pay-as-you-go funding structure, a municipal bond rate was increased from 3.58% to 3.87% to determine the total pension liability for the program (Bond Buyer General Obligation 20-Bond Municipal Bond Index). Mortality assumptions for both plans were based on the Generational RP-2000 with Projection Scale BB tables.

Florida Retirement System Pension Plan

There were changes in actuarial assumptions. As of June 30, 2018, the inflation rate assumption remained at 2.6 percent, the real payroll growth assumption was 0.65 percent, and the overall payroll growth rate assumption remained at 3.25 percent. The long-term expected rate of return was reduced from 7.10 percent to 7.00 percent.

Health Insurance Subsidy Pension Plan

The municipal rate used to determine total pension liability increased from 3.58 percent to 3.87 percent.

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
September 30, 2018

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Pension Expense and Deferred Outflows/Inflows of Resources

In accordance with GASB 68, paragraphs 54 and 71, changes in the net pension liability are recognized in pension expense in the current measurement period, except as indicated below. For each of the following, a portion is recognized in pension expense in the current reporting period, and the balance is amortized as deferred outflows or deferred inflows of resources using a systematic and rational method over a closed period, as defined below:

- Differences between expected and actual experience with regard to economic and demographic factors - amortized over the average expected remaining service life of all employees that are provided with pensions through the pension plan (active and inactive employees)
- Changes of assumptions or other inputs - amortized over the average expected remaining service life of all employees that are provided with pensions through the pension plan (active and inactive employees)
- Changes in proportion and differences between contributions and proportionate share of contributions - amortized over the average expected remaining service life of all employees that are provided with pensions through the pension plan (active and inactive employees)
- Differences between expected and actual earnings on pension plan investments - amortized over five years

Employer contributions to the pension plans from employers are not included in collective pension expense. However, employee contributions are used to reduce pension expense.

The average expected remaining service life of all employees provided with pensions through the pension plans at June 30, 2018, remained unchanged from the prior year at 6.4 years for FRS and 7.2 years for HIS.

**SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL
SCHEDULE OF CHANGES IN THE NET OPEB LIABILITY AND
RELATED RATIOS GASB 75**

Page 63 of 69

Changes in Employer's Net OPEB Liability and Related Ratios as of September 30:

Net OPEB Liability	2018
Service Cost	\$ 513
Interest Cost on Total OPEB Liability	911
Changes in Benefit Terms	-
Differences Between Expected and Actual Experience	-
Changes in Assumptions	(1,729)
Benefit Payments	(1,728)
Net Change in net OPEB Liability	(2,033)
Net OPEB Liability - Beginning of Year	30,125
Net OPEB Liability - End of Year	<u>\$ 28,092</u>

NOTE: Information for FY 2017 and earlier is not available.

Plan Fiduciary Net Position as of September 30:

	2018
Contributions - Employer	\$ 1,728
Net Investment Income	-
Benefit Payments	(1,728)
Administrative Expense	-
Net Change in Fiduciary Net Position	-
Fiduciary Net Position - Beginning of Year	-
Fiduciary Net Position - End of Year	<u>\$ -</u>
Net OPEB Liability	28,092
Fiduciary Net Position as a % of Net OPEB Liability	0.00%
Covered-Employee Payroll	\$431,145
Net OPEB Liability as a % of Payroll	6.52%

NOTE: Information for FY 2017 and earlier is not available.

Notes to the Schedule:

Benefit Changes	None
Changes of Assumptions	The discount rate was changed as follows:
9/30/17	3.06%
9/30/18	3.64%

Population covered by Plan: 6 active 0 retired

Plan has no specific trust established. \$0 assigned for OPEB.

ADDITIONAL REPORTS

DRAFT

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL
CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF BASIC
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Executive Committee and Council Members
Southwest Florida Regional Planning Council
1400 Colonial Blvd., Suite 1
Fort Myers, Florida 33907

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America, the basic financial statements of the governmental activities and each major fund of Southwest Florida Regional Planning Council (the "Council") as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements as listed in the table of contents and have issued our report thereon dated May 1, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Council's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Council's financial statements will not be prevented, or detected and

corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined previously. However, material weaknesses may exist that have not been identified.

Further, we did, however, note a certain other matter that we have reported in our Report to Management dated May 28, 2019.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Southwest Florida Regional Planning Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Council's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Council's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

TUSCAN & COMPANY, P.A.
Fort Myers, Florida
May 28, 2019

**INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE
WITH SECTION 218.415, FLORIDA STATUTES**

Executive Committee and Council Members
Southwest Florida Regional Planning Council
1400 Colonial Blvd., Suite 1
Fort Myers, Florida 33907

We have examined Southwest Florida Regional Planning Council's compliance with Section 218.415, Florida Statutes, regarding the investment of public funds during the year ended September 30, 2018. Management is responsible for Southwest Florida Regional Planning Council's compliance with those requirements. Our responsibility is to express an opinion on Southwest Florida Regional Planning Council's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about Southwest Florida Regional Planning Council's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on Southwest Florida Regional Planning Council's compliance with specified requirements.

In our opinion, Southwest Florida Regional Planning Council complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2018.

This report is intended solely for the information and use of the Southwest Florida Regional Planning Council and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.

TUSCAN & COMPANY, P.A.
Fort Myers, Florida
May 28, 2019

INDEPENDENT AUDITOR'S REPORT TO MANAGEMENT

Executive Committee and Council Members
Southwest Florida Regional Planning Council
1400 Colonial Blvd., Suite 1
Fort Myers, Florida 33907

We have audited the accompanying basic financial statements of Southwest Florida Regional Planning Council (the "Council") as of and for the year ended September 30, 2018 and have issued our report thereon dated May 28, 2019.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America and Chapter 10.550, Rules of the Florida Auditor General. We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards and Chapter 10.550, Rules of the Florida Auditor General. Disclosures in those reports, which are dated May 28, 2019, should be considered in conjunction with this report to management.

Additionally, our audit was conducted in accordance with Chapter 10.550, Rules of the Auditor General, which governs the conduct of local governmental entity audits performed in the State of Florida. This letter included the following information, which is not included in the aforementioned auditor's reports:

- Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no financially significant prior year comments.
- Section 10.554(1)(i)2., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. No such recommendations were noted to improve financial management.

- Section 10.554(1)(i)3., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have an effect on the financial statements that is less than material but more than inconsequential. In connection with our audit, we did not have any such findings.
- Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in the management letter, unless disclosed in the notes to the financial statements. The Council discloses this information in the notes to the financial statements.
- Section 10.554(1)(i)5.a., Rules of the Auditor General, requires a statement be included as to whether or not the local government entity has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that this item is not applicable to the Council.
- Pursuant to Sections 10.554(1)(i)5.b. and 10.556(7), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the Council's financial condition. However, we determined this item is not applicable to the Council.
- Pursuant to Section 10.554(1)(i)5.c., Rules of the Auditor General, requires a statement indicating a failure, if any, of a component unit Special District to provide financial information necessary to a proper reporting of the component unit within the audited financial statements of this entity (F.S. Section 218.39(3)(b)). There are no known component special districts required to report within these financial statements.
- Section 10.556(10)(a), Rules of the Auditor General, requires that the scope of our audit to determine the Council's compliance with the provisions of Section 218.415, Florida Statutes, regarding the investment of public funds. In connection with our audit, we determined that the Council complied with Section 218.415, Florida Statutes as reported in our Independent Accountant's Report on Compliance with Section 218.415, Florida Statutes dated May 28, 2019, included herein.

PRIOR YEAR COMMENTS:

2017-2 The Board has a Fiduciary Responsibility to the Regional Planning Council

As the Board of the Regional Planning Council, per Florida Statute Section 186.505(8) (9) and (12) there is a duty of care to act in the best interest on the Regional Planning Council. While debate may exist as to the entity's mission and role, the entity is, nevertheless, created by Statute Section 186.504 and acts as an independent governmental entity under Florida Law. Its Board members are charged with all the responsibility typically assigned by Statute to a governmental entity.

As such, we recommend the Board seek all available means to satisfactorily address the issue of funding the Council in a sustainable manner.

Current Year Addendum

During the fiscal year ended September 30, 2018, Lee, Charlotte and Sarasota Counties as well as the City of Cape Coral gave their notice to discontinue their membership in the Regional Planning Council. The Executive Committee of the Council is working to address the the issues and determine the future focus of the Council to ensure relevancy to it's members.

As such, we continue to recommend the Board seek all available means to satisfactorily address the issue of funding the Council in a sustainable manner.

CURRENT YEAR COMMENTS:

No financially significant comments noted.

Pursuant to Chapter 119, Florida Statutes, this management letter is a public record and its distribution is not limited. Auditing standards generally accepted in the United States of America require us to indicate that this letter is intended solely for the information and use of the Executive Committee, Council members, management, the Auditor General of the State of Florida, federal and state awarding agencies, pass-through entities and other federal and state audit agencies. However, this report is not intended to be and should not be used by anyone other than these specified parties.

TUSCAN & COMPANY, P.A.
Fort Myers, Florida
May 28, 2019

EXHIBIT

DRAFT

--- Agenda --- Item

9b

FY19-20 Workplan &
Budget

9b

9b

“

IF EVERYONE IS MOVING
FORWARD TOGETHER,
T H E N S U C C E S S
TAKES CARE OF ITSELF.

