

SOUTHWEST FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE

Meeting Minutes of May 25, 2017

The Southwest Florida Local Emergency Planning Committee (LEPC) met in Fort Myers at the Fort Myers Fire Department at 2033 Jackson Street. The following primary and alternate members were present during the proceedings which began at 9:32 a.m.

LEPC Members Present

Nicolas Araica, Bonita Springs Fire Department (**Alt.**)
Lina Cerquera, FDEP
Brian Cotterill, Lee County Mosquito Control District
Matt Currie, US Dept. of Homeland Security
Ed Dwyer, Estero Fire Rescue Dist.
John Findley, Sonic Automotive
Rhonda Holtzclaw, FGCU
Mike Jaquette, Cheney Bros.
Todd Kerkering, City of Sarasota Police Department
Chad Lorenz, LeeHealth (**Alt.**)
Jerry Mallet, Charlotte County EM
Brian Newhouse, Hendry County EM
Bruce Porter, Interested Citizen - **LEPC Chair**
Kimberly Rider, Enterprise Group
Dan Sieber, San Carlos Park Fire Dept.
Dawn Thomas, LeeHealth
Teresa Zilko, Lee County Utilities - **LEPC Vice-Chair**

Others Present

Chris Chagles, Advanced Planning Consultants
Nichole Gwinnett, Southwest Florida Regional Planning Council - **LEPC Coordinator**
Tim Kitchen, Advanced Planning Consultants
Mike Laycock, Florida Gas Transmission Co.
Rick Pardo, Lee County Mosquito Control Dist.
Keith Richter, Hendry County EM
Nick Roff, FDEP
Mike Seneca, Charlotte County Fire Department
Tom Tomlins, Iona-McGregor Fire Department
Clint Walker, City of LaBelle Fire Department

**AGENDA ITEM #1
CALL TO ORDER**

Chair Porter called the meeting to order at 9:32 a.m. Following the opening of the meeting, the Pledge of Allegiance was recited.

Ms. Gwinnett requested that everyone sign in on the sign-in sheet.

AGENDA ITEM #4
Minutes of the February 23, 2016 Meeting

A motion was made by Chief Sieber to approve the minutes of the February 23, 2017 LEPC meeting as presented and was seconded by Mr. Cotterill. The motion passed unanimously.

AGENDA ITEM #5
Thomas Yatabe Award Nominations & Certificates of Appreciation

Ms. Gwinnett presented the item.

AGENDA ITEM #6
LEPC Membership

Ms. Gwinnett presented the item.

A motion was made by Chief Sieber to approve the updates to the LEPC membership as presented. The motion was seconded by Mr. Foley and carried unanimously.

AGENDA ITEM #7
HazMat Team Self-Assessments

Ms. Gwinnett presented the item.

AGENDA ITEM #8
SWF LEPC Contingency Funds & Shirt Logo Order Information

Ms. Gwinnett stated the item was for general information.

AGENDA ITEM #9
FY16-17 HMEP Planning Project

Mr. Tim Kitchen from Advanced Planning Consultants gave a status update on the planning project.

AGENDA ITEM #10
FY17-18 Calendar of Meetings & Tasks

Ms. Gwinnett presented the item. She explained that the LEPC will be moving its meetings around the region, so if anyone would like to volunteer to host an LEPC meeting to please contact Ms. Gwinnett.

AGENDA ITEM #11
Southwest Florida LEPC Training Subcommittee Report

Due to the absence of Training Chair, Matt Marshall, Ms. Gwinnett gave an overview of upcoming trainings. She explained two trainings have been added to the training list, 160 hour HazMat Tech and tanker rollover training.

AGENDA ITEM #12
Tier II Report & EPlan Update

Due to the absence of Training Chair Matt Marshall, no report was given.

AGENDA ITEM #13
SERC Hazard Analysis Work Group Update

Ms. Gwinnett presented the item.

AGENDA ITEM #14
Florida DEM Training

Ms. Gwinnett presented the item; she explained that on the State's website <http://trac.floridadisaster.org/trac/trainingcalendar.aspx> there is the calendar of events and trainings that are available.

AGENDA ITEM #15
Florida SERC Meeting Update

Ms. Gwinnett presented the item. She announced that both she and the Chair attended NASTTPO.

AGENDA ITEM #16
Florida SERC Training Task Force (TTF) Update

Due to the absence of Training Chair Matt Marshall, no report was given.

MEMBERS' COMMENTS

No comments were made at this time.

PUBLIC COMMENTS

No public comments were given at this time.

ADJOURNMENT

Chair Porter announced that the next meeting was scheduled for August 24, 2017 at 9:30 a.m. at a location to be determined.

There being no further business, the meeting was declared adjourned at 10:00 a.m. by Chair Porter.



Chairman Bruce Porter
for.

8-24-17

Approval Date

The meeting was duly advertised in the May 11, 2017 issue of the FLORIDA ADMINISTRATIVE REGISTER, Volume 43, Number 92.