



**Minutes  
Executive Committee  
February 15, 2018**

Attendees: Chairman Thomas Perry, Vice Chair Willie Shaw, Treasurer Don McCormick, Secretary Donna Sorter-Long and Executive Director Margaret Wuerstle

The following Items were discussed:

1. **The Attorney General's Response.** An Attorney General's Opinion was issued stating that all counties must belong to a regional planning council and that the statutory powers and duties of a regional planning council is to "fix and collect membership dues, rents or fees when appropriate. Thus, a member county would be subject to any dues imposed by the regional planning council... ."

Staff of the Regional Planning Council sent an invoice to Sarasota County for the Quarterly Assessment #2. Sarasota County responded with a letter from Nicole Jovanovski stating, "Contract completed. County has withdrawn from this council per our letter to the RPC dated 1/18/17."

The Executive Board confirmed that it was the responsibility of the Council to invoice for the assessments based on the Attorney General's Opinion and staff should continue to invoice Sarasota County for the quarterly assessments.

2. **Quorum Issues.** Staff was unsure of how to determine the quorum for the Council meetings. Sarasota's position is that they have withdrawn from the Council and they do not need to pay the assessments. Staff needed direction from the Executive Board on whether their representatives should be counted toward the quorum. It was the consensus of the Executive Board that the Sarasota representatives needed to be included in determination of the quorum based on the Attorney General's opinion.
3. **Personnel Matters.**
  - a) **Incident at the Haz Mat Symposium in Daytona Beach.** All Board members had seen the news broadcast regarding this incident. It was the consensus of the Board that the RPC had completed its due diligence regarding the incident and there was no need to investigate this incident any further. The employees involved had submitted their resignations and moved on. Their decision should be respected. The Board was also informed that Nichole Gwinnet had withdrawn her grievance.
  - b) **The Executive Director's Contract.** The Executive Director's contract needs to be renewed. Chairman Thomas Perry directed Margaret Wuerstle to send out a performance evaluation form to all the council members and request that it be



completed and returned to him by March 2, 2018. Once the performance reviews are returned Mr. Perry stated that he would convene a meeting or conference call with the Executive Board to discuss the contract.

- c) **Transportation Disadvantaged program.** Ms. Wuerstle explained that with the resignation of Nichole Gwinnet and Tess MacMorris, it would be difficult to hire a new person to take over this program. She recommended that the program be turned over to the Central Florida RPC since they staffed the TPO that included Glades and Hendry Counties. The Executive Committee concurred and directed Ms. Wuerstle to take the necessary steps to transfer the program.