”

- HENRY FORD



FISCAL YEAR 2019 - 2020

WORKPLAN & BUDGET

SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL



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MESSAGE

Recognizing the need to work together across neighboring communities, share knowledge, explore ideas and foster collaboration in order to protect and improve the unique and relatively unspoiled character of the physical, economic and social aspects of the region for the benefit of future generations, the first Interlocal Agreement was signed in 1973 by the Counties of Sarasota, Charlotte, Lee, Hendry, Glades and Collier creating the Southwest Florida Regional Planning Council. Subsequently, State legislation was passed mandating that all counties in Florida belong to a regional planning council.

Beginning in 2009 and through 2011, the Florida legislature substantially revised the growth management system to significantly reduce the state and regional management components of the system, and to release local communities from mandates intended to discourage urban sprawl. However, with the current Florida population at 20,840,568 and projected to increase by another 3.5 million people in 2030, the growth pressures continue now more than ever. Regional collaboration is needed not only on land use issues but also on a myriad of other subjects including transportation innovation, quality of life issues, substance abuse and mental health, water quality and resources, climate change and resiliency, attainable housing, and other issues that have impacts beyond county and municipal boundaries.

The Southwest Florida Regional Planning Council has been discussing the relevancy and the future of the Council for several years. At the May 16, 2019 meeting of the RPC, the consensus of those in attendance was that the SWFRPC is not now nor would it ever be what it once was. Accepting this fact, our board members felt that we must reinvent the agency to be an innovative and creative regional coalition with a common voice on the issues impacting our region. The following Workplan and Budget for FY2019-2020 is presented based on the discussion at the May 16, 2019 meeting. The Workplan addresses:

- The unfunded statutory obligations of the RPC
- Ongoing programs funded by the Federal Government through the State to the RPCs (\$172,164)
- Current projects/grants that need to be completed
- The recommendations of the board members
- Operational changes

Acknowledging the differing opinions and ideas of the board members, as well as the diversity of our six counties, the perfect restructuring of the SWFRPC cannot be accomplished overnight. Transition can begin immediately. Nevertheless, it will take trial and error before the most effective operating structure can be achieved for an innovative and creative regional coalition that will ultimately result in a new Interlocal Agreement adopted by all of the counties.



EXECUTIVE DIRECTOR
Margaret Wuerstle

Margaret A. Wuerstle



NEW MEETING SCHEDULE FY 19-20

<div> <div>21</div> <div>NOVEMBER</div> <div>2019</div> </div> <ul style="list-style-type: none"> • Workshop to determine relevant issues and potential speakers for the year. • Nominating Committee appointed for election of 2020 Officers. 			
<div> <div>16</div> <div>JANUARY</div> <div>2020</div> </div> <ul style="list-style-type: none"> • Election of Officers • Speaker on subject determined at workshop 	<div> <div>19</div> <div>MARCH</div> <div>2020</div> </div> <ul style="list-style-type: none"> • Speaker on subject determined at workshop 	<div> <div>18</div> <div>JUNE</div> <div>2020</div> </div> <ul style="list-style-type: none"> • Audit Report • Budget & Workplan • Speaker on subject determined at workshop 	<div> <div>17</div> <div>SEPTEMBER</div> <div>2020</div> </div> <ul style="list-style-type: none"> • Host Major Event

MISSION

“To work together across neighboring communities to consistently protect and improve the unique and relatively unspoiled character of the physical, economic and social worlds we share for the benefit of our future generations.”



FOCUS AREAS

UNFUNDED



01 REGULATORY RESPONSIBILITIES

- Update and Maintain the Strategic Regional Policy Plan
- Regional Data Clearinghouse / IC&R (Intergovernmental Coordination and Review)
- Provide an Annual Report/Financial Audit & Reporting
- Regional Dispute Resolution

FUNDED



02 ONGOING PROGRAMS

Ongoing Programs Funded by the Federal Government (\$172,164)

1. Local Emergency Planning Committee
2. Hazardous Material Emergency Planning
3. Economic Development District

FUNDED



03 COMPLETE CURRENT PROJECTS

Complete Currently Funded Projects

1. \$600,000: Brownfield Grant - EPA (October 2021)
2. \$258,182: SWF Agriculture Sustainability/Marketing Grant - EDA (July 2021)
3. Promise Zone (June 2026)



04 GRANT MANAGEMENT

Pending Grants: **\$1,572,397** approximately

- Health and Human Services – Media Campaign \$1,453,315
- USDA REDI for technical assistance to Promise Zone
- DEO - Updating the 2009 Comprehensive Southwest Florida/Charlotte Harbor Climate Change Vulnerability Assessment - \$40,075
- DEO -Southwest Florida Opioid Resource Guide - \$40,007
- Charles and Mary Grant Foundation for Southwest Florida Harm Reduction: Take-Home Naloxone Project - \$38,000



05 INTER-GOVERNMENTAL COORDINATION & COMMUNICATION

1. Identify Impacts of Development on Adjacent Counties
2. Coordinate and Share Information with County Staff
3. Provide Information on Common Issues
 - Provide a Common Voice in Tallahassee on issues impacting the region:
 - Home Rule
 - Water Quality
 - Affordable Housing
 - Beach Renourishment
 - Resiliency
 - Quality of Life Issues
 - Share all comp plan amendments with adjacent counties and County/City Planning Staff
 - Coordinate meeting with all planning directors and appropriate planning staff twice a year
 - Coordinate quarterly RPC meetings with presentations on relevant common issues
 - Hold one workshop with board members and regional leaders to identify the issues to be included in our Common Voice and set the Agenda for quarterly meetings and major event
 - Coordinate and host one major event with a renowned speaker on an issue of importance to the RPC Board members

BUDGET



06

Proposed
Budget



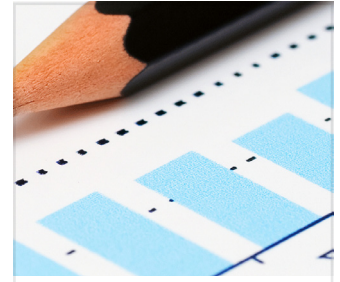
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FY20 PROPOSED BUDGET

PROPOSED BUDGET

October 1, 2019
to
September 30, 2020

FY20 PROPOSED BUDGET

Revenues	SWFRPC General Fund	SWFRPC Special Revenue	Budget Totals
Assessments	\$518,780	-	\$518,780
Assessments: Loss of Membership	\$(350,963)	-	\$(350,963)
Total Assessment Income:	\$167,817		\$167,817
Secured Federal/State Grants		560,052	560,052
*Program Development (Unsecured Grants/Contracts)	219,264	40,122	259,386
Secured Contractual	-	15,000	15,000
Interest/Misc	6,000	-	6,000
Total Income (Revenue):	\$393,081	\$615,174	\$1,008,256
Expenditures			
<u>Direct:</u>			
Salaries (A)	\$94,328	\$237,390	\$331,718
FICA	25,376	-	25,376
Unemployment	-	-	-
Workers Compensation	1,246	-	1,246
Retirement	46,175	-	46,175
Health Insurance (B)	55,187	-	55,187
Total Personnel Services:	\$222,313	\$237,390	\$459,703
Consultant Fees (C)	-	\$54,950	\$54,950
Contractual (D)	-	289,333	289,333
Audit Fees	24,000	-	24,000
Travel	10,000	27,000	37,000
Telephone	3,800	-	3,800
Postage	1,200	-	1,200
Equipment Rental (E)	4,896	-	4,896
Insurance (F)	9,029	-	9,029
Repair/Maint. (Equip/Vehicle)	500	-	500
Printing/Reproduction	3,000	-	3,000
Utilities (Elec, Internet)	8,500	-	8,500
Advertising	600	1,000	1,600
Other Miscellaneous	200	-	200
Office Supplies	1,500	1,500	3,000
Computer Related Expenses (G)	25,097	-	25,097
Dues and Memberships (H)	23,800	-	23,800
Professional Development	1,000	-	1,000
Meetings/Events	3,000	4,000	7,000
Capital Outlay-Operations	-	-	-
Lease Long Term	50,646	-	50,646
Operational Expense:	\$170,768	\$377,783	\$548,551
Total Cash Outlays:	\$393,081	\$615,173	\$1,008,255
Net Income/Loss:	0	-	0

FY20 PROPOSED BUDGET

Including Fund Balance

PROPOSED BUDGET

October 1, 2019
to
September 30, 2020

FY20 PROPOSED BUDGET

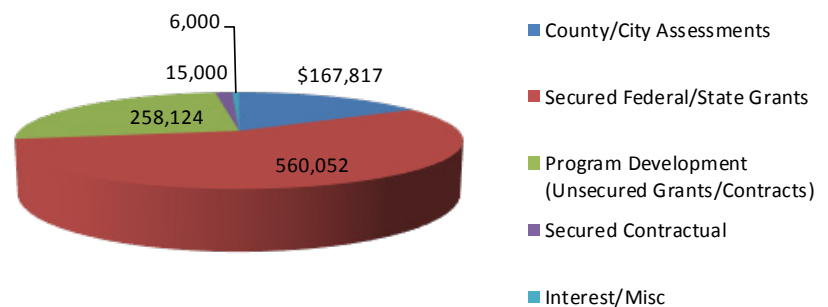
Revenues	SWFRPC General Fund	SWFRPC Special Revenue	Budget Totals
Assessments	\$518,780	-	\$518,780
Assessments: Loss of Membership	\$(350,963)	-	\$(350,963)
Total Assessment Income:	\$167,817		\$167,817
Secured Federal/State Grants		560,052	560,052
*Program Development (Unsecured Grants/Contracts)	219,264	40,122	259,386
Secured Contractual	-	15,000	15,000
Interest/Misc	6,000	-	6,000
Fund Balance from Audit YE 9/30/18	854,470	-	854,470
Total Income (Revenue):	\$1,247,551	\$615,174	\$1,862,726
Expenditures			
<u>Direct:</u>			
Salaries (A)	\$94,328	\$237,390	\$331,718
FICA	25,376	-	25,376
Unemployment	-	-	-
Workers Compensation	1,246	-	1,246
Retirement	46,175	-	46,175
Health Insurance (B)	55,187	-	55,187
Total Personnel Services:	\$222,313	\$237,390	\$459,703
Consultant Fees (C)	-	\$54,950	\$54,950
Contractual (D)	-	289,333	289,333
Audit Fees	24,000	-	24,000
Travel	10,000	27,000	37,000
Telephone	3,800	-	3,800
Postage	1,200	-	1,200
Equipment Rental (E)	4,896	-	4,896
Insurance (F)	9,029	-	9,029
Repair/Maint. (Equip/Vehicle)	500	-	500
Printing/Reproduction	3,000	-	3,000
Utilities (Elec, Internet)	8,500	-	8,500
Advertising	600	1,000	1,600
Other Miscellaneous	200	-	200
Office Supplies	1,500	1,500	3,000
Computer Related Expenses (G)	25,097	-	25,097
Dues and Memberships (H)	23,800	-	23,800
Professional Development	1,000	-	1,000
Meetings/Events	3,000	4,000	7,000
Capital Outlay-Operations	-	-	-
Lease Long Term	50,646	-	50,646
Fund Balance from Audit YE 9/30/18	854,470	-	854,470
Operational Expense:	\$1,025,238	\$377,783	\$1,403,021
Total Cash Outlays:	\$1,247,551	\$615,173	\$1,862,725
Net Income/Loss:	0	-	0

REVENUE SOURCES

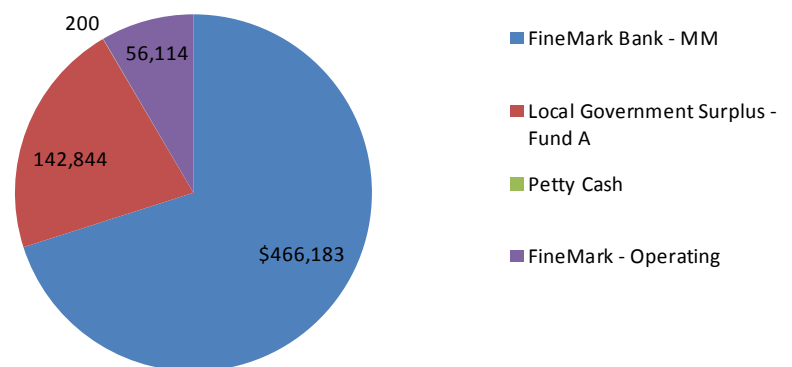
REVENUE SOURCES

October 1, 2019 -
September 30, 2020

Budget Revenues	Amount
County/City Assessments	\$167,817
Secured Federal/State Grants	560,052
Unsecured Program Development	259,386
Secured Contractual	15,000
Interest/Misc	6,000
Total Revenue	\$1,008,255



Fund Balance	Amount
FineMark Bank - MM	\$466,183
Local Government Surplus - Fund A	142,844
Petty Cash	200
FineMark - Operating	56,114
Total Fund Balance	665,028



REVENUE SOURCES

General Revenues		Special Revenues	
Rental/Interest/Misc.	6,000	Federal/State Grants	560,052
Assessments	167,817	Contractual	15,000
	173,817		575,052
		Total Revenues	748,869
Program Development Unsecured Grants/Contracts			259,386
		Total Budget	\$1,008,255

Member	Population	Assessment
Collier County	367,347	110,204
Glades County	13,002	3,901
Hendry County	39,586	11,876
City of Fort Myers	81,868	24,560
Town of Fort Myers Beach	6,406	1,922
City of Bonita Springs	51,181	15,354
Total Assessments	551,844	\$167,817
Interest/Misc.		6,000
Total General Revenues		\$173,817

Special Revenues	Federal/State Grants	Contractual	Total
DEM - Title III - LEPC	\$80,000		80,000
DEM - HMEP Planning & Training	62,164		62,164
Lee/Collier Hazard Analysis	19,615		19,615
Brownfields	200,000		200,000
Economic Development	30,000		30,000
Disaster Coordinator - EDA	50,000		50,000
Agriculture Sustainability - EDA	103,273		103,273
National Community Service VISTA	15,000		15,000
SQG-Glades		4,500	4,500
CHNEP Graphic Design Services		4,500	4,500
FHERO		6,000	6,000
Total Special Revenues	\$560,052	\$15,000	575,052

Assessments based upon official Bureau of Business and Economic Research population estimates.
Assessments are estimated at 30 cents/capita as provided for in the Council's Interlocal Agreement, adopted November 8, 1973.

5 YEAR BUDGET COMPARISON FY 15 -19

5 YEAR BUDGET COMPARISON

Fiscal Year 15 -
Fiscal Year 19

5 YEAR BUDGET COMPARISON: FY15 - FY19

	Actual FY 2015	Actual FY 2016	Actual FY 2017	Actual FY 2018	Adopted FY 2019	Proposed FY 2020
Revenues						
Assessments	\$472,879	\$477,790	\$485,955	\$344,643	\$181,713	\$167,817
Federal/State/Local Funds/Contractual	399,968	525,449	384,471	507,177	393,005	560,052
Unsecured Grants/Contracts	-	-	-	-	369,633	259,386
Contractual	190,067	105,045	96,158	116,151	4,500	15,000
DRIs	88,523	62,871	55,481	106,238	-	-
Interest/Misc	4,347	12,489	3,280	5,997	6,000	6,000
Rental Income	1,250	-	-	-	-	-
Fund Balance	588,437	811,779	852,378	852,378	852,378	854,470
Total Income	\$1,745,471	\$1,995,423	\$1,877,723	\$1,932,584	\$1,807,229	\$1,862,726
Expenditures						
Direct:						
Salaries - Total	\$609,843	\$474,751	\$421,671	\$486,877	\$511,780	\$331,718
FICA/Workers Comp/Unemployment	49,691	36,357	33,344	38,968	42,055	26,622
Retirement	63,714	60,027	49,312	56,794	58,184	46,175
Health Insurance	98,290	63,792	57,706	71,541	83,330	55,187
Total Personnel Services	\$821,538	\$634,927	\$562,033	\$654,181	\$695,349	\$459,703
Legal fees	-	-	-	-	-	-
Consultant Fees	57,588	104,734	144,468	94,802	\$42,650	\$54,950
Contractual	63,533	105,796	44,848	96,542	-	289,333
Audit Fees	36,820	31,100	32,000	-	32,000	24,000
Travel	27,273	33,870	33,170	27,500	24,000	37,000
Telephone	5,749	4,377	4,422	32,054	4,600	3,800
Postage	3,173	4,332	1,628	4,025	1,200	1,200
Equipment Rental	7,964	7,066	6,356	416	6,695	4,896
Insurance	22,970	15,490	10,935	6,279	11,612	9,029
Repair/Maint. (Grounds/Bldg/Equip)	10,311	3,379	1,035	11,428	1,000	500
Printing/Reproduction	6,431	6,278	5,037	85	3,100	3,000
Utilities (Elec, water, garb)	20,889	16,997	17,351	2,252	21,100	8,500
Advertising	7,766	1,526	2,543	19,064	1,600	1,600
Other Miscellaneous	5,162	3,254	-	1,776	200	200
Uncollectable Receivables	-	-	-	60	-	-
Office Supplies	4,494	4,743	3,402	-	3,500	3,000
Computer Related Expenses	27,326	25,558	22,684	2,968	24,917	25,097
Publications	211	-	-	48,760	-	-
Bad debt	19,736	15,000	2,413	-	-	-
Dues and Memberships	14,037	24,655	38,732	-	25,095	23,800
Professional Development	-	1,813	991	14,775	1,000	1,000
Meetings/Events	26,771	9,266	6,948	-	7,000	7,000
Moving	-	42,418	-	15,209	-	-
Capital Outlay-Operations	-	29,568	-	-	-	-
Capital Outlay-Building	-	4,324	8,185	-	-	-
Long Term Debt (Building Loan)	127,751	-	-	-	-	-
Lease Long Term	-	31,500	43,750	45,938	48,233	50,646
Reserve for Operations Expense (Fund Balance)	588,437	811,779	852,378	852,378	852,378	854,470
Total Cash Outlays	1,905,930	1,969,426	1,837,124	\$1,930,492	1,807,229	\$1,862,725
Net Income/(Loss)	-160,459	25,997	40,599	\$2,092	0	0

APPENDIX A

SALARY EXPENSES

APPENDIX A

Position Title Classification	Classification Level	Salary Range	Hourly Rate	Annual Salary
Executive Director	Exempt	As determined by Council	57.13	\$118,830
Planner IV (Environmental)	Exempt	27.53 - 39.89	33.64	69,971
Business Operations Manager	Exempt	25.96 - 47.75	40.62	84,490
Planner I/Operations Analyst	Exempt	20.07 - 31.74	28.09	58,427

\$331,718

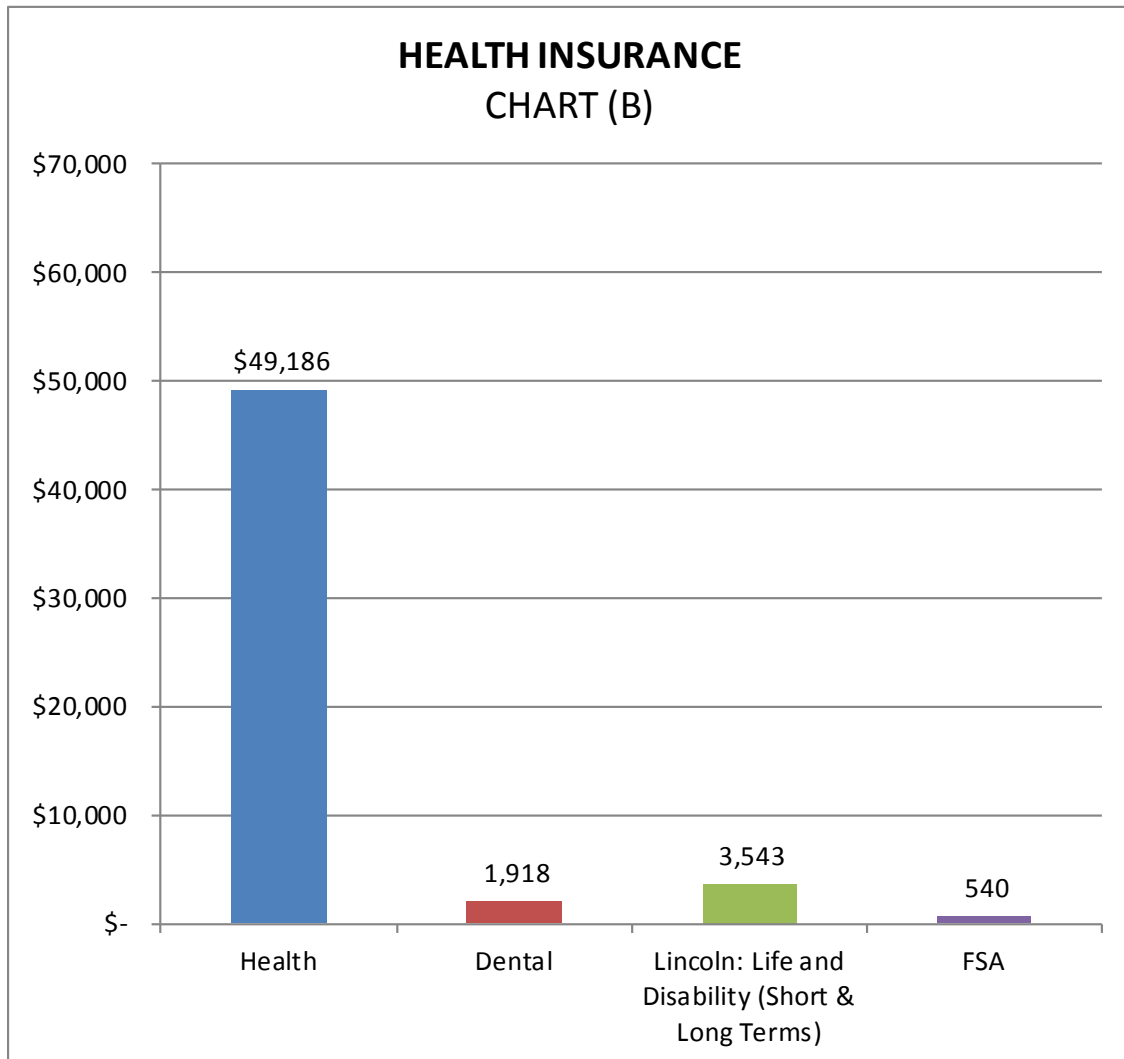
APPENDIX B

HEALTH INSURANCE EXPENSES

APPENDIX B
Health Insurance Expenses

Insurance	Type	Premium
Health	Employee Only	\$49,186
Dental	Employee Only	1,918
Life (Short & Long Term Disability	Employee Only	3,543
FSA	Employee Only	540

Total **\$55,187**



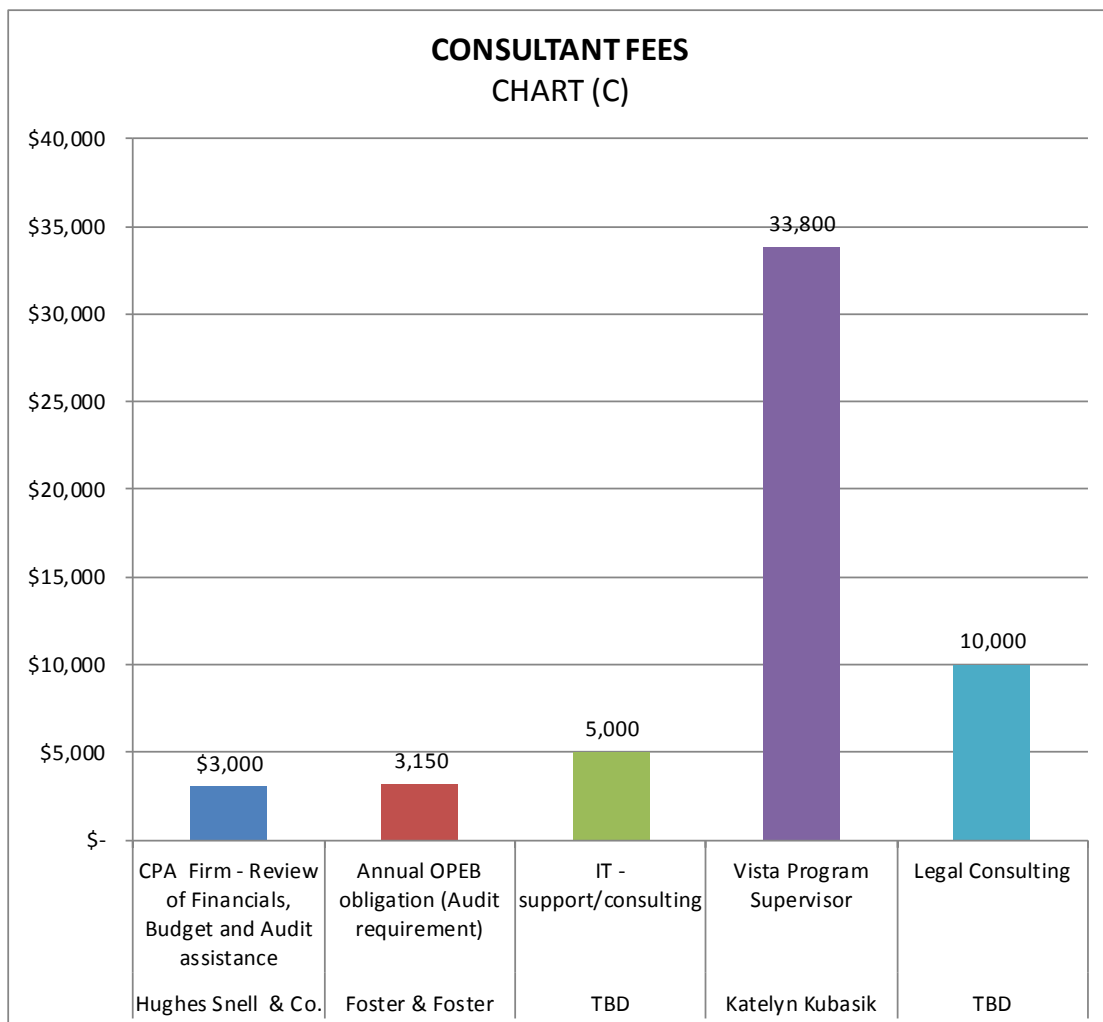
APPENDIX C

CONSULTANT FEES EXPENSES

APPENDIX C

Consultant Fees Expenses

Name	Description	Amount
Hughes Snell & Co.	Review of Financials, Budget and Audit assistance	\$3,000
Foster & Foster	Annual preparation of OPEB obligation (Audit requirement)	3,150
	IT - support/consulting	5,000
Katelyn Kubasik	Vista Program Supervisor	33,800
	Legal Consulting	10,000
Total		\$54,950



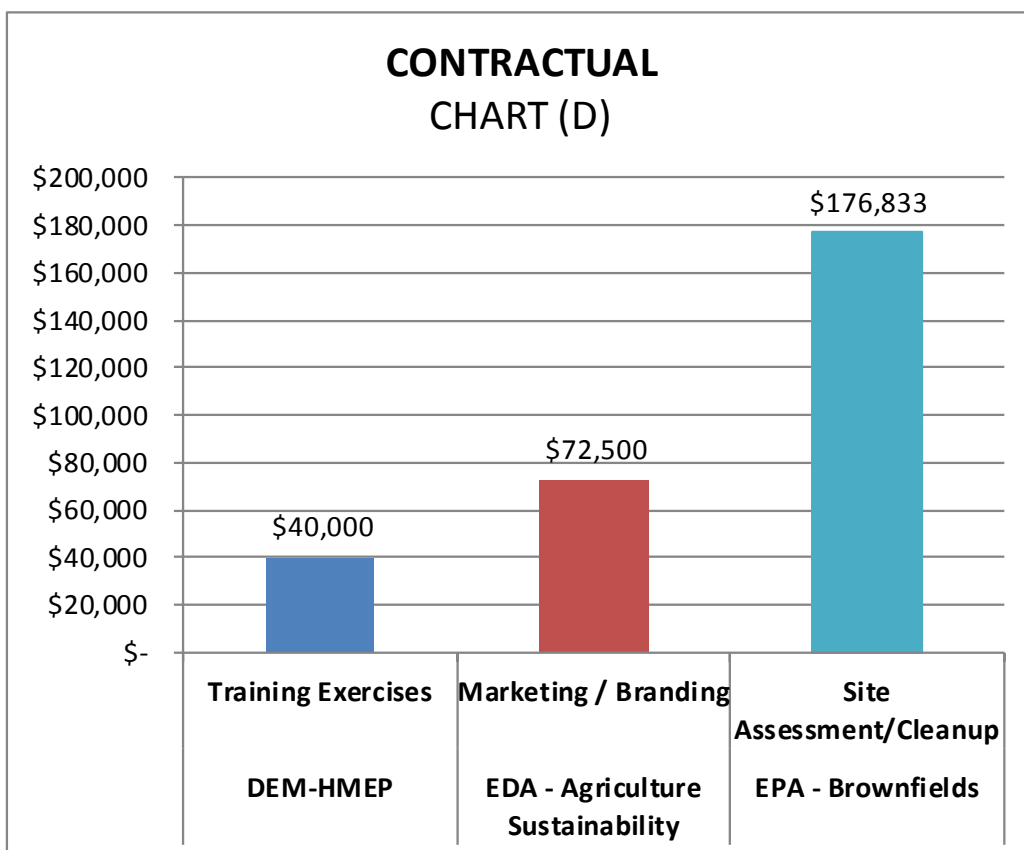
APPENDIX D

CONTRACTUAL EXPENSES

APPENDIX D

Contractual Expenses

Grant/Project	Description	Amount
DEM-HMEP	Training Exercises	\$40,000
EDA - Agriculture Sustainability	Marketing / Branding	\$72,500
EPA - Brownfields	Site Assessment/Cleanup	\$176,833
Total		\$289,333



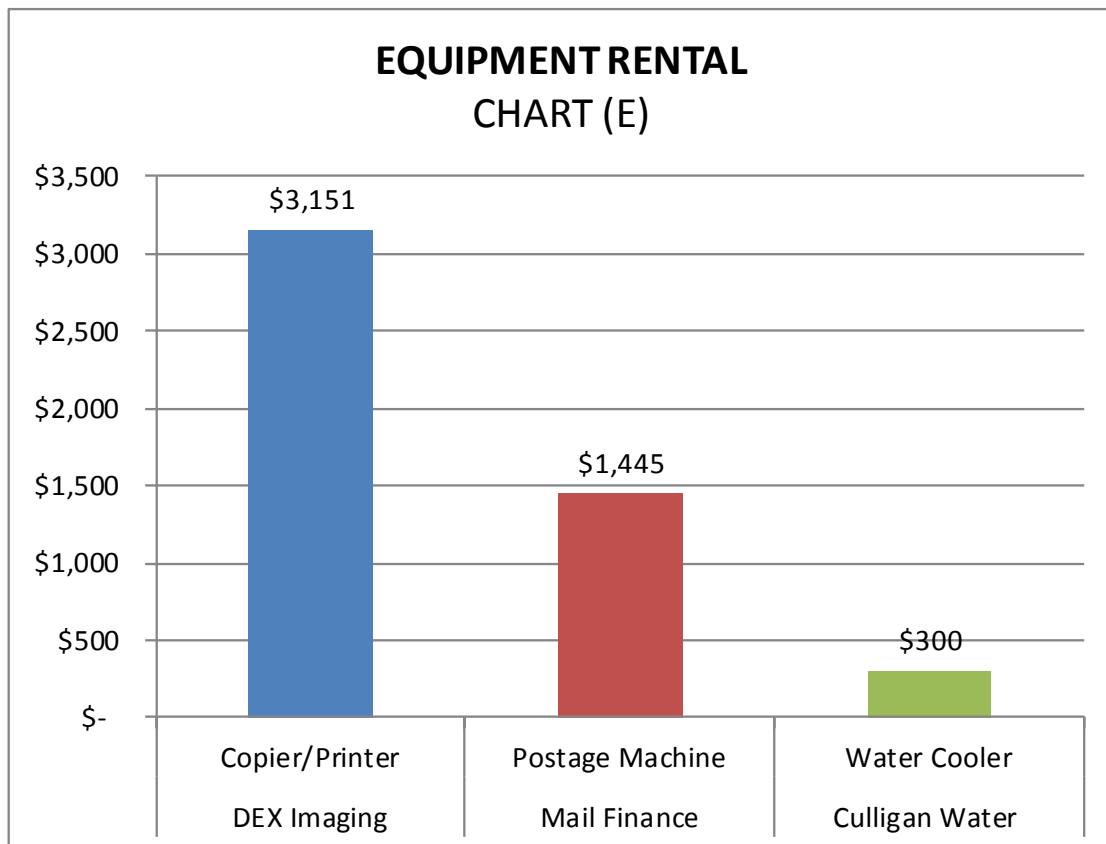
APPENDIX E

EQUIPMENT RENTAL EXPENSES

APPENDIX E

Equipment Rental Expenses

Grant/Project	Description	Amount
DEX Imaging	Copier/Printer	\$3,151
Mail Finance	Postage Machine	\$1,445
Culligan Water	Water Cooler	\$300
Total		\$4,896



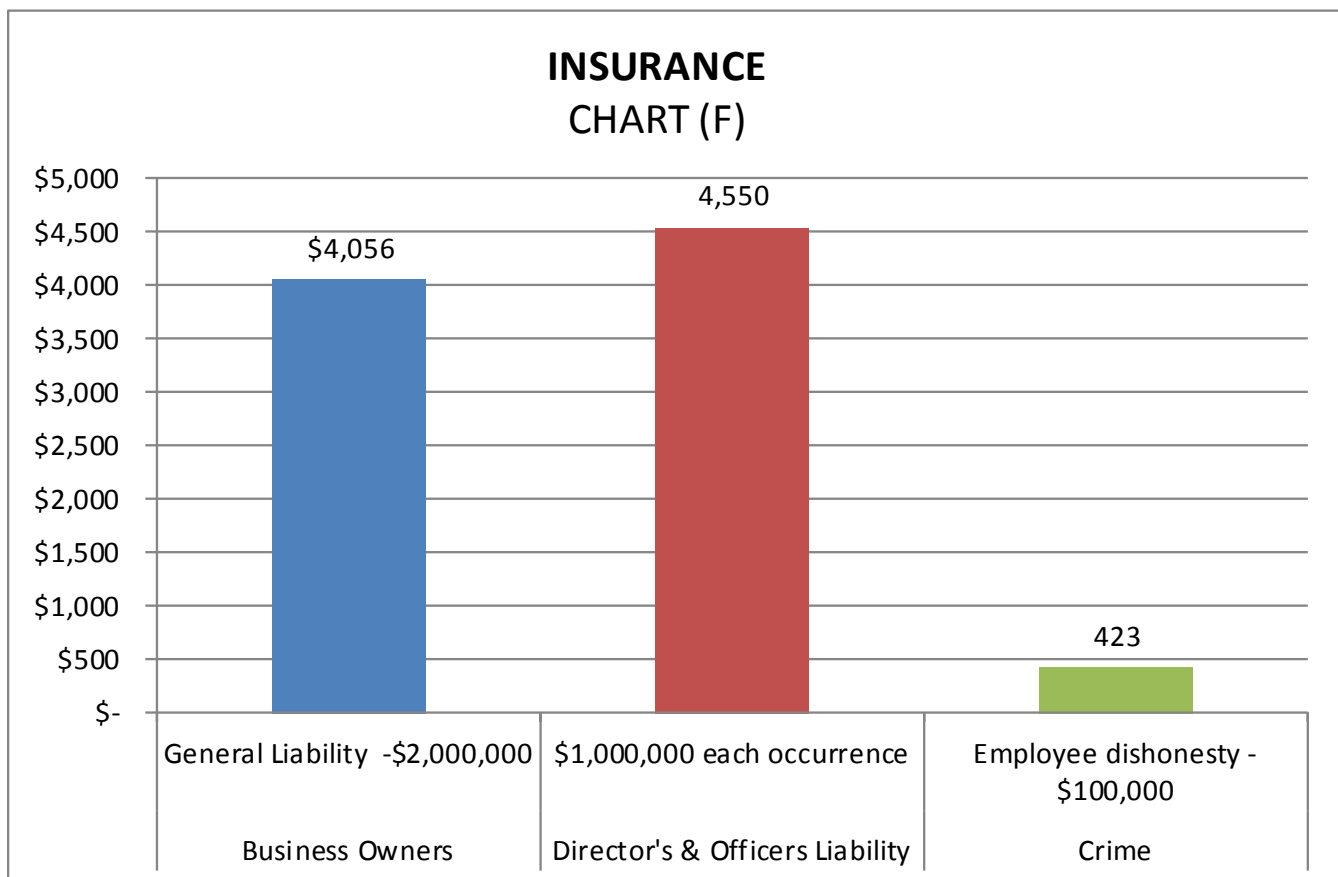
APPENDIX F

INSURANCE EXPENSES

APPENDIX F

Insurances Expenses

Policy	Description	Premium
Business Owners	General Liability -\$2,000,000	\$4,056
Director's & Officers Liability	\$1,000,000 each occurrence	4,550
Crime	Employee dishonesty - \$100,000	423
Total		\$9,029



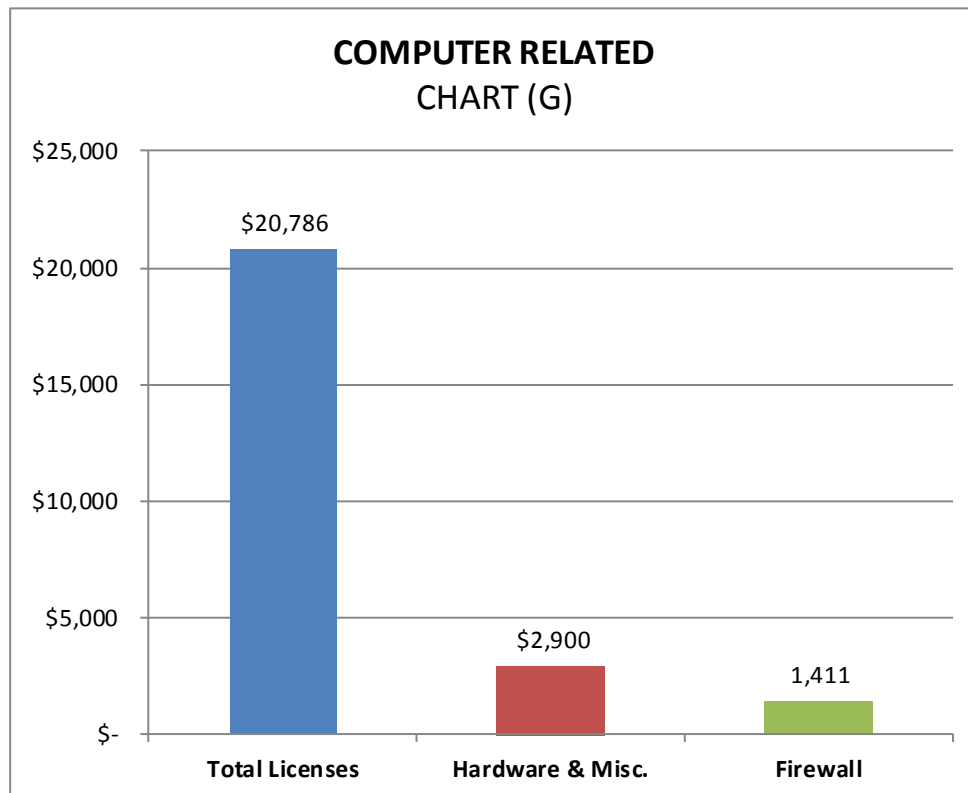
APPENDIX G

COMPUTER RELATED EXPENSES

APPENDIX G

Computer Related Expenses

Licenses	Annual Cost	
Peachtree/Sage 50 (Accounting Software)	\$2,506	
REMI (Modeling Software)	4,500	
ArcView (GIS)	8,650	
MS Office 365	1,980	
Bill Quick	3,150	
Sub-Total: Licenses		\$20,786
Hardware & Misc.:	\$2,900	
Firewall	1,411	
Total Expenses		\$25,097



APPENDIX H

ORGANIZATIONAL DUES AND MEMBERSHIPS

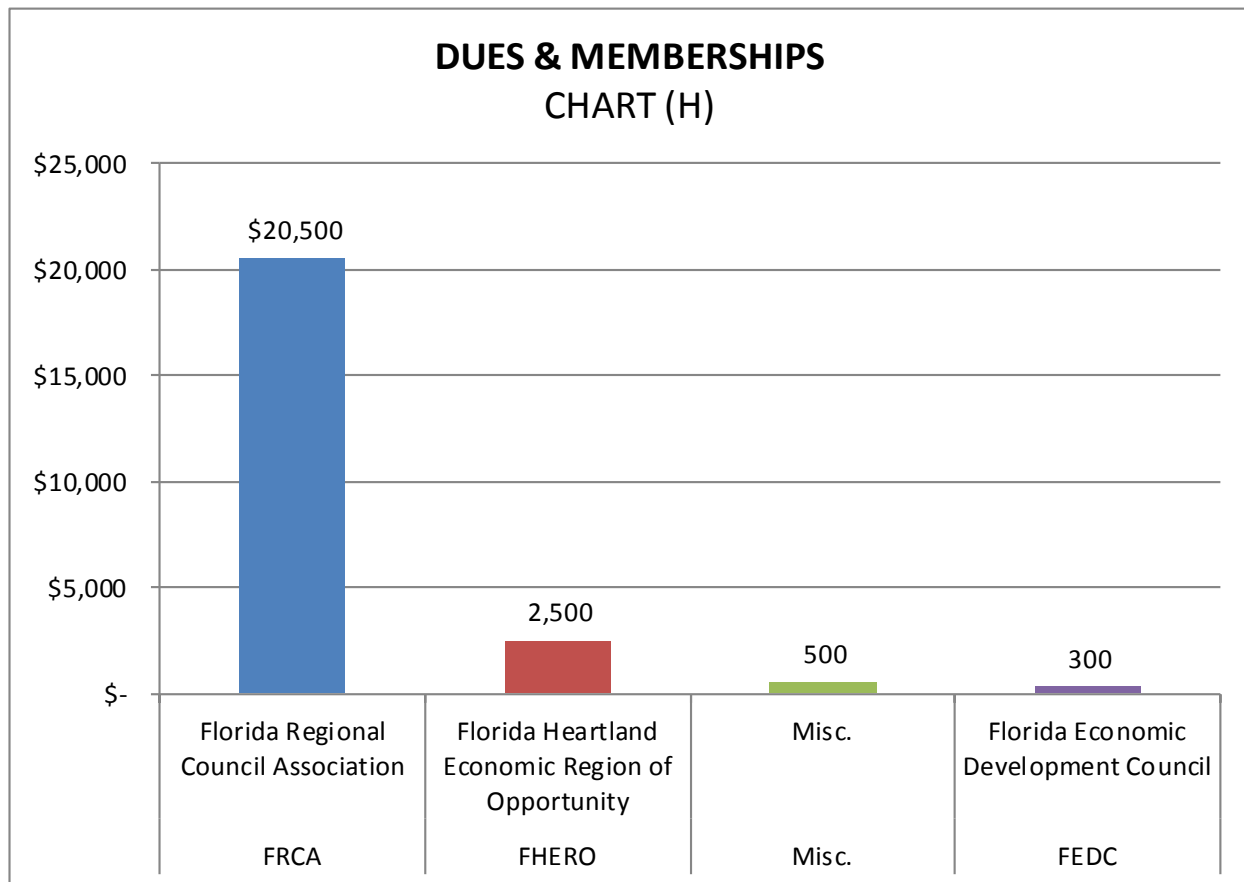
APPENDIX H

Organizational Dues and Memberships Expenses

Organization		Annual Dues
FRCA	Florida Regional Council Association	\$20,500
FHERO	Florida Heartland Economic Region of Opportunity	\$2,500
Misc.	Misc.	\$500
Sub-Total		\$23,500

Grant Related

FEDC	Florida Economic Development Council	\$300
Total		\$23,800



Agenda Item

9c

FRCA Report

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MONTHLY ACTIVITY REPORT: May 2019

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Organized and distributed the April 2019 Florida Regional Councils Association (FRCA) Newsletter, *FRCA Forward*. Continued to update the FRCA Facebook page.
- Updated the email lists for newly elected local officials and maintain the email listserv for approximately 2,400 individuals who receive *FRCA Forward*.
- Continued to work with the Florida Association of Counties to maintain and enhance the FRCA website: www.flregionalcouncils.org.
- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, participated in or attended the following meetings and shared information:
 - Quarterly Florida Resilient Coastline Forum
- Facilitated the Disaster Recovery Coordinator Conference Call with the Economic Development Administration, May 22nd
- Updated the second and third quarter reports for the Department of Economic Opportunity on economic activities in each regional planning council area.

ASSOCIATION MANAGEMENT

- Prepared for the June Executive Directors Advisory Council and Partners Meetings.
- Distributed the final 2019 Legislative bill tracking report.
- Coordinated FRCA participation with the following upcoming annual conferences:
 - Florida Association of Counties, June 11 – 14th
 - Florida League of Cities, August 15 – 17th
 - American Planning Association, Florida Chapter, September 10 – 13th
- Distributed grant opportunities and information of interest from local, state and national organizations.

Agenda Item

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Promise Zone Update

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_____Agenda
_____Item

9e

Grant Activity Sheet

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Type	Awarded	Job ID	Funding Agency	Project Manager	Project Name	App Due Date	Date Submitted	Date Awarded / Denied	Date Contract Signed	Project Total	RPC Amt	Start Date	End Date	Status	Total Match Amt-RPC
Grant	Pending		DEO - FL Dept. of Economic Opportunity	Jim Beever	Updating the 2009 Comprehensive SWFL / Charlotte Harbor Climate Change Vulnerability Assessment		5/7/2019			\$40,075.00	\$40,075.00	1/1/2020	5/29/2020	Submitted	\$0.00
Grant	Pending		DEO - FL Dept. of Economic Opportunity	Katelyn Kubasik	SWFL Opioid Resource Guide		5/7/2019			\$40,007.00	\$40,007.00	12/1/2019	5/31/2020	Submitted	\$0.00
Grant	Pending		Charles M. and Mary D. Grant Foundation	Katelyn Kubasik	SWFL Harm Reduction: Take-Home Naloxone Project		4/30/2019			\$38,000.00	\$10,000.00			Submitted	\$0.00
Grant	Pending		SAMHSA - Substance Abuse and Mental Health Services Administration	Katelyn Kubasik	Building Resilient Kids	3/29/2019	3/27/2019			\$1,453,315.00	\$197,815.00	9/30/2019	9/29/2024	Submitted	\$0.00
Grant	Yes		USDA - US Dept. of Agriculture	Margaret Wueratle	Promise Zone Economic Development Plan Technical Assistance	4/5/2019	4/4/2019			\$0.00	\$0.00			Submitted	\$0.00
Grant	Yes	3305	DEO - FL Dept. of Economic Opportunity	Margaret Wuerstle	Food Safety Plans for SWFL Small-Midsized Growers	5/7/2018	5/4/2018	9/7/2018		\$30,000.00	\$30,000.00			In Progress	
Grant	Yes	3424	EDA - US Economic Development Administration	Margaret Wuerstle	Regional Sustainability Implementation Study for SWFL Small to Mid-Sized Farms		5/8/2018	8/9/2018	8/13/2018	\$258,182.00	\$61,545.00			In Progress	\$51,637.00
Grant	Yes	3680	EPA - US Environmental Protection Agency	C.J. Kammerer	Brownfields Assesment	11/16/2017	11/16/2017	4/25/2018		\$600,000.00	\$40,000.00	10/1/2018	9/30/2021	In Progress	
Grant	Yes	3205	DEM - FL Div. of Emergency Management	C.J. Kammerer	FY18-19 HMEP Agreement					\$62,164.00	\$2,889.20	10/1/2018	9/30/2019	In Progress	
Grant	Yes	4007	DEO - FL Dept. of Economic Opportunity	C.J. Kammerer	FHERO 2018 RDG Grant		9/11/2018	9/17/2018		\$82,300.00	\$6,000.00	9/17/2018	9/17/2019	In Progress	
Grant	Yes	3723	DEM - FL Div. of Emergency Management	Margaret Wuerstle	FY18-19 Collier_Lee Hazard Analysis			7/31/2018	8/27/2018	\$19,615.00	\$19,615.00	9/1/2018	5/15/2019	In Progress	
Grant	Yes	3180	DEM - FL Div. of Emergency Management	C.J. Kammerer	FY18-19 LEPC Agreement			8/14/2018		\$80,000.00	\$80,000.00	7/1/2018	6/30/2019	In Progress	
Grant	Yes	3422	EDA - US Economic Development Administration	Sean McCabe	SWFL Disaster Recovery Coordinator		10/31/2017			\$250,000.00	\$200,000.00	1/1/2018	12/31/2019	In Progress	\$50,000.00
Contract	Yes	4101	Glades County	Tim Walker	Glades County SQG 2017-2022				6/6/2017	\$22,500.00	\$22,500.00	6/6/2017	6/6/2022	In Progress	
Grant	Yes	3420	EDA - US Economic Development Administration	C.J. Kammerer	FY17-19 EDA Planning Grant			1/1/2017		\$300,000.00	\$210,000.00	1/1/2017	12/31/2019	In Progress	\$90,000.00
Grant	Yes	3900	USDA - US Dept. of Agriculture	Margaret Wuerstle	Rural Promise Zone Designation			5/1/2016		\$0.00	\$0.00			In Progress	
Grant	Yes	3676	EPA - US Environmental Protection Agency	Jim Beever	Master Wetland Mitigation Strategy			11/3/2016	11/3/2016	\$220,000.00	\$220,000.00	10/1/2016	12/31/2018	Completed	\$10,000.00
Grant	Yes	3204	DEM - FL Div. of Emergency Management	C.J. Kammerer	FY17-18 HMEP Agreement			10/1/2017		\$65,161.00	\$65,161.00	10/1/2017	9/30/2018	Completed	
Contract	Yes	4212	City of Bonita Springs	Jim Beever	City of Bonita Springs Flood Reduction Project			10/4/2017		\$50,000.00	\$50,000.00	10/4/2017	12/31/2017	Completed	
Grant	Yes		DEO - FL Dept. of Economic Opportunity	Margaret Wuerstle	Regional Strategy for Agriculture Sustainability	6/30/2017		8/17/2017		\$30,000.00	\$30,000.00			Completed	
Grant	Yes	3178	DEM - FL Div. of Emergency Management	Sean McCabe	FY17-18 LEPC Agreement	7/1/2017	7/18/2017			\$80,000.00	\$80,000.00	7/1/2017	6/30/2018	Completed	
Grant	Yes	3722	DEM - FL Div. of Emergency Management	Tim Walker	FY17-18 Collier_Lee Hazard Analysis			7/19/2017	9/13/2017	\$20,844.00	\$20,844.00	7/1/2017	6/30/2018	Completed	
Grant	Yes	4005	DEO - FL Dept. of Economic Opportunity	C.J. Kammerer	2017 FHERO RDG Grant		2/16/2017			\$79,744.00	\$6,000.00		4/30/2018	Completed	
Contract	Yes	3730	SFRPC	C.J. Kammerer	Train the Trainers					\$10,000.00	\$10,000.00	1/1/2016	3/31/2017	Completed	

Type	Awarded	Job ID	Funding Agency	Project Manager	Project Name	App Due Date	Date Submitted	Date Awarded / Denied	Date Contract Signed	Project Total	RPC Amt	Start Date	End Date	Status	Total Match Amt-RPC
Contract	Yes	4211	Sarasota County	Jim Beever	Sarasota Climate Change Adaptation Plan					\$20,000.00	\$20,000.00	10/1/2016	5/30/2017	Completed	
	Yes	4210	City of Cape Coral	Jim Beever	Cape Coral Climate Change Resiliency Strategy					\$15,000.00	\$15,000.00		6/30/2017	Completed	
	Yes	3304	DEO - FL Dept. of Economic Opportunity	Margaret Wuerstle	DEO - Labelle Tourism Marketing					\$20,000.00	\$20,000.00	1/1/2017	5/30/2017	Completed	
Grant	Yes	3203	DEM - FL Div. of Emergency Management	Nichole Gwinnett	FY16-17 HMEP Grant	10/1/2016	10/1/2016	10/1/2016	10/1/2016	\$60,349.00	\$60,349.00	10/1/2016	12/31/2017	Completed	
Contract	Yes	4004	Hendry County	Margaret Wuerstle	Clewiston RGBD Grant TA					\$3,000.00	\$3,000.00			Completed	
Contract	Yes	4006	USDA - US Dept. of Agriculture	Margaret Wuerstle	City of Clewiston - Utilities Relocation -- Grant Writing	9/8/2017	9/13/2017	8/10/2017	8/10/2017	\$3,000.00	\$3,000.00	8/10/2017	9/13/2017	Completed	
Contract	Yes	3525-12	Glades County	Tim Walker	Glades County Small Quantity Generators (SQG)				5/17/2012	\$3,900.00	\$3,900.00	5/17/2012	5/16/2017	Completed	\$0.00
Grant	Yes	3414	EDA - US Economic Development	Margaret Wuerstle	EDA Planning Grant	1/22/2013	12/18/2013	4/18/2014	4/21/14	\$270,000.00	\$189,000.00	1/1/2014	12/31/2016	Completed	\$81,000.00
Grant	Yes	3177	DEM - FL Div. of Emergency Management	Nichole Gwinnett	FY16-17 LEPC Agreement	6/30/2016	4/6/2016	7/1/2016		\$59,000.00	\$59,000.00	7/1/2016	6/30/2017	Completed	\$0.00
Grant	Yes	3399	CTD - FL Commission for the Transportation	Nichole Gwinnett	FY16-17 TD Planning Agreement		5/19/2016	7/1/2016		\$38,575.00	\$38,575.00	7/1/2016	6/30/2017	Completed	\$0.00
Contract	Yes	3721	DEM - FL Div. of Emergency Management	Tim Walker	Collier County Hazard Analysis - FY16-17					\$8,054.00	\$8,054.00	7/1/2016	6/30/2017	Completed	\$0.00
Grant	Yes	3302	DEO - FL Dept. of Economic Opportunity	Margaret Wuerstle	DEO - City of Fort Myers - MLK Corridor	5/31/2015	5/1/2015		11/17/2015	\$30,000.00	\$30,000.00	1/1/2016	7/30/2016	Completed	
Contract	Yes	3534	City of Bonita Springs	Jim Beever	City of Bonita Springs - Spring Creek Restoration Plan	7/1/2014	7/1/2014	8/11/2014	8/11/2014	\$50,000.00	\$50,000.00	8/11/2014		Completed	
Contract	Yes	3201	DEM - FL Div. of Emergency Management	Nichole Gwinnett	FY15-16 HMEP Planning	9/28/2015	9/28/2015	9/28/2015	9/28/2015	\$15,500.00	\$15,500.00	10/1/2015	9/30/2016	Completed	
Grant	Yes	3419	Charlotte County	Margaret Wuerstle	DEO - Charlotte County			3/30/2016	3/30/2016	\$500.00	\$500.00			Completed	
Contract	Yes	3170	DOE - US Dept. of Energy	Rebekah Harp	Solar Ready II		3/22/2013	7/18/2013		\$140,000.00	\$90,000.00	7/1/2013	1/1/2016	Completed	\$50,000.00
Grant	Yes	3673	EPA - US Environmental Protection Agency	Jim Beever	A Unified Conservation Easement Mapping and Database for the State of	4/15/2013	4/8/2013	6/3/2013		\$294,496.00	\$148,996.00	10/1/2013	9/30/2015	Completed	\$145,500.00
Contract	Yes	3674	EPA/CHNEP - Charlotte Harbor National Estuary Program	Jim Beever	Mangrove Loss Project	4/4/2014	4/4/2014	12/19/2014		\$243,324.00	\$60,000.00	12/1/2014	9/30/2016	Completed	
Grant	Yes	3397	CTD - FL Commission for the Transportation	Nichole Gwinnett	Glades-Hendry TD Planning Agreement FY2014-15			5/16/2014		\$38,573.00	\$38,573.00	7/1/2014	6/30/2015	Completed	\$0.00
Grant	Yes	3725	Visit Florida	Tim Walker	OUR CREATIVE ECONOMY Marketing	2/9/2015	2/9/2015	6/25/2015	6/26/2015	\$5,000.00	\$2,500.00	7/1/2015	6/15/2016	Completed	\$2,500.00
Grant	Yes	3164	DEM - FL Div. of Emergency Management	Nichole Gwinnett	FY14-15 HMEP Planning				2/4/2015	\$22,000.00	\$22,000.00	10/1/2014	9/30/2015	Completed	\$0.00
Grant	Yes	3675	EPA - US Environmental Protection Agency	Jim Beever	Developing a Method to Use Ecosystem Services to	5/15/2015	5/5/2015	9/29/2015	9/29/2015	\$234,071.00	\$174,071.00	10/1/2015	9/30/2016	Completed	\$60,000.00
Grant	Yes	3171	DEM - FL Div. of Emergency Management	Nichole Gwinnett	FY15-16 LEPC Agreement	6/30/2015	5/15/2015	6/11/2015	6/11/2015	\$48,000.00	\$48,000.00	7/1/2015	6/30/2016	Completed	\$0.00
Grant	Yes	3398	CTD - FL Commission for the Transportation Disadvantaged	Nichole Gwinnett	FY15-16 Glades-Hendry TD Agreement	6/30/2015	6/1/2015	7/1/2015	7/1/2015	\$38,573.00	\$38,753.00	7/1/2015	6/30/2016	Completed	\$0.00

Type	Awarded	Job ID	Funding Agency	Project Manager	Project Name	App Due Date	Date Submitted	Date Awarded / Denied	Date Contract Signed	Project Total	RPC Amt	Start Date	End Date	Status	Total Match Amt-RPC
Grant	Yes	3202	DEM - FL Div. of Emergency Management	Nichole Gwinnett	FY14-15 HMEP Planning Grant Modification			9/11/2015		\$50,000.00	\$50,000.00	10/1/2015	12/15/2015	Completed	\$0.00
Contract	Yes	3173	DEM - FL Div. of Emergency Management	Nichole Gwinnett	FY15-16 HMEP Training Contract	10/1/2015	9/30/2015	9/28/2015	9/28/2015	\$58,422.00	\$58,422.00	10/1/2015	9/30/2016	Completed	\$0.00
Contract	Yes	3418	Collier County	Rebekah Harp	Marketing & Data Research					\$1,200.00	\$1,200.00	12/4/2015	1/29/2016	Completed	
Grant	Yes	3176	DOE - US Dept. of Energy	Rebekah Harp	NARC - SM3 - 2016 Data Surveys			2/11/2016		\$1,000.00	\$1,000.00	2/1/2016	3/31/2016	Completed	
PO	Yes	3005	Collier County	Margaret Wuerstle	Collier County EDC - USDA Grant Application			3/15/2016	3/22/2016	\$3,000.00	\$3,000.00	3/23/2016	3/31/2016	Completed	
Grant	Yes	3301	DEO - FL Dept. of Economic Opportunity	Margaret Wuerstle	Clewiston Mainstreet Revitalization			12/8/2015		\$30,000.00	\$30,000.00	12/14/2015	6/30/2016	Completed	
Grant	Yes	3303	DEO - FL Dept. of Economic Opportunity	Margaret Wuerstle	DEO - MPO Rail Study						\$39,000.00	10/7/2015	5/31/2016	Completed	
PO	Yes	4002	NEFRC - Northeast Florida Regional Council	Tim Walker	2016 SRESP Update					\$14,200.00	\$14,200.00	4/28/2016	7/19/2016	Completed	
PO	Yes	4003	Rural Neighborhoods	Tim Walker	Rural Neighborhoods Mapping					\$750.00	\$750.00	6/1/2016	6/30/2016	Completed	
Contract	Yes	3720	DEM - FL Div. of Emergency Management	Tim Walker	Collier Hazard Analysis FY15-16					\$9,693.00	\$9,693.00	7/1/2015	6/30/2016	Completed	
Contract	Yes	3520	TBRPC - Tampa Bay Regional Planning Council	Rebekah Harp	2016 Disaster Planning Guide					\$4,000.00	\$4,000.00	2/1/2016	4/30/2016	Completed	
PO	Yes	3006	SWFEC - Southwest Florida Enterprise Center	Margaret Wuerstle	SWFEC PRIME - Grant Application/Technical Assistance					\$5,000.00	\$5,000.00	5/1/2016	5/30/2016	Completed	
Contract	Yes	3004	NARC - National Association of Regional Councils	Rebekah Harp	MARC Travel SRII					\$379.58	\$379.58	10/1/2015	5/31/2016	Completed	
PO	Yes	4001	Collier County	Margaret Wuerstle	Collier County EDA TA					\$5,000.00	\$5,000.00	4/18/2016	5/30/2016	Completed	
Contract	Yes	6200	FDEP - FL Dept. of Environmental Protection	Margaret Wuerstle	2016 Brownfields Event					\$6,887.61	\$6,887.61	4/1/2016	10/30/2016	Completed	
Contract	No		FDEP - FL Dept. of Environmental Protection	Jim Beever	Ecosystem Services- Aquatic Preserves Valuation		5/1/2018			\$90,000.00	\$90,000.00			Denied	
Grant	No		EPA - US Environmental Protection Agency	Jim Beever	WPDG- CHNEP Wetland Connectivity		5/8/2018			\$204,120.00	\$145,246.00			Denied	
Grant	No		DEO - FL Dept. of Economic Opportunity	Tim Walker	Storm Surge Evac Routes & Shelters Interactive GIS Web Map	5/7/2018	5/4/2018	9/7/2018		\$35,000.00	\$35,000.00			Denied	
Grant	No		DEO - FL Dept. of Economic Opportunity	Margaret Wuerstle	Affordable Housing Directory of Resources	5/7/2018	5/1/2018	9/7/2018		\$40,000.00	\$40,000.00			Denied	
Grant	No		DEO - FL Dept. of Economic Opportunity	Margaret Wuerstle	SWFL Opioid Resource Guide	5/7/2018	5/1/2018	9/7/2018		\$40,000.00	\$40,000.00			Denied	
Grant	No		Bloomberg Philanthropies	Margaret Wuerstle	Bloomberg - City of Bonita Springs Mitigation	10/20/2017	10/19/2017			\$1,000,000.00	\$60,000.00			Denied	
Grant	No		SWFL Community Foundation	Margaret Wuerstle	Community Impact Grants - MLK Corridor	11/3/2017	11/2/2017			\$50,000.00				Denied	
Grant	No		DEO - FL Dept. of Economic Opportunity	Jennifer Pellechio	Economic Opportunity Map		4/27/2016	6/28/2016		\$40,000.00				Denied	
Grant			DEO - FL Dept. of Economic Opportunity	Margaret Wuerstle	Florida Ocean Alliance		5/2/2016	6/28/2016		\$28,000.00				Denied	
Grant	No		DEO - FL Dept. of Economic Opportunity	Margaret Wuerstle	Clewiston Downtown District Facade Program		5/2/2016	6/28/2016		\$30,000.00				Denied	
Grant	No		AETNA	Jason Stoltzfus	Cultivating Healthy Communities	4/15/2016	4/13/2016			\$100,000.00	\$100,000.00			Denied	
Grant	No		EPA - US Environmental Protection Agency	Jason Stoltzfus	2016 Brownfield Assessment		12/18/2015			\$280,000.00	\$46,900.00			Denied	

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SWFRPC Committee Reports

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Regional Transportation
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Council Relevancy and
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Water Quality and Water
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Council Legal Consultant's
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Council Member Comments

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Adjourn

